



# Gorman Joint School District

49847 Gorman School Road  
P.O. Box 104  
Gorman, CA 93243  
(661) 248-6441 – FAX (661) 248-0604

## BOARD OF TRUSTEES

### NOTICE OF REGULAR MEETING

#### AGENDA

**May 12, 2020**

#### **Gorman School**

*Closed Session: 3:00 P.M.*  
*Regular Session: 3:30 P.M.*

#### **I. CALL TO ORDER**

Salute the flag

Roll Call – Members:

Patricia Edwards, President  
Steve Sonder, Clerk  
Ryan Ralphs, Member

Roll Call – Administration:

Johannis Andrews, Superintendent/Principal  
Jean Cummings, Business Manager/Consultant  
Denise Saenz, Accounting/Data Processing Technician

#### **ITEMS FROM THE FLOOR**

Please submit a "Request to Speak to the Board of Trustees" for agenda and non-agenda items to the Secretary of the Board prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, no more than twenty (20) minutes on the same subject. This portion of the agenda is for presentations to the Board and not a question and answer period where the Board enters into dialogue. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date.

**II. AGENDA**

1. Approve the Agenda as presented for May 12, 2020.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote: yes \_\_\_ no \_\_\_

**III. ADJOURN TO CLOSED SESSION**

Adjourn to Closed Session at \_\_\_\_\_ P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. code 54957.7)
3. Public Employee Discipline/Dismissal/Release/Appointment (Govt. Code 54957)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote: yes \_\_\_ no \_\_\_

**IV. RECONVENED TO REGULAR SESSION**

Reconvened to Regular Session at \_\_\_\_\_ P.M.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote: yes \_\_\_ no \_\_\_

ACTION FROM CLOSED SESSION (IF ANY)

**V. PRESENTATIONS/INFORMATION/DISCUSSION**

**A. Presentation**

1. Budget Overview by Jean Cummings

**B. Information**

1. Superintendent/Principal's Report
2. Trial Balance by Fund Report Period 10
3. Gorman Learning Charter Network Agenda dated April 30, 2020

**C. Comments**

1. Board
2. Staff
3. Public-Items from the floor.

D. Discussion

Date, time and location of the Public Hearing for the 2019-20 COVID-19 Operations Written Report and the 2020-21 budget.  
(Recommend Tuesday, June 16, 2020)

1. Approve to hold the Public Hearing for the COVID-19 Operations Written Report and the Public Hearing for the 2019-20 budget to be held on June 16, 2020, closed session 3:00 P.M., regular session 3:30 P.M. at Gorman School.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote: yes \_\_\_no\_\_\_

VI. ACTION ITEMS

A. Administrative and Business Office Items:

1. Approve the Minutes of the Regular Meeting of April 21, 2020.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote: yes \_\_\_no\_\_\_

2. Approve Purchase Orders #19-20-286 through 19-20-306 of which \$16,772.38 was paid from the General Fund and \$3,334.25 from other funds.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote: yes \_\_\_no\_\_\_

3. Approve Commercial Warrant Register in the amount of \$32,720.37 from Fund 01.0, \$3,513.25 from Fund 13.0, and \$55.50 from Fund 14.0.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote: yes \_\_\_no\_\_\_

4. Approve the Annual Report of Attendance for 2019-2020 with the changes that resulted from SB 117 for the purpose of preventing losses of attendance based funding as a result of reductions in ADA due to COVID-19. SB 117 provides that the ADA used for both the second period and the annual period apportionment includes all full school months from July 1, 2019 to February 29, 2020. For the closure of school district sites, district superintendents must submit a certification to the SSPI of the number of days closed in response to COVID-19 and attest that the closure occurred to address COVID-1.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote: yes \_\_\_no\_\_\_

5. Approve the Gorman Elementary School Instructional Minutes 2020-2021 School Year.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote: yes \_\_\_no\_\_\_

6. Approve the School Hours and Lunch Schedule for 2020-2021.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

7. Approve Resolution #17-19-20 on Grading During Emergency School Closures.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

B. Personnel:

1. Approve Resolution #16-19-20 Reducing or Eliminating Particular Kinds of Services.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

2. Approve Resolution #15-19-20 to Declare Salaries for 2020-2021 Indefinite for all Unrepresented Employees.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

C. Board Policy

VII. **ADVANCE PLANNING**

The next regular meeting of the Board of Trustees to include a Public Hearing will be held Tuesday, June 16, 2020 at 3:00 P.M. closed session and 3:30 P.M. regular session.

Items for next meeting

1. \_\_\_\_\_ 2. \_\_\_\_\_

VIII. **ADJOURNMENT**

Approve adjournment at \_\_\_\_\_ P.M.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_



Patricia Edwards, President  
Steve Sonder, Clerk  
Ryan Ralphs, Member

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Johannis L. Andrews II  
Superintendent/Principal

## **Superintendent's Report May 2020**

### **Enrollment          61 students**

- The total enrollment for Gorman Elementary School (K-8<sup>th</sup>) for April is at 61 students.

COVID-19 is the most important issue facing schools today as many parents report having problems with school closure and lack of funding to support distance learning. Overwhelming majorities of Californians are either very or somewhat worried that someone in their family will get sick from the coronavirus. Parents are concerned about providing productive learning for students from home. Parents with income less than \$60,000 are least concerned about learning at home. Overall parents approve of how the districts have handled school closure.

While overall enrollment in non-charter schools decreased between in previous years, enrollment in charter schools has increased from 8.7 percent to 11.0 percent of the public school population statewide.

### **District**

LACOE's Superintendents Reopening Task Force has developed key principles and focus areas for the framework it is developing to help guide districts to develop plans to reopen campuses in the 2020-21 academic year.

The task force is comprised of 23 superintendents and district leaders from across Los Angeles County who volunteered to be part of this important work.

The goal of the task force is to develop a framework based on current assumptions and conditions to assist school districts and charter schools as they engage their communities in developing a plan to reopen schools. The final framework will include considerations that districts and charter schools can integrate into their plans for reopening.

The task force agreed that the reopening of schools will be viewed through the following key principles:

- Keeping students and staff safe and healthy
- Ensuring access and equity
- Engaging bargaining units in the process
- Communicating with *all* stakeholders throughout the process
- Ensuring flexibility to meet the needs and advocate for *all* students in Los Angeles County

The framework will be divided into five key areas for consideration in reopening of schools: Health and Safety, Instruction, Social Emotional Learning, Family Engagement and Communications and Operations.

The framework is scheduled to be released by the end of May.

Governor Gavin Newsom's April 22, 2020, Executive Order N-56-20 (Executive Order) waives the requirement that the governing board of a school district adopt a 2020-21 Local Control Accountability Plan (LCAP) prior to adopting the 2020 budget, and postpones the deadline for adoption of the LCAP and the associated Budget Overview for Parents from July 1, 2020, to December 15, 2020. Consequently, for the 2020-21 budget, school districts are not required to hold two separate meetings, i.e., one for a public hearing on the budget, and a subsequent one to adopt the budget. School districts have, at their discretion, the options of holding one meeting that encompasses both the public hearing and adoption of the budget, or continuing with past practice of holding two separate meetings, one for public hearing and one for budget adoption. In addition, Governor Newsom's Executive Order requires that school districts complete the Covid-19 Operations Written Report and adopt it with the school districts' 2020-21 budget.

The May Revision of the State's Proposed Budget, released in mid-May, and should be used as the primary source document in forming critical budget assumptions for the development of districts' budgets. Therefore, it is strongly encourage districts to prepare their budget and hold their public hearing after the release of the May Revision.

COVID-19 Operations Written Report Overview Executive Order (EO) N-56-20 was established on April 22, 2020, to address the impact of continued school closures in response to the COVID-19 pandemic and the local educational agencies' ability to conduct meaningful annual planning, and the ability to meaningfully engage stakeholders in these processes. EO N-56-20 issued timeline and approval waivers for the Local Control and Accountability Plan and Budget Overview for Parents as well as waving certain budgetary requirements. The Executive Order also established the requirement that a local educational agency (LEA) adopt a written report (COVID-19 Operations Written Report) explaining to its community the changes to program offerings the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of such closures on students and families. Guidance for Completing the COVID-19 Operations Written Report the COVID-19 Operations Written Report must include:

- An overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.
- A description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.
- A description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.
- A description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.
- A description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours the descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes the LEA has put in place.

LEAs are strongly encouraged to provide descriptions that do not exceed 300 words. Requirements for the COVID-19 Operations Written Report the COVID-19 Operations Written Report must be adopted by the local governing board or body in conjunction with the adopted annual budget by July 1, 2020. While the COVID-19 Operations Written Report does not need to be approved by the county superintendent of schools or the Superintendent of Public Instruction, the Written Report must be submitted in conjunction with the submission of the adopted annual budget. Once adopted, the COVID-19 Operations Written Report must be posted on the homepage of the LEA's website, if such a website exists. LEAs are not required to use the COVID-19 Operations Written Report template developed by the California Department of Education. The template was developed as an optional tool for LEAs to meet the COVID-19 Operations Written Report requirements established by EO N-56- 20.

For the budget adopted by a county board of education on or before July 1, 2020, the requirements that a county board of education adopt a LCAP prior to adopting a budget and that the budget include the expenditures identified in the LCAP pursuant to Education Code section 1622(a); that the Superintendent of Public Instruction disapprove the budget if the county board of education has not adopted a LCAP or if the budget does not include the expenditures necessary to implement the LCAP pursuant to Education Code section 1622(b)(2); and that the Superintendent of Public Instruction disapprove a revised budget by November 8, 2020 if the Superintendent of Public Instruction determines the budget does not include the expenditures necessary to implement the LCAP pursuant to Education Code section 1622(d), are waived.

The requirements specified in Education Code section 51210(a)(7), 51220(d), 51222, and 51223, related to minimum instructional minutes in physical education for grades 1-12 are waived, and the requirements specified in Education Code section 51241(b) (2), related to providing adequate facilities for physical education courses, are waived.

Education Code section 60800, requiring each LEA maintaining any of grades 5, 7, and 9 to administer a physical fitness performance test to each student in those grades, and Education Code sections 33352(b) (4) and (5), requiring the California Department of Education to collect data regarding the administration of the physical fitness test, are waived for the 2019-2020 school year.

### **Human Resources**

- Reduction of teachers at this time until we have confirmed ADA for the next year due to pending district enrollment for next school year.

### **Curriculum and Instruction**

### **Professional Development**

- Distance learning training for teachers.

## Facilities

Maintenance 2019-2020:

- Repaving the worn out lower playground area is needed. The asphalt is cracked, leaving the area uneven and unsafe.
- Replacement/fix deteriorating pipes in staff restrooms.
- Replacement of kitchen drainage line to sewer connection. **Completed January 2020**
- Pest control on the upper field some has been fixed somewhat with neighboring cats.
- Ramps repair in front of classrooms. **Completed February 2020**
- Painting of the main building.
- Repair and painting of the rental property. **Completed April 2020**
- Roof repair and replacement in the main building- **Priority**

## Budget

LCAP- Given the uncertainties caused by the COVID-19 pandemic and the impact California's response has had on a local educational agency's (LEA's) ability to meaningfully engage with stakeholders, Executive Order N-56-20 was established. This Executive Order extended the deadline for adoption of the 2020–21 LCAP from July 1, 2020, to December 15, 2020.

The December 15<sup>th</sup> due date is consistent with an LEA's requirement to complete a first interim budget report.

- School districts and county offices of education must complete first interim reports on or before December 15 of each year.
- A charter school is required to submit a first interim budget report to its chartering authority and the county office of education on or before December 15 of each year.
- By completing the 2020–21 LCAP in conjunction with the first interim budget report for fiscal year 2020–21, LEAs will have an opportunity to develop the LCAP in alignment with a more informed understanding of the 2020–21 school year budget.

## COVID 19- Operation Report

Executive Order N-56-20 requires that all LEAs complete a written report to explain the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency, the major impacts of such closures on students and families, and a description of how the LEA is meeting the needs of its unduplicated students.

The California Department of Education (CDE) is currently developing a COVID-19 Written Report form that may be used for this purpose.

An LEA's local governing board or body approves the COVID-19 Operations Written Report, on or before July 1, 2020, in conjunction with the adoption of its budget.



While the COVID-19 Operations Written Report does not need to be approved by the county superintendent of schools or the Superintendent of Public Instruction, the Written Report must be submitted in conjunction with the submission of the adopted annual budget.

Once adopted by the local governing board or body, the COVID-19 Operations Written Report must be prominently posted on the homepage of the LEA's website.

### **Events**

1. School Closure for the remainder of the school year. Our decision aligns with the recommendation from Los Angeles County Superintendent of Schools, Debra Duardo, that school will be closed for the rest of the academic year.
2. Graduation plans will be made once the shelter in place order is lifted.

## Trial Balance by Fund and Object (ALL)

Fiscal Year : 2020 To Record Date : 4/30/2020

District/Agency : 64584 - Gorman Joint School District

Fund/Sub-Fund : 01.0 - General Fund/County School Service Fund

Object	Object Description	Debit	Credit
1100	Teachers' Salaries	14,750.00	0.00
1110	Teachers' Salaries-Full-Time	139,270.73	0.00
1160	Teachers' Salaries-Substitute	39,627.50	0.00
1300	Cert Supervisors & Admin Sal	52,000.00	0.00
1310	Cert Supervisor & Admin Sal-FT	87,630.25	0.00
<b>Totals for Major Object : 1000</b>		<b>333,278.48</b>	<b>0.00</b>
Object	Object Description	Debit	Credit
2130	Instruct Aide Sal-Hourly/Daily	34,710.01	0.00
2200	Classif Support Sal	4,144.51	0.00
2210	Classif Support Sal-Full-Time	16,689.00	0.00
2410	Cler Tech Office Staff Sal-FT	49,397.36	0.00
2460	Cler Tech Off Staff Sal-Sub	14,865.11	0.00
2990	TBD	18,500.00	0.00
<b>Totals for Major Object : 2000</b>		<b>138,305.99</b>	<b>0.00</b>
Object	Object Description	Debit	Credit
3111	STRS, Certificated Positions	50,408.36	0.00
3311	OASDI, Certificated Positions	477.40	0.00
3312	OASDI, Classified Positions	6,898.13	0.00
3331	Medicare, Cert Positions	4,832.54	0.00
3332	Medicare, Class Positions	2,005.39	0.00
3411	Hlth & Wlfr Benefits, Cert	27,224.10	0.00
3412	Hlth & Wlfr Benefits, Class	37,778.84	0.00
3511	State Unemploy Insur, Cert Pos	166.65	0.00
3512	State Unemploy Insur, Clas Pos	63.30	0.00
3611	Worker Comp Insur, Cert Pos	6,939.31	0.00
3612	Worker Comp Insur, Class Pos	3,111.95	0.00
<b>Totals for Major Object : 3000</b>		<b>139,905.97</b>	<b>0.00</b>

## Trial Balance by Fund and Object (ALL)

Fiscal Year : 2020 To Record Date : 4/30/2020

District/Agency : 64584 - Gorman Joint School District

Fund/Sub-Fund : 01.0 - General Fund/County School Service Fund

Object	Object Description	Debit	Credit
4110	Textbooks	18,436.62	0.00
4210	Books & Oth Reference Material	1,064.36	0.00
4310	Materials and Supplies	10,699.91	0.00
4340	Computer Software & Relat Exp	12,876.80	0.00
4350	Office Supplies - Admin	891.99	0.00
4360	Tires, Fuel and Oil	2,740.29	0.00
4370	Custodial/Operation Supplies	535.16	0.00
4380	Maintenance Supplies	1,216.85	0.00
4400	NonCapitalized Equipment	2,738.23	0.00
4700	Food	391.49	0.00
<b>Totals for Major Object : 4000</b>		<b>51,591.70</b>	<b>0.00</b>
Object	Object Description	Debit	Credit
5210	Mileage & Car Allowances	1,739.35	0.00
5220	Travel and Conferences	8,971.72	0.00
5310	Dues and Memberships	6,811.00	0.00
5410	Insurance	10,105.00	0.00
5510	ELECTRICITY	9,838.03	0.00
5520	Natural Gas Services	4,560.03	0.00
5530	Water	537.99	0.00
5560	Waste Disposal	1,862.96	0.00
5565	Waste Disposal - Other	9,220.81	0.00
5610	Rentals, Leases and Repairs	3,388.71	0.00
5630	Repairs	16,337.38	0.00
5800	Oth Contracted Services	57,758.11	0.00
5803	Late Int Chrgs/Penalties	324.53	0.00
5812	Contract Srvc (2) - TBA	59,439.51	0.00
5820	Legal, Audit, & Election Costs	14,924.75	0.00
5830	Advertisement	690.69	0.00
5840	Computer/Technlgy Related Serv	6,522.25	0.00
5850	Const/Ind Contractors(NonEmp)	39,104.75	0.00
5860	Fngrprt,Phys. XRy&Oth Emp Cst	306.00	0.00
5880	Other Charges/Fees	482.75	0.00
5890	Other Services	363.31	0.00
5910	Communications	2,739.85	0.00
5940	Communication -Postage	938.10	0.00
<b>Totals for Major Object : 5000</b>		<b>256,967.58</b>	<b>0.00</b>

Report ID: FIN-GL-0003

Run Date: 5/6/20

Run Time: 12:27:42 PM

**Trial Balance by Fund and Object (ALL)**

Fiscal Year : 2020 To Record Date : 4/30/2020

District/Agency : 64584 - Gorman Joint School District

Fund/Sub-Fund : 01.0 - General Fund/County School Service Fund

Object	Object Description	Debit	Credit
6400	Equipment	8,038.84	0.00
6510	Equipment Replacement	10,037.71	0.00
<b>Totals for Major Object : 6000</b>		<b>18,076.55</b>	<b>0.00</b>

Object	Object Description	Debit	Credit
8011	Rev Limit State Aid-CYr	0.00	530,405.00
8012	Education Protection Account E	0.00	105,432.00
8019	Rev Lmt State Aid-Prior Yr	2,156.00	0.00
8021	Home Owners Exemption	0.00	172.24
8029	Othr Subvntns/In-Lieu of Taxes	0.00	85.41
8041	Secured Tax Rolls	0.00	65,330.86
8042	Unsecured Roll Taxes	0.00	3,715.89
8043	Prior Year's Taxes	0.00	3,383.79
8044	Supplemental Taxes	0.00	105,567.36
8045	Edu RevAugmntn Fnd	0.00	2,676.10
8047	Commty Rdlvpmnt Funds	0.00	2,320.62
8048	Pnlts & Intrst from Dlgnt Tax	0.00	1,905.12
8084	Community Redevelopment Funds	0.00	510.50
8085	RDA Asset Liquidation	0.00	908.32
8181	Spec Ed Entlmnt per UDC	0.00	15,570.00
8290	All Other Federal Revenues	0.00	2,718.00
8550	Manated Cost Reimbursements	0.00	2,390.00
8560	State Lottery	0.00	11,954.93
8590	All Other State Revenues	0.00	4,531.00
8625	Community Redevelop Funds	0.00	3,325.18
8650	Leases and Rentals	0.00	900.00
8660	Interest	0.00	20,685.56
8699	All Other Local Revenues	0.00	1,884.04
8791	Tfrs of Apptmnts fm Dstrcts	0.00	18,794.00
<b>Totals for Major Object : 8000</b>		<b>2,156.00</b>	<b>905,165.92</b>

Report ID: FIN-GL-0003

Run Date: 5/6/20

Run Time: 12:27:42 PM

**Trial Balance by Fund and Object (ALL)**

Fiscal Year : 2020 To Record Date : 4/30/2020

District/Agency : 64584 - Gorman Joint School District

Fund/Sub-Fund : 01.0 - General Fund/County School Service Fund

Net Increase (Decrease) to Fund Balance :

(35,116.35)

Object	Object Description	Debit	Credit
9110	Cash In County Treasury	2,296,250.68	0.00
9130	Revolving Cash Account	2,000.00	0.00
9200	Accounts Receivable System Default- K12	238,997.97	0.00
9330	Prepaid Expenditures	550.00	0.00
9519	Accounts Payable System Default	0.00	1,668.42
9520	Accounts Payable Manual Accrual	0.00	297,586.47
9521	Accrued Salaries and Wages Payable	0.00	5,810.30
9522	Stale Check Liability	0.00	803.51
9525	Fringe Benefits - CALSTRS	0.00	10,813.82
9526	Fringe Benefits - CALPERS	0.00	834.97
9528	Fringe Benefits - OASDI	0.00	4,266.31
9529	Fringe Benefits - Medicare	0.00	4,433.85
9531	Fringe Benefits - SUI	1,199.21	0.00
9532	Fringe Benefits - W/C	0.00	24,720.78
9650	Unearned Revenue	0.00	169,424.03
9791	Beginning Fund Balance	0.00	2,051,528.27
9910	Suspense Clearing	0.00	2,223.48
<b>(9791) Beginning Fund/Sub-Fund Balance :</b>		<b>0.00</b>	<b>2,051,528.27</b>
<b>ENDING Fund/Sub-Fund Balance :</b>			<b>2,016,411.92</b>
<b>Totals for Fund/Sub-Fund : 01.0 - General Fund/County School Service Fund</b>		<b>3,479,280.13</b>	<b>3,479,280.13</b>

## Trial Balance by Fund and Object (ALL)

Fiscal Year : 2020 To Record Date : 4/30/2020

District/Agency : 64584 - Gorman Joint School District

Fund/Sub-Fund : 13.0 - Cafeteria Special Revenue Fund

Object	Object Description	Debit	Credit
2230	Classif Support Sal-Hrly/Daily	12,922.77	0.00
<b>Totals for Major Object : 2000</b>		<b>12,922.77</b>	<b>0.00</b>

Object	Object Description	Debit	Credit
3312	OASDI, Classified Positions	801.23	0.00
3332	Medicare, Class Positions	187.41	0.00
3412	Hlth & Wlfr Benefits, Class	2,277.28	0.00
3512	State Unemploy Insur, Clas Pos	6.45	0.00
3612	Worker Comp Insur, Class Pos	290.77	0.00
<b>Totals for Major Object : 3000</b>		<b>3,563.14</b>	<b>0.00</b>

Object	Object Description	Debit	Credit
4310	Materials and Supplies	28.31	0.00
4710	Food	30,383.50	0.00
4790	Food Supplies	15.86	0.00
<b>Totals for Major Object : 4000</b>		<b>30,427.67</b>	<b>0.00</b>

Object	Object Description	Debit	Credit
5220	Travel and Conferences	424.00	0.00
5880	Other Charges/Fees	197.00	0.00
<b>Totals for Major Object : 5000</b>		<b>621.00</b>	<b>0.00</b>

Net Increase (Decrease) to Fund Balance :

(47,534.58)

Object	Object Description	Debit	Credit
9110	Cash In County Treasury	0.00	43,580.24
9200	Accounts Receivable System Default- K12	2,729.29	0.00
9519	Accounts Payable System Default	0.00	0.00
9521	Accrued Salaries and Wages Payable	0.02	0.00
9526	Fringe Benefits - CALPERS	34.66	0.00
9528	Fringe Benefits - OASDI	0.00	2,964.62
9529	Fringe Benefits - Medicare	0.00	132.06
9531	Fringe Benefits - SUI	0.00	137.12
9532	Fringe Benefits - W/C	0.00	2,104.34
9791	Beginning Fund Balance	0.00	1,380.17
<b>(9791) Beginning Fund/Sub-Fund Balance :</b>		<b>0.00</b>	<b>1,380.17</b>
<b>ENDING Fund/Sub-Fund Balance :</b>			<b>-46,154.41</b>
<b>Totals for Fund/Sub-Fund : 13.0 - Cafeteria Special Revenue Fund</b>		<b>50,298.55</b>	<b>50,298.55</b>

Report ID: FIN-GL-0003

Run Date: 5/6/20

Run Time: 12:27:42 PM

### Trial Balance by Fund and Object (ALL)

Fiscal Year : 2020 To Record Date : 4/30/2020

District/Agency : 64584 - Gorman Joint School District

Fund/Sub-Fund : 14.0 - Deferred Maintenance Fund

Object	Object Description	Debit	Credit
5630	Repairs	3,700.30	0.00
<b>Totals for Major Object : 5000</b>		<b>3,700.30</b>	<b>0.00</b>
Object	Object Description	Debit	Credit
6250	Building Construction/Improv	14,460.24	0.00
<b>Totals for Major Object : 6000</b>		<b>14,460.24</b>	<b>0.00</b>
Object	Object Description	Debit	Credit
8660	Interest	0.00	1,322.42
<b>Totals for Major Object : 8000</b>		<b>0.00</b>	<b>1,322.42</b>
<b>Net Increase (Decrease) to Fund Balance :</b>			<b>(16,838.12)</b>
Object	Object Description	Debit	Credit
9110	Cash In County Treasury	126,762.44	0.00
9519	Accounts Payable System Default	0.00	0.00
9791	Beginning Fund Balance	0.00	143,600.56
<b>(9791) Beginning Fund/Sub-Fund Balance :</b>		<b>0.00</b>	<b>143,600.56</b>
<b>ENDING Fund/Sub-Fund Balance :</b>			<b>126,762.44</b>
<b>Totals for Fund/Sub-Fund : 14.0 - Deferred Maintenance Fund</b>		<b>144,922.98</b>	<b>144,922.98</b>

Report ID: FIN-GL-0003

Run Date: 5/6/20

Run Time: 12:27:42 PM

### Trial Balance by Fund and Object (ALL)

Fiscal Year : 2020 To Record Date : 4/30/2020

District/Agency : 64584 - Gorman Joint School District

Fund/Sub-Fund : 21.0 - Building Fund

Object	Object Description	Debit	Credit
8660	Interest	0.00	645.89
<b>Totals for Major Object : 8000</b>		<b>0.00</b>	<b>645.89</b>
<b>Net Increase (Decrease) to Fund Balance :</b>			<b>645.89</b>
Object	Object Description	Debit	Credit
9110	Cash In County Treasury	65,933.56	0.00
9200	Accounts Receivable System Default- K12	0.00	0.00
9791	Beginning Fund Balance	0.00	65,287.67
<b>(9791) Beginning Fund/Sub-Fund Balance :</b>		<b>0.00</b>	<b>65,287.67</b>
<b>ENDING Fund/Sub-Fund Balance :</b>			<b>65,933.56</b>
<b>Totals for Fund/Sub-Fund : 21.0 - Building Fund</b>		<b>65,933.56</b>	<b>65,933.56</b>



Report ID: FIN-GL-0003

Run Date: 5/6/20

Run Time: 12:27:42 PM

### Trial Balance by Fund and Object (ALL)

Fiscal Year : 2020 To Record Date : 4/30/2020

District/Agency : 64584 - Gorman Joint School District

Fund/Sub-Fund : 25.0 - Capital Facilities Fund

Object	Object Description	Debit	Credit
8660	Interest	0.00	456.12
<b>Totals for Major Object : 8000</b>		<b>0.00</b>	<b>456.12</b>
<b>Net Increase (Decrease) to Fund Balance :</b>			<b>456.12</b>
Object	Object Description	Debit	Credit
9110	Cash In County Treasury	46,561.20	0.00
9200	Accounts Receivable System Default- K12	0.00	0.07
9791	Beginning Fund Balance	0.00	46,105.01
<b>(9791) Beginning Fund/Sub-Fund Balance :</b>		<b>0.00</b>	<b>46,105.01</b>
<b>ENDING Fund/Sub-Fund Balance :</b>			<b>46,561.13</b>
<b>Totals for Fund/Sub-Fund : 25.0 - Capital Facilities Fund</b>		<b>46,561.20</b>	<b>46,561.20</b>

Report ID: FIN-GL-0003

Run Date: 5/6/20

Run Time: 12:27:42 PM

**Trial Balance by Fund and Object (ALL)**

Fiscal Year : 2020 To Record Date : 4/30/2020

District/Agency : 64584 - Gorman Joint School District

Fund/Sub-Fund : 30.0 - State School Building Lease-Purchase Fund

Object	Object Description	Debit	Credit
6510	Equipment Replacement	65,055.09	0.00
<b>Totals for Major Object : 6000</b>		<b>65,055.09</b>	<b>0.00</b>
Object	Object Description	Debit	Credit
8660	Interest	0.00	526.48
<b>Totals for Major Object : 8000</b>		<b>0.00</b>	<b>526.48</b>
<b>Net Increase (Decrease) to Fund Balance :</b>			<b>(64,528.61)</b>
Object	Object Description	Debit	Credit
9110	Cash In County Treasury	3,103.22	0.00
9200	Accounts Receivable System Default- K12	0.47	0.00
9791	Beginning Fund Balance	0.00	67,632.30
<b>(9791) Beginning Fund/Sub-Fund Balance :</b>		<b>0.00</b>	<b>67,632.30</b>
<b>ENDING Fund/Sub-Fund Balance :</b>			<b>3,103.69</b>
<b>Totals for Fund/Sub-Fund : 30.0 - State School Building Lease-Purchase Fund</b>		<b>68,158.78</b>	<b>68,158.78</b>

Report ID: FIN-GL-0003

Run Date: 5/6/20

Run Time: 12:27:42 PM

### Trial Balance by Fund and Object (ALL)

Fiscal Year : 2020 To Record Date : 4/30/2020

District/Agency : 64584 - Gorman Joint School District

Fund/Sub-Fund : 35.0 - County School Facilities Fund

Object	Object Description	Debit	Credit
8660	Interest	0.00	124.61
<b>Totals for Major Object : 8000</b>		<b>0.00</b>	<b>124.61</b>
<b>Net Increase (Decrease) to Fund Balance :</b>			<b>124.61</b>
Object	Object Description	Debit	Credit
9110	Cash In County Treasury	12,719.86	0.00
9200	Accounts Receivable System Default- K12	0.00	0.43
9519	Accounts Payable System Default	0.00	0.12
9791	Beginning Fund Balance	0.00	12,594.70
<b>(9791) Beginning Fund/Sub-Fund Balance :</b>		<b>0.00</b>	<b>12,594.70</b>
<b>ENDING Fund/Sub-Fund Balance :</b>			<b>12,719.31</b>
<b>Totals for Fund/Sub-Fund : 35.0 - County School Facilities Fund</b>		<b>12,719.86</b>	<b>12,719.86</b>

Report ID: FIN-GL-0003

Run Date: 5/6/20

Run Time: 12:27:42 PM

**Trial Balance by Fund and Object (ALL)**

Fiscal Year : 2020 To Record Date : 4/30/2020

District/Agency : 64584 - Gorman Joint School District

Fund/Sub-Fund : 76.0 - Warrant/Pass-Through Fund

Net Increase (Decrease) to Fund Balance :

Object	Object Description	Debit	Credit
9110	Cash In County Treasury	0.00	62,391.12
9200	Accounts Receivable System Default- K12	0.00	16,185.64
9506	State Disability Insurance	21.23	0.00
9507	Medicare Contributions	0.00	30,057.48
9508	Advanced Earned Income Credit	55.00	0.00
9511	Federal Tax Withholding	122,448.18	0.00
9512	State Tax Withholding	9,220.46	0.00
9513	OASDI Liability	0.00	23,864.15
9514	CALSTRS Liability	0.00	2,042.71
9515	CALPERS Liability	3.41	0.00
9517	Other Voluntary Deductions	3,333.54	0.00
9518	Tax Shelter Annuity	0.00	2,600.00
9519	Accounts Payable System Default	0.00	469.12
9527	Fringe Benefits - EPRS	0.00	1,651.50
9528	Fringe Benefits - OASDI	243.53	0.00
9529	Fringe Benefits - Medicare	60.57	0.00
9531	Fringe Benefits - SUI	3,875.80	0.00
<b>(9791) Beginning Fund/Sub-Fund Balance :</b>		<b>0.00</b>	<b>0.00</b>
<b>ENDING Fund/Sub-Fund Balance :</b>			
<b>Totals for Fund/Sub-Fund : 76.0 - Warrant/Pass-Through Fund</b>		<b>139,261.72</b>	<b>139,261.72</b>
<b>Totals for District/Agency : 64584 - Gorman Joint School District</b>		<b>4,007,136.78</b>	<b>6,395,265.46</b>

# Gorman Learning Charter Network

Bringing Academic Excellence Home

## REGULAR SESSION OF THE BOARD OF DIRECTORS AGENDA

DATE: April 30, 2020

MEETING PLACE: **ONLINE:**

View the Meeting via Live Stream:

<https://www.youtube.com/channel/UCsOrDGDdyPd5fcQkGJgo1ZQ>

FOR PUBLIC COMMENT: **To Participate in Public Comment, please follow the link below before 4:00 pm on date of meeting. Instructions will be sent to you upon completion of this form.**

<https://forms.gle/49mrNNB8T6BHJEsr6>

TIME: 4:00 p.m.

*Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion*

Accommodation can be made to persons with disabilities. If you require accommodation to participate in the meeting you must notify the office of the Executive Director at least 72 hours prior to the meeting.

### OPEN SESSION: PUBLIC MEETING

#### 1. CALL TO ORDER

#### 2. BOARD OF DIRECTORS ROLL CALL

Jana Perea	President
Joshua Stegner	Vice President and Treasurer
Dori Burnett	Secretary
Carlos Bravo	
Jennifer Ferguson	
Tiffany Gray	
Joe Andrews	District Representative

#### 3. ROLL CALL ADMINISTRATION

Denice Burchett	Executive Director
Truth Z. Neube	Chief Business Officer
Craig Wilson	Attorney

4. **PLEDGE OF ALLEGIANCE**
5. **APPROVAL OF THE AGENDA**
6. **COMMUNICATION FROM THE PUBLIC**

*This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form online and provide it electronically to the Board Secretary before the meeting.*

7. **COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA**
8. **REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS**

- a. **Executive Director – Denice Burchett**
- b. **Chief Business Officer – Truth Z. Ncube**

9. **INFORMATION/DISCUSSION/ACTION AGENDA**

- a. **Review, Discussion and Approval of Changes to Policy 3004.1: Director’s Contract - Tiffany Gray, Board Member**
- b. **Review, Discussion and Approval to Changes to Policy 7001.1: Employment Terms - Tiffany Gray, Board Member**

**CLOSED SESSION**

10. **ADJOURN TO CLOSED SESSION, IF ANY:**

- a. **Review, Discussion and Approval of Employment Contract for 2020/2021 School Year for Executive Director – Craig Wilson**
- b. **Review, Discussion and Approval of Employment Contract for 2020/2021 School Year for Chief Business Officer – Craig Wilson**
- c. **Conference with Legal Counsel – Anticipated Litigation, Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9 (One Case).**

11. **ITEMS FOR NEXT MEETING**
12. **CONFIRM MEETING PLACE AND TIME**
13. **ADJOURNMENT**

PURCHASE ORDER LOG

PO#	DATE	VENDOR	DESCRIPTION	ESTIMATED AMOUNT	AMOUNT PAID GENERAL	AMOUNT PAID OTHER	DATE PAID
19-20-286	4/20/20	GVMWD	Water & Sewer Service 3/20	\$1,204.44	\$ 1,204.44		4/23/20
287	4/20/20	Eddie Bailey, LLP	10% Retention Fee for Audit	\$450.00	\$450.00		4/23/20
288	4/20/20	ACE Hardware	Custodial Supplies/Rental Property Supplies	\$92.57	\$92.57		4/23/20
289	4/20/20	Mark Peterson	Tech Services 2/20	\$525.00	\$525.00		4/23/20
290	5/7/20	Quill	Food Service Supplies	\$117.19			
291	5/7/20	Quill	Link for Superintendent's Office Printer	\$85.79			
292	4/20/20	American Business Machines	Freight for Copier Toner	\$8.00	\$8.00		4/23/20
293	4/20/20	Revolution Foods, Inc	Food Service 3/20	\$3,334.25		\$3,334.25	4/23/20
294	4/23/20	SoCal Gas	Gas Service Rental 3/20	\$120.34	\$120.34		4/30/20
295	4/20/20	So Cal Edison	Electricity- Rental 3/20	\$31.12	\$31.12		4/23/20
296	4/20/20	Infinity Communications & Consulting	Year 23 Category One ERate Consulting Services Fee	\$650.00	\$650.00		4/23/20
297	5/7/20	Quill	Link for Office Printer	\$89.01			
298	4/20/20	CENIC	Reimbursement for BIG Circuit Costs Jan-Mar 20	\$1,620.06	\$1,620.06		4/23/20
299	4/20/20	Storer Transportation	Home to School Transportation 2/20	\$8,887.68	\$8,887.68		4/23/20
300	4/20/20	Tiny Eye	Speech Therapy Services 3/20	\$369.75	\$369.75		4/23/20
301	4/20/20	AKA Water Services, Inc	Bacteriological Sampling Jan-Mar 20	\$225.00	\$225.00		4/23/20
302	4/20/20	Santana's Pumping	Septic Tank Pumping Rental Property	\$470.00	\$470.00		4/30/20
303		Atkinson, Andelson, Loya, Ruid, Romo	Legal Fees	\$4,202.34			
304	4/23/20	American Express	District Credit Card	\$1,668.42	\$1,668.42		5/6/20
305	4/20/20	Lopez Landscaping	Yard Service 4/20	\$200.00	\$200.00		4/30/20
306	4/21/20	Lopez Landscaping	Yard Clearance Rental Property	\$250.00	\$250.00		5/6/20
			TOTAL	\$24,600.96	\$16,772.38	\$3,334.25	
			REMAINING UNPAID	\$4,494.33			

Commercial Warrant Register  
 04/01/2020 - 04/30/2020

Vendor	Warrant Number	Warrant Disbursement Doc	Payment Request Doc	Vendor Invoice Number	Order Document	Fund /Sub-Fund	Resource /Project Yr	Goal/Cat	Fund/ Act	DOBJ/ DREV/ BSA	School Location /Dept	APD/ FY	Distribution Amt	Additional Amt	Warrant Amt	
AT&T - 0000099203	00000020090776 00000020090776	AD 64584,2000000034,1	GAX,64584,20000000365,1,0,1			01.0	00000,0	00000	72000	5910	0000000	10/2020	128.88	0.00	128.88	
															Warrant Total:	128.88
CANON FINANCIAL SERVICES, INC. - 0000007508	00000020090777 00000020090777 00000020092800 00000020092800 00000020092800	AD,64584,20000000334,1 AD 64584,20000000334,1 AD 64584,20000000349,1 AD 64584,20000000349,1 AD 64584,20000000349,1	GAX,64584,20000000358,1,0,1 GAX,64584,20000000354,1,0,2 GAX,64584,20000000371,1,0,1 GAX,64584,20000000371,1,0,2 GAX,64584,20000000371,1,0,2			01.0	00000,0	11100	10000	5610	0000000	10/2020	214.53	0.00	214.53	
															Warrant Total:	214.53
CECELIA J. CUMMINGS, CPA - 0000007621	00000020096153 00000020096153 00000020096153	AD,64584,20000000327,1 AD 64584,20000000327,1 AD 64584,20000000327,1	GAX,64584,20000000350,1,0,1 GAX,64584,20000000350,1,0,1 GAX,64584,20000000350,1,0,2			01.0	00000,0	00000	72000	5850	0000000	10/2020	6,300.00	0.00	6,300.00	
															Warrant Total:	8,400.00
CENIC - 000012272	00000020090778 00000020090778	AD 64584,20000000345,1	GAX,64584,20000000362,1,0,1			01.0	00000,0	11100	10000	5800	0000000	10/2020	1,620.06	0.00	1,620.06	
															Warrant Total:	1,620.06
EDIE BAILEY LLP - 0000099637	00000020090779 00000020090779	AD 64584,20000000348,1	GAX,64584,20000000354,1,0,1			01.0	00000,0	00000	71810	5820	0000000	10/2020	450.00	0.00	450.00	
															Warrant Total:	450.00



Report ID: FIN-AP-0004  
 Run Date: 05/06/2020  
 Run Time: 12:33:00 PM

Commercial Warrant Register  
 04/01/2020 - 04/30/2020

Vendor	Warrant Number	Warrant Disbursement Doc	Payment Request Doc	Vendor Invoice Number	Order Document	Fund /Sub-Fund	Resource /Project Yr	Goal/ Cat	Fund/ Act	DOB/ DREV/ BSA	School Location /Dept	APD/ FY	Distribution Amt	Additional Amt	Warrant Amt
ACE HARDWARE - 0000008906	00000020090773	AD 64584,200000000338,1	GAX,64584,200000000352,1,0,1			01,0	00000,0	00000	81000	5630	00000005	10/2020	45.34	0.00	45.34
		AD 64584,200000000338,1	GAX,64584,200000000352,1,0,2			01,0	00000,0	00000	81100	4370	00000000	10/2020	47.23	0.00	47.23
	00000020090773												Warrant Total:		92.57
Vendor	Warrant Number	Warrant Disbursement Doc	Payment Request Doc	Vendor Invoice Number	Order Document	Fund /Sub-Fund	Resource /Project Yr	Goal/ Cat	Fund/ Act	DOB/ DREV/ BSA	School Location /Dept	APD/ FY	Distribution Amt	Additional Amt	Warrant Amt
ACA WATER SERVICES, INC. - 0000007859	00000020090774	AD 64584,200000000336,1	GAX,64584,200000000367,1,0,1			01,0	00000,0	00000	72000	5800	00000000	10/2020	225.00	0.00	225.00
	00000020090774												Warrant Total:		225.00
Vendor	Warrant Number	Warrant Disbursement Doc	Payment Request Doc	Vendor Invoice Number	Order Document	Fund /Sub-Fund	Resource /Project Yr	Goal/ Cat	Fund/ Act	DOB/ DREV/ BSA	School Location /Dept	APD/ FY	Distribution Amt	Additional Amt	Warrant Amt
AMERICAN BUSINESS MACHINES - 0000008859	00000020090775	AD 64584,200000000339,1	GAX,64584,200000000358,1,0,1			01,0	11000,0	11100	10000	4310	00000000	10/2020	4.00	0.00	4.00
		AD 64584,200000000339,1	GAX,64584,200000000358,1,0,2			01,0	00000,0	00000	27000	4350	00000000	10/2020	2.00	0.00	2.00
	00000020090775	AD 64584,200000000339,1	GAX,64584,200000000358,1,0,3			01,0	00000,0	00000	72000	4350	00000000	10/2020	2.00	0.00	2.00
													Warrant Total:		8.00
Vendor	Warrant Number	Warrant Disbursement Doc	Payment Request Doc	Vendor Invoice Number	Order Document	Fund /Sub-Fund	Resource /Project Yr	Goal/ Cat	Fund/ Act	DOB/ DREV/ BSA	School Location /Dept	APD/ FY	Distribution Amt	Additional Amt	Warrant Amt
AMERICAN EXPRESS - 00000020095766	00000020095766	AD 64584,200000000326,1	GAX,64584,200000000345,1,0,1			01,0	00000,0	11100	10000	4310	00001000	10/2020	108.71	0.00	108.71
		AD 64584,200000000326,1	GAX,64584,200000000345,1,0,2			01,0	00000,0	00000	72000	5840	00000000	10/2020	23.70	0.00	23.70
		AD 64584,200000000326,1	GAX,64584,200000000345,1,0,3			14,0	00000,0	00000	81000	5630	00000000	10/2020	55.50	0.00	55.50
		AD 64584,200000000326,1	GAX,64584,200000000345,1,0,4			13,0	53100,0	00000	37000	5220	00000000	10/2020	179.00	0.00	179.00
		AD 64584,200000000326,1	GAX,64584,200000000345,1,0,5			01,0	00000,0	00000	72000	5220	00000000	10/2020	1,599.42	0.00	1,599.42
		AD 64584,200000000326,1	GAX,64584,200000000345,1,0,6			01,0	00000,0	11100	10000	4400	00001000	10/2020	53.18	0.00	53.18
	00000020095766	AD 64584,200000000326,1	GAX,64584,200000000345,1,0,7			01,0	00000,0	00000	72000	5800	00000000	10/2020	39.00	0.00	39.00
													Warrant Total:		2,058.51

Report ID: FIN-AP-0004  
 Run Date: 05/08/2020  
 Run Time: 12:33:00 PM

Commercial Warrant Register  
 04/01/2020 - 04/30/2020

Vendor	Warrant Number	Warrant Disbursement Doc	Payment Request Doc	Vendor Invoice Number	Order Document	Fund /Sub-Fund	Resource /Project Yr	Goal/ Cat	Fund/ Act	DOBJ/ DREV/ BSA	School Location /Dept	APD/ FY	Distribution Amt	Additional Amt	Warrant Amt
FACUNDO LANDSCAPING - 0000100804	00000020086947	AD 64584,200000000331,1	GAX 64584,200000000347,1,0,1			01.0	00000.0	00000	81000	5630	0000006	10/2020	3,600.00	0.00	3,600.00
	00000020086947												Warrant Total:		3,600.00
GOLDEN VALLEY MUNICIPAL WATER DISTRICT - 0000007413	00000020090780	AD 64584,200000000332,1	GAX 64584,200000000353,1,0,1			01.0	00000.0	00000	82006	5865	0000006	10/2020	1,204.44	0.00	1,204.44
	00000020090780												Warrant Total:		1,204.44
INFINITY COMMUNICATION & CONSULTING - 0000009783	00000020090781	AD 64584,200000000344,1	GAX 64584,200000000361,1,0,1			01.0	00000.0	00000	72003	5850	0000006	10/2020	650.00	0.00	650.00
	00000020090781												Warrant Total:		650.00
LOPEC LANDSCAPING - 0000007713	00000020086948	AD 64584,200000000330,1	GAX 64584,200000000348,1,0,1			01.0	00000.0	00000	81000	5630	0000006	10/2020	200.00	0.00	200.00
	00000020086948												Warrant Total:		200.00
LORI MICH KNIGHT - 0000000826	00000020086154	AD 64584,200000000329,1	GAX 64584,200000000346,1,0,1			01.0	65000.0	57700	11106	5220	0000000	10/2020	66.82	0.00	66.82
	00000020086154	AD 64584,200000000329,1	GAX 64584,200000000349,1,0,1			01.0	00000.0	00000	27000	5940	0000006	10/2020	14.40	0.00	14.40
													Warrant Total:		81.22
MARK PETERSON - 0000008973	00000020080782	AD 64584,200000000342,1	GAX 64584,200000000356,1,0,1			01.0	00000.0	00000	77000	5940	0000006	10/2020	525.00	0.00	525.00
	00000020080782												Warrant Total:		525.00

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Commercial Warrant Register  
 04/01/2020 - 04/30/2020

Vendor	Warrant Number	Warrant Disbursement Doc	Payment Request Doc	Vendor Invoice Number	Order Document	Fund /Sub-Fund	Resource /Project Yr	Goal/ Cat	Func/ Act	DOBJ/ DREV/ BSA	School Location /Dept	APD/ FY	Distribution Amt	Additional Amt	Warrant Amt
	000000020090782														525.00
															Warrant Total:
	000000020090783	AD 64584,200000000355,1	GAX,64584,200000000364,1,0,1			01,0	00000,0	00000	82000	5680	00000000	10/2020	214,96	0,00	214,96
															Warrant Total:
															214,96
	000000020086155	AD 64584,200000000328,1	GAX,64584,200000000351,1,0,1			01,0	00000,0	00000	82000	5690	00000000	10/2020	27,44	0,00	27,44
															Warrant Total:
															27,44
	000000020090784	AD 64584,200000000347,1	GAX,64584,200000000368,1,0,1			13,0	\$3100,0	00000	37000	4710	00000000	10/2020	3,334,25	0,00	3,334,25
															Warrant Total:
															3,334,25
	000000020092602	AD 64584,200000000354,1	GAX,64584,200000000375,1,0,1			01,0	00000,0	00000	81000	5690	00000005	10/2020	470,00	0,00	470,00
															Warrant Total:
															470,00
	000000020090787	AD 64584,200000000337,1	GAX,64584,200000000359,1,0,1			01,0	00000,0	00000	82000	5620	00000000	10/2020	650,69	0,00	650,69
															Warrant Total:
															650,69
	000000020092604	AD 64584,200000000351,1	GAX,64584,200000000372,1,0,1			01,0	00000,0	00000	82000	5620	00000005	10/2020	120,34	0,00	120,34
															Warrant Total:
															120,34

Commercial Warrant Register  
 04/01/2020 - 04/30/2020

Vendor	Warrant Number	Warrant Disbursement Doc	Payment Request Doc	Vendor Invoice Number	Order Document	Fund /Sub-Fund	Resource /Project Yr	Goal/ Cat	Fund/ Act	DOBJ/ DREV/ BSA	School Location /Dept	APD/ FY	Distribution Amt	Additional Amt	Warrant Amt
SOUTHERN CALIFORNIA EDISON - 000000874	00000020090785	AD 64584,20000000341,1	GAX 64584,20000000380,1,0,1			01.0	00000.0	00000	82000	5310	0000000	10/2020	31.12	0.00	31.12
	00000020090785												Warrant Total:		31.12
SOUTHERN CALIFORNIA EDISON - 0000009123	00000020092503	AD 64584,20000000352,1	GAX 64584,20000000370,1,0,1			01.0	00000.0	00000	82003	5310	0000000	10/2020	610.48	0.00	610.48
	00000020092503												Warrant Total:		610.48
STORER TRANSPORTATION - 0000007477	00000020090786	AD 64584,20000000333,1	GAX 64584,20000000363,1,0,1			01.0	00000.0	00000	36000	5812	0000000	10/2020	8,887.68	0.00	8,887.68
	00000020090786												Warrant Total:		8,887.68
TYN EVE - 0000008858	00000020090788	AD 64584,20000000340,1	GAX 64584,20000000366,1,0,1			01.0	33100.0	57700	21000	5850	0000000	10/2020	369.75	0.00	369.75
	00000020090788												Warrant Total:		369.75
VAR TECHNOLOGY FINANCE - 000001281	00000020090789	AD 64584,20000000346,1	GAX 64584,20000000357,1,0,1			01.0	00000.0	11100	10000	6400	0000100	10/2020	815.39	0.00	815.39
	00000020090789												Warrant Total:		815.39
	00000020092605	AD 64584,20000000353,1	GAX 64584,20000000369,1,0,1			01.0	00000.0	11100	10000	6400	0000100	10/2020	741.26	0.00	741.26
	00000020092605												Warrant Total:		741.26
Disbursement Doc Count: 29      Total: 36,289.12      0.00      36,289.12															

Report ID: FINAP-0004  
Run Date: 05/06/2020  
Run Time: 12:33:00 PM

Commercial Warrant Register  
04/01/2020 - 04/30/2020

Fund	Warrant Amt
01.0	32,720.37
13.0	3,513.25
14.0	55.50

**Certification**

County: Los Angeles  
District: Gorman Joint  
CDS CODE 19 64584

Fiscal Year: 2019-20  
Annual  
2F15F187

**Attendance School District**

I hereby certify that, to the best of my knowledge, all data have been compiled and reported in accordance with all applicable laws, regulations and instructions.

School District Superintendent:  Date: 5/01/2020

County Superintendent of Schools: \_\_\_\_\_ Date: \_\_\_\_\_

Any inquiries concerning this report should be directed to:

**CONTACT NAME** Cecelia Cummings  
**PHONE** (661)248-6441 \*  
**FAX** \_\_\_\_\_  
**E-Mail** cecelia@cummingscpa.com

**Attendance School District**

County: Los Angeles Fiscal Year: 2019-20  
 District: Gorman Joint Annual  
 CDS CODE 19 64584 Certificate Number: 2F15F187

Regular ADA	TK/K-3	Grades 4-6	Grades 7-8	Grades 9-12	Total
Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	A-1 25.97	22.90	17.03	0.00	65.90
Extended Year Special Education [EC 56345 (b)(3)] (Divisor 175)	A-2 0.00	0.00	0.00	0.00	0.00
Special Education - Nonpublic, Nonsectarian Schools [EC 56366 (a)(7)] and/or Nonpublic, Nonsectarian Schools - Licensed Children's Institutions	A-3 0.00	0.00	0.00	0.00	0.00
Extended Year Special Education - Nonpublic, Nonsectarian Schools [EC 56366 (a)(7)] and/or Nonpublic, Nonsectarian Schools - Licensed Children's Institutions (Divisor 175)	A-4 0.00	0.00	0.00	0.00	0.00
Community Day School [EC 48660] (Divisor 70/135/180)	A-5 0.00	0.00	0.00	0.00	0.00
<b>ADA Totals (Sum of A-1 through A-5)</b>	A-6 25.97	22.90	17.03	0.00	65.90
<b>Other</b>					
Full-Time Traditional Independent Study ADA, pursuant to EC 51747, included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer, and Attendance Basic Aid Open Enrollment entry screens	B-1 0.00	0.00	0.00	0.00	0.00
Full-Time Traditional Independent Study ADA not eligible for general funding, pursuant to EC 51745.6, and not included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer, and Attendance Basic Aid Open Enrollment entry screens	B-2 0.00	0.00	0.00	0.00	0.00

**Attendance School District**

County: Los Angeles      Fiscal Year: 2019-20  
 District: Gorman Joint      Annual  
 CDS CODE 19 64584      Certificate Number: 2F15F187

Course Based Independent Study ADA, pursuant to B-3      0.00      0.00      0.00      0.00  
 EC 51749.5, included in Section A or in the  
 Attendance Supplement School District,  
 Attendance Basic Aid Choice/Court-Ordered  
 Voluntary Pupil Transfer, and Attendance Basic  
 Aid Open Enrollment entry screens

Course Based Independent Study ADA not eligible  
 for general funding, pursuant to EC 51745.6, and  
 not included in Section A or in the Attendance  
 Supplement School District, Attendance Basic Aid  
 Choice/Court-Ordered Voluntary Pupil Transfer,  
 and Attendance Basic Aid Open Enrollment entry  
 screens

ADA for Students in Transitional Kindergarten  
 pursuant to EC 46300 included in Section A  
 (Lines A-1 through A-5, TK/K-3 Column, First  
 Year ADA Only)      3.69      [REDACTED]      [REDACTED]      [REDACTED]      3.69

ADA for Students in Continuation Education  
 included in Section A (Line A-1, Grades 9-12  
 Column)      [REDACTED]      [REDACTED]      [REDACTED]      0.00      0.00

ADA for Students in Opportunity Classes included  
 in Section A (Line A-1, Total Column)      [REDACTED]      [REDACTED]      [REDACTED]      [REDACTED]      0.00



**Attendance School District**

County: Los Angeles Fiscal Year: 2019-20  
 District: Gorman Joint Annual  
 CDS CODE 19 64584 Certificate Number: 2F15F187

Prior Year ADA Adjustment (P-1 and P-2 only)	TK/K-3	Grades 4-6	Grades 7-8	Grades 9-12	Total
Prior Year P-2 ADA for pupils attending a charter school sponsored by the district in the current year who attended a non-charter school of the district in the prior year [EC 42238.051(a) (2)(B)]. Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-1	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 56345 (b)(3)] (Divisor 175)	C-2	0.00	0.00	0.00	0.00
<b>ADA Totals (C-1 + C-2)</b>	C-3	0.00	0.00	0.00	0.00

**Prior Year P-2 ADA for pupils attending a non-charter school in the current year who attended a charter school sponsored by the district in the prior year [EC 42238.051(a) (2)(C)].**

Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-4	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 56345 (b)(3)] (Divisor 175)	C-5	0.00	0.00	0.00	0.00
<b>ADA Totals (C-4 + C-5)</b>	C-6	0.00	0.00	0.00	0.00

**Attendance School District**

County: Los Angeles Fiscal Year: 2019-20  
 District: Gorman Joint Annual  
 CDS CODE 19 64584 Certificate Number: 2F15F187

**Prior Year P-2 ADA attributable to district resident pupils attending a non-charter school [EC 42238.052].**

Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-7	0.00	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 56345 (b)(3)]	C-8	0.00	0.00	0.00	0.00	0.00
(Divisor 175)						
<b>ADA Totals (C-7 + C-8)</b>	C-9	0.00	0.00	0.00	0.00	0.00

**Gain or Loss of ADA due to a Reorganization or Transfer of Territory [EC 42238.05 (a)(3)]. If the ADA adjustment is a loss, report the loss as a negative number in Line C-10 or C-11.**

Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-10	0.00	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 56345 (b)(3)]	C-11	0.00	0.00	0.00	0.00	0.00
(Divisor 175)						
<b>ADA Totals (C-10 + C-11)</b>	C-12	0.00	0.00	0.00	0.00	0.00

**Certification**

County: Los Angeles  
District: Gorman Joint  
CDS CODE 19 64584

Fiscal Year: 2019-20  
Annual  
AD65AE11

**School District Audit Adjustments to CALPADS Data**

I hereby certify that, to the best of my knowledge, all data have been compiled and reported in accordance with all applicable laws, regulations and instructions.

School District Superintendent:



Date: 5/07/2020

County Superintendent of Schools: \_\_\_\_\_

Date: \_\_\_\_\_

Any inquiries concerning this report should be directed to:

**CONTACT NAME** Cecelia Cummings  
**PHONE** (661)248-6441 \*  
**FAX** \_\_\_\_\_  
**E-Mail** cecelia@cummingscpa.com

**School District Audit Adjustments to CALPADS Data**

**County: Los Angeles**

**Fiscal Year: 2019-20**

**District: Gorman Joint**

**Annual**

**CDS CODE 19 64584**

**Certificate Number: AD65AE11**

Note: Adjustments will only affect the LCFF Unduplicated Pupil Percentage calculation and will not modify certified CALPADS data.

**CALPADS Data Audit Adjustments**

**EC 42238.02 (b) (3) (B)**

**Net Change  
Enrollment  
Count**

**Net Change  
Unduplicated  
Pupil Count**

Adjustment to CALPADS enrollment and/or unduplicated pupil count based on school district's audit finding or auditor letter of concurrence.

A-1

0

0

**Gorman Elementary School  
Instructional Minutes  
2020-2021 School Year**

45 Minimum PD Days and School Ending at 3:00/1:15

Instructional Minutes		
Kindergarten-3rd Grades		
	Time	Minutes
School Starts	8:30-8:35	5
First Block	8:30-10:10	100
Morning Recess	10:10-10:25	15
Second Block	10:25-12:15	110
Lunch/Recess	12:15-12:55	40
3rd Block	12:55-3:00	125

Instructional Min		335
Other		60

Instructional Minutes		
Grades 4-8		
	Time	Minutes
School Starts	8:30-8:35	5
First Block	8:30-10:25	115
Morning Recess	10:25-10:40	15
Second Block	10:40-12:15	110
Lunch/Recess	12:15-12:55	40
3rd Block	12:55-3:00	110

Instructional Min		335
Other		60

Minimum Day Instructional Minutes		
Kindergarten-3rd Grades		
	Time	Minutes
School Starts	8:30-8:35	5
First Block	8:30-10:10	100
Morning Recess	10:10-10:25	15
Second Block	10:25-12:15	110
Lunch/Recess	12:15-12:55	40
3rd Block	12:55-1:15	20

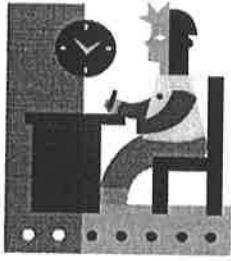
Instructional Min		230
Other		60

Minimum Day Instructional Minutes		
Grades 4-8		
	Time	Minutes
School Starts	8:30-8:35	5
First Block	8:30-10:25	100
Morning Recess	10:25-10:40	15
Second Block	10:40-12:15	110
Lunch/Recess	12:15-12:55	40
3rd Block	12:55-1:15	20

Instructional Min		230
Other		60

Total Minutes for 2019-2020 School Year	
Kindergarten-3rd Grades	
Regular Days	Total
135	45225
Minimum Days	Total
45	10350
Instructional/Year	55575

Total Minutes for 2019-2020 School Year	
Grades 4-8	
Regular Days	Total
135	45225
Minimum Days	Total
45	10350
Instructional/Year	55575



## School Hours and Lunch Schedule 2020-2021

### Regular Daily Schedule TK-8

<b>Morning Bell:</b>	<b>8:30 AM</b>
<b>School Starts:</b>	<b>8:30 AM</b>
<b>Instructional Time TK-3</b>	<b>8:30-10:10 AM</b>
<b>Instructional Time 4-8</b>	<b>8:30-10:25 AM</b>
<b>Morning Recess TK-3</b>	<b>10:10-10:25 AM</b>
<b>Morning Recess 4-8</b>	<b>10:25-10:40 AM</b>
<b>Instructional Time TK-3</b>	<b>10:25-12:15 PM</b>
<b>Instructional Time 4-8</b>	<b>10:40-12:15 PM</b>
<b>Lunch:</b>	<b>12:15-12:55 PM</b>
<b>Instructional Time TK-3</b>	<b>12:55-3:00 PM</b>
<b>Instructional Time 4-8</b>	<b>12:55-3:00 PM</b>
<b>Dismissal</b>	<b>3:00 PM</b>

### Minimum Day Schedule TK-8

<b>Morning Bell:</b>	<b>8:30 AM</b>
<b>School Starts:</b>	<b>8:30 AM</b>
<b>Instructional Time TK-3</b>	<b>8:30-10:10 AM</b>
<b>Instructional Time 4-8</b>	<b>8:30-10:25 AM</b>
<b>Morning Recess TK-3</b>	<b>10:10-10:25 AM</b>
<b>Morning Recess 4-8</b>	<b>10:25-10:40 AM</b>
<b>Instructional Time TK-3</b>	<b>10:25-12:15 PM</b>
<b>Instructional Time 4-8</b>	<b>10:40-12:15 PM</b>
<b>Lunch:</b>	<b>12:15-12:55 PM</b>
<b>Instructional Time TK-3</b>	<b>12:55-1:15 PM</b>
<b>Instructional Time 4-8</b>	<b>12:55-1:15 PM</b>
<b>Early Dismissal</b>	<b>1:15 PM</b>

**Gorman Joint School District  
Resolution #17-19-20  
Grading During Emergency School Closures**

**WHEREAS**, on March 4, 2020, the Governor of California declared a State of Emergency due to the outbreak and spread of a novel coronavirus (COVID-19); and

**WHEREAS**, on March 19, 2020, the Governor of California issued an executive order directing all individuals living in the State of California to stay home or at their place of residence, with limited exception, until further notice; and

**WHEREAS**, on March 16, 2020, the Gorman Joint School District closed schools to protect students and staff against the spread of COVID-19; and

**WHEREAS**, due to safety concerns and the need for ongoing social distancing, the State Superintendent of Public Instruction stated it appears students will not return to school campuses before the end of the 2019-2020 school year; and

**WHEREAS**, it is necessary to ensure the continuation of public education, to the greatest extent possible, while maintaining the health and safety of the students and staff and

**WHEREAS**, the Board is committed to continued teaching and learning, including assessment and evaluation of work, through alternative means during this prolonged period of school closure; and

**WHEREAS**, it is imperative that the Superintendent have the tools to ensure the health, safety, and well-being of students, staff, and families on and off campuses, and to ensure the educational needs of all students are addressed through alternate locations or virtual learning environments;

**NOW, THEREFORE BE IT RESOLVED**, that during this time of school closures, and until further notice:

1. Teachers shall continue to provide instruction, assignments, and assessments using distance learning tools and resources.
2. The Superintendent or designee shall collaborate with school administrators and teachers to develop and regularly review guidelines for attendance during instruction and the assignment of homework through distance learning and alternative means.
3. Pursuant to Education Code 48205 and Board Policy 6154 - Homework/Makeup Work, students shall be given full credit for makeup work satisfactorily completed within a reasonable period of time and shall not be penalized for absences during school closures.

4. Students shall be held harmless for their spring 2020 grades and the transition to distance learning.
5. Board Policy and Administrative Regulation 5121 - Grades/Evaluation of Student Achievement shall be temporarily suspended during the period of school closure.
6. Grades shall be calculated in a manner that reflects student achievement and learning and supports the preservation of the progress students made prior to school closure. Final grades of credit/no credit shall be determined using all assigned work through the end of the semester.
7. Students shall not be required to submit graded work for the remainder of the school year and shall receive a credit/no credit grade for all courses.
8. Students shall be given an opportunity to demonstrate understanding of applicable course content through assessments, projects, portfolios, or other means appropriate to the course content.

**PASSED AND ADOPTED** this 12<sup>th</sup> day of the month of May in 2020.

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

\_\_\_\_\_  
President  
Board of Trustees



Patricia Edwards, President  
Steve Sonder, Clerk  
Ryan Ralphs, Member

**GORMAN JOINT SCHOOL DISTRICT**

Johannis Andrews II  
Superintendent/Principal

49847 Gorman School Road  
P.O. Box 104  
Gorman, CA 93243  
(661) 248-6441 - FAX (661) 248-0604

**RESOLUTION #15-19-20**

**TO DECLARE SALARIES FOR 2020-2021 INDEFINITE FOR ALL  
UNREPRESENTED EMPLOYEES**

As a result of financial uncertainties of the State economy, negotiations, legislation, and other factors which can and does affect the District's funding, the governing board hereby declares that all management, confidential, and other unrepresented employee salaries as declared indefinite for 2020-21.

**PASSED AND ADOPTED** this 12<sup>th</sup> day of May, 2020 by the Board of Trustees of the Gorman Joint School District in Gorman, California.

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Patricia Edwards, President

**RESOLUTION OF THE GOVERNING BOARD  
OF THE GORMAN JOINT SCHOOL DISTRICT  
REDUCING OR ELIMINATING PARTICULAR KINDS OF SERVICES  
(CERTIFICATED LAYOFF)**

Resolution No. 16-19-20

**WHEREAS**, on March 12, 2020, the Superintendent recommended to the Board that 3.0 full-time equivalent (F.T.E.) certificated teaching positions be reduced or eliminated, and that a corresponding number of certificated employees receive notice that their services will not be required for the ensuing 2020-2021 school year, pursuant to Education Code sections 44949 and 44955; and

**WHEREAS**, on March 12, 2020 the Board adopted Resolution No. 13-19-20, to reduce or discontinue 3.0 F.T.E. certificated teaching positions not later than the beginning of the 2020-2021 school year, as set forth therein; and

**WHEREAS**, on or before March 15, 2020, the Superintendent served notice to the affected certificated employee(s) that it has been recommended that their services will not be required for the ensuing 2020-2021 school year, pursuant to Education Code sections 44949 and 44955; and

**WHEREAS**, no certificated employee(s) served with a layoff notice timely requested a hearing and, pursuant to Education Code section 44949, therefore waived their right to a hearing.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Gorman Joint School District as follows:

- A. That the particular kinds of services set forth below be reduced or eliminated commencing in the 2020-2021 school year:

Elementary Education	3.0	F.T.E.
<b>TOTAL CERTIFICATED POSITIONS</b>	<b>3.0</b>	<b>F.T.E.</b>

- B. That the employment of the certificated employee(s) named on the Final Layoff List attached hereto is hereby terminated effective upon the close of the current school year (i.e., the end of the affected employee(s) last working day prior to July 1, 2020).

**BE IT RESOLVED** that this decision is effective immediately and that the certificated employee(s) named on the Final Layoff List be given appropriate notice by the Superintendent or her designee of the termination of their services, with said notice to be given on or before May 14, 2020, in the manner prescribed by law; and

**BE IT RESOLVED** that that the certificated employee(s) named on the Final Layoff List shall be afforded his or her rights in accordance with, and to the extent applicable by, the Education Code, as appropriate.

**PASSED AND ADOPTED** this 12<sup>th</sup> day of May, 2020, in the County of Los Angeles, California.

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

\_\_\_\_\_  
President  
Board of Trustees

I, Johannis L. Andrews, Superintendent of the Gorman Joint School District of Los Angeles County, California, do hereby certify that the foregoing is a full, true and correct copy of a Resolution adopted by the District's Board of Trustees at a duly scheduled meeting thereof.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Johannis L. Andrews II  
Superintendent/Principal

# GORMAN JOINT SCHOOL DISTRICT

## FINAL LAYOFF LIST

The following certificated personnel will receive a final layoff notice in the percentage described therein:

	<b>Name</b>	
1.	Mark Sanders	1.0 FTE
2.	Michele LeMaire	1.0 FTE
3.	Elaine Salmon	1.0 FTE