



Gorman Joint School District

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 – FAX (661) 248-0604

BOARD OF TRUSTEES

NOTICE OF REGULAR MEETING

AGENDA

July 17, 2017

Gorman School

Closed Session: 3:00 P.M.
Regular Session: 3:30 P.M.

I. CALL TO ORDER

Salute the flag

Roll Call – Members:

Steve Sonder, President
Julie Ralphs, Clerk
Patricia Edwards, Member

Roll Call – Administration:

Johannis Andrews, Superintendent/Principal
Jean Cummings, Business Manager/Consultant
Lise Wastafarro, Accounting/Data Processing Technician

ITEMS FROM THE FLOOR

Please submit a "Request to Speak to the Board of Trustees" for agenda and non-agenda items to the Secretary of the Board prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, no more than twenty (20) minutes on the same subject. This portion of the agenda is for presentations to the Board and not a question and answer period where the Board enters into dialogue. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date.

II. AGENDA

1. Approve the Agenda as presented for July 17, 2017.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

III. ADJOURN TO CLOSED SESSION

Adjourn to Closed Session at _____ P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. code 54957.7)
3. Public Employee Discipline/Dismissal/Release/Appointment (Govt. Code 54957)

Moved by _____ Seconded by _____ Vote: yes ___ no ___

IV. RECONVENED TO REGULAR SESSION

Reconvened to Regular Session at _____ P.M.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

ACTION FROM CLOSED SESSION (IF ANY)

V. PRESENTATIONS/INFORMATION/DISCUSSION

A. Presentation

B. Information

1. Superintendent/Principal's Report
2. Trial Balance by Fund Report Period 12
3. Gorman Learning Center Report dated July 3, 2017
4. Gorman Learning Center Regular Session Agenda dated June 14, 2017
5. Gorman Learning Center Regular Session Agenda dated June 28, 2017
6. Gorman Learning Center Regular Session Minutes dated June 14, 2017

C. Comments

1. Board
2. Staff
3. Public-Items from the floor.

D. Discussion

VI. ACTION ITEMS

A. Administrative and Business Office Items:

1. Approve the Minutes of the Regular Meeting June 13, 2017.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

2. Approve the Minutes of the Special Meeting June 20, 2017.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

3. Approve Purchase Orders #16-17-259 through 16-17-283 of which \$25,274.98 was paid from the General Fund and \$6,472.40 from other funds.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

4. Approve B Warrants #12511-12550 in the amount of \$45,057.49.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

5. Approve the Year-End Appropriation Transfers.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

6. Approve Peoplesoft Contract with Los Angeles County Office of Education for Financial System Services for Fiscal Year 2017-2018 in the amount of \$915.00.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

7. Approve Resolution #01-17-18 for the Extension of the Assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority for Fiscal Years ending June 30, 2017, 2018 and 2019 and Authorizing Execution and Delivery of Related Documents and Actions.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

8. Approve Renewal of ACSA Full Regular Membership for July 1, 2017-June 30, 2018 for Johannis Andrews, in the amount of \$1,233.00.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

9. Approve the 2017-18 CARS Reports (Consolidated Application Reporting System)-2017-18 Certification of Assurances, 2017-18 Protected Prayer Certification, 2017-18 Application for Funding, 2017-18 Title III, Part A English Learner Student Program Subgrant Budget and the 2017-18 Substitute System for Time Accounting.

Moved by _____ Seconded by _____ Vote: yes ___no___

10. Approve Annual Report of School District Attendance for fiscal year 2016-17.

Moved by _____ Seconded by _____ Vote: yes ___no___

11. Approve Annual Report of School District Audit Adjustments to CALPADS Data for fiscal year 2016-17.

Moved by _____ Seconded by _____ Vote: yes ___no___

12. Approve Agreement for Professional Services between the Gorman Joint School District and Prentis Edwards, effective July 1, 2017-June 30, 2018, at an hourly rate of \$50.00, up to a maximum of \$10,000.00.

Moved by _____ Seconded by _____ Vote: yes ___no___

13. Approve Water Sampling Agreement between the Gorman Joint School District and AKA Water Services, Inc., effective July 1, 2017-June 30, 2018.

Moved by _____ Seconded by _____ Vote: yes ___no___

14. Approve CSBA Policy Development Workshop and Travel Expense for Jamille Peters in current year-10/24/17-10/27/17 in the amount of \$4,837.88.

Moved by _____ Seconded by _____ Vote: yes ___no___

15. Approve CSBA membership dues and Education Legal Alliance membership dues in the California School Boards Association (CSBA) for fiscal year July 1, 2017-June 30, 2018, in the amount of \$1,301.00.

Moved by _____ Seconded by _____ Vote: yes ___no___

16. Approve the California School Boards Association Gamut Online Service Agreement and the Gamut Online License Agreement (Attachment A) between CSBA and the Gorman ESD effective July 17, 2017.

Moved by _____ Seconded by _____ Vote: yes ___no___

17. Approve Gamut Online with the California School Boards Association (CSBA) for fiscal year July 1, 2017-June 30, 2018, in the amount of \$1,000.00.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

18. Approve Software Support and eZcat Support with Book Systems, Inc. for fiscal year July 1, 2017-June 30, 2018, in the amount of \$255.00.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

19. Approve one year service agreement with Xerox Corporation for the Colorqube 8570 printer from August 4, 2017 to August 3, 2018, in the amount of \$199.00.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

20. Approve Aeries ASP Hosting Services Subscription for 7/1/17-6/30/18 in the amount of \$3,500.00.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

21. Approve the 2016-17 4th Quarterly Report on Williams Uniform Complaints.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

22. Approve Agreement for Financial Manager Services between the Gorman Joint School District and Cecelia J. Cummings, CPA, effective July 1, 2017-June 30, 2018 in the monthly amount of \$3,800.00, up to a maximum of \$45,600.00 per year.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

B. Personnel:

23. Approve Conference/Mileage Report #01-17-18.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

24. Approve Personnel Report #01-17-18.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

25. Approve Resolution #02-17-18 Board Absence of Julie Ralphs on June 20, 2017.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

26. Approve the Gorman Joint School District 2017-18 Certificated Teacher Salary Schedule T.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

27. Approve the Gorman Elementary School District 2017-18 Certificated Substitutes Daily-Hourly short term and long term substitutes Salary Schedule T.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

28. Approve the Gorman Elementary School District 2017-18 Classified Salary Schedule Z.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

29. Approve the Gorman Elementary School District 2017-18 Classified Salary Schedule B.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

30. Approve the Gorman Elementary School District 2017-18 Special Education Certificated Salary Schedule S.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

31. Approve the 2017-18 Contract for Employment as a Certificated Employee for Lori M. Knight, effective August 1, 2017-June 30, 2018.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

32. Approve the 2017-18 Contract for Employment as a Certificated Employee for Felecia F. Davis, effective August 1, 2017-June 30, 2018.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

33. Approve the 2017-18 Contract for Employment as a Certificated Employee for Casey B. Stanford, effective August 1, 2017-June 30, 2018. Technology Services Stipend Additional Duty effective July 1, 2017-June 30, 2018.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

34. Approve the 2017-18 Contract for Employment as a Certificated Employee for Patricia L. Rodriguez, effective August 1, 2017-June 30, 2018.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

35. Approve the 2017-18 Contract for Employment as a Resource Specialist Program (RSP) for Wendy Rodgers, effective July 1, 2017-June 30, 2018.

Moved by _____ Seconded by _____ Vote: yes ___no___

C. Board Policy

VII. ADVANCE PLANNING

The next regular meeting of the Board of Trustees will be held Tuesday, August 9, 2016 at 3:00 P.M. closed session and 3:30 P.M. regular session.

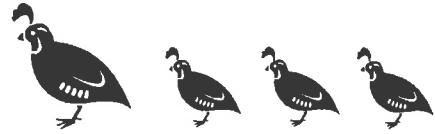
Items for next meeting

1. _____ 2. _____

VIII. ADJOURNMENT

Approve adjournment at _____ P.M.

Moved by _____ Seconded by _____ Vote: yes ___no___



Steve Sonder, President
Julie Ralphs, Clerk
Patricia Edwards, Member

Gorman Joint School District

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Johannis L. Andrews II
Superintendent/Principal

**Superintendent's Report
July 2017**

Enrollment Projection for 2017-2018

- New projected enrollment for the 2017-2018 school year is estimated at 90. I am happy with the implementation of PBIS and how well behaved the students were this year.

Projected enrollment: for 2017-2018 school year

TK	4
Kindergarten	5
First	7
Second	12
Third	10
Fourth	5
Fifth	14
Sixth	9
Seventh	11
Eighth	13
Total	90

Tentative Schedule

TK/K/1 st	16 Students
2 nd /3 rd	22 Students
4 th /5 th /6 th	25 Students
6 th /7 th /8 th	27 Students
Total	90 Students

Human Resources

Gorman's staff:

Teachers
Michi Knight
Lisa Davis
Patricia Rodriguez
Casey Stanford

Classified Staff:

Lise Wastafarro	Bookkeeper
Denise Saenz	School Secretary/Food Service Worker
Trae Talley	Maintenance
Laura Ramirez	Instructional Aide/Van Driver
Part Time	Instructional Aide/Van Driver

Consultants:

Jean Cummings	CPA/Business Manager
Wendy Addington	Special Education
Sharon Owen	School Psychologist
Alison Schmidt	School Nurse
Prentis Edwards	Technology

District

AB 185 is still waiting to be read by the Committee on Education as of June 14.

District of Choice- Patrick O'Donnell's Bill AB 185 is being heard in the Senate for first reading. On June 5, 2017, it was sent to the Committee on RLS then passed to the Committee on Education, June 14, 2017. AB 185 will extend the DOC program for one more year as issues are resolved.

SECTION 1.

Article 7.1 (commencing with Section 48317) is added to Chapter 2 of Part 27 of Division 4 of Title 2 of the Education Code, to read:

Article 7.1. Pupil Attendance Alternatives 48317.

(a) A school district of choice established pursuant to Article 7 (commencing with Section 48300), as it read on December 31, 2016, may continue to operate under those provisions, as they read on December 31, 2016, except that a school district of choice shall not, on or after July 1, 2017, accept or enroll any pupils for attendance during the 2017-18 school year other than pupils enrolled before July 1, 2017, for attendance during the 2017-18 school year.

(b) Except as provided in Section 48318, a school district of choice shall not enroll new pupils through the school district of choice program on or after July 1, 2017.

(c) This section shall become inoperative on July 1, 2018, and, as of January 1, 2019, is repealed.

48318.

(a) A pupil enrolled in a school district of choice on or before June 30, 2017, pursuant to Article 7 (commencing with Section 48300), as it read on December 31, 2016, may continue to enroll in that same school district of choice if the school district of choice authorizes the pupil to do so.

(b) A sibling of a pupil attending a school district of choice pursuant to subdivision (a) may enroll in any school in the school district of choice if the school district of choice authorizes the sibling of the pupil to do so.

Curriculum/ Professional Development

- Curriculum will continue to focus on the implementation of CCSS (Common Core State Standards) in Math and ELA. The emphasis for Professional Learning should move to incorporating the Four C's (critical thinking, communication, collaboration and creativity) into CCSS instruction. Teachers had difficulty designing lessons that are

different from the old standards type lessons. Again for 2017-18 Professional Development and coaching support for staff will have an overview of Common Core State Standards, Professional Learning Communities, and revised ELD standards. Short sessions through the year will focus on rigor, student engagement, lesson design and development of a rubric for classroom observations.

- PBIS will continue during this school year, training and implementation.
- For 2017-18 the district plans to research Next Generation Science curriculum for all grade levels. We plan on the purchased of Science curriculum during the 2018-19 school year.

- ✓ Train grade level teachers in the planning and development of Instructional Units that align Common Core Standards for both ELA and Math.
- ✓ Provide training in alignment of current textbooks and related subject area materials for the use in unit planning for ELA and Math.
- ✓ Develop a yearlong plan for instruction using grade level Common Core State Standards.
- ✓ Develop three new benchmark assessments that align with planned instruction for both ELA and Math for each grade level.

Facilities-Continue with summer repairs

Facilities- These are projects that need to be completed as money is available.

- Main water line from the Golden Valley Municipal Water Company:

Reminder that the Gorman's main water line from the Golden Valley Municipal Water Company is not functional at this time and needs to be replaced. The main line is an old galvanized pipe that is not allowing water to move through it. The pressure to the main line from the Golden Valley Municipal Water Company is at 90 gallons per minute. When Gorman turns on the water faucet it is a drizzle. It is recommended at some time to replace the existing line. We are not able to replace the line at this time with the concerns of the budget.

Projects:

- New sink in kitchen area is required by the L.A. County Health Department.
- Resurface of the blacktops areas.
- Begin with replacement of the lighting throughout the district in 2017-18 with Prop. 39 funds when they are posted to the district accounts.
- Use of Prop. 39 funds to help with the cost of replacement of all the HVAC Systems through the main building.
- Deep cleaning of the classrooms
- Summer on-going jobs that we are working on include:
 - Repair electrical outlets in the classrooms.
 - Repair broken sprinklers at the school
 - Replacement of the sprinklers system at the rental house
 - Repair and paint ramps to classrooms
 - Repair and replace plaster around back door of Computer Lab
 - Painting touch ups
 - Repair and paint the back side of the multi-purpose room

Budget

Copiers Renewal: I am working with American Business Machines, Image 2000 and Canon Solutions America to get bids on copiers. Gorman is currently using American Business Machines and its contract expires in September. I will bring to the next Board Meeting the cost of copiers and my recommendation.

Gorman Policies Online: In October, Gorman had Jamille Peters complete a workshop to update Gorman's Policy and Regulations. Gorman was never billed for this workshop and the cost of travel expenses. We received the bill this month. Hopefully soon we will be able to have our Policies and Regulations available for the public to view.

Events

- Teacher's first day back to work is scheduled for August 14th.
- Staff Development day is scheduled on August 14th for the staff.
- First day of school is August 16th and is a minimum day.
- Back-to-School Night is August 24th.
- Labor Day is September 4th.

Object	Object Description	Debit	Credit
1110	Teachers' Salaries-Full-Time	177,889.86	0.00
1160	Teachers' Salaries-Substitute	32,537.50	0.00
1300	Cert Supervisors & Admin Sal	68,936.45	0.00
1310	Cert Supervisor & Admin Sal-FT	71,300.00	0.00
	Total for Major Object: 1000	350,663.81	0.00
2130	Instruct Aide Sal-Hourly/Daily	36,409.96	0.00
2200	Classif Support Sal	6,608.02	0.00
2210	Classif Support Sal-Full-Time	29,992.64	0.00
2410	Cler Tech Office Staff Sal-FT	34,435.00	0.00
2460	Cler Tech Off Staff Sal-Sub	12,715.30	0.00
2990	TBD	13,420.00	0.00
	Total for Major Object: 2000	133,580.92	0.00
3111	STRS, Certificated Positions	42,155.77	0.00
3212	PERS, Certificated Positions	7,531.82	0.00
3311	OASDI, Certificated Positions	21.39	0.00
3312	OASDI, Certificated Positions	6,158.86	0.00
3331	Medicare, Cert Positions	4,467.89	0.00
3332	Medicare, Class Positions	1,760.04	0.00
3411	Hlth & Wlfr Benefits, Cert	34,069.44	0.00
3412	Hlth & Wlfr Benefits, Class	57,700.78	0.00
3511	State Unemploy Insur, Cert Pos	175.30	0.00
3512	State Unemploy Insur, Clas Pos	60.76	0.00
3611	Worker Comp Insur, Cert Pos	16,292.64	0.00
3612	Worker Comp Insur, Class Pos	6,007.36	0.00
3999	Benefits-Error	2,060.95	0.00
	Total for Major Object: 3000	178,463.00	0.00
4110	Textbooks	34,787.04	0.00
4210	Books & Oth Reference Material	720.16	0.00
4310	Materials and Supplies	7,683.26	0.00
4340	Computer Software & Relat Exp	5,845.21	0.00
4350	Office Supplies - Admin	3,642.67	0.00
4360	Tires, Fuel and Oil	2,351.27	0.00
4370	Custodial/Operation Supplies	4,410.84	0.00
4380	Maintenance Supplies	2,993.86	0.00
4400	Noncapitalized Equipment	988.27	0.00
	Total for Major Object: 4000	63,422.58	0.00
5210	Mileage & Car Allowances	1,399.45	0.00
5220	Travel and Conferences	5,341.36	0.00
5310	Dues and Memberships	5,446.50	0.00
5410	Insurance	6,684.00	0.00
5510	ELECTRICITY	16,223.29	0.00

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2017
 To Journal Date : 2017-06-29

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 01.0--General Fund

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 DAILY

Object	Object Description	Debit	Credit
5520	Natural Gas Services	4,126.98	0.00
5530	Water	3,004.59	0.00
5560	Waste Disposal	2,082.14	0.00
5565	Waste Disposal - Other	7,117.00	0.00
5610	Rentals, Leases and Repairs	5,044.35	0.00
5630	Repairs	10,661.23	0.00
5640	Computer Repairs	972.79	0.00
5800	Oth Contracted Services	48,980.14	0.00
5803	Late Int Chrgs/Penalties	0.27	0.00
5812	Contract Srvc (2) - TBA	93,445.09	0.00
5820	Legal, Audit, & Election Costs	6,794.50	0.00
5830	Advertisement	910.66	0.00
5840	Computer/Technlgy Related Serv	6,970.00	0.00
5850	Conslt/Ind Contractors(NonEmp)	50,836.00	0.00
5860	Fingprnt, Phys, XRY&Oth Emp Cst	116.00	0.00
5880	Other Charges/Fees	1,568.89	0.00
5890	Other Services	1,003.75	0.00
5910	Communications	1,613.09	0.00
5940	Communication -Postage	490.37	0.00
Total for Major Object: 5000		280,832.44	0.00
6510	Equipment Replacement	2,711.22	0.00
Total for Major Object: 6000		2,711.22	0.00
8011	Rev Limit State Aid-CYR	0.00	665,621.00
8012	Education Protection Account E	0.00	142,545.00
8019	Rev Lmt State Aid-Prior Yr	1,598.00	0.00
8021	Home Owners Exemption	0.00	299.32
8029	Ochr Subvntns/In-Lieu of Taxes	0.00	20.03
8041	Secured Tax Rolls	0.00	68,704.15
8042	Unsecured Roll Taxes	0.00	2,881.28
8043	Prior Year's Taxes	0.00	2,471.32
8044	Supplemental Taxes	0.00	107,803.35
8045	Edu RevAugmnt Fnd	0.00	43,344.52
8047	Commtty Rdvlpmnt Funds	0.00	1,251.06
8048	Pnlts & Intrst from Dlgnt Tax	0.00	1,087.05
8084	Community Redevelopment Funds	0.00	327.58
8085	RDA Asset Liquidation	0.00	403.31
8290	All Other Federal Revenues	0.00	2,006.00
8550	Manated Cost Reimbursements	0.00	23,447.00
8560	State Lottery	0.00	25,476.82
8590	All Other State Revenues	0.00	21,717.00
8625	Community Redevelop Funds	0.00	1,991.25
8650	Leases and Rentals	0.00	4,400.00
8660	Interest	0.00	17,738.09
8699	All Other Local Revenues	0.00	484.23
8791	Tfrs of Apptmnts fm Dstrcts	0.00	875,743.17

Report ID : LAGI008S
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64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 01.0--General Fund

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 DAILY

Object	Object Description	Debit	Credit
	Total for Major Object: 8000	1,598.00	2,009,762.53
	Net Increase (Decrease) to Fund Balance		998,490.56
9110	Cash in County Treasury	2,689,560.58	0.00
9130	Revolving Cash	2,000.00	0.00
9200	Accounts Receivable	208,177.35	0.00
9300	Prepaid Expenditures	844.00	0.00
9342	Earned Salary Advance	1,501.00	0.00
9514	STRS Liability	4,484.61	0.00
9517	Voluntary Deductions	27.18	0.00
9520	Accnts Payable-Manual Accrual	118,926.91	0.00
9521	Salaries Payable	0.00	1,500.00
9525	FB Subs-STRS	843.25	0.00
9526	FB Subs-PERS	889.69	0.00
9528	FB Subs-ORSDI	0.00	25,827.55
9529	FB Subs-MEDICARE	0.00	28,181.26
9531	FB Subs-SUI	4,074.36	0.00
9532	FB Sub-W/C	0.00	99,545.03
9533	FB Subs-PERS Reduction	0.00	549.24
9543	Direct Deposit Payable	0.00	164.39
9650	Deferred Revenue	0.00	155,395.53
9791	Beginning Fund Balance	0.00	1,700,976.58
9910	Suspense Clearing	0.00	20,698.79
	ENDING Fund Balance		2,699,467.14
	Total for Fund: 01.0	4,042,600.90	4,042,600.90

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64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 13.0--Cafeteria Fund

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Object	Object Description	Debit	Credit
2230	Classif Support Sal-Hrly/Daily	8,892.68	0.00
	Total for Major Object: 2000	8,892.68	0.00
3312	ORSDI, Classified Positions	551.34	0.00
3332	Medicare, Class Positions	128.91	0.00
3412	Hth & Wlfr Benefits, Class	7,947.90	0.00
3512	State Unemploy Insur, Clas Pos	4.47	0.00
3612	Worker Comp Insur, Class Pos	456.15	0.00
	Total for Major Object: 3000	9,088.77	0.00
4400	Noncapitalized Equipment	695.00	0.00
4710	Food	38,702.99	0.00
4790	Food Supplies	456.70	0.00
	Total for Major Object: 4000	39,854.69	0.00
5630	Repairs	2,845.52	0.00
5880	Other Charges/Fees	310.00	0.00
	Total for Major Object: 5000	3,155.52	0.00
8634	Food Service Sales	0.00	777.36
8660	Interest	0.00	5.40
	Total for Major Object: 8000	0.00	782.76
	Net Increase (Decrease) to Fund Balance		(60,208.90)
9110	Cash in County Treasury	0.00	46,639.56
9200	Accounts Receivable	3,049.32	0.00
9521	Salaries Payable	0.02	0.00
9526	FB Subs-PERS	34.66	0.00
9528	FB Subs-ORSDI	0.00	2,884.73
9529	FB Subs-MEDICARE	0.00	113.36
9531	FB Subs-SUI	0.00	120.42
9532	FB Sub-W/C	0.00	1,655.05
9791	Beginning Fund Balance	0.00	11,879.78
	ENDING Fund Balance		(48,329.12)
	Total for Fund: 13.0	64,075.66	64,075.66

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64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 14.0--Deferred Maintenance Fund

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Object	Object Description	Debit	Credit
5630	Repairs	3,745.89	0.00
	Total for Major Object: 5000	3,745.89	0.00
6250	Building Construction/Improv	112,186.00	0.00
	Total for Major Object: 6000	112,186.00	0.00
8660	Interest	0.00	594.78
	Total for Major Object: 8000	0.00	594.78
	Net Increase (Decrease) to Fund Balance		(115,337.11)
9110	Cash in County Treasury	4,684.72	0.00
9200	Accounts Receivable	38.67	0.00
9791	Beginning Fund Balance	0.00	120,060.50
	ENDING Fund Balance		4,723.39
	Total for Fund: 14.0	120,655.28	120,655.28

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 District : 64584
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64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 21.0--Capital Projects-Centennial

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 DAILY

Object	Object Description	Debit	Credit
8660	Interest	0.00	484.11
	Total for Major Object: 8000	0.00	484.11
	Net Increase (Decrease) to Fund Balance		484.11
9110	Cash in County Treasury	62,642.16	0.00
9200	Accounts Receivable	118.27	0.00
9791	Beginning Fund Balance	0.00	62,276.32
	ENDING Fund Balance		62,760.43
	Total for Fund: 21.0	62,760.43	62,760.43

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2017
 To Journal Date : 2017-06-29

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 25.0--Capital Facilities Fund

Page No. 7
 Run Date 06/30/2017
 Run Time 05:57:19
 DAILY

Object	Object Description	Debit	Credit
8660	Interest	0.00	341.87
	Total for Major Object: 8000	0.00	341.87
	Net Increase (Decrease) to Fund Balance		341.87
9110	Cash in County Treasury	44,236.85	0.00
9200	Accounts Receivable	83.45	0.00
9791	Beginning Fund Balance	0.00	43,978.43
	ENDING Fund Balance		44,320.30
	Total for Fund: 25.0	44,320.30	44,320.30

Report ID : LAGI008S
 District : 64584
 Fiscal Year : 2017
 To Journal Date : 2017-06-29

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 30.0--State Sch. Building Lease-Purc

Page No. 8
 Run Date 06/30/2017
 Run Time 05:57:19
 DAILY

Object	Object Description	Debit	Credit
8660	Interest	0.00	540.35
	Total for Major Object: 8000	0.00	540.35
	Net Increase (Decrease) to Fund Balance		540.35
9110	Cash in County Treasury	69,919.93	0.00
9200	Accounts Receivable	132.48	0.00
9791	Beginning Fund Balance	0.00	69,512.06
	ENDING Fund Balance		70,052.41
	Total for Fund: 30.0	70,052.41	70,052.41

Report ID : LAGU008S
 District : 64584
 Fiscal Year : 2017
 To Journal Date : 2017-06-29

64584-GORVAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 35.0--County School Facilities Fund

Page No. 9
 Run Date 06/30/2017
 Run Time 05:57:19
 DAILY

Object	Object Description	Debit	Credit
8660	Interest	0.00	93.39
	Total for Major Object: 8000	0.00	93.39
	Net Increase (Decrease) to Fund Balance		93.39
9110	Cash in County Treasury	12,084.88	0.00
9200	Accounts Receivable	22.39	0.00
9519	Accounts Payable-Current Liab.	0.00	0.12
9791	Beginning Fund Balance	0.00	12,013.76
	ENDING Fund Balance		12,107.15
	Total for Fund: 35.0	12,107.27	12,107.27

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2017
 To Journal Date : 2017-06-29

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 76.0--Warrant Pass-through Fund

Page No. 10
 Run Date 06/30/2017
 Run Time 05:57:19
 DAILY

Object	Object Description	Debit	Credit

	Net Increase (Decrease) to Fund Balance		0.00

9110	Cash in County Treasury	0.00	76,757.68
9200	Accounts Receivable	0.00	16,185.64
9506	State Disability Insurance	21.23	0.00
9507	Medicare Contributions	0.00	28,761.13
9511	Federal Tax Withholding	123,306.91	0.00
9512	State Tax Withholding	11,768.28	0.00
9513	OASDI Liability	0.00	27,373.75
9514	STRS Liability	1,161.50	0.00
9515	PERS Liability	3.41	0.00
9517	Voluntary Deductions	9,106.09	0.00
9519	Accounts Payable-Current Liab.	0.00	469.12
9528	FB Subs-OASDI	243.53	0.00
9529	FB Subs-MEDICARE	60.57	0.00
9531	FB Subs-SUI	3,875.80	0.00

	ENDING Fund Balance		0.00

	Total for Fund: 76.0	149,547.32	149,547.32

Report ID : LAGL008S
District : 64584
Fiscal Year : 2017
To Journal Date : 2017-06-29

64584-GORVAN ELEMENTARY SCHOOL DIST.
TRIAL BALANCE BY FUND

Page No. 11
Run Date 06/30/2017
Run Time 05:57:19
DAILY

Object Description	Debit	Credit
Total for District: 64584	0.00	0.00



DATE: July 3, 2017
TO: Board of Trustees
Gorman Joint School District
FROM: Denice Burchett
Executive Director
SUBJECT: MONTHLY BOARD REPORT

BOARD REPORT NO. 06-14-2017

I. BACKGROUND

Each month, the Board receives a report from the Executive Director of the Gorman Learning Center in order for the Board to be informed relative to LEA operations. This correspondence serves as the initial report to the Board from the Executive Director.

II. June 2017 REPORT

On Wednesday June 14, 2017 the Gorman Learning Center Board of Directors convened for a regular board meeting at 1826 Orange Tree Lane, Redlands CA 92374. The month's activities include the following:

Denice Burchett's Report:

- We have completed the requirement by the CDE to submit a Transition Plan to the school's authorizer and to all school districts where resource centers are located. All certified mail notices have been returned so we know that the transition plans were received.
- Parent letter and the Transition Plan were sent out to all families on 06-15-2017.
- We are working on a new charter and accompanying documents to begin the process of pursuing an authorizer for San Bernardino County.

- SB740 approved for 100% funding for 4 years.
- LCAP was presented for 2017-2018 for public hearing.
- The team presented our proposed budget for the 2017-2018 school year. I have identified areas that need to be our focus for the year and our plans for expansion. These areas are:
 1. Special Education- This is to be able to accommodate the increase of SPED students who plan to enroll in Gorman.
 2. English Language Program- This is to make sure we are in compliance with recent requirements from the CDE.
 3. Vendor Course Instruction- This is so that we can offer equal program opportunities for students who do not have access to a resource center.

Thank you very much
Denice Burchett

Gorman Learning Center

A California Charter School

Bringing Academic Excellence Home

REGULAR SESSION OF THE BOARD OF DIRECTORS AGENDA

DATE: June 14, 2017

MEETING PLACE: 43301 Division Street
Lancaster, California 93535

TIME: 5:00 p.m.

Board Streaming: www.gormanlc.org/video

Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion

Meeting facilities can be made accessible to persons with disabilities. Because multiple locations are used for meetings and the particular room or configuration may vary from meeting to meeting, it is requested that if you require special assistance to participate in the meeting you notify the office of the Executive Director at least 72 hours prior to the meeting you wish to attend.

OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER

2. BOARD OF DIRECTORS ROLL CALL

David Akers	President, Parent Representative
Vanessa Decker	Vice President, Parent Representative
Brian Jaspersen	Secretary, Parent Representative
Timothy Hughes	Treasurer, Parent Representative
Fanny Lang	Member at Large, Parent Representative
Yvette Barringer	Member at Large, Parent Representative
Dondi Henderson	Member at Large, Parent Representative
Joe Andrews	District Representative

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

5. APPROVAL OF THE MINUTES

- a. Approval of the minutes from the regular session meeting of May 31, 2017.

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.

7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

8. CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Committee Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a board member so requests, in which case the designated item(s) will be considered following approval of the remaining items.

- a. **Human Resources HR Action Report May 2017**
- b. **May 2017 Business Services Division Check Register**
- c. **May 2017 Business Services Division Payroll Expenditures**
- d. **May 2017 Business Services Division Purchase Order Listing**
- e. **May 2017 Business Services Division Credit Card Register**

9. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS

- a. **Executive Director – Denice Burchett**
- b. **Chief Business Officer – Truth Ncube**

10. INFORMATION/DISCUSSION/ACTION AGENDA

- a. **Action Items**
 - i. **Review, Discussion, and Approval of the Cal Preparatory College Reduced Payment Extension – Craig Wilson**
 - ii. **Review, Discussion, and Approval of the 2017 GLC Board of Directors Election Results – Denice Burchett**
 - iii. **Review, Discussion, and Approval of the Charter Safe Renewal Contract – Denice Burchett and Naja Braddock**
 - iv. **Review, Discussion, and Approval of the Audit Contract Renewal – Truth Ncube**
 - v. **Review, Discussion, and Approval of the 2017-2018 Education Protection Account (EPA) Spending Plan – Truth Ncube and Laura Steidley**
 - vi. **Review, Discussion, and Approval of Signer Resolution – Truth Ncube**
 - a. **Wells Fargo ASB Checking: Amanda Mink**
 - vii. **Review, Discussion, and Approval of Signer Resolution – Truth Ncube**
 - a. **Wells Fargo ASB Checking Removal: Marie Migliore**

b. Information Items

- i. LCAP 2017-2018 Public Hearing – Adam Cornish**
- ii. Proposed 2017-2018 Budget– Denice Burchett, Truth Neube, and Board Budget Committee**

11. ITEMS FOR NEXT MEETING

12. CONFIRM MEETING PLACE AND TIME

13. ADJOURNMENT

Gorman Learning Center

A California Charter School

Bringing Academic Excellence Home

REGULAR SESSION OF THE BOARD OF DIRECTORS AGENDA

DATE: June 28, 2017

MEETING PLACE: 16530 Lost Canyon Road
Santa Clarita, CA 93536

TIME: 5:00 p.m.

Board Streaming: www.gormanlc.org/video

Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion

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OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER

2. BOARD OF DIRECTORS ROLL CALL

David Akers	President, Parent Representative
Vanessa Decker	Vice President, Parent Representative
Brian Jaspersen	Secretary, Parent Representative
Timothy Hughes	Treasurer, Parent Representative
Fanny Lang	Member at Large, Parent Representative
Yvette Barringer	Member at Large, Parent Representative
Dondi Henderson	Member at Large, Parent Representative
Joe Andrews	District Representative

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

5. APPROVAL OF THE MINUTES

- a. Approval of the minutes from the regular session meeting of June 14, 2017.

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.

7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

8. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS

a. Executive Director – Denice Burchett

b. Director of Finance – Truth Ncube

9. INFORMATION/DISCUSSION/ACTION AGENDA

a. Action Items

i. Review, Discussion, and Approval of the Filling of Board Vacancy – David Akers

ii. Review, Discussion, and Approval of the Material Revision to the Charter – Denice Burchett

iii. Review, Discussion, and Approval of the Resolution to add Truth Ncube to the Wells Fargo Securities Account # XXXXX9237 – Denice Burchett

iv. Review, Discussion, and Approval of Proposed Budget 2017-2018 – Truth Ncube, Denice Burchett, and the Board Budget Committee

v. Review, Discussion, and Approval of LCAP 2017-2018 – Adam Cornish

CLOSED SESSION

10. ADJOURN TO CLOSED SESSION, IF ANY:

i. Personnel Action – Government Code Section 54957

RECONVENE TO OPEN SESSION

11. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

12. ITEMS FOR NEXT MEETING

13. CONFIRM MEETING PLACE AND TIME

14. ADJOURNMENT

Gorman Learning Center

A California Charter School

Bringing Academic Excellence Home

REGULAR SESSION OF THE BOARD OF DIRECTORS MINUTES

DATE: June 14, 2017

MEETING PLACE: 43301 Division Street
Lancaster, California 93535

TIME: 5:00 p.m.

Board Streaming: www.gormanlc.org/video

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OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER 5:01 PM

2. BOARD OF DIRECTORS ROLL CALL

David Akers	President, Parent Representative (Present)
Vanessa Decker	Vice President, Parent Representative (Present)
Brian Jaspersen	Secretary, Parent Representative (Present)
Timothy Hughes	Treasurer, Parent Representative (Present)
Fanny Lang	Member at Large, Parent Representative (Present)
Yvette Barringer	Member at Large, Parent Representative (Present)
Dondi Henderson	Member at Large, Parent Representative (Present)
Joe Andrews	District Representative (Absent)

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

Motion to approve the Agenda.
Moved by: Vanessa Decker
Second by: Fanny Lang
Motion Carried: 7-0

5. APPROVAL OF THE MINUTES

- a. Approval of the minutes from the regular session meeting of May 31, 2017.

Motion to approve the Minutes from May 31, 2017.

Moved by: Timothy Hughes

Second by: Vanessa Decker

Motion Carried: 7-0

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.

NONE

7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

In honor of the meeting landing on Flag Day, Timothy Hughes read the history of Flag Day. Timothy said he attended the graduation ceremony in Lancaster, as well as a theatrical production at the AVRC and is glad both things will be able to be held at the new facility in the future.

8. CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Committee Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a board member so requests, in which case the designated item(s) will be considered following approval of the remaining items.

- a. **Human Resources HR Action Report May 2017**
- b. **May 2017 Business Services Division Check Register**
- c. **May 2017 Business Services Division Payroll Expenditures**
- d. **May 2017 Business Services Division Purchase Order Listing**
- e. **May 2017 Business Services Division Credit Card Register**

David Akers thanked the Administration for offering a partial reimbursement to students who attended Prom and were affected by the bus company error.

Fanny Lang asked about a payment to a waterpark in Redlands, CA. Denice Burchett said the waterpark is down the block from the Redlands Resource Center and is for RRC students.

Motion to approve the Consent Agenda for May 2017.

Moved by: Timothy Hughes

Second by: Brian Jaspersen

Motion Carried: 7-0

9. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS

a. Executive Director – Denice Burchett

Denice Burchett said the approved Transition Plan had been sent out to all school districts required by the State and as of this meeting date, all but one district had returned their certified mail notices marked received. Denice said the Transition Plan and an accompanying parent letter will be sent out via email on Thursday June 15, 2017 after some feedback from board members.

Denice said she and a few members of the Business Office had attended the SCRC Bonanza. She said the staff enjoyed finally seeing the facility and were very impressed. She said she can't wait for the new facility to open and invite everyone to visit it.

b. Chief Business Officer – Truth Ncube

Truth Ncube said Gorman has been approved for 100% funding for 4 years by the State Board of Education.

10. INFORMATION/DISCUSSION/ACTION AGENDA

a. Action Items

i. Review, Discussion, and Approval of the Cal Preparatory College Reduced Payment Extension – Craig Wilson

Motion to extend the settlement offer of March 8, 2017 for fourteen days from June 14, 2017.

Moved by: Timothy Hughes

Second by: Yvette Barringer

Motion Carried: 7-0

ii. Review, Discussion, and Approval of the 2017 GLC Board of Directors Election Results – Denice Burchett

Timothy Hughes said he would not be recusing himself from this vote. Timothy thanked everyone who voted for him. He said as of last week he was informed of a large change coming his way and he will be leaving his seat on the board at the end of June 2017. Timothy's departure from the Board will leave one vacancy on the board at the beginning of the new term.

Chris Campbell said, for the record, on the final day of voting there were no system glitches with the voting program, there were glitches with the program's concerning human resources. He was available on the last day of voting to assist with any parents/guardians or eligible students with their voting process.

The Board said they would like to discuss third party voting processes before the 2018 elections.

David Akers said the issue of the vacant seat will be addressed at the meeting on June 28, 2017. David thanked the Board for taking all Election decisions seriously.

Motion to approve and certify the results of the 2017 Board Election.

Moved by: Timothy Hughes
Second by: Dondi Henderson
Motion Carried: 7-0

iii. Review, Discussion, and Approval of the Charter Safe Renewal Contract – Denice Burchett and Naja Braddock

Motion to approve the Charter Safe Contract renewal.

Moved by: Timothy Hughes
Second by: Brian Jasperson
Motion Carried: 7-0

iv. Review, Discussion, and Approval of the Audit Contract Renewal – Truth Ncube

Timothy Hughes asked how the Board might be able to request any of the additional services offered within the contract. Truth Ncube said at the beginning of each audit, the Board President is offered an opportunity to speak with the lead auditor. Truth said that is when the Board can confidentially request additional services.

Motion to approve the contract with Vavrinek, Trine, Day & Co., LLP.

Moved by: Brian Jasperson
Second by: Timothy Hughes
Motion Carried: 7-0

v. Review, Discussion, and Approval of the 2017-2018 Education Protection Account (EPA) Spending Plan – Truth Ncube and Laura Steidley

Motion to approve the Education Protection Account Spending Plan.

Moved by: Timothy Hughes
Second by: Brian Jasperson
Motion Carried: 7-0

vi. Review, Discussion, and Approval of Signer Resolution – Truth Ncube

a. Wells Fargo ASB Checking: Amanda Mink

Motion to approve the addition of Amanda Mink as a signer on the Wells Fargo ASB Checking Account # XXXXX8707.

Moved by: Brian Jasperson
Second by: Fanny Lang
Motion Carried: 7-0

vii. Review, Discussion, and Approval of Signer Resolution – Truth Ncube

a. Wells Fargo ASB Checking Removal: Marie Migliore

Motion to approve the removal of Marie Migliore as a signer on the Wells Fargo ASB Checking Account # XXXXX8707.

Moved by: Fanny Lang
Second by: Brian Jasperson
Motion Carried: 7-0

Reconvene From Recess At 6:41 PM

b. Information Items

i. LCAP 2017-2018 Public Hearing – Adam Cornish

Adam Cornish said this meeting would be used for the Board and the Public to comment on, question, and suggest changes to the LCAP.

The Board asked questions pertaining to graduation numbers, goal estimates, and actual spending amounts. The Board said the LCAP continues to move into better alignment with the Budget and in the future they would like to see the LCAP and the Budget perfectly in sync with each other.

Adam Cornish said the Budget is everything Gorman is going to do in the next school year and the LCAP is the highlighter for priorities.

Public Comment was opened up at 7:12 pm. There were no public comment cards. Public Comment was closed at 7:17 pm.

Adam Cornish invited all parents to join him at the Antelope Valley Resource Center on August 14, 2017, for an informational meeting on the standing LCAP parent Board.

Adjourn For Recess At 7:18 PM

Reconvene From Recess At 7:49 PM

ii. Proposed 2017-2018 Budget– Denice Burchett, Truth Ncube, and Board Budget Committee

Denice Burchett started the meetings Budget discussion by highlighting the top priorities established by the team. These priorities are: Parent Support, Equal Access to Curriculum and Instruction, and College and Career Readiness. Denice also identified areas needing focus and assistance as; students with disabilities, the EL program, and VCI expansion.

Truth Ncube and the Budget Committee presented three variations of the Budget seeking guidance from the Board on what direction they would like to see taken. The Board requested the Administration make sure they are evaluating things as “wants” and “needs” in order to determine where cuts should be made.

The Board asked questions and provided feedback to the Administration regarding multiple departments. The Board requested the Administration begin with Budget A and make cuts where appropriate before they return at the next meeting.

Adjourn For Recess At 10:21 PM

Reconvene From Recess At 10:34 PM

11. ITEMS FOR NEXT MEETING

The Board requested the following items return at the next meeting: Proposed Budget for 2017-2018, LCAP for 2017-2018, Charter Material Revision, and items pertaining to filling the upcoming board vacancy.

12. CONFIRM MEETING PLACE AND TIME

Santa Clarita Resource Center at 5:00 pm on June 28, 2017.

13. ADJOURNMENT 11:12 PM

Gorman Joint School District
49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 - FAX (661) 248-0604

BOARD OF TRUSTEES

MINUTES OF THE REGULAR MEETING

June 13, 2017

The President of the Board, Steve Sonder, called the Regular Meeting of the Gorman Joint School District Board of Trustees to order at 3:00 P.M.

The Flag salute was held.

Members Present: Steve Sonder, President
Julie Ralphs, Clerk
Patricia Edwards, Member

Also Present: Johannis Andrews, Superintendent/Principal
Jean Cummings, Business Manager/Consultant
Lise Wastaferro, Accounting/Data Processing Technician

Others Present: Teacher, Michi Knight, husband Glade Knight, son Griffin Knight and sister Janet DeLaPeza, teachers Felicia Davis and Cheri Hanshaw and School Secretary, Denise Saenz

5848 The Board approved the Agenda as presented for June 13, 2017.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

PUBLIC HEARING

A Public Hearing was held at this time on the Gorman Joint School District Local Control Accountability Plan (LCAP).

Presentation : Johannis Andrews, Superintendent on the LCAP Plan.

Superintendent Andrews stated the district spent about \$35,000.00 this year on the new Language Arts curriculum with Houghton Mifflin and to get increased parent participation we will have a computer at school for them to use.

Superintendent Andrews stated that the teachers received a 3% raise for the 2016-17 school year.

The district goals are to use the Art Grant money for visiting artists, professional development for the staff and in 2018-19 we will be adopting new science curriculum.

President Sonder asked if there were any questions or objections.

No questions or objections.

The hearing was opened at 3:03 P.M. and closed at 3:04 P.M.

A Public Hearing was held at this time on the Gorman Joint School District 2017-18 budget and the 2016-17 estimated actuals.

Presentation: Jean Cummings, Business Manager on the 2017-18 budget and the 2016-17 estimated actuals.

Jean Cummings gave a handout on the 2017-18 Adopted Budget Report.

Jean gave an overview on the enrollment and attendance projections, Local Control Funding Formula (LCFF) calculations, federal and state revenues, special education and other local revenues, salaries and benefits, books & materials, supplies, services and operations, deferred maintenance, fund balance designations and reserves.

Jean stated that 2017-2020 expenditures will provide for the Arts Program, science research conference, professional development for the staff, Storymaker Media Program, CPR training, chrome books and communication increase.

President Sonder thanked Jean Cummings for a job well done and thanked Mr. Andrews for the hard work he has put in this year.

President Sonder asked if there were any questions or objections.

No questions or objections.

The hearing was opened at 3:14 P.M. and closed at 3:15 P.M.

5849 Adjourn to Closed Session at 3:15 P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. Code 54957.7)
3. Public Employee Discipline/Dismissal/Release

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5850 Reconvened to Regular Session at 3:45 P.M.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

No action taken in closed session.

Board President, Steve Sonder called on Superintendent Andrews to give his presentation on the MOU Broadband Infrastructure Improvement Grant (BIIG).

Superintendent Andrews stated that he has an issue on the contract with AT&T. He agreed to the amount of \$2,700 a month and when the contract was received it showed a monthly amount of \$5,500. He stated that he called on it and it is being referred to the higher ups. He has yet to hear from them and will not sign the contract until this is resolved.

President, Steve Sonder, asked for any comments from the Board.

President Sonder stated that maybe the Honda Corporation could do something for the Gorman School as you see them do things to help out the community in their commercials.

President, Steve Sonder, asked for any comments from the staff.
No comments

Board President, Steve Sonder, asked for any comments from the public.
No comments

5851 The Board approved the Minutes of the Regular Meeting of May 9, 2017.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5852 The Board approved Purchase Orders #16-17-242 through 16-17-258 of which \$12,713.81 was paid from the General Fund and \$17,048.62 from other funds.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5853 The Board approved B Warrants #12478-12510 in the amount of \$59,334.36.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5854 The Board approved Resolution #18-16-17 Teacher of the Year.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5855 The Board approved Resolution #19-16-17 Findings for Prop 39, Facility Solutions Agreement between the Gorman Joint School District and IES for the Purpose of Construction, Installation of Energy Efficiency Measures on Selected District Sites.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5856 The Board approved Proposal/Agreement to Provide Prop 39 District Energy Manager and Reporting Services for the Gorman Joint School District.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5857 The Board approved Proposition 39 Facility Solutions Agreement by and between the Gorman Joint School District and Famand, Inc. (dba Indoor Environmental Services).

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5858 The Board approved School Digital Library Participation with OverDrive in the amount of a one-time deposit of \$250.00.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5859 The Board approved Application for Use of School Facilities with Tejon Ranch for June 29, 2017 from 6:00 P.M. to 9:00 P.M.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5860 The Board approved Conference/Mileage Report #06-16-17.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

President Sonder called on Superintendent Andrews to present the Teacher of the Year Award.

Superintendent Andrews stated that he had the great honor to present the Teacher of the Year to Michi Knight.

Superintendent Andrews read aloud Resolution #18-16-17 on Michi Knight's accomplishments and presented Michi with a Certificate of Teacher of the Year, a framed copy of the resolution and a Teacher of the Year plaque.

The Board congratulated Mrs. Knight on her dedication and continued support of Gorman School and said she was very deserving of this awards

Michi Knight thanked everyone for the awards.

The next special meeting will be held Tuesday, June 20, 2017 at 3:00 P.M. closed session and 3:30 P.M. regular session.

5861 The Board adjourned the meeting at 3:55 P.M.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

Steve Sonder, President

Gorman Joint School District
49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 - FAX (661) 248-0604

BOARD OF TRUSTEES

MINUTES OF THE SPECIAL MEETING

June 20, 2017

The President of the Board, Steve Sonder, called the Special Meeting of the Gorman Joint School District Board of Trustees to order at 3:00 P.M.

The Flag salute was held.

Members Present: Steve Sonder, President
Patricia Edwards, Member

Members Absent: Julie Ralphs, Clerk

Also Present: Johannis Andrews, Superintendent/Principal
Jean Cummings, Business Manager/Consultant
Lise Wastafarro, Accounting/Data Processing Technician

Others Present: Denise Saenz, School Secretary

5862 The Board approved the Agenda as presented for June 20, 2017.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

PUBLIC HEARING

A Public Meeting was held at this time on the adoption of the Gorman Joint School District Local Control Accountability Plan (LCAP).

The hearing was opened at 3:00 P.M. and closed at 3:01 P.M.

5863 The Board approved the adoption of the Gorman Joint School District Local Control Accountability Plan (LCAP).

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

A Public Meeting was held at this time on the adoption of the Gorman Joint School District 2017-18 budget and the 2016-17 estimated actuals.

The hearing was opened at 3:02 P.M. and closed at 3:03 P.M.

5864 The Board approved the adoption of the Gorman Joint School District 2017-18 budget and the 2016-17 estimated actuals.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5865 Adjourn to Closed Session at 3:04 P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. Code 54957.7)
3. Public Employee Discipline/Dismissal/Release

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5866 Reconvened to Regular Session at 3:35 P.M.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

No action taken in closed session.

Board President, Steve Sonder stated that the transportation contract was discussed in closed session.

President, Steve Sonder, asked for any comments from the Board.
No comments

President, Steve Sonder, asked for any comments from the staff.
No comments

Board President, Steve Sonder, asked for any comments from the public.
No comments

5867 The Board approved to change the Tuesday, July 11, 2017 board meeting to Monday, July 17, 2017.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5868 The Board approved Employment Agreement for Superintendent/Principal, Johannis Andrews, effective July 1, 2017-June 30, 2018.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5869 The Board Property Management Agreement between the Gorman Joint School District and Wendy Nierhoff, at a monthly rate of \$90.00, up to a maximum of \$1,080.00 per fiscal year, effective July 1, 2017-June 30, 2018.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

The next regular meeting will be changed from Tuesday, July 11, 2017 to Monday, July 17, 2017 at 3:00 P.M. closed session and 3:30 P.M. regular session.

5870 The Board adjourned the meeting at 3:37 P.M.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

Steve Sonder, President

PO#	DATE	VENDOR	DESCRIPTION	ESTIMATED AMOUNT	AMOUNT PAID GENERAL	AMOUNT PAID OTHER	DATE PAID
16-17-259	6/1/17	LISE WASTAFERRO	MILEAGE 5/17	\$37.46	\$37.46		6/6/17
16-17-260		GOLDEN VALLEY MWD	SEWER SERVICE 5/17	\$647.00	\$647.00		6/6/17
16-17-261		READY REFRESH BY NESTLE	SERVICE 4/23/17-5/22/17	\$43.41	\$43.41		6/6/17
16-17-262		COUNTY OF LOS ANGELES	2017-18 BACKFLOW PREVENTION DEVICE FEE	\$844.00	\$844.00		6/8/17
16-17-263		ACE HARDWARE	OPERATION AND MAINTENANCE SUPPLIES	\$310.63	\$310.63		6/6/17
16-17-264	6/5/17	AKA WATER SERVICE, INC.	BACTI SAMPLING 5/22/17	\$75.00	\$75.00		6/6/17
16-17-265		JOHANNIS ANDREWS	OPERATION SUPPLIES	\$14.03	\$14.03		6/6/17
16-17-266		STORER TRANSPORTATION	HOME TO SCHOOL SERVICE 5/17	\$11,255.42	\$11,255.42		6/6/17
16-17-267		SCV FOOD SERVICE	MEALS 5/17	\$4,647.76		\$4,647.76	6/6/17
16-17-268	6/6/17	BK'S HEATING AND AIR	REPAIR VENDOR MAINTENANCE	\$1,000.00	\$1,000.00		6/7/17
16-17-269	6/7/17	SHARON OWEN	PSYCHOLOGIST SERVICE 10/11/16, 4/25/17, 6/7/17	\$4,050.00	\$4,050.00		6/16/17
16-17-270	6/8/17	TINYEYE	SPEECH/OCCUPATIONAL THERAPY SERVICE 5/17	\$737.25	\$737.25		6/13/17
16-17-271		ARCADIA AUDIOMETRIC ASSOC.	NURSING SERVICE 6/8/17	\$493.75	\$493.75		6/9/17
16-17-272	6/9/17	EDUCATIONAL TESTING SERV	PARENT/GUARDIAN LABELS	\$13.86			
16-17-273	6/12/17	COUNTY OF LOS ANGELES	CAFÉ INSPECTION 1/17/17	\$155.00		\$155.00	6/16/17
16-17-274	6/14/17	OVERDRIVE	SCHOOL DIGITAL LIBRARY PARTICIPATION	\$250.00	\$250.00		6/28/17
16-17-275		PATRICIA EDWARDS	MILEAGE 5/17	\$52.43	\$52.43		6/15/17
16-17-276		SCV FOOD SERVICE	MEALS 6/17	\$1,669.64		\$1,669.64	6/15/17
16-17-277	6/16/17	ATKINSON, ANDELSON, LOYA,	LEGAL SERVICE GLC 5/17	\$63.75	\$63.75		6/22/17
16-17-278	6/19/17	RUUD, ROMO					
		ATG AUTOMOTIVE	PARTS & LABOR TO SERVICE GMC VAN, REMOVE SNOW TIRES, REPLACE MIRROR ASSEMBLY	\$335.13	\$335.13		6/28/17
16-17-279	6/23/17	CHEVRON	GAS-MAINTENANCE 5/22/17, VAN-5/26, 6/2/17	\$139.55	\$139.55		6/26/17
16-17-280		PATRICIA RODRIGUEZ	REIMBURSEMENT FOR REPLACEMENT VAN TIRE	\$70.00	\$70.00		6/26/17
16-17-281		STORER TRANSPORTATION	HOME TO SCHOOL SERVICE 6/17	\$4,100.22	\$4,100.22		6/26/17
16-17-282		TINYEYE	SPEECH/OCCUPATIONAL THERAPY SERVICE 6/17	\$366.00	\$366.00		6/27/17
16-17-283	6/26/17	AMERICAN EXPRESS	LW-ANNUAL MEMBERSHIP FEE, JA-SMART BOARD LAMP, MARY RALPHS PLAQUE	\$389.95	\$389.95		6/27/17
			TOTAL	\$31,761.24	\$25,274.98	\$6,472.40	
			REMAINING UNPAID	\$13.86			

PO# 16-17-283



Business Gold Card
GORMAN SCHOOL DIST
LISE WASTAFERRO
Closing Date 06/23/17 Next Closing Date 07/24/17

OPEN_{SM}

p. 1/13

Account Ending [REDACTED]

New Balance	\$389.95
Please Pay By	07/08/17[‡]

[‡] Payment is due upon receipt. We suggest you pay by the Please Pay By date.

Visit
www.membershiprewards.com

Account Summary

Previous Balance	\$694.66
Payments/Credits	-\$694.66
New Charges	+\$294.95
Fees	+\$95.00

New Balance **\$389.95**

Days in Billing Period: 30

Customer Care

Pay by Computer
open.com/pbc

Customer Care 1-800-492-3344 **Pay by Phone** 1-800-472-9297

See Page 2 for additional information.

- See page 2 for important information about your account.
- See page 5 for an Important Change to Your Account Terms.
- See Page 7 for Important Changes to Your Account Benefits.
- See Page 9 for an important Privacy Notice and the following pages for important notices about Billing Dispute Procedures, Electronic Fund Transfer Error Resolution and a notice for WA residents.

↓ Please fold on the perforation below, detach and return with your payment ↓

Payment Coupon
Do not staple or use paper clips

Pay by Computer
open.com/pbc

Pay by Phone
1-800-472-9297

Account Ending [REDACTED]
Enter 15 digit account # on all payments.
Make check payable to American Express.

LISE WASTAFERRO
GORMAN SCHOOL DIST
49847 GORMN SCHOL RD
GORMAN CA 93243-0104

Please Pay By
07/08/17
Amount Due
\$389.95

Check here if your address or phone number has changed. Note changes on reverse side.

AMERICAN EXPRESS
BOX 0001
LOS ANGELES CA 90096-8000

0000349991125538645 000038995000038995 20 H



Business Gold Card
 GORMAN SCHOOL DIST
 LISE WASTAFERRO
 Closing Date 06/23/17

OPENSM

p. 3/13

Account Ending [REDACTED]

Payments and Credits

Summary

	Total
Payments	-\$694.66
Credits	\$0.00
Total Payments and Credits	-\$694.66

Detail *Indicates posting date

Payments	Amount
06/03/17* LISE WASTAFERRO PAYMENT RECEIVED - THANK YOU	-\$694.66

New Charges

Summary

	Total
JOHANNIS ANDREWS [REDACTED]	\$294.95
Total New Charges	\$294.95

Detail

JOHANNIS ANDREWS
 Card Ending [REDACTED]

	Amount
06/07/17 1ST PLACE AWARDS 1ST PLACE AWARD LANCASTER <i>met supply</i> CA <i>Mary Ralphs Plaque</i> \$62.53 ✓	\$62.53 ✓
06/14/17 GILMORE GLOBAL US 8663636673 NC <i>Replacement lamp - Smart Board in big room - Computer Rel Exp</i> \$232.42 ✓	\$232.42 ✓

Fees

	Amount
06/23/17 LISE WASTAFERRO ANNUAL MEMBERSHIP FEE ✓	\$95.00 ✓
Total Fees for this Period	\$95.00

2017 Fees and Interest Totals Year-to-Date

	Amount
Total Fees in 2017	\$95.00
Total Interest in 2017	\$0.00

Report Id : LAAP02951
 District : 64584
 Fiscal Year: 2017

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER

Page No : 1
 Run Date : 2017-06-27
 Run Time : 19.41.21

Voids Date :2017-06-27 Issue Date :2017-06-28

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT NUMBER	PMT BY MTD CYCLE	SEQ NBR	STAT
12547			01.0-14000.0-00000-36000-4360-00000000				12/17	54.38				
12547			01.0-14000.0-00000-36000-5630-00000000				12/17	280.75				
						Total		335.13				
CALIFORNIA TEACHERS ASSOCIATIO 12548												
			76.0-00000.0-00000-00000-9517-00000000				12/17	337.20				
						Total		337.20				
GORMAN ELEMENTARY ASSOCIATION 12549												
			76.0-00000.0-00000-00000-9517-00000000				12/17	60.00				
						Total		60.00				
OVERDRIVE, INC. 12550												
			01.0-11000.0-11100-10000-4210-0000100				12/17	250.00				
						Total		250.00				
SoCalGas 12546												
			01.0-00000.0-00000-82000-5520-00000000				12/17	79.67				
						Total		79.67				

REGISTER TOTAL AMOUNT	Issues :	1,062.00	Voids :	0.00	Net Disbursed :	1,062.00
SYSTEM WARRANTS ISSUED	5 From	23897274	To	23897278	Total number of vouchers :	5
MANUAL WARRANTS ISSUED	0 From		To		Number of Vouchers Audited	0
NUMBER OF VOIDS	0					

Fund Summary	Issues	Voids
01.0	664.80	0.00
76.0	397.20	0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Gme Voucher deleted
- oil filter
- Rip Vendor - minor, remove snow tires
335.13 ✓ 23897274
number dues 6/17
337.20 ✓ 23897275
Teacher local member dues 6/17
60.00
23897276
Inst sup - Digital Library Participation
250.00
250.00 ✓ 23897277
5/24/17 - 6/23/17
79.67 ✓ 23897278

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2017

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2017-06-26 Issue Date :2017-06-27

Page No : 1
 Run Date : 2017-06-26
 Run Time : 19.42.43

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD	SEQ CYCLE	STAT
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AMERICAN EXPRESS	12544		01.0-11000.0-11100-10000-4340-0000000				12/17	232.42					
	12544		01.0-11000.0-11100-10000-4310-0000000				12/17	62.53					
	12544		01.0-00000.0-00000-72000-5310-0000000				12/17	95.00					

*Computer Rel Exp - Smart Board Exp
 - mnt supp - Mary Ralph Plaque
 - membership - 2w manual*

Total													
DAILY JOURNAL CORP.	12545		01.0-00000.0-00000-72000-5830-0000000				12/17	134.56					

ad - Antelope Valley Press - Budget + LCAP

SULPHUR SPRINGS UNION SCHOOL D	12543		01.0-65000.0-57700-11900-5800-0000000				12/17	3400.00					
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Sp Ed Service 5/17

Total													
TinyEye	12542		01.0-33100.0-57700-21000-5850-0000000				12/17	366.00					

Total												
Net Disbursed : 4,290.51												

REGISTER TOTAL AMOUNT	Issues :	4 From	23893498 To	23893501	Voids :	0.00	Total number of vouchers :	4	Number of Vouchers Audited	1
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SYSTEM WARRANTS ISSUED	4	From	23893498	To	23893501					
MANUAL WARRANTS ISSUED	0	From		To						
NUMBER OF VOIDS	0									

SYSTEM WARRANTS ISSUED MTD	35	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD	415	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	0

Fund Summary	Issues	Voids
01.0	4,290.51	0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

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VOID* Indicates Warrants were issued and Cancelled the same day.

*Total Amount by Account do not include discounts earned or lost, use tax or freight.

Report Id : LMAP029S1
 District : 64584
 Fiscal Year: 2017

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2017-06-23 Issue Date :2017-06-26

Page No : 1
 Run Date : 2017-06-23
 Run Time : 19.34.20

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
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12539			01.0-00000.0-00000-81000-4360-00000000				12/17	29.82				
12539			01.0-14000.0-00000-36000-4360-00000000				12/17	109.73				
Total												
12540			01.0-14000.0-00000-36000-4360-00000000				12/17	139.55	139.55	23890140	7558	
Total												
12541			01.0-00000.0-00000-36000-5812-00000000				12/17	4100.22	4100.22	23890141	7558	
Total												

Gas Maintenance 5/22/17
Gas Van 5/26, 6/12/17
Reimburse Van tire replacement
Home to School Service 6/17

REGISTER TOTAL AMOUNT Issues : 4,309.77 Voids : 0.00
 Net Disbursed : 4,309.77

SYSTEM WARRANTS ISSUED 3 From 23890140 To 23890142 Total number of vouchers : 3
 MANUAL WARRANTS ISSUED 0 From 0 To 0
 NUMBER OF VOIDS 0

SYSTEM WARRANTS ISSUED MTD 31 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0
 SYSTEM WARRANTS ISSUED YTD 411 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 0

Fund Summary Issues 4,309.77 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP029s1
 District : 64584
 Fiscal Year: 2017

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2017-06-21 Issue Date :2017-06-22

Page No : 1
 Run Date : 2017-06-21
 Run Time : 19.42.25

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResP.rj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	PMT PAY MTD CYCLE	SEQ NBR	STAT
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ATKINSON, ANDELSON, LOYA, RUUD	12537			01.0-00000.0-00000-71000-5820-00000001			12/17	63.75	63.75	23884148	63.75	23884148	CHK PAYOUT	7554	
<i>Legal Service 5/17</i>															
<i>Canon copiers & lease payments</i>															
LEAF	12538			01.0-00000.0-11100-10000-5610-00000000			12/17	208.02	208.02	23884149	208.02	23884149	CHK PAYOUT	7554	
	12538			01.0-00000.0-00000-72000-5610-00000000			12/17	601.32	601.32						
Total															
									809.34	809.34	23884149	809.34	23884149	CHK PAYOUT	7554

REGISTER TOTAL AMOUNT	Issues :	873.09	Voids :	0.00	Net Disbursed :	873.09
SYSTEM WARRANTS ISSUED	2	From	23884148	To	23884149	Total number of vouchers :
MANUAL WARRANTS ISSUED	0	From		To		2
NUMBER OF VOIDS	0					

SYSTEM WARRANTS ISSUED MTD	28	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD	408	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	0
Fund Summary	Issues	Voids			
01.0	873.09	0.00			

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2017

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2017-06-15 Issue Date :2017-06-16

Page No : 1
 Run Date : 2017-06-15
 Run Time : 19.39.58

VOUCHER ID	REF NO	FO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
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COUNTY OF LOS ANGELES	12532		13.0-53100.0-000000-37000-5880-0000000			12/17	155.00					
			Total				155.00					
SHARON OWEN	12527		01.0-65000.0-57700-21000-5850-0000000			12/17	4050.00					
			Total				4050.00					

Capiterra Food Safety Inspection
 1/17/17

Psychologist Services 4/25, 6/7/17
 10/16/16

REGISTER TOTAL AMOUNT Issues : 4,205.00 Voids : 0.00 Net Disbursed : 4,205.00
 SYSTEM WARRANTS ISSUED 2 FROM 23872319 TO 23872320 Total number of vouchers : 2
 MANUAL WARRANTS ISSUED 0 FROM 0 FROM 0 Total number of Vouchers Audited 2
 NUMBER OF VOIDS 0

SYSTEM WARRANTS ISSUED MTD	26	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD	406	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	0

Fund Summary Issues Voids
 01.0 4,050.00 0.00
 13.0 155.00 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2017

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2017-06-14 Issue Date :2017-06-15

Page No : 1
 Run Date : 2017-06-14
 Run Time : 19.40.20

PAYEE	VOUCHER ID	REF NO	FO NUMBER	Fund	ResPrj	Goal	Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
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PATRICIA EDWARDS	12535			01.0-00000.0-000000-71100-5210-00000000						12/17	52.43						
											<i>Mileage 5/17</i>						
											52.43						
											1669.64						
SANTA CLARITA VALLEY FOOD SERV	12536			13.0-53100.0-000000-37000-4710-00000000						12/17	1669.64						
											<i>Meals 6/17</i>						
											1669.64						
											1669.64						

REGISTER TOTAL AMOUNT Issues : 1,722.07 Voids : 0.00 Net Disbursed : 1,722.07

SYSTEM WARRANTS ISSUED	2	From	23869011	To	23869012	Total number of vouchers :	2	Number of Vouchers Audited	0
MANUAL WARRANTS ISSUED	0	From		To					
NUMBER OF VOIDS	0								

SYSTEM WARRANTS ISSUED MTD	24	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD	404	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	0

Fund Summary Issues Voids

01.0	52.43	0.00
13.0	1,669.64	0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOID* Indicates Warrants were issued and Cancelled the same day.
 *Total Amount by Account do not include discounts earned or lost, use tax or freight.

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2017

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2017-06-12 Issue Date :2017-06-13

Page No : 1
 Run Date : 2017-06-12
 Run Time : 19.44.11

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
MOUNTAINSIDE DISPOSAL, INC.	12533			01.0-00000.0-00000-82000-5560-0000000	12/17			194.98	194.98	5/17	23860542	CHK PAYOUT	7540	
				Total				194.98	194.98					
SOUTHERN CALIFORNIA EDISON	12534			01.0-00000.0-00000-82000-5510-0000000	12/17			1628.70	1628.70	5/9/17-6/8/17	23860543	CHK PAYOUT	7540	
				Total				1628.70	1628.70					
TinyEYE	12530			01.0-33100.0-57700-21000-5850-0000000	12/17			737.25	737.25	Speech/Occupational Therapy	23860544	CHK PAYOUT	7540	5/17
				Total				737.25	737.25					

REGISTER TOTAL AMOUNT Issues : 2,560.93 Voids : 0.00 Net Disbursed : 2,560.93
 3 From 23860542 To 23860544 Total number of vouchers : 3 Number of Vouchers Audited 1
 0 From 0

SYSTEM WARRANTS ISSUED 22 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0
 SYSTEM WARRANTS ISSUED YTD 402 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 0

Fund Summary Issues 2,560.93 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2017

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2017-06-08 Issue Date :2017-06-09

Page No : 1
 Run Date : 2017-06-08
 Run Time : 19.44.11

FAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD	SEQ CYCLE	STAT
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ARCADIA AUDIOMETRIC ASSOCIATES	12528A			01.0-00000.0-111100-10000-5800-0000100			12/17	493.75	493.75	493.75	23855130	7536		
<i>School Nursing Service 6/8/17</i>														
<i>that payment</i>														
AT&T	12529			01.0-00000.0-00000-82000-5910-0000000			12/17	63.46	63.46	63.46	23855131	7536		
<i>5/6/17-6/5/17</i>														
SANTANA'S PUMPING	12526			01.0-00000.0-00000-81000-5630-0000000			12/17	150.00	150.00	150.00	23855132	7536		
<i>Annual Backflow Prevention</i>														
<i>Device Test</i>														
SULPHUR SPRINGS UNION SCHOOL D	12531			01.0-65000.0-57700-11900-5800-0000000			12/17	3400.00	3400.00	3400.00	23855133	7536		
<i>Sp Ed Service 6/17 (out of home)</i>														

REGISTER TOTAL AMOUNT Issues : 4,107.21 Voids : 0.00 Net Disbursed : 4,107.21

SYSTEM WARRANTS ISSUED 4 From 23855130 To 23855133 Total number of vouchers : 4 Number of Vouchers Audited 0

MANUAL WARRANTS ISSUED 0 From 0 To 0

NUMBER OF VOIDS 0

SYSTEM WARRANTS ISSUED MTD 19 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0

SYSTEM WARRANTS ISSUED YTD 399 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 0

Fund Summary Issues 4,107.21 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

64584 GORMAN ELEMENTARY SCHOOL DIST. PAGE 1
 VOID* Indicates Warrants were issued and Cancelled the same day.
 *Total Amount by Account do not include discounts earned or lost, use tax or freight.

Report Id : LAAP02951
 District : 64584
 Fiscal Year: 2017

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2017-06-07 Issue Date :2017-06-08

Page No : 1
 Run Date : 2017-06-07
 Run Time : 19.40.04

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	PMT PAY MTD	SEQ CYCLE	STAT NBR
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12514			01.0-000000.0-000000-000000-9330-00000000				12/17	844.00	2017-18 Backflow Prevention Device Fee	844.00		7534	
Total													

12520			01.0-000000.0-000000-72000-5880-00000000				12/17	30.00		30.00			
12520			01.0-000000.0-000000-81000-5630-00000000				12/17	425.00		425.00			
12520			76.0-000000.0-000000-000000-9518-00000000				12/17	1200.00		1200.00			
Total													

2/17-4/17 Bank Statement/Maint Fee
 Reg Vendor maint. repair blower-aster
 Retirement 2/17-5/17

REGISTER TOTAL AMOUNT	Issues :	2,499.00	Voids :	0.00	Net Disbursed :	2,499.00
SYSTEM WARRANTS ISSUED	2 From	23851718	To	23851719	Total number of vouchers :	2
MANUAL WARRANTS ISSUED	0 From		To		Number of Vouchers Audited	2
NUMBER OF VOIDS	0					

SYSTEM WARRANTS ISSUED MTD	15	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD	395	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	0

Fund Summary	Issues	Voids
01.0	1,299.00	0.00
76.0	1,200.00	0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

64584 GORMAN ELEMENTARY SCHOOL DIST. PAGE 1

VOID* Indicates Warrants were issued and Cancelled the same day.

*Total Amount by Account do not include discounts earned or lost, use tax or freight.

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2017

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2017-06-06 Issue Date :2017-06-07

Page No : 1
 Run Date : 2017-06-06
 Run Time : 19.46.58

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrtj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD	CYCLE	SEQ NBR	STAT
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BK'S HEATING & AIR 12525 01.0-00000.0-00000-81000-5630-0000000 12/17 1000.00 1000.00
Rep Vendor - Maintenance - Auditorium
 1000.00 23848505 CHK PAYOUT 7532

REGISTER TOTAL AMOUNT Issues : 1,000.00 Voids : 0.00 Net Disbursed : 1,000.00
 Total number of vouchers : 1

SYSTEM WARRANTS ISSUED 1 From 23848505 To 23848505
 MANUAL WARRANTS ISSUED 0 From
 NUMBER OF VOIDS 0

SYSTEM WARRANTS ISSUED MTD 13 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0
 SYSTEM WARRANTS ISSUED YTD 393 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 0

Fund Summary Issues Voids
 01.0 1,000.00 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2017

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2017-06-05 Issue Date :2017-06-06

Page No : 1
 Run Date : 2017-06-05
 Run Time : 19.47.29

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResP	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	PMT PAY MTD CYCLE	SEQ NBR	STAT
ACE HARDWARE	12511			01.0-00000.0-00000-81100-4370-0000000				12/17	241.85					
	12511			01.0-00000.0-00000-81000-4380-0000000				12/17	68.78					
				Total					310.63		310.63 ✓23845091			CHK PAYOUT 7530
AKA WATER SERVICES, INC.	12512			01.0-00000.0-00000-82000-5530-0000000				12/17	75.00					
				Total					75.00		75.00 ✓23845092			CHK PAYOUT 7530
CALIFORNIA TEACHERS ASSOCIATIO	12513			76.0-00000.0-00000-00000-9517-0000000				12/17	337.20					
				Total					337.20		337.20 ✓23845093			CHK PAYOUT 7530
GOLDEN VALLEY MUNICIPAL WATER	12515			01.0-00000.0-00000-82000-5565-0000000				12/17	647.00					
				Total					647.00		647.00 ✓23845094			CHK PAYOUT 7530
GORMAN ELEMENTARY ASSOCIATION	12516			76.0-00000.0-00000-00000-9517-0000000				12/17	60.00					
				Total					60.00		60.00 ✓23845095			CHK PAYOUT 7530
JOHANNIS ANDREWS II	12517			01.0-00000.0-00000-81100-4370-0000000				12/17	14.03					
				Total					14.03		14.03 ✓23845096			CHK PAYOUT 7530
JULIE RALPHS	12518			01.0-00000.0-00000-71100-3412-0000000				12/17	500.00					
				Total					500.00		500.00 ✓23845097			CHK PAYOUT 7530
LISE WASTAFERRO	12523			01.0-00000.0-00000-72000-5210-0000000				12/17	37.46					
				Total					37.46		37.46 ✓23845098			CHK PAYOUT 7530
READY REFRESH BY NESTLE	12519			01.0-00000.0-00000-82000-5530-0000000				12/17	43.41					
				Total					43.41		43.41 ✓23845099			CHK PAYOUT 7530
SANTA CLARITA VALLEY FOOD SERV	12524			13.0-53100.0-00000-37000-4710-0000000				12/17	4647.76					
				Total					4647.76		4647.76 ✓23845100			CHK PAYOUT 7530
STEVE SONDER	12521			01.0-00000.0-00000-71100-3412-0000000				12/17	500.00					
				Total					500.00		500.00 ✓23845101			CHK PAYOUT 7530

64584 GORMAN ELEMENTARY SCHOOL DIST. PAGE 1
 VOID* Indicates warrants were issued and Cancelled the same day.
 *Total Amount by Account do not include discounts earned or lost, use tax or freight.

Report Id : LPAF029S1
 District : 64584
 Fiscal Year: 2017

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2017-06-05 Issue Date :2017-06-06

Page No : 2
 Run Date : 2017-06-05
 Run Time : 19.47.29

VOUCHER ID	REF NO	PO NUMBER	Fund Resp	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
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STORER TRANSPORTATION 12522

01.0-00000.0-00000-36000-5812-0000000 12/17 11255.42
 Total 11255.42 11255.42 23845102 18,427.91 18,427.91
Home to School Service 5/17

REGISTER TOTAL AMOUNT	Issues	18,427.91	Voids	0.00	Net Disbursed	18,427.91	
SYSTEM WARRANTS ISSUED	12	From 23845091	To 23845102	Total number of vouchers:	12	Number of Vouchers Audited	0
MANUAL WARRANTS ISSUED	0	From	To				
NUMBER OF VOIDS	0						

SYSTEM WARRANTS ISSUED MTD	12	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD	392	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	0
Fund Summary	Issues	Voids			
01.0	13,382.95	0.00			
13.0	4,647.76	0.00			
76.0	397.20	0.00			

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.



SCHOOL DISTRICTS WITH ADA BELOW EC 41301 LEVEL*
YEAR-END APPROPRIATION TRANSFERS

TO: Los Angeles County Office of Education
Division of School Financial Services
Accounting Section, EC 2nd Floor
Attn: Benjie Tamondong

FROM: Gorman Elementary School District

No Appropriation Transfer is Requested

Appropriation Transfers are Authorized

Our school district has ADA below the level as specified in Education Code (EC) 41301. The governing board, in accordance with the provisions of EC 42601, hereby approves to authorize the County Superintendent of Schools to make appropriate transfers necessary at the close of the 2016-17 school year to permit the payment of obligations of the district incurred during such school year.

Signature: _____ Date July 17, 2017
Clerk of the Governing Board

Submitted by: Cecelia J Cummings Date July 10, 2017

E-mail address (required): cecelia@cjcummingsscpa.com

*Education Code 41301 levels: equal to 901 average daily attendance (ADA) for the elementary school districts, equal to 301 ADA for the high school districts, and equal to 1501 ADA for the unified school districts.

Please return completed form to let us know your intent.

LOS ANGELES COUNTY OFFICE OF EDUCATION

CONTRACT
FOR
PEOPLESOFT FINANCIAL SYSTEM
FISCAL YEAR 2017-2018

The LOS ANGELES COUNTY OFFICE OF EDUCATION, a public education agency, located at 9300 Imperial Highway, Downey, California 90242-2890, hereinafter referred to as "LACOE," and

Gorman School District, #64584, hereinafter referred to as "District," mutually agree as follows:

1. BASIS OF CONTRACT

LACOE shall provide financial system services to the District in conformance with Exhibit A, Services Provided by LACOE, Exhibit B, PeopleSoft Reports, and Exhibit C, PeopleSoft Financial System FY 2017-18 Worksheet, attached hereto and made a part hereof.

2. TERM AND TERMINATION OF CONTRACT

This Contract is effective July 1, 2017, and shall remain in effect through June 30, 2018. The Contract may be amended by mutual written consent of the parties and may be terminated by either party upon thirty (30) days advance written notification.

3. COSTS AND PAYMENTS

District shall pay LACOE the costs, as specified in Exhibit A, B, and C. The total amount payable to LACOE by the District for the fiscal year (FY) 2017-18. for financial system services shall be transferred quarterly from the District to LACOE by a journal voucher. Transfers made for the first three (3) quarters shall be based upon the estimated cost of the District during FY 2017-18. The final quarter transfer will be adjusted to reflect District's actual charges for the FY 2017-18's school year. Notices of journal transfers will be provided.

4. REVISING EXHIBITS

Both parties anticipate that during the course of the fiscal year, changes may be made to the subscribed services and revisions may be required to the exhibits which are part of this Contract. In these instances, District shall issue to LACOE Revised Exhibit A and/or Exhibit B accompanied by a signed Exhibit C to reflect any addition and/or deletion of subscribed services requested by the District during the fiscal year.

5. INDEMNIFICATION

District agrees to defend, indemnify, save, and hold harmless LACOE from and against any and all demands, debts, liens, claims, losses, damages, liability, costs, expenses (including, but not by way of limitation, attorney's fees and costs actually incurred, whether or not litigation has commenced), judgments or obligations, actions, or causes of action whatsoever, for or in connection with injury, damage, or loss (including, but not limited to death) to any person or property to the extent that such injury, damage or loss results from

or is connected with the sole negligence or error or omission of the District. The provisions of this clause shall not be limited to the availability or collectability of insurance coverage.

LACOE agrees to defend, indemnify, save, and hold harmless the District from and against any and all demands, debts, liens, claims, losses, damages, liability, costs, expenses (including, but not by way of limitation, attorney's fees and costs actually incurred, whether or not litigation has commenced), judgments or obligations, actions, or causes of action whatsoever, for or in connection with injury, damage, or loss (including, but not limited to death) to any person or property to the extent that such injury, damage or loss results from or is connected with the sole negligence or error or omission of LACOE. The provisions of this clause shall not be limited to the availability or collectability of insurance coverage.

6. INSURANCE

District and LACOE shall take out and maintain such general liability, property damage, workers' compensation and automobile insurance as is required to protect their interests.

7. INDEPENDENT CONTRACTOR

While performing its obligations under this Contract, LACOE is an independent contractor and not an officer, employee or agent of District. LACOE shall not at any time or in any manner represent that it or any of its officers, employees, or agents are employees of the District.

8. RECORD RETENTION AND INSPECTION

The District agrees that LACOE shall have access to and the right to examine, audit, excerpt, copy or transcribe any pertinent records pertaining to this Contract. All records shall be kept and maintained by the District and made available to LACOE during the entire term of this Contract and for a period not less than five (5) years.

9. CONFIDENTIALITY AND NON-DISCLOSURE

Subject to any State or Federal laws requiring disclosure (e.g., the California Public Records Act), the parties agree, during the term of this Contract and for five (5) years after termination or expiration of the Contract, to hold each other's proprietary or confidential information in strict confidence, except for any information protected under confidentiality laws which shall be held in such confidence in perpetuity. The parties agree not to provide each other's proprietary or confidential information in any form to any third party or to use each other's proprietary or confidential information for any purpose other than the implementation of and as specified in this Contract. Each party agrees to take all reasonable steps to ensure that proprietary or confidential information of either party is not disclosed or distributed by its employees, agents or consultants in violation of the provisions of this Contract.

10. MODIFICATION

The Contract shall not be modified or amended without mutual written consent of the parties. If any actual or physical deletions or changes appear on the face of the Contract, such deletions or changes shall only be effective if the initials of both contracting parties appear beside such deletion or change.

11. SEVERABILITY/WAIVER

10.1 If any provision of this Contract is determined to be illegal, unenforceable, or invalid, such act shall in no way affect the validity of any other provision in this Contract.

10.2 No waiver of any provision of this Contract shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision.

12. INTEGRATION

This Contract, including all exhibits and other documents incorporated herein or made applicable by reference, contains the complete and final understanding of the parties' rights, duties and obligations with respect to the transaction discussed in the Contract and supersedes all prior Contracts, understandings and commitments, whether oral or written. This Contract shall not be amended in any way except by a writing expressly purporting to be such an amendment, signed and acknowledged by both of the parties hereto.

13. ATTORNEY'S FEES

Should either party be required to file any legal action or claim to enforce any provision of this Contract or resolve any dispute arising under or connected to this Contract, each party shall bear its own attorney's fees and costs in bringing such an action and any judgment or decree rendered in such a proceeding shall not include an award thereof.

14. GOVERNING LAW/FORUM SELECTION

This Contract is made, entered into, and executed in Los Angeles County, California, and any legal action, claim, or proceeding arising out of or connected with this Contract shall be filed in the applicable court in Los Angeles County, California. This Contract shall be construed, and all disputes hereunder shall be settled, in accordance with the laws of the State of California.

15. NOTICES

Any notices to be given pursuant to this Contract shall be in writing and such notices, as well as any other document to be delivered shall be delivered by personal service or by deposit in the U.S. Mail, certified, or registered, return receipt requested, postage prepaid, and addressed to the party for whom intended as follows:

LACOE:

Administrative Services Manager
Contracts Section
Los Angeles County Office of Education
9300 Imperial Highway, Room ECW-153,
Downey, CA 90242-2890

District:
Mailing Address is District Office

16. EMPLOYEE FINGERPRINTING

During the entire term of the Contract, the District, including all subcontractors, shall fully comply with the provisions of the Education Code Section 45125.1 when LACOE determines that the District's employees and/or employees of subcontractors will have more than limited contact with LACOE pupils in the performance of the work of the Contract.

17. TUBERCULOSIS TESTING

District's employees and or employees of subcontractors must have a current tuberculosis (TB) test to determine that the employee is free from active tuberculosis as required by Education Code Section 49406. Those employees whose TB screening test is reactive (positive) shall be required to submit a chest x-ray and a radiological report to rule out active TB.

18. TOBACCO-FREE WORKPLACE

When at LACOE-owned or LACOE-leased buildings, both parties hereby agree to comply with the Los Angeles County Board of Education's Policy 3513.3 which states: The County Board recognizes the health hazards associated with smoking and the use of tobacco products including the breathing of second-hand smoke, and desires to provide a healthy environment for students and staff. The County Board prohibits the use of tobacco products at any time in LACOE-owned or leased buildings, on LACOE property and in LACOE vehicles.

19. ALCOHOL AND DRUG-FREE WORKPLACE

Both parties hereby certify under penalty of perjury under the laws of the State of California that District will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code Section 8350 et. seq.), and the Los Angeles County Board of Education's Alcohol and Drug-Free Workplace Policy BP 4020.

20. ORDER OF PRECEDENCE

Except as specifically provided elsewhere in this Contract, conflicting, vague and/or ambiguous provisions of this Contract shall prevail in the following order of precedence: (1) the provisions in the body of this Contract, (2) the exhibits of the Contract, if any; (3) all other documents cited in this Contract or incorporated by reference.

21. PROVISIONS REQUIRED BY LAW DEEMED INSERTED

Each and every provision of law and clause required by law to be inserted in this contract shall be deemed to be inserted herein and the contract shall be read and enforced as though it were so inserted and included.

22. CERTIFICATION REGARDING DEBARMENT, SUSPENSION OR OTHER INELIGIBILITY (Federal Executive Order 12549)

By executing this contractual instrument, District certifies to the best of its knowledge and belief that it and its principals:

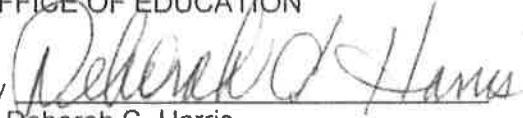
- 22.1 Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or Agency;
- 22.2 Have not, within a three-year period preceding the execution of this contractual instrument, been convicted of, or had a civil judgment rendered against them, for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction (Federal, State or Local) or contract under a public transaction; or violation of Federal or State antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- 22.3 Are not presently indicted for, or otherwise criminally or civilly charged by any government entity (Federal, State or Local), with commission of any of the offenses enumerated in Section 21.2 above, of this certification;
- 22.4 Have not, within a three-year period preceding the execution of this contractual instrument, had one or more public transactions (Federal, State or Local) terminated for cause of default.

23. EXECUTION REQUIREMENTS

Proper signatures required for execution of this instrument may be by original signature; photocopy; fax/facsimile copy; valid, encrypted, electronic transmission/signature; and/or other commonly accepted, widely used commercially acceptable signature methods. This instrument may be executed in counter-parts by each party on a separate copy thereof with the same force and effect as though all parties had executed a single original copy.

LOS ANGELES COUNTY
OFFICE OF EDUCATION

School Dist.: Gorman SD (64584) Contract # C-17265

By 
Deborah C. Harris
Assistant Director
Administrative Services
Controller's Office

By _____
Johannis Andrews
Typed or Printed Name
Title Superintendent /Principal

Date 4/14/2017

Date July 17, 2017
Date Approved
by Board, if Required July 17, 2017
Contact Person Jean Cummings
Title Business Manager/Consultant
Phone # 661-248-6441
Email: cecelia@cjcummingscpa.com

Return the original signed copy to:
Adebayo Onanuga
ABD/LACOE
9300 Imperial Highway, ECW, Room 165
Downey, CA 90242-2890

SERVICES PROVIDED BY LACOE

- General Ledger (GL)
- Accounts Payable (AP)
- Inventory
- Purchasing
- 1099 Reporting
- Reports
- System Support
- Training

VARIOUS INTERFACES

- Accounts Payable (AP)
- Budget Adjustment
- Chatfield
- General Ledger (GL)
- Vendor
- Outgoing Payment

Charges shall be computed in conformance with the amount indicated herein for each system and/or system component selected by the District. For the purpose of this Contract, ADA shall be the total average daily attendance of the K-12 district (includes Special Education, ROC/P, and Adult Education) as reported in the Second Period Report of Attendance for the prior Fiscal Year (2016-2017). Total accounts shall be defined as the total number of accounts for all funds on file on March 14, 2017.

It is estimated that the amount payable to LACOE for the FY 2017-2018 will be as follows:

GENERAL LEDGER AND ACCOUNTS PAYABLE

Features:

- | | |
|--|---|
| <ul style="list-style-type: none"> • Data entry through workstations • Chart of accounts to meet State reporting requirements • Balance by fund and resource • Online data entry and maintenance of chart fields • Edits for errors • Budget checking and appropriation control • Balanced set of accounting records • Year-end accruals | <ul style="list-style-type: none"> • Fully integrated with County offered modules • Audits trails • Wide selection of online reports • Commercial warrant processing • SACS Compliance |
|--|---|

Charge:

$$\begin{array}{r}
 \$2.40 \times \frac{85}{\text{Total ADA}} = \$204.00 \quad \text{Plus} \quad \$1.50 \times \frac{274}{\text{Total No. of Accounts}} = \$411.00
 \end{array}$$

= Estimated General Ledger Charge

\$ 615.00

Enter in Exhibit C

INTERFACE GENERAL LEDGER DISTRICTS

The structure is as follows for districts with their own general ledger system and where interfaces are provided:

From (ADA)	To (ADA)	Annual Fee
1	14,999	\$ 20,000
15,000	19,999	30,000
20,000	24,999	40,000
25,000	49,999	50,000
50,000	149,999	75,000
150,000+		\$ 100,000

Charge: ADA N/A = \$ N/A
 (Enter in Exhibit C)

<p>Purchasing</p> <p>Features:</p> <ul style="list-style-type: none"> • District printing of purchase orders (PO) • Site requisition • Online PO sourcing • Online PO approval • Online item maintenance • Online vendor maintenance • Express requisition panels • Express PO panels • Interfaces with County-offered Accounts Payable, Inventory and General Ledger modules • Automatic encumbering and disencumbering • Change orders • Wide selection of online reports <p>Charge: $\\$1.42 \times \frac{85}{\text{Total ADA}} = \\$ 0.00$ Enter in Exhibit C</p>	<p>Inventory</p> <p>Features:</p> <ul style="list-style-type: none"> • Stock receipts, issues, on-hand data available • Interfaces with Purchasing and General Ledger modules • Wide selection of inquiry panels • Update of weighted average unit cost • Wide selection of online reports <p>Charge: $\\$1.42 \times \frac{85}{\text{Total ADA}} = \\$ 0.00$ Enter in Exhibit C</p>
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1099 Reporting

LACOE Responsibility and Support:

- Electronic filing of 1099-MISC to both the Internal Revenue Service (IRS) and the State of California
- LACOE will provide two copies of completed 1099-MISC forms - one for district file, and one to be mailed to the vendor
- LACOE will provide districts with the following reports and/or online Inquiries:
 - (1) Preliminary and final hard copy Detailed Summary report of all 1099 vendors reported to the IRS
 - (2) 1099 Vendor List
 - (3) Report of Duplicate Taxpayer Identification Numbers (TINs)
 - (4) Withholding Voucher/Vendor Match Report
- LACOE provides workshop for 1099 processing in November
- Provide instructions on IRS 1099 and 1096 forms for filing manual corrections
- Inclusion of Associated Student Body (ASB) or non-PeopleSoft payments for 1099 reporting, subject to compliance with LACOE requirements

District Responsibility:

- District will mail 1099 vendor copy before January 31
- District will cover cost of mailing materials
- District will be responsible for filing manual corrections to the IRS

Charge: \$300/Year = \$ 300.00
(Enter in Exhibit C)

SYSTEM SUPPORT

- LACOE ensures online availability of the PeopleSoft Financial System for more than 100 Local Education Agencies.
- Issues with connectivity and support are handled by the LACOE Help Desk and the System Support units.
- Important announcements are communicated to users through the issuance of LACOE Bulletins and messages posted on the application Bulletin Boards.

TRAINING

- LACOE offers training classes for district personnel on the PeopleSoft Financial System (PSFS).
- Financial module specific trainings are usually conducted monthly at LACOE from September through June.
- The training schedule is published yearly in August as noted in the LACOE Informational Bulletin titled Schedule for PeopleSoft Financial System Training.

Exhibit B- Basic Report Package (K-12)

PeopleSoft Financial System Report Package			
DAILY REPORTS CATEGORY			
	LAAP029S	Warrant Register Report	
	LACH029S	Daily ACH Payment Register	
	LACHRJS1	ACH Rejection Register	
	LACSUREG	Suspense Register	
	LAGL008S	Trial Balance by Fund	
	LAGL009C/S	Daily BCM Error Report	
	LAGL010S	Journal Edit Error Report	
	LAGL011C/S	Valid Transactions Report	
	LAGL013S	Appropriation Control Report	
	LAGL021C	Daily Cash Balance Report	
	LAGL029C/S	Budget Journal Error Report	
	LAGL037S	Trial Balance By Fund and Resource	
	LAHR005S	HRS Edit Error Report	
	LAIN001S	Daily Transaction Edit Listing Report	
	LAIN007S	Daily BCM Error Report	
	LAIN008S	Inventory On-order Report	
	LAIN011S	Daily Inventory Put Away Report	
	LAIN013S	Inventory Picking Plan Report	
	LAIN0A1S	Daily Transaction by Location	
WEEKLY REPORT CATEGORY			
	LAGL015C/S	Account List by Fund and Object/Expenditure	
	LAGL016C/S	Account List by Fund and Location/Expenditure	
	LAGL020C/S	Account List by Fund and Resource/Expenditure	
	LAGL025C/S	Account List by Fund and Object/Revenue	
	LAGL026C/S	Account List by Fund and Location/Revenue	
	LAGL030C/S	Account List by Fund and Resource/Revenue	
	LAGL019C/S	Cumulative Detail Expenditure Report	
	LAGL819C/S	Cumulative Detail Revenue Report	
	LAGL919C/S	Cumulative Detail 9xxx Report	
	LAHR005C	HRS Edit Error Report	
	LAIN002S	Inventory Stock Catalog	
	LAIN006C/S	Inventory Shortage Report	
	LAIN009C/S	Weekly Stock Status Report	
	LAINA02S	Stock Category Report	
	LAINA09S	Weekly Stock Status Report	
	LAPO0009C	Board List Purchase Order Report	

Exhibit B- Basic Report Package (K-12)

MONTHLY REPORT CATEGORY			
	LAAP003C	Vendor Listing by Alpha Name	Prelim
	LAAP129C	Monthly Commercial Warrants	Prelim
	LAAP130C	Monthly Voided Commercial Warrants	Prelim
	LAAP140C	Cumulative Commercial Warrant Register	Prelim
	LAAP300C	Aged Vendor Liability	Prelim
	LAAP305C	Open Liability Report	Prelim
	LACH129C	Monthly ACH Payments	Prelim
	LACH130C	Monthly Rejection ACH Payments	Prelim
	LACH140C	YTD ACH Payment Register	Prelim
	LAGL008S	Trial Balance by Fund	Prelim/Final
	LAGL015C/S	Account List by Fund and Object/Expenditure	Prelim/Final
	LAGL016C/S	Account List by Fund and Location/Expenditure	Prelim/Final
	LAGL017S	Monthly Detail Expense Report (1000-7999) by Location	Prelim/Final
	LAGL019C/S	Monthly Cumulative Detail Expenditure Report	Prelim/Final
	LAGL020C/S	Account List by Fund and Resource/Expenditure	Prelim/Final
	LAGL023C/S	Monthly Expenditure Object Summary Report	Prelim/Final
	LAGL024C/S	Monthly Revenue Summary Report	Prelim/Final
	LAGL025C/S	Account List by Fund and Object/Revenue	Prelim/Final
	LAGL026C/S	Account List by Fund and Location/Revenue	Prelim/Final
	LAGL030C/S	Account List by Fund and Resource/Revenue	Prelim/Final
	LAGL037S	Trial Balance by Fund and Resource	Prelim/Final
	LAGL038S	Accounts Receivable List by Fund/Resource/Object	Prelim/Final
	LAGL040S	Deferred Revenue Listing by Fund/Resource/Object	Prelim/Final
	LAGL041S	Accounts Payable Listing by Fund/Resource/Object 9519	Prelim/Final
	LAGL042S	Accounts Payable Listing by Fund/Resource/Object 9520	Prelim/Final
	LAGL043S	Accounts Payable Listing by Fund/Resource/Object 9521	Prelim/Final
	LAGL111C	Monthly List of Valid Transactions Report	Prelim/Final
	LAGL817S	Monthly Detail Revenue Report (8000-8999) by Location	Prelim/Final
	LAGL819C/S	Monthly Cumulative Detail Revenue Report	Prelim/Final
	LAGL917S	Monthly Detail Balance Sheet Report (9000-9999)	Prelim/Final
	LAGL919C/S	Monthly Cumulative Detail 9xxx Report	Prelim/Final
	LAIN003S	Stock Status Cumulative Report	Prelim
	LAPO001S	Cumulative Detail AP/PO Report - Fund/Loc/Res/Obj	Prelim
	LAPO002S	Cumulative Detail AP/PO Report - Vendor Name & PO	Prelim
	LAAP030S	1099 Vendor Listing Report	Final
QUARTERLY REPORTS CATEGORY			
	LAGL044S	Average Daily Cash Balance by Fund	
	LAGL046S	Interest Allocation by Fund	
	LAGL056X	Cash Balance by Fund and Resource	

Exhibit B- Basic Report Package (K-12)

ANNUAL REPORTS CATEGORY		
LAAP300C	Aged Vendor Liability	
LAAP305C	Open Liability Report	
LAGL015C/S	Account List by Fund and Object/Expenditure	
LAGL016C/S	Account List by Fund and Location/Expenditure	
LAGL017S	Monthly Detail Expense Rpt (1000-7999) by Location	
LAGL019C/S	Monthly Cumulative Detail Expenditure Report	
LAGL020C/S	Account List by Fund and Resource/Expenditure	
LAGL023C/S	Monthly Expenditure Object Summary Report	
LAGL024C/S	Monthly Revenue Summary Report	
LAGL025C/S	Account List by Fund and Object/Revenue	
LAGL026C/S	Account List by Fund and Location/Revenue	
LAGL030C/S	Account List by Fund and Resource/Revenue	
LAGL038S	Accounts Receivable Listing by Fund/Resource/Object	
LAGL040S	Deferred Revenue Listing by Fund/Resource/Object	
LAGL041S	Accounts Payable Listing by Fund/Resource/Object 9519	
LAGL042S	Accounts Payable Listing by Fund/Resource/Object 9520	
LAGL043S	Accounts Payable Listing by Fund/Resource/Object 9521	
LAGL817S	Monthly Detail Revenue Rpt (8000-8999) by Location	
LAGL819C/S	Monthly Cumulative Detail Revenue Report	
LAGL917S	Monthly Detail Balance Sheet Report (9000-9999)	
LAGL 919C/S	Monthly Cumulative Detail 9xxx Report	
LAGL016C/S	Account List by Fund and Location/Expenditure	
LAGL017S	Monthly Detail Expense Rpt (1000-7999) by Location	
LAGL019C/S	Monthly Cumulative Detail Expenditure Report	
LAGL020C/S	Account List by Fund and Resource/Expenditure	
LAGL023C/S	Monthly Expenditure Object Summary Report	
LAGL024C/S	Monthly Revenue Summary Report	
LAGL025C/S	Account List by Fund and Object/Revenue	
LAGL026C/S	Account List by Fund and Location/Revenue	
LAGL030C/S	Account List by Fund and Resource/Revenue	
LAGL038S	Accounts Receivable Listing by Fund/Resource/Object	
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LAGL041S	Accounts Payable Listing by Fund/Resource/Object 9519	
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LAGL043S	Accounts Payable Listing by Fund/Resource/Object 9521	
LAGL817S	Monthly Detail Revenue Rpt (8000-8999) by Location	
LAGL819C/S	Monthly Cumulative Detail Revenue Report	
LAGL917S	Monthly Detail Balance Sheet Report (9000-9999)	
LAGL 919C/S	Monthly Cumulative Detail 9xxx Report	

Los Angeles County Office of Education
Accounting & Budget Development, ECW #165
9300 Imperial Highway, Downey, CA 90242

CONTRACT FOR PEOPLESFT FINANCIAL SYSTEM
Fiscal Year 2017-2018 Worksheet
EXHIBIT C

District Name: Gorman School District District Number: 64584

Exhibit A

1. General Ledger and Accounts Payable	\$ <u>615.00</u>
2. Interface General Ledger Districts	\$ <u>0.00</u>
3. Inventory	\$ <u>0.00</u>
4. Purchasing	\$ <u>0.00</u>
5. 1099 Reporting	\$ <u>300.00</u>
6. HRS Credentials	\$ <u>0.00</u>
Total Exhibit A	\$ <u>915.00</u>

Exhibit B (Additional Report Package)

1. Daily (Online)	\$ <u>NO CHARGE</u>
Daily (Hard Copy)	\$ <u>NO CHARGE</u>
2. Weekly (Online)	\$ <u>NO CHARGE</u>
Weekly (Hard Copy)	\$ <u>NO CHARGE</u>
3. Monthly (Online)	\$ <u>NO CHARGE</u>
Monthly (Hard Copy)	\$ <u>NO CHARGE</u>
4. Quarterly (Online)	\$ <u>NO CHARGE</u>
Quarterly (Hard Copy)	\$ <u>NO CHARGE</u>
5. Annual (Year-End) – Online	\$ <u>NO CHARGE</u>
Annual (Year-End) – Hard Copy	\$ <u>NO CHARGE</u>
Total Exhibit B – Addt'l Reports	\$ _____
Estimated TOTAL	\$ <u>915.00</u>

By _____
(Signature)
Johannis Andrews

(Print/Type Name)
Title Superintendent/Principal
Date July 17, 2017

RESOLUTION NO. 01-17-18

**RESOLUTION OF THE GOVERNING BOARD OF THE GORMAN
JOINT SCHOOL DISTRICT APPROVING ASSIGNMENT OF
DELINQUENT TAX RECEIVABLES TO THE CALIFORNIA STATEWIDE
DELINQUENT TAX FINANCE AUTHORITY FOR FISCAL YEARS
ENDING JUNE 30, 2017, 2018 AND 2019, AND AUTHORIZING
EXECUTION AND DELIVERY OF RELATED DOCUMENTS AND
ACTIONS**

WHEREAS, under Section 6516.6(b) of the Government Code of the State of California (the "Law"), a school district, community college district or other local educational agency is authorized to sell and assign to a joint powers authority any or all of its right, title, and interest in and to the enforcement and collection of delinquent and uncollected property taxes, assessments, and other receivables that have been levied by it or on its behalf for collection on the secured, unsecured, or supplemental property tax rolls, in accordance with such terms and conditions as are set forth in an agreement with the joint powers authority; and

WHEREAS, the California Statewide Delinquent Tax Finance Authority (the "Authority") has been formed as a joint powers authority for the purpose of purchasing delinquent *ad valorem* property taxes in accordance with Section 6516.6 of the Law upon terms and conditions which are acceptable to local educational agencies in Los Angeles County; and

WHEREAS, under the Law the amount of property tax receipts to be reported in a fiscal year for revenue limit purposes is equal to 100% of the local educational agency's allocable share of the taxes distributed to it for the fiscal year, and any additional amounts will not be reported and will be provided directly to the local educational agency; and

WHEREAS, the Board has previously adopted its resolutions approving the participation by the Gorman Joint School District (the "District") in the delinquent tax finance program of the Authority with respect to prior fiscal years; and

WHEREAS, the Authority has requested the District to consider selling it certain delinquent tax receivables arising with respect to the fiscal years ending June 30 in each of the years 2017, 2018 and 2019 (collectively, the "Tax Receivables"), at a purchase price which is at least equal to 110.0% of the amount of Tax Receivables; and

WHEREAS, in order to provide funding for the purchase of the Tax Receivables, the Authority has made arrangements to issue and sell a certificate of participation for each fiscal year to a designee of Tower Capital Management, LLC, a Delaware limited liability company; and

WHEREAS, the Governing Board of the District (the "Board") wishes to take its action at this time approving the sale of the Tax Receivables to the Authority, and approving related documents and actions;

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Gorman Joint School District as follows:

Section 1. Sale of Tax Receivables to Authority. The Board hereby approves and authorizes the sale of the Tax Receivables to the Authority, at a purchase price at least equal to 110.0% of the amount of Tax Receivables.

Section 2. Approval of Purchase and Sale Agreements. The sale of Tax Receivables shall be accomplished under a Purchase and Sale Agreement (the "Purchase and Sale Agreement") between the District and the Authority, in substantially the form executed by the District in connection with previous sales of tax receivables to the Authority.

The Purchase and Sale Agreement is hereby approved in substantially the form on file with the Clerk of the Board, together with any changes therein or modifications thereof approved by the Superintendent (or other chief executive officer) or the chief business officer of the District (each, an "Authorized Officer"). The Authorized Officer is authorized and directed to execute and deliver each such Purchase and Sale Agreement on behalf of the District, and the execution and delivery of each such Purchase and Sale Agreement by the Authorized Officer shall be conclusive evidence of the approval of any such changes and modifications. The Board hereby authorizes the delivery and performance of the Purchase and Sale Agreements.

Section 3. Official Actions. The Authorized Officer and any and all other officers of the District are hereby authorized and directed, for and in the name and on behalf of the District, to do any and all things and take any and all actions, including execution and delivery of any and all assignments, certificates, requisitions, agreements, notices, consents, instruments of conveyance, warrants and other documents, which they, or any of them, may deem necessary or advisable in order to consummate the sale of the Tax Receivables to the Authority and the other transactions described herein. Whenever in this resolution any officer of the District is authorized to execute or countersign any document or take any action, such execution, countersigning or action may be taken on behalf of such officer by any person designated by such officer to act on his or her behalf in the case such officer is absent or unavailable.

Section 4. Effective Date. This resolution shall take effect from and after the date of approval and adoption thereof.

PASSED AND ADOPTED this 17th day of July 2017, by the following vote:

AYES:

NOES:

ABSENT:

President

ATTEST:

Secretary



ASSOCIATION OF CALIFORNIA SCHOOL ADMINISTRATORS

1575 Bayshore Highway, Burlingame, CA 94010 • Phone 650.692.4300 • 800.608.2272 • Fax 650.692.7297

Renewal - ACSA Full Regular Membership for July 1, 2017 - June 30, 2018 & Optional PAC, ADV, and National/State Association Renewal for 2017-2018

Please enter or update member data:	
Johannis L. Andrews 4786 West Ave J7 Lancaster CA 93536	Title: <u>Superintendent/Principal</u> District: <u>Gorman Joint</u> School: <u>Gorman Elementary</u> E-mail: <u>jandrews@lws.lacoe.edu</u> Phone: <u>661 248 6441</u>

Section A: ACSA Dues Paid By Members or Districts (See Section B & C for PAC & National/State Dues)

Dues Calculation: ACSA dues for full Regular members are based on annual salary.

→ Total annual salary* as of June 2017 \$ 110,000 x .0105 = → \$ 1155.00
(Salary required. Do not leave blank.)

Minimum = \$480.60 for members earning under \$45,800.

Maximum = \$1,779.40 for members earning \$169,500 or more.

*Administrator/teachers: use administrator earnings only.

If district or county office pays, please add \$78.00 for advocacy efforts.

+ 78.00 ADV

Section B: Optional Renewal of Political Action Committee Contribution (PAC) - Self Paid Only

Check here if you wish to contribute \$200/annually to ACSA's Political Action Committee.

Renew/Add
+ 200.00 PAC

Section C: Optional Renewal of National and State Association Membership(s) Self Paid or District Paid

You have been paying dues through ACSA for the organizations checked (✓) below. To renew or add membership for any of the following, please check the 'Renew/Add' box on the right. Add up your National/State dues and write the total in the 'Total National/State Dues' box.

		Renew/Add
<input type="checkbox"/> California Association of African-American Superintendents and Administrators	\$500.00	<input type="checkbox"/>
<input type="checkbox"/> California Association of Latino Superintendents and Administrators	\$300.00	<input type="checkbox"/>
<input type="checkbox"/> National Association of Elementary School Principals	\$235.00	<input type="checkbox"/>
<input type="checkbox"/> National Association of Secondary School Principals	\$250.00	<input type="checkbox"/>

Total National/State Dues \$

→ Enter Total Annual Dues Here → \$ 1233.00

ACSA dues + PAC or ADV contribution + National dues + State dues

Section C: Payment Option

<p>Member Pay</p> <p><input type="checkbox"/> Payroll Deduction.</p> <p>→ Signature _____ Date _____</p> <p>I agree that my dues will be deducted by my payroll office. This authorization shall remain in effect until revoked in writing by me or by ACSA. I consent to the adjustment of such deduction to reflect any change in dues of which the payroll office may be advised by the organization.</p> <p><input type="checkbox"/> Three equal installments - attach check for 1/3 of total dues. Please remit before 7/01/17. Note: This plan is available only for renewals with first payment received before 7/01/17.</p> <p><input type="checkbox"/> Full payment - enclose check. Please remit before 7/01/17.</p> <p><input type="checkbox"/> Mastercard/Visa (full payment only).</p> <p>Card # _____ Expiration _____</p> <p>Signature _____ Date _____</p>	<p>District/County Office Pays</p> <p>If choosing this option, send form to district for authorization and payment. This section must be completed by district or county office.</p> <p>Please Indicate:</p> <p><input type="checkbox"/> ACSA Dues <input type="checkbox"/> National Org Dues</p> <p><input type="checkbox"/> PO # _____ PO enclosed</p> <p><input type="checkbox"/> Full payment - check enclosed</p> <p><input type="checkbox"/> Bill District monthly</p> <p><input type="checkbox"/> District MasterCard/Visa#: Full Payment</p> <p>Card# _____ Exp _____</p> <p>**Please remit before 7/01/17</p> <p>_____ Authorizing Party (Please Print)</p> <p>_____ Phone Number</p>
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S-9279 R-0035749

Member Job Classification - Please check appropriate box

- Certificated Mgmt or Supv CA Dept of Ed, or CTC
- Classified Mgmt or Supv Confidential Other (specify) _____
- Professors of Ed (Associate membership optional)

Contributions to support ACSA/ACSA's political activities are not tax deductible. ACSA retains sole discretion over use of member political contributions. Dues may be deductible as business expenses. ACSA estimates that the non-deductible portion of dues allocable to lobbying is 13.3%.

THANK YOU FOR RENEWING YOUR ACSA MEMBERSHIP!

2017-18 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <http://www.cde.ca.gov/fg/aa/co/ca17asstoc.asp>.

CDE Program Contact:

Joy Paull, jpaull@cde.ca.gov, 916-319-0297

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to have the use of these funds reviewed and/or audited according to the standards and criteria set forth in the California Department of Education's Categorical Program Monitoring (CPM) Manual. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form is on file.

Authorized Representative's Full Name	Johannis Andrews
Authorized Representative's Signature	
Authorized Representative's Title	Superintendent
Authorized Representative Signature Date	07/17/2017

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2017-18 Protected Prayer Certification

ESSA Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Franco Rozic, Title I Monitoring and Support Office, frozic@cde.ca.gov, 916-319-0269
 Mindi Yates, Title I Policy and Program Guidance Office, myates@cde.ca.gov, 916-319-0789

Protected Prayer Certification Statement

The LEA hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Johannis Andrews
Authorized Representative Title	Superintendent
Authorized Representative Signature Date	07/17/2017
Comment If the LEA is not able to certify at this time an explanation must be provided in the Comment field. (Maximum 500 characters)	

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2017-18 Application for Funding

CDE Program Contact:

Education Data Office, ConApp@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	07/17/2017
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District English Learner Advisory Committee (DELAC) Review

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name	Not Applicable
DELAC review date	
Meeting minutes web address Please enter the Web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a Web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.	
DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	No DELAC committee at this time in the District as the District has less than 50 English Learners for the DELAC requirement. All English Learner activities are overseen by the Superintendent.

Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

Title I Part A (Basic Grant) ESSA Sec. 1111 et seq. SACS 3010	No
Title II Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title III Part A Immigrant ESEA Sec. 3102 SACS 4201	No
Title III Part A English Learner	Yes

*****Warning*****

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2017-18 Application for Funding

CDE Program Contact:

Education Data Office, ConApp@cde.ca.gov, 916-319-0297

ESEA Sec. 3102 SACS 4203	
Title V, Part B Subpart 1 Small, Rural School Achievement Grant	Yes
ESSA Sec. 5211 SACS 5810 ATTENTION: If participating, the LEA also needs to apply for the SRSA grant directly through the USED at https://www.grants.gov/ . CAUTION: The release of Title V funds for direct-funded charter schools (DFCs) is contingent upon resolving a technical issue of DFC reporting between the CDE and the ED.	
Title V, Part B Subpart 1 REAP Flexibility Participation	Yes

Warning

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2017-18 Title III, Part A English Learner Student Program Subgrant Budget

The purpose of this report is to provide a proposed budget for 2017-18 English learner (EL) student program subgrant funds only per the Title III, Part A, English Learner Students Program requirements (ESSA, Title III, Part A, Sections 3114, 3115, & 3116).

CDE Program Contact:

Patty Stevens, Language Policy and Leadership Office, pstevens@cde.ca.gov, 916-323-5838
 Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Estimated Entitlement Calculation

Note: If the estimated entitlement amount does not meet the minimum \$10,000 program eligibility criteria for direct funding status, further action may be required. To receive instructions regarding the consortium application process, please contact Patty Stevens by phone at 916-323-5838 or by e-mail at pstevens@cde.ca.gov.

Estimated English learner per student allocation	\$93.37
Estimated English learner student count	3
Estimated English learner entitlement amount	\$280

Budget

Professional development activities	\$50
Program and other authorized activities	\$75
English Proficiency and Academic Achievement	\$50
Parent, family, and community engagement	\$50
Direct administration costs (Amount cannot exceed 2% of the estimated entitlement)	\$5
Indirect costs (Amount should be calculated using the LEA's approved indirect cost rate)	\$50
Total allocation budget	\$280

*****Warning*****

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2017-18 Substitute System for Time Accounting

This certification may be used by auditors and by CDE oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the LEA submits and certifies this data collection.

CDE Program Contact:

Julie Brucklacher, Financial Accountability and Info Srv Office, jbruckla@cde.ca.gov, 916-327-0858

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate. Additional information on the predetermined schedule substitute system of time accounting can be found at <http://www.cde.ca.gov/fg/ac/co/timeaccounting2013.asp>. Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the Web at <http://www.cde.ca.gov/fg/ac/sa/>.

2017-18 Request for authorization	No
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	

*****Warning*****

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Certification

County: Los Angeles

Fiscal Year: 2016-17

District: Gorman Elementary

Annual

CDS CODE 19 64584

542D97A2

Attendance School District

I hereby certify that, to the best of my knowledge, all data have been compiled and reported in accordance with all applicable laws, regulations and instructions.

School District Superintendent: _____ Date: _____

County Superintendent of Schools: _____ Date: _____

Any inquiries concerning this report should be directed to:

CONTACT NAME Cecelia J Cummings
PHONE (661)248-6441 * 135
FAX (661)248-0604
E-Mail cecelia@cjcummingsscpa.com

Attendance School District

County: Los Angeles	Fiscal Year: 2016-17
District: Gorman Elementary	Annual
CDS CODE 19 64584	Certificate Number: 542D97A2

Regular ADA		TK/K-3	Grades 4-6	Grades 7-8	Grades 9-12	Total
Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	A-1	30.92	30.13	23.24	0.00	84.29
Extended Year Special Education [EC 56345 (b)(3)] (Divisor 175)	A-2	0.00	0.00	0.00	0.00	0.00
Special Education - Nonpublic, Nonsectarian Schools [EC 56366 (a)(7)] and/or Nonpublic, Nonsectarian Schools - Licensed Children's Institutions	A-3	0.00	0.00	0.00	0.00	0.00
Extended Year Special Education - Nonpublic, Nonsectarian Schools [EC 56366 (a)(7)] and/or Nonpublic, Nonsectarian Schools - Licensed Children's Institutions (Divisor 175)	A-4	0.00	0.00	0.00	0.00	0.00
Community Day School [EC 48660] (Divisor 70/135/180)	A-5	0.00	0.00	0.00	0.00	0.00
ADA Totals (Sum of A-1 through A-5)	A-6	30.92	30.13	23.24	0.00	84.29
Other						
Full-Time Traditional Independent Study ADA, pursuant to EC 51747, included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer, and Attendance Basic Aid Open Enrollment entry screens	B-1	0.00	0.00	0.00	0.00	0.00
Full-Time Traditional Independent Study ADA not eligible for general funding, pursuant to EC 51745.6, and not included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer, and Attendance Basic Aid Open Enrollment entry screens	B-2	0.00	0.00	0.00	0.00	0.00

Attendance School District

County: Los Angeles Fiscal Year: 2016-17
 District: Gorman Elementary Annual
 CDS CODE 19 64584 Certificate Number: 542D97A2

Course Based Independent Study ADA, pursuant to EC 51749.5, included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer, and Attendance Basic Aid Open Enrollment entry screens	B-3	0.00	0.00	0.00	0.00	0.00
Course Based Independent Study ADA not eligible for general funding, pursuant to EC 51745.6, and not included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer, and Attendance Basic Aid Open Enrollment entry screens	B-4	0.00	0.00	0.00	0.00	0.00
ADA for Students in Transitional Kindergarten pursuant to EC 46300 included in Section A (Lines A-1 through A-5, TK/K-3 Column, First Year ADA Only)	B-5	0.92				0.92
ADA for Students in Continuation Education included in Section A (Line A-1, Grades 9-12 Column)	B-6				0.00	0.00
ADA for Students in Opportunity Classes included in Section A (Line A-1, Total Column)	B-7					0.00

Attendance School District

County: Los Angeles	Fiscal Year: 2016-17
District: Gorman Elementary	Annual
CDS CODE 19 64584	Certificate Number: 542D97A2

Prior Year ADA Adjustment (P-1 and P-2 only)		TK/K-3	Grades 4-6	Grades 7-8	Grades 9-12	Total
Prior Year P-2 ADA for pupils attending a charter school sponsored by the district in the current year who attended a non-charter school of the district in the prior year [EC 42238.051(a)(2)(B)].						
Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-1	0.00	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 56345 (b)(3)] (Divisor 175)	C-2	0.00	0.00	0.00	0.00	0.00
ADA Totals (C-1 + C-2)	C-3	0.00	0.00	0.00	0.00	0.00
Prior Year P-2 ADA for pupils attending a non-charter school in the current year who attended a charter school sponsored by the district in the prior year [EC 42238.051(a)(2)(C)].						
Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-4	0.00	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 56345 (b)(3)] (Divisor 175)	C-5	0.00	0.00	0.00	0.00	0.00
ADA Totals (C-4 + C-5)	C-6	0.00	0.00	0.00	0.00	0.00

Attendance School District

County: Los Angeles	Fiscal Year: 2016-17
District: Gorman Elementary	Annual
CDS CODE 19 64584	Certificate Number: 542D97A2

Prior Year P-2 ADA attributable to district resident pupils attending a non-charter school [EC 42238.052].

Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-7	0.00	0.00	0.00	0.00	0.00
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Extended Year Special Education [EC 56345 (b)(3)] (Divisor 175)	C-8	0.00	0.00	0.00	0.00	0.00
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ADA Totals (C-7 + C-8)	C-9	0.00	0.00	0.00	0.00	0.00
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Gain or Loss of ADA due to a Reorganization or Transfer of Territory [EC 42238.05 (a)(3)]. If the ADA adjustment is a loss, report the loss as a negative number in Line C-10 or C-11.

Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-10	0.00	0.00	0.00	0.00	0.00
--	------	------	------	------	------	------

Extended Year Special Education [EC 56345 (b)(3)] (Divisor 175)	C-11	0.00	0.00	0.00	0.00	0.00
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ADA Totals (C-10 + C-11)	C-12	0.00	0.00	0.00	0.00	0.00
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Certification

County: Los Angeles

Fiscal Year: 2016-17

District: Gorman Elementary

Annual

CDS CODE 19 64584

7D30D695

School District Audit Adjustments to CALPADS Data

I hereby certify that, to the best of my knowledge, all data have been compiled and reported in accordance with all applicable laws, regulations and instructions.

School District Superintendent: _____ Date: _____

County Superintendent of Schools: _____ Date: _____

Any inquiries concerning this report should be directed to:

CONTACT NAME Cecelia J Cummings
PHONE (661)248-6441 * 135
FAX (661)248-0604
E-Mail cecelia@cjcummingsscpa.com

School District Audit Adjustments to CALPADS Data

County: Los Angeles Fiscal Year: 2016-17
District: Gorman Elementary Annual
CDS CODE 19 64584 Certificate Number: 7D30D695

Note: Adjustments will only affect the LCFF Unduplicated Pupil Percentage calculation and will not modify certified CALPADS data.

CALPADS Data Audit Adjustments		Net Change Enrollment Count	Net Change Unduplicated Pupil Count
EC 42238.02(b)(3)(B)			
Adjustment to CALPADS enrollment and/or unduplicated pupil count based on school district's audit finding or auditor letter of concurrence.	A-1	0	0

AGREEMENT FOR PROFESSIONAL SERVICES

This agreement is entered into between the Gorman Joint School District and Prentis Edwards and is dated, for reference, July 1, 2017.

The parties agree as follows:

1. **Consultant Services.** Contractor agrees to perform during the term of this Agreement, the tasks, obligations and services of technology engineer.
2. **Payment for Services.** Contractor agrees to undertake this work at an hourly rate of \$50.00, up to a maximum of \$10,000.00. All work will be pre-arranged and pre-approved by the Superintendent. All payments will be based on invoices submitted to District by Contractor and approved by District's authorized representative. Contractor will invoice District for services performed during the previous month. District will render payment to Contractor within 30 days of receipt of invoice.
3. **Term of Agreement.** This Agreement begins on July 1, 2017 and ends at the expiration of June 30, 2018. Extension or renewal requires approval of District's Governing Board or its authorized representative. This agreement may be terminated by either party at any time on 30 days prior written notice
4. **Time for Performance.** All services required of the Contractor will be completed on or before the specified end of the term.
5. **Records.** Contractor will maintain full and accurate records in connection with this Agreement and will make them available to District for inspection at any time. Contractor's work product produced under this Agreement shall be the property of the District.
6. **Status of Contractor.** District and Contractor agree that Contractor, in performing the services specified in this Agreement, shall act as an Independent Contractor and shall have control of all work and the manner in which it is performed. Contractor shall be free to contract for similar services to be performed for other employers while under contract with District; Contractor will not accept such engagements which interfere with performance under this Agreement. Contractor is not an agent or employee of District. Contractor is not entitled to participate in any pension plan, insurance, or similar benefits the District provides for its employees.

7. **Hold Harmless.** Contractor shall hold District, its officers, agents and employees harmless from all suits, claims and liabilities resulting from negligent acts or omissions of Contractor, its officers, agents or employees taken under this Agreement.
8. **Compliance with Laws.** Contractor shall comply with all applicable federal, state and local laws, rules, regulations and ordinances involving its employees, including workers' compensation and tax laws.
9. **Modification or Assignment.** This Agreement may not be assigned by either party without the express written consent of the other. No modification shall be effective unless approved in writing by District's Governing Board or authorized representative.
10. **Designation of Representatives.** For purposes of performance and notifications, the representatives of the parties and their business addresses are as follows:

A. Contractor: Prentis Edwards
 42018 Purplebush Apt B
 Lancaster, CA 93536
 661-435-2920

B. District: Gorman School District
 Johannis Andrews, Superintendent
 49847 Gorman School Road
 Gorman, CA 93243
 661-248-6441

Approved by the Board of Trustees, Gorman Joint School District, Gorman, California on July 17, 2017.

Contractor

District

Signature
Consultant

Signature
Superintendent

AKA

Water Services, Inc.

Gorman School District
June 28, 2017

AKA Water Services, Inc. and The Gorman School District enter into this agreement on June 28, 2017

1. Monthly AKA Water Services, Inc. will Take one (1) Bacteriological Sample, and deliver it to a State of California Certified Laboratory to be tested for a Presence or Absence of Total Coliform and E-coli.

AKA Water Services, Inc. will report the findings of the Bacteriological testing in accordance with County, State, and Federal Regulations. AKA Water Services, Inc. will also send all results to the Gorman School District via email and handle any correspondence with County, State, or federal Agencies pertaining to these results.

AKA Water Services will conduct a monthly site inspection and check for leaks, abnormal conditions, and/or damage to any part of the system.

AKA Water Services will also annually inspect and flush fire hydrant(s).

AKA Water Services, Inc. will provide this service for \$75.00 a month. Any Emergency Re-testing (Sampling not scheduled two weeks in advance) will incur a Service fee of \$150.00. (The Service fee is applied because AKA Water Services, Inc. is able to provide the low monthly fee by scheduling sampling with other local contracts. In an emergency that is not possible.

2. AKA Water Services will also provide all Quarterly and Annual Sampling ordered by the Department of Public Health. AKA Water Services, Inc. will first provide a quote to the Gorman School District, and upon the approval of the quote, will then take the necessary samples and deliver them to the lab, provide all results to the necessary County, State, and Federal Agencies, as well as to the Gorman School District.

AKA

Water Services, Inc.

3. At the request of Gorman School District AKA Water Services, Inc. will provide any additional administrative work (not related to regular bacteriological monthly reports) required to create, document, file, and respond to any required reports (such as the Consumer Confidence Report which is do now) for \$65.00 an hour.



Jonnie E. Allison
Owner/Operator

Johannis L. Andrews II
Superintendent/Principal



Please refer to your invoice number and customer number in all communications regarding this invoice.

Invoice Number INV-35916-F8P3G5
Invoice Date 6/30/2017
PO #

Bill To:
Gorman ESD
PO Box 104
Gorman, CA 93243-0104
United States

Ship To:
Gorman ESD
PO Box 104
Gorman, CA 93243-0104
United States

Product Code	Description	Unit Price	Quantity	Extended Price	Terms
TRANS	Policy Development Workshop with Current Year - Jammie Peters - 10/24 - 10/27 2017	\$3,815.00	1.00	\$3,815.00	Net 30
TRAVEL	Travel Expense (Policy Dev Workshop)	\$1,022.88	1.00	\$1,022.88	Net 30

Total Invoice: \$4,837.88

Total Paid: \$0.00

Balance Due: \$4,837.88



PLEASE DETACH HERE AND RETURN BOTTOM STUB WITH PAYMENT



Customer Number	Invoice Number	Invoice Date	Terms	Balance Due
100364	INV-35916-F8P3G5	06/30/2017	Net 30	\$4,837.88

Make checks payable to:
California School Boards Association - CSB (6744)
c/o West America Bank
P.O. Box 1450
Suisun City, CA 94585-4450

Bill To:
Gorman ESD
PO Box 104
Gorman, CA 93243-0104
United States



Please refer to your invoice number and customer number in all communications regarding this invoice.

Invoice Number: INV-32383-V5Z6T2
Invoice Date: 5/2/2017
PO #:

Bill To:
Gorman ESD
PO Box 104
Gorman, CA 93243-0104
United States

Ship To:
Gorman ESD
PO Box 104
Gorman, CA 93243-0104
United States

Product Code	Description	Unit Price	Quantity	Extended Price	Terms
CSBA	CSBA Membership (07/01/2017 - 06/30/2018)	\$1,041.00	1.00	\$1,041.00	
ELA	ELA Membership (07/01/2017 - 06/30/2018)	\$260.00	1.00	\$260.00	

Total Invoice: \$1,301.00

Total Paid: \$0.00

Balance Due: \$1,301.00



PLEASE DETACH HERE AND RETURN BOTTOM STUB WITH PAYMENT



Customer Number	Invoice Number	Invoice Date	Terms	Balance Due
100364	INV-32383-V5Z6T2	05/02/2017		\$1,301.00

Make checks payable to:
California School Boards Association - CSB (6744)
c/o West America Bank
P.O. Box 1450
Suisun City, CA 94585-4450

Bill To:
Gorman ESD
PO Box 104
Gorman, CA 93243-0104
United States



May 15, 2017

Superintendent and Board President
Gorman ESD
PO Box 104
Gorman, CA 93243-0104

Dear Superintendent and Board President,

Thank you for your continued subscription to CSBA's Policy Service(s). Enclosed is the 2017-18 invoice for the policy services to which your district subscribes.

We are very excited about the work we will be conducting on your behalf and our continued investment in the products and services that support you, our valued member. To ensure that we are able to continue to provide you with quality products and services, as well as ongoing expert policy advice, we have adjusted our rates for the upcoming year. This adjustment is reflected in the enclosed invoice.

In our continuing effort to improve the services we provide to our members, we have also updated the format of the annual service agreements for GAMUT Online and Manual Maintenance. The contract revisions clarify the terms and conditions of the agreement, but do not change the substantive rights and responsibilities of the parties. The updated service agreements allow CSBA to provide improved services and increase our efficiency as we move forward with updates to GAMUT Online, Manual Maintenance, and our other Policy Services.

Thank you for understanding that this price increase allows us to maintain the superior standard of our products and services. If you have any questions, please contact our office at 1-800-266-3382.

Sincerely,

Robert Tuerck
Senior Director,
Policy Development and Governance Technology Services

**CALIFORNIA SCHOOL BOARDS ASSOCIATION
GAMUT ONLINE SERVICE AGREEMENT**

This GAMUT Online Agreement (Agreement) is entered into between the California School Boards Association (CSBA) and Gorman ESD of Gorman, California (District) and shall be effective on the date executed by District.

WHEREAS CSBA is a statewide membership association for California school districts and county offices of education.

WHEREAS California school districts and county offices of education, including District, are required by law to establish policies and procedures for the governance and operations of educational programs and other activities for which they are responsible.

WHEREAS CSBA has written or developed, and as necessary, updates, a reference policy manual, including sample policies, regulations, bylaws, and exhibits, based on applicable state and federal law.

WHEREAS subject to the terms and conditions of this Agreement, CSBA grants school districts and county offices of education which are CSBA members in good standing a nontransferable and nonassignable access to its reference policy manual.

NOW THEREFORE, CSBA and District in consideration of the covenants herein contained, and other good and valuable consideration, agree as follows:

I. CSBA RESPONSIBILITIES

CSBA agrees to the following:

- a. Provide online access to CSBA's reference policy manual, including sample policies, regulations, bylaws, and exhibits and links to related policy resources through GAMUT, CSBA's web-based policy hosting platform
- b. Provide regular notifications of policy updates, sent to the District Liaison through email or other means of electronic communications.
- c. Provide District with user accounts to access GAMUT.

II. DISTRICT RESPONSIBILITIES

District accepts responsibility for updating and maintaining District policies consistent with applicable laws and agrees to the following:

- a. Comply with the GAMUT Online License Agreement (Attachment A).

**CALIFORNIA SCHOOL BOARDS ASSOCIATION
GAMUT ONLINE SERVICE AGREEMENT**

- b. Designate a member of its administrative staff to serve as the District Liaison ("Liaison") to CSBA and advise CSBA of the name of the Liaison. The Liaison shall be responsible for all contacts with CSBA and the Policy Services Consultant, and for timely submitting to CSBA all information and documents to be provided by District under this Agreement. If District Liaison is not designated, the official who signs this Agreement on behalf of District shall be deemed the Liaison.
- c. This Agreement automatically renews and the fees therefor are due on July 1 each year.
- d. The CSBA samples policies, regulations, bylaws, and exhibits to which District is given access are CSBA's proprietary materials, they are provided for the District's sole use, and they may not be transmitted, reproduced, or distributed to others, in whole or in parts, without CSBA's written consent.

III. FEES AND PAYMENT SCHEDULE

- a. In consideration for the services provided by CSBA under this Agreement, District shall pay an annual fee of \$1000.00 to CSBA, based on the CSBA payment schedule for GAMUT Online Service.
- b. CSBA shall have the right to adjust the annual fee to reflect changes in the cost of providing services described in this Agreement. CSBA, through its regular billing process, shall provide notice of any such change by June 1 each year, and District shall have the right to cancel this Agreement in accordance with the terms and provisions contained herein.
- c. The annual fee shall be due and payable on July 1 each year and CSBA reserves the right to suspend any services of this Agreement if payment is not received by August 31 of that year.

IV. TERM

- a. The term of this Agreement shall commence upon the mutual execution of this Agreement by the undersigned agents of CSBA and District and shall remain in effect and be deemed automatically renewed July 1 of each year unless terminated by either District or CSBA in a written notice delivered to the other party no later than June 15.
- b. In the event District fails to maintain its membership in CSBA or to timely pay the annual fees described in Section III of this Agreement, CSBA shall have no obligation to perform any services under this Agreement.

**CALIFORNIA SCHOOL BOARDS ASSOCIATION
GAMUT ONLINE SERVICE AGREEMENT**

V. COPYRIGHT

- a. All copies of CSBA's sample policies, regulations, bylaws, and exhibits, including electronic, digital, or other data storage device containing such materials, as well as the materials made available through CSBA's GAMUT website, are for District's sole use and shall not be made available for use outside of District.
- b. District shall comply with the GAMUT End User License Agreement attached to the District's GAMUT Online Service Agreement with CSBA.

VI. DISCLAIMER OF WARRANTY

- a. District acknowledges that by providing the services described in this Agreement, CSBA, its employees, agents, representatives and consultants are neither acting as District's legal counsel nor providing legal advice or counsel to District.
- b. CSBA policy services provide sample policies, administrative regulations, bylaws and exhibits as a resource for school districts and county offices of education in developing their own policy manual and are not intended for exact replication or as a substitute for legal advice. CSBA's samples are a reflection of current law and do not necessarily express the personal or political opinions or viewpoints of CSBA, its Board of Directors, or its employees.
- c. Although CSBA's sample policies, regulations, bylaws and exhibits have been carefully crafted and thoroughly reviewed, they contain no warranty as to their sufficiency for addressing District's specific legal situations. District is cautioned to seek the advice of its legal counsel when confronted with legal questions or situations requiring legal advice.

VII. MISCELLANEOUS

- a. This Agreement and any Attachments hereto contain all of the terms and conditions agreed upon by CSBA and District relating to the matters covered by this Agreement, and supersede any and all prior and contemporaneous agreements, negotiations, correspondence, understandings, and communications between CSBA and District, whether oral or written, respecting the matters covered by this Agreement.
- b. This Agreement may be modified or amended only by a writing signed by the CSBA and District, or their authorized representatives.

**CALIFORNIA SCHOOL BOARDS ASSOCIATION
GAMUT ONLINE SERVICE AGREEMENT**

- c. The language in all parts of this Agreement, unless otherwise stated, shall be construed according to its plain and ordinary meaning. This Agreement shall be construed pursuant to California law, without regard to conflict of law principles.
- d. This Agreement may be executed in one or more counterparts which, taken together, shall be deemed to constitute one and the same document. An executed copy of this Agreement shall be valid as an original. Signatures of the Parties transmitted by facsimile or email shall be deemed binding.

VIII. CANCELLATION

- a. Either CSBA or District may terminate this Agreement at any time by providing at least thirty (30) days notice in writing to the other party.
- b. CSBA may terminate this contact if District fails to maintain its membership in CSBA or to timely pay the annual fees described in Section III of this Agreement.
- c. District understands and acknowledges that no refunds of any fees described in Section III of this Agreement will be given by CSBA if District cancels this Agreement after September 1 of the fiscal year.

California School Boards Association

Gorman ESD

Robert Tuerck

Name of Official

Sr. Director, Policy Development &

Governance Technology

Title of Official

Title of Official

Date

Date

Please sign both copies of this Agreement. One copy is to be retained by the district and one copy is to be returned to CSBA Policy Services, 3251 Beacon Blvd., West Sacramento, CA 95691.

Attachment A

**CALIFORNIA SCHOOL BOARDS ASSOCIATION
GAMUT ONLINE LICENSE AGREEMENT**

This licensing agreement is incorporated by reference in the GAMUT Online Service Agreement and the terms and conditions stated herein shall have the same effect as if expressly stated in the GAMUT Online Service Agreement.

NOTICE TO USER - California School Boards Association (CSBA) is the sole and exclusive owner of the GAMUT Online policy information system (PIS) and hereby grants a nontransferable, nonassignable license to use the GAMUT Online PIS under the terms and conditions of this agreement. By using the GAMUT Online PIS, licensee agrees to all the terms and conditions of this agreement. Any licensee who does not agree with the terms and conditions of this agreement must notify CSBA that they do not agree and CSBA will terminate the licensee's user accounts.

PROPRIETARY RIGHTS - The GAMUT™ software and accessible data are valuable property of CSBA. Licensee will not make or have made, or permit to be made, any copies of the software, documentation, or any portion thereof. The software provides access to data which licensee is authorized to adapt or customize for its sole and exclusive use or benefit. Licensee agrees not to modify, adapt, translate, decompile, disassemble the software or create derivative works based on the software. Licensee agrees not to distribute the accessible data, passwords, or other access information to anyone other than its employees and officials.

TRADE SECRET - Licensee acknowledges that the software is confidential in nature and constitutes a trade secret of CSBA. Licensee agrees not to sell, rent, license, distribute, transfer, or directly or indirectly permit the sale, rental, licensing, distribution, or transfer of the software to any other party, either during the term of this agreement or thereafter. Licensee agrees to use its best efforts to prevent inadvertent disclosure of the software to any third party during the term of this agreement or thereafter.

LIMITED WARRANTY - The GAMUT Online PIS is provided "as is" without warranty of any kind, either expressed or implied, including, but not limited to, the implied warranties of merchantability and fitness for a particular purpose. CSBA does not warrant that functions contained in the GAMUT Online PIS program will meet the user's requirements or that the operation of the program will be uninterrupted or error free. CSBA does not warrant the accessible data to be error free.

NO LIABILITY FOR CONSEQUENTIAL DAMAGES - In no event shall CSBA be liable for any damages whatsoever (including, without limitation, damages for loss of profits and/or savings, business interruption, loss of business information or other pecuniary losses) arising from use or inability to use the GAMUT Online PIS.

LICENSEE'S RESPONSIBILITIES - Licensee is responsible for insuring the proper configuration of any hardware used in operating GAMUT Online PIS and for establishing and implementing procedures necessary for the fulfillment of licensee's obligations under this agreement. Licensee agrees to inform all of the licensee's users of licensee's obligations and responsibilities under this agreement including, but not limited to, the nondistribution requirement.



Please refer to your invoice number and customer number in all communications regarding this invoice.

Invoice Number: INV-34853-F8H8J8
Invoice Date: 5/15/2017
PO #:

Bill To:
Gorman ESD
PO Box 104
Gorman, CA 93243-0104
United States

Ship To:
Gorman ESD
PO Box 104
Gorman, CA 93243-0104
United States

Product Code	Description	Unit Price	Quantity	Extended Price	Terms
GOL	Gamut Online (07/01/2017 - 06/30/2018)	\$1,000.00	1.00	\$1,000.00	Net 30

Total Invoice: \$1,000.00

Total Paid: \$0.00

Balance Due: \$1,000.00



PLEASE DETACH HERE AND RETURN BOTTOM STUB WITH PAYMENT

Customer Number	Invoice Number	Invoice Date	Terms	Balance Due
100364	INV-34853-F8H8J8	05/15/2017	Net 30	\$1,000.00

Make checks payable to:
California School Boards Association - CSB (6744)
c/o West America Bank
P.O. Box 1450
Suisun City, CA 94585-4450

Bill To:
Gorman ESD
PO Box 104
Gorman, CA 93243-0104
United States

Book Systems, Inc.

Huntsville, AL 35816
 4901 University Sq Ste. 3
 Huntsville, AL 35816

Invoice

DATE	INVOICE #
4/11/2017	102028

BILL TO	SHIP TO
Gorman School Lise Wastafarro 49847 Gorman School Rd. PO Box 104 Gorman, CA 93243 United States	Gorman School Lise Wastafarro 49847 Gorman School Rd. PO Box 104 Gorman, CA 93243 United States

P.O. NUMBER		TERMS	REP	SHIP
		Net 30	MSB	4/11/2017
QTY	ITEM CODE	DESCRIPTION	PRICE EACH	AMOUNT
1	60-SC4A	Concourse Single-User Version CSA Yearly Contract from July 1, 2017-June 30, 2018	200.00	200.00
1	60-SEA	eZcat CSA Yearly Contract from July 1, 2017-June 30, 2018	55.00	55.00
		Sales Tax	10.00%	0.00

			Subtotal	\$255.00
Thank you for choosing Book Systems for your automation needs.			Balance Due	\$255.00

Sales	Fax	E-mail	Web Site	Support
800-219-6571	256-536-1175	accounting@booksys.com	http://www.booksys.com	888-289-1216



SERVICE AGREEMENT QUOTE

XEROX
26600 SW PARKWAY BLVD
WILSONVILLE,OR-97070
AUBREY SILLS
Ph:

Presented To: LISE WASTAFERRO
GORMAN SCHOOL DISTRICT
On: June 15, 2017
Agreement No. 1322705-10

Product Information

Model	Serial	Coverage Type	Effective Date	End Date	List Price	Discount	Net Price
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Following Product Located At: GORMAN SCHOOL DISTRICT, GORMAN ELEMENTARY SCHOOL, GORMAN, CA, US

COLORQUBE 8570	XFN016449	ON-SITE COVERAGE	04-Aug-17	03-Aug-18	\$ 199.00	\$ 0.00	\$ 199.00
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Please Note : REPLACEMENT UNIT FOR SERIAL NO WYN300980

Total Line Count : 1	Total Amount	\$ 199.00
	Net Amount Due Before Tax (USD)*	\$ 199.00

Billing Information

Do not send this order form by email.

Customer Bill To:	Customer Details:
GORMAN SCHOOL DISTRICT PO BOX 104 GORMAN, CA US 93243	Attn : _____ Phone : _____ E-mail : _____ Date : _____

Credit Card Information:

Credit Card Details:

Card Number : _____ Card Exp Date : _____
 Visa, Mastercard(US and CA) or American Express(US)

Signer : _____ Signature : _____
 (Please print name as it appears on card)

This Agreement is subject solely to the terms appearing on the face of this document and the General Terms and Conditions of Service for Xerox Service Agreements and any accompanying Exhibits attached hereto. Xerox Service Agreements Terms and Conditions are located on our website at www.office.xerox.com/services/. In case of conflict, the terms appearing on the face of this document shall take precedence. Service agreements are not cancelable.

SERVICE AGREEMENT QUOTE

Agreement No. 1322705-10

Agreement Information

This is an offer to extend your on-site service agreement. Coverage includes:

Unlimited toll-free access to our technical support (valued at \$25 per call)

Priority on-site service from Xerox certified technicians

Labor

Travel

Genuine Xerox parts (except replaceable consumables)

Telephone troubleshooting is required prior to a technician being dispatched on-site.

This coverage can be purchased through Xerox or reseller.

To activate this renewal fax signed quote with credit/ debit card information to 503-682-9677 or mail a check to:

XEROX CORPORATION

Xerox Office Group

25720 Network Place

Chicago, IL60673-1257

****IMPORTANT****

This renewal quote is valid for 30 days or until the current agreement expires. For a new quote call 866-242-7451.

***TAXES: Any and all state and local sales, use, excise, privilege, and similar taxes imposed on Xerox or which Xerox has a duty to collect in connection with the sale, delivery, or use of any product will appear as separate items on the invoice and will be paid by Customer. If sales to Customer are exempt from such taxes, Customer shall furnish to Xerox a certificate of exemption.**

Thank you for your business!

AUBREY SILLS



INVOICE NO. M&S-5563
DATE 07/01/2017
TERMS Net 30
P.O. NO.

PLEASE REMIT TO:
Aeries Software
1065 N. PacificCenter Dr.
Suite 400
Anaheim, CA 92806

BILL TO Gorman Joint School District
P.O. Box 104
P.O. Box 104
Gorman, CA 93243

Please make all checks payable to Aeries Software and include a copy of this invoice with your check. If you have any questions, please contact Connie Castillo at conniec@aeries.com or (888) 487-7555

Message:

Quantity	Description	Unit Price	Start Date	End Date	Total Amount
1	Aeries ASP Hosting Services Subscription	3,500.00	07/01/2017	06/30/2018	\$3,500.00
SUBTOTAL					3,500.00
TOTAL					3,500.00
AMOUNT RECEIVED					\$0.00
AMOUNT DUE					\$3,500.00



**Williams Lawsuit Settlement
Quarterly Report on Uniform Complaints 2016-2017**

District Name: Gorman Joint School District Date: June 30, 2017

Person completing this form: Lise Wastaferra Title: Accounting/Data Processing

Quarter covered by this report (Check One Below):

- 1st QTR July 1 to September 30 Due 21-Oct 2016
- 2nd QTR October 1 to December 31 Due 20-Jan 2017
- 3rd QTR January 1 to March 31 Due 21-Apr 2017
- 4th QTR April 1 to June 30 Due 21-Jul 2017

Date for information to be reported publicly at governing board meeting: July 17, 2017

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Misassignment	0	0	0
TOTAL	0	0	0

Print Name of District Superintendent Johannis Andrews

Signature of District Superintendent _____ Date July 17, 2017

Return the **Quarterly Summary** to:
Williams Legislation Implementation Project
Los Angeles County Office of Education
c/o Kirit Chauhan, Williams Settlement Legislation
9300 Imperial Highway, ASM/Williams ECW 284
Downey, CA 90242

Telephone: (562) 803-8382
FAX: (562) 803-8325
E-Mail: Chauhan_Kirit@lacoedu

AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement is entered into between the Gorman Joint School District and Cecelia J. Cummings CPA ("Contractor"), for the 2017-2018 school year.

The parties agree as follows:

1. **Contractor Services.** Contractor agrees to perform during the term of this agreement, the tasks, obligations and services of financial manager. Job responsibilities will include:
 - Review mail, messages, correspondence and other reasonable needs that are required in the Business Office.
 - Prepare closing entries, reconcile accounts and necessary adjustments for year-end financial statements – Unaudited Actuals for 2016-2017.
 - Work with District's auditors in the preparation of the Annual Financial Audit Report for year ending June 30, 2017.
 - Reconcile District payables regarding In Lieu of Property Taxes and Special Education due to Gorman Learning Center.
 - Reconcile District oversight revenue receivables due from Gorman Learning Center.
 - Prepare 2017-18 1st Interim Budget Report, 2nd Interim Budget Report and Estimated Actuals for 2017-18 & Adopted Budget for 2018-19 in SACS report format, due by December 15, March 15 and June 30, respectively.
 - Prepare payroll entries, employee contributions and deductions for fiscal year 2017-2018.
 - Reconcile and prepare payroll quarterly and annual tax returns – Federal 941, EDD returns – DE9, DE9c and 9423.
 - Record and reconcile categorical revenues, LCFF and expenditures for 2017-18.
 - Prepare Reports of Attendance for Period 1 due December 15, Period 2 due April 15 and Annual Report of Attendance due June 30.
 - Prepare federal grant cash management reports on-line, SELPA Special Education, Consolidated Application Reports (CARS) and other required reports.
 - Monitor federal and state food program needs and complete required reports through Child Nutrition (CNIPS).
 - Assist in preparation of monthly board agenda and board documents.
 - Assist in reviewing and updating Business and Personnel policies, procedures and job descriptions.
 - Review documents in files and storage for disposition.
2. **Payment for Services.** Contractor agrees to undertake this work at a monthly rate of \$3,800.00, up to a maximum of \$45,600.00 per year. All payments will be based on invoices submitted to District by Contractor and approved by District's

authorized representative. Contractor will invoice District for services performed during the previous month(s). District will render payment to Contractor within 30 days of receipt of invoice.

3. **Term of Agreement.** This Agreement begins on July 1, 2017 and ends June 30, 2018. Extension or renewal requires approval of District's Governing Board or its authorized representative. This agreement may be terminated by either party at any time on 30 days prior written notice.
4. **Time for Performance.** All services required of the Contractor will be completed on or before the specified end of the term. Services will be provided remotely and on-site at the District office as needed for up to four days or more monthly that would be necessary given the particular reports or work that is to be completed.
5. **Records.** Contractor will maintain full and accurate records in connection with this Agreement and will make them available to District for inspection at any time. Contractor's work product produced under this Agreement shall be the property of the District.
6. **Status of Contractor.** District and Contractor agree that Contractor, in performing the services specified in this Agreement, shall act as an Independent Contractor and shall have control of all work and the manner in which it is performed. Contractor shall be free to contract for similar services to be performed for other employers while under contract with District. Contractor will not accept such engagements which interfere with performance under this Agreement. Contractor is not an agent or employee of District. Contractor is not entitled to participate in any pension plan, insurance, or similar benefits the District provides for its employees.
7. **Hold Harmless.** Contractor shall hold District, its officers, agents and employees harmless from all suits, claims and liabilities resulting from negligent acts or omissions of Contractor, its officers, agents or employees taken under this Agreement. District shall hold Contractor, its officers, agents and employees harmless from all suits, claims and liabilities resulting from negligent acts or omissions of District, its officers, agents or employees taken under this Agreement.
8. **Compliance with Laws.** Contractor shall comply with all applicable federal, state and local laws, rules, regulations and ordinances involving its employees, including workers' compensation and tax laws.
9. **Modification or Assignment.** This Agreement may not be assigned by either party without the express written consent of the other. No modification shall be effective unless approved in writing by District's Governing Board or authorized representative.

10. **Designation of Representatives.** For purposes of performance and notifications, the representatives of the parties and their business addresses are as follows:

A. Contractor: Cummings CPA
Cecelia J. Cummings
PO Box 1960
Wrightwood, CA 92397
760-885-1092

B. District: Gorman School District
Johannis Andrews, Superintendent
49847 Gorman School Road
Gorman, CA 93243
661-248-6441

Approved by the Board of Trustees, Gorman Joint School District, Gorman, California on 17th of July, 2017.

Contractor

District

Signature Date
Consultant

Signature Date
Superintendent

GORMAN JOINT SCHOOL DISTRICT

CONFERENCE/MILEAGE REPORT #01-17-18

July 11, 2017

PERSONNEL	Johannis Andrews
DATE(S)	July 31, 2017
CONFERENCE	LACSTA Dinner Meeting
LOCATION	Pasadena, CA
ESTIMATE	Registration \$ 25.00 <u>Mileage \$ 74.58</u> Total \$199.16

District conference expense
01.0-00000.0-00000-72000-5220-0000000

District conference expense
01.0-00000.0-00000-72000-5210-0000000

GORMAN JOINT SCHOOL DISTRICT

PERSONNEL REPORT #01-17-18

July 17, 2017

Certificated

Resignation

4th-5th grade teacher
Employee #TD6972202
Effective June 30, 2017

Steve Sonder, President
Julie Ralphs, Clerk
Patricia Edwards, Member

GORMAN JOINT SCHOOL DISTRICT

Johannis Andrews II
Superintendent/Principal

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 - FAX (661) 248-0604

RESOLUTION # 02-17-18

BOARD OF TRUSTEES - ABSENCE

WHEREAS, Julie Ralphs, a Governing Board Member for the Gorman Joint School District was unable to attend the Special Board Meeting held June 20, 2017.

WHEREAS, the absence(s) was due to illness, to activities related to duties as a Board Member or other acceptable reasons pursuant to Education Code 35120,

THEREFORE, BE IT RESOLVED, that Julie Ralphs shall receive the full monthly stipend paid to Board Members for the month of June 2017.

PASSED AND ADOPTED this 17th day of July, 2017 by the Board of Trustees of the Gorman Joint School District.

Steve Sonder, President

GORMAN ELEMENTARY SCHOOL DISTRICT
 Teacher's Salary Schedule
 2017-2018
 Schedule T

Step	BA	BA + 15	BA = 30 MA	BA + 45 MA + 15	BA + 60 MA + 30	BA + 75 MA + 45
1	31,362.47	33,244.28	35,126.09	37,007.90	38,889.71	40,770.49
10 mo pay	3,136.25	3,324.43	3,512.61	3,700.79	3,888.97	4,077.05
11 mo pay	2,851.13	3,022.21	3,193.28	3,364.35	3,535.43	3,706.41
2	32,931.16	34,811.94	36,693.75	38,575.56	40,458.40	42,339.18
10 mo pay	3,293.12	3,481.19	3,669.38	3,857.56	4,045.84	4,233.92
11 mo pay	2,993.74	3,164.72	3,335.80	3,506.87	3,678.04	3,849.02
3	34,498.82	36,379.60	38,262.44	40,144.25	42,025.03	43,906.84
10 mo pay	3,449.88	3,637.96	3,826.24	4,014.43	4,202.50	4,390.68
11 mo pay	3,136.26	3,307.24	3,478.40	3,649.48	3,820.46	3,991.53
4	36,067.51	37,948.29	39,830.10	41,711.91	43,593.72	45,475.53
10 mo pay	3,606.75	3,794.83	3,983.01	4,171.19	4,359.37	4,547.55
11 mo pay	3,278.86	3,449.84	3,620.92	3,791.99	3,963.07	4,134.14
5	37,634.14	39,515.95	41,398.79	43,280.60	45,161.38	47,044.22
10 mo pay	3,763.41	3,951.60	4,139.88	4,328.06	4,516.14	4,704.42
11 mo pay	3,421.29	3,592.36	3,763.53	3,934.60	4,105.58	4,276.75
6	39,202.83	41,084.64	42,966.45	44,848.26	46,730.07	48,611.88
10 mo pay	3,920.28	4,108.46	4,296.65	4,484.83	4,673.01	4,861.19
11 mo pay	3,563.89	3,734.97	3,906.04	4,077.11	4,248.19	4,419.26
7	40,770.49	42,653.33	44,535.14	46,415.92	48,297.73	50,180.57
10 mo pay	4,077.05	4,265.33	4,453.51	4,641.59	4,829.77	5,018.06
11 mo pay	3,706.41	3,877.58	4,048.65	4,219.63	4,390.70	4,561.87
8	42,339.18	44,220.99	46,102.80	47,984.61	49,866.42	51,748.23
10 mo pay	4,233.92	4,422.10	4,610.28	4,798.46	4,986.64	5,174.82
11 mo pay	3,849.02	4,020.09	4,191.16	4,362.24	4,533.31	4,704.38
9	43,906.84	45,789.68	47,670.46	49,552.27	51,434.08	53,315.89
10 mo pay	4,390.68	4,578.97	4,767.05	4,955.23	5,143.41	5,331.59
11 mo pay	3,991.53	4,162.70	4,333.68	4,504.75	4,675.83	4,846.90
10		47,357.34	49,238.12	51,120.96	53,002.77	54,883.55
10 mo pay	-	4,735.73	4,923.81	5,112.10	5,300.28	5,488.36
11 mo pay	-	4,305.21	4,476.19	4,647.36	4,818.43	4,989.41
11			50,806.81	52,688.62	54,571.46	56,452.24
10 mo pay	-	-	5,080.68	5,268.86	5,457.15	5,645.22
11 mo pay	-	-	4,618.80	4,789.87	4,961.04	5,132.02
12				54,257.31	56,138.09	58,019.90
10 mo pay	-	-	-	5,425.73	5,613.81	5,801.99
11 mo pay	-	-	-	4,932.48	5,103.46	5,274.54
13					57,706.78	59,588.59
10 mo pay	-	-	-	-	5,770.68	5,958.86
11 mo pay	-	-	-	-	5,246.07	5,417.14
14						61,156.25
10 mo pay	-	-	-	-	-	6,115.63
11 mo pay	-	-	-	-	-	5,559.66

Master's Stipend - 2% of Step 1 Column 1

Anniversary Stipend - 15 years of credited service - 2% of Step 1 Column 1

Unit member meeting the requirement for the State minimum teachers salary - \$34,000 annually

Approved:

GORMAN ELEMENTARY SCHOOL DISTRICT
Certificated Substitutes - Daily - Hourly
2017-2018
Schedule T

	Daily	Half-day
Short term substitute	115.00	57.50
Long term substitute	135.00	67.50

Approved:

GORMAN ELEMENTARY SCHOOL DISTRICT
 Classified Salary Schedule
 2017-2018
 Schedule Z

	1	2	3	4	5	6	7	8
Accounting / Data Processing Technician								
Annual	35,675.000	36,745.270	37,847.628	40,118.486	41,322.040	42,768.312	44,265.203	46,035.811
Monthly	2,972.917	3,062.106	3,153.969	3,343.207	3,443.503	3,564.026	3,688.767	3,836.318
Hourly	17.151	17.666	18.196	19.288	19.866	20.562	21.281	22.133

Approved:

GORMAN ELEMENTARY SCHOOL DISTRICT
 Classified Salary Schedule
 2017-2018
 Schedule B

	1	2	3	4	5	6	7	8
Admin Assistant								
Annual	25,685.960	26,450.420	27,240.470	28,055.820	28,904.000	29,771.120	30,664.254	31,584.181
Monthly	2,140.497	2,204.202	2,270.039	2,337.985	2,408.667	2,480.927	2,555.354	2,632.015
Hourly	12.349	12.717	13.096	13.488	13.896	14.313	14.742	15.185
Custodial/Janitorial								
Annual	24,290.140	26,110.830	28,060.040	30,159.190	32,451.190	34,850.150	35,895.655	36,972.524
Monthly	2,024.178	2,175.903	2,338.337	2,513.266	2,704.266	2,904.179	2,991.305	3,081.044
Hourly	11.678	12.553	13.490	14.500	15.602	16.755	17.258	17.775
Bookkeeper								
Annual	25,074.410	26,909.190	29,153.490	30,960.960	33,228.720	35,675.020	36,745.270	37,847.628
Monthly	2,089.534	2,242.433	2,429.458	2,580.080	2,769.060	2,972.918	3,062.106	3,153.969
Hourly	12.055	12.937	14.016	14.885	15.975	17.151	17.666	18.196
Office Clerk								
Annual	23,312.320	24,435.300	25,662.260	27,004.800	28,325.150	29,696.690	30,586.880	31,504.486
Monthly	1,942.693	2,036.275	2,138.522	2,250.400	2,360.429	2,474.724	2,548.907	2,625.374
Hourly	11.208	11.748	12.338	12.983	13.618	14.277	14.705	15.146
PT Custodian								
Hourly	10.500	10.770	10.980	11.200	11.430			
Office Assistant								
Hourly	10.500	10.690	10.880	11.070	11.280			
Instructional Aid								
Hourly	10.500	10.663	10.835	11.020	11.200			
Tutor I								
Hourly	12.000	13.250						
Tutor II								
Hourly	11.000	12.000						

Salary based monthly rates. Salaried positions based on 8 hour day.

Annual salary based on twelve months

Approved:

GORMAN ELEMENTARY SCHOOL DISTRICT
Certificated Salary Schedule
2017-2018
Schedule S *Special Education*

	1	2	3	4	5	6	7	8
Special Education Language & Speech Therapist - 6-8 hours per week								
Annual	50,000.000	55,000.000	60,000.000	65,000.000	65,000.000	65,000.000	65,000.000	65,000.000
10 month	5,000.000	5,500.000	6,000.000	6,500.000	6,500.000	6,500.000	6,500.000	6,500.000
11 month	4,545.455	5,000.000	5,454.545	5,909.091	5,909.091	5,909.091	5,909.091	5,909.091
12 month	4,166.667	4,583.333	5,000.000	5,416.667	5,416.667	5,416.667	5,416.667	5,416.667
Special Education Resource Specialist								
Annual	50,000.000	55,000.000	60,000.000	65,000.000	70,000.000	75,000.000	75,000.000	80,000.000
10 month	5,000.000	5,500.000	6,000.000	6,500.000	7,000.000	7,500.000	7,500.000	8,000.000
11 month	4,545.455	5,000.000	5,454.545	5,909.091	6,363.636	6,818.182	6,818.182	7,272.727
12 month	4,166.667	4,583.333	5,000.000	5,416.667	5,833.333	6,250.000	6,250.000	6,666.667

Approved:

**Gorman Elementary School District
2017-18 Teacher Contract Attachment #1**

Education Code Section 44955

(a) No permanent employee shall be deprived of his or her position for causes other than those specified in Sections 44907 and 44923, and Sections 44932 to 44947, inclusive, and no probationary employee shall be deprived of his or her position for cause other than as specified in Sections 44948 to 44949, inclusive.

(b) Whenever in any school year the average daily attendance in all of the schools of a district for the first six months in which school is in session shall have declined below the corresponding period of either of the previous two school years, whenever the governing board determines that attendance in a district will decline in the following year as a result of the termination of an inter-district tuition agreement as defined in Section 46304, whenever a particular kind of service is to be reduced or discontinued not later than the beginning of the following school year, or whenever the amendment of state law requires the modification of curriculum, and when in the opinion of the governing board of the district it shall have become necessary by reason of any of these conditions to decrease the number of permanent employees in the district, the governing board may terminate the services of not more than a corresponding percentage of the certificated employees of the district, permanent as well as probationary, at the close of the school year. Except as otherwise provided by statute, the services of no permanent employee may be terminated under the provisions of this section while any probationary employee, or any other employee with less seniority, is retained to render a service which said permanent employee is certificated and competent to render.

In computing a decline in average daily attendance for purposes of this section for a newly formed or reorganized school district, each school of the district shall be deemed to have been a school of the newly formed or reorganized district for both of the two previous school years.

As between employees who first rendered paid service to the district on the same date, the governing board shall determine the order of termination solely on the basis of needs of the district and the students thereof. Upon the request of any employee whose order of termination is so determined, the governing board shall furnish in writing no later than five days prior to the commencement of the hearing held in accordance with Section 44949, a statement of the specific criteria used in determining the order of termination and the application of the criteria in ranking each employee relative to the other employees in the group. This requirement that the governing board provide, on request, a written statement of reasons for determining the order of termination shall not be interpreted to give affected employees any legal right or interest that would not exist without such a requirement.

(c) Notice of such termination of services shall be given before the 15th of May in the manner prescribed in Section 44949, and services of such employees shall be terminated in the inverse of the order in which they were employed, as determined by the board in accordance with the provisions of Sections 44844 and 44845. In the event that a permanent or probationary employee is not given the notices and a right to a hearing as provided for in Section 44949, he or she shall be deemed reemployed for the ensuing school year.

The governing board shall make assignments and reassignments in such a manner that employees shall be retained to render any service which their seniority and qualifications entitle them to render. However, prior to assigning or reassigning any certificated employee to teach a subject which he or she has not previously taught, and for which he or she does not have a teaching credential or which is not within the employee's major area of postsecondary study or the equivalent thereof, the governing board shall require the employee to pass a subject matter competency test in the appropriate subject.

(d) Notwithstanding subdivision (b), a school district may deviate from terminating a certificated employee in order of seniority for either of the following reasons:

(1) The district demonstrates a specific need for personnel to teach a specific course or course of study, or to provide services authorized by a services credential with a specialization in either pupil personnel services or health for a school nurse, and that the certificated employee has special training and experience necessary to teach that course or course of study or to provide those services, which others with more seniority do not possess.

(2) For purposes of maintaining or achieving compliance with constitutional requirements related to equal protection of the laws.

Education Code Section 44929.23

(a) The governing board of a school district of any type or class having an average daily attendance of less than 250 pupils may classify as a permanent employee of the district any employee who, after having been employed by the school district for three complete consecutive school years in a position or positions requiring certification qualifications, is reelected for the next succeeding school year to a position requiring certification qualifications. If that classification is not made, the employee shall not attain permanent status and may be reelected from year to year thereafter without becoming a permanent employee until a change in classification is made.

(b) Notwithstanding subdivision (a), Section 44929.21 shall apply to certificated employees employed by a school district, if the governing board of the school district elects to dismiss probationary employees pursuant to Section 44948.2. If that election is made, the governing board thereafter shall classify as a permanent employee of the district any probationary employee who, after being employed for two complete consecutive school years in a position or positions requiring certification qualifications, is reelected for the next succeeding school year to a position requiring certification qualifications as required by Section 44929.21. Any probationary employee who has been employed by the district for two or more consecutive years on the date of that election in a position or positions requiring certification qualifications shall be classified as a permanent employee of the district.

(c) If the classification is not made pursuant to subdivision (a) or (b), the employee shall not attain permanent status and may be reelected from year to year thereafter without becoming a permanent employee until the classification is made.

Education Code Section 44948.5

(a) This section applies only to (1) probationary employees of a school district with an average daily attendance of less than 250 pupils, or (2) those persons currently employed as probationary employees whose probationary period commenced prior to the 1983-84 fiscal year.

(b) No later than March 15 and before a probationary employee is given notice by the governing board that his or her services will not be required for the ensuing year for reasons other than those specified in Section 44955, the governing board and the employee shall be given written notice by the superintendent of the district or his or her designee, or, in the case of a district which has no superintendent, by the clerk or secretary of the governing board, that it has been recommended that the notice be given to the employee, and stating the reasons therefor.

If the probationary employee has been in the employ of the district for less than 45 days on March 15, the giving of the notice may be deferred until the 45th day of employment and all time period and deadline dates prescribed by this subdivision shall be coextensively extended.

Until the employee has requested a hearing as provided in subdivision (c) or has waived his or her right to a hearing, the notice and the reasons therefor shall be confidential and shall not be divulged by any person, except as may be necessary in the performance of duties. However, the violation of this

requirement of confidentiality, in and of itself, shall not in any manner be construed as affecting the validity of any hearing conducted pursuant to this section.

(c) The employee may request a hearing to determine if there is cause for not reemploying him or her for the ensuing year. A request for a hearing shall be in writing and shall be delivered to the person who sent the notice pursuant to subdivision (b), on or before a date specified in that subdivision, which shall not be less than seven days after the date on which the notice is served upon the employee. If an employee fails to request a hearing on or before the date specified, his or her failure to do so shall constitute a waiver of his or her right to a hearing. The notice provided for in subdivision (b) shall advise the employee of the provisions of this subdivision.

(d) In the event a hearing is requested by the employee, the proceeding shall be conducted and a decision made in accordance with Chapter 5 (commencing with Section 11500) of Part 1 of Division 3 of Title 2 of the Government Code and the governing board shall have all the power granted to an agency therein, except that all of the following shall apply:

(1) The respondent shall file his or her notice of defense, if any, within five days after service upon him or her of the accusation and he or she shall be notified of this five-day period for filing in the accusation.

(2) The discovery authorized by Section 11507.6 of the Government Code shall be available only if request is made therefor within 15 days after service of the accusation, and the notice required by Section 11505 of the Government Code shall so indicate.

(3) The hearing shall be conducted by an administrative law judge who shall prepare a proposed decision, containing findings of fact and a determination as to whether the charges sustained by the evidence are related to the welfare of the schools and the pupils thereof. The proposed decision shall be prepared for the governing board and shall contain a determination as to the sufficiency of the cause and a recommendation as to disposition. However, the governing board shall make the final determination as to the sufficiency of the cause and disposition. None of the findings, recommendations, or determinations contained in the proposed decision prepared by the administrative law judge shall be binding on the governing board. Non-substantive procedural errors committed by the school district or governing board of the school district shall not constitute cause for dismissing the charges unless the errors are prejudicial errors. Copies of the proposed decision shall be submitted to the governing board and to the employee on or before May 7 of the year in which the proceeding is commenced. All expenses of the hearing, including the cost of the administrative law judge, shall be paid by the governing board from the district funds.

The board may adopt from time to time such rules and procedures not inconsistent with provisions of this section as may be necessary to effectuate this section.

(e) The governing board's determination not to reemploy a probationary employee for the ensuing school year shall be for cause only. The determination of the governing board as to the sufficiency of the cause pursuant to this section shall be conclusive, but the cause shall relate solely to the welfare of the schools and the pupils thereof. The decision made after the hearing shall be effective on May 15 of the year the proceeding is commenced.

(f) Notice to the probationary employee by the governing board that his or her service will not be required for the ensuing year, shall be given no later than May 15.

(g) If a governing board notifies a probationary employee that his or her services will not be required for the ensuing year, the board shall, within 10 days after delivery to it of the employee's written request, provide the employee with a statement of its reasons for not reemploying him or her for the ensuing school year.

(h) Any notice or request shall be deemed sufficient when it is delivered in person to the employee to whom it is directed, or when it is deposited in the United States registered mail, postage prepaid and addressed to the last known address of the employee.

(i) In the event that the governing board does not give notice provided for in subdivision (e) on or before May 15, the employee shall be deemed reemployed for the ensuing school year.

(j) If after request for hearing pursuant to subdivision (c) any continuance is granted pursuant to Section 11524 of the Government Code, the dates prescribed in subdivisions (d), (e), (f), and (i) which occur on or after the date of granting the continuance shall be extended for a period of time equal to the continuance.



GORMAN SCHOOL DISTRICT

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243

**2017-2018 CONTRACT FOR EMPLOYMENT
AS A CERTIFICATED EMPLOYEE**

THIS AGREEMENT, made between the Gorman Elementary School District and Lori M. Knight provides as follows:

RECITALS

- 1. Applicant represents that she possess the following California credentials and Certificates, duly registered with the County Superintendent of Schools:

<u>TYPE</u>	<u>EXPIRES</u>
Clear Multiple Subject	3/1/2021
Administrative Services Credential – Preliminary	9/1/2020
Clear Specialist Instruction – Special Education	3/1/2021

- 2. Applicant further represents that she is not now under contract to any other school district or public or private school entity in the State of California, except as set forth by a memorandum attached to this Agreement, and applicant does not intend to enter into any such contractual obligation.
- 3. District by law is empowered to hire certificated persons and is desirous of filling a certificated position at this time.
- 4. District expressly relies on the above representations of the applicant in entering into this agreement.

THE PARTIES AGREE AS FOLLOWS:

- A. Employment**

District offers to Applicant, and Applicant accepts, employment in the certificated service of the District pursuant to the further terms of this Agreement.

B. Term of Employment

This Agreement is made effective August 1, 2017 and will continue until the occurrence of the earliest of the following events:

1. June 30, 2018;
2. Resignation by Applicant: It is understood that the District Superintendent is empowered to receive and accept resignations and the District may set the effective date at any time during the fiscal year, with the understanding that a resignation is irrevocable after acceptance by the Superintendent;
3. Abandonment of position by Applicant;
4. Termination of employment due to layoff under Education Code Section 44955 (see Attachment #1)
5. Termination of probationary employment due to non-reelection under Education Code Section 44929.23 (see Attachment #1)
6. Retirement;
7. Dismissal pursuant to Education Code Section 44948.5 (see Attachment #1)
8. Failure to maintain a credential or certificate (as further provided in paragraph "C" below);
9. Failure to pass either CBEST or District-prescribed proficiency test (as further provided in paragraph "D" below).
10. Termination for any other reason authorized by law.

C. Maintenance of Credential(s):

Applicant warrants and represents that she will, with respect to each credential recited above and any other credential subsequently obtained by Applicant:

1. Immediately register each credential with all appropriate agencies including the County Superintendent of Schools.
2. Take and pass all examinations or continuing education courses which are now or may be required for renewal of each credential.
3. Refrain from any act or omission, which is intended to, or will result in suspension, revocation, or deregistration of any or all credentials.

Applicant acknowledges that his/her continuing employment with the District is expressly subject to maintenance of each credential. Failure to maintain each credential may be treated by the District, at its sole option, as a material breach of this contract and as grounds for dismissal for unprofessional conduct and insubordination.

A decision by the District not to pursue its remedies under this section "Maintenance of Credential(s)" shall not be deemed to be a waiver of District's rights with respect to a later incident of failure to maintain a credential.

D. Failure to pass CBEST or District-prescribed proficiency test:

The parties expressly agree that Applicant must take and pass both CBEST and any District-prescribed proficiency test. No employment under this Agreement may continue beyond the date of notification that Applicant either (1) failed such a test or (2) failed to appear for that test. In the event of either type of failure, this Agreement shall automatically terminate and Applicant will no longer be employed by the District.

E. Compensation:

Applicant will be compensated for services in accordance with applicable policies. Initial placement and compensation for the 2017-2018 school year as determined by the Board Approved Teacher Salary Schedule approved July 17, 2017. Applicant will be rated in on Step 12, Column BA+60/MA+30 at \$56,138 annual salary.

District shall be entitled to recover for any erroneous excess of payment, regardless of cause. Excess payments discovered within a fiscal year may be recovered, in whole or in part, by adjustment of further payments during or on account of that fiscal year.

F. Stipend

District offers to Employee and Employee accepts, stipend compensation for Administrative Services Credential for the District. Employee will be compensated with a monthly stipend of \$750.00 in accordance with applicable polices for the 2017-2018 school year as determined by the Board.

G. Final Approval of Contract:

Upon execution by Employee, this Contract constitutes an irrevocable acceptance of employment but confers no equitable or legal rights until and unless the Contract is approved by the District Board at a lawfully conducted public meeting or by a designee of the Board who has been delegated by the Board the authority to approve such contracts.

H. Adherence to Laws and Regulations:

This Agreement constitutes an offer of employment only and confers no legal or equitable rights until and unless it is approved by the District at a lawfully conducted public meeting.

Applicant agrees that she will faithfully adhere to all laws of the State of California and the United States, the regulations of the State Board of Education, the regulations, policies, and directives of the District and all lawful directives of Applicant's superiors.

Executed at Gorman, California, this 17th day of July, 2017.

Applicant

GORMAN ELEMENTARY SCHOOL DISTRICT

Lori M. Knight
Certificated Employee

Johannis Andrews
Superintendent



GORMAN SCHOOL DISTRICT

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243

**2017-2018 CONTRACT FOR EMPLOYMENT
AS A CERTIFICATED EMPLOYEE**

THIS AGREEMENT, made between the Gorman Elementary School District and Felecia F. Davis provides as follows:

RECITALS

1. Applicant represents that she possess the following California credentials and Certificates, duly registered with the County Superintendent of Schools:

<u>TYPE</u>	<u>EXPIRES</u>
Clear Multiple Subject	2/1/2018

2. Applicant further represents that she is not now under contract to any other school district or public or private school entity in the State of California, except as set forth by a memorandum attached to this Agreement, and applicant does not intend to enter into any such contractual obligation.
3. District by law is empowered to hire certificated persons and is desirous of filling a certificated position at this time.
4. District expressly relies on the above representations of the applicant in entering into this agreement.

THE PARTIES AGREE AS FOLLOWS:

A. Employment

District offers to Applicant, and Applicant accepts, employment in the certificated service of the District pursuant to the further terms of this Agreement.

B. Term of Employment

This Agreement is made effective August 1, 2017 and will continue until the occurrence of the earliest of the following events:

1. June 30, 2018
2. Resignation by Applicant: It is understood that the District Superintendent is empowered to receive and accept resignations and the District may set the effective date at any time during the fiscal year, with the understanding that a resignation is irrevocable after acceptance by the Superintendent;
3. Abandonment of position by Applicant;
4. Termination of employment due to layoff under Education Code Section 44955 (see Attachment #1)
5. Termination of probationary employment due to non-reelection under Education Code Section 44929.23 (see Attachment #1)
6. Retirement;
7. Dismissal pursuant to Education Code Section 44948.5 (see Attachment #1)
8. Failure to maintain a credential or certificate (as further provided in paragraph "C" below);
9. Failure to pass either CBEST or District-prescribed proficiency test (as further provided in paragraph "D" below).
10. Termination for any other reason authorized by law.

C. Maintenance of Credential(s):

Applicant warrants and represents that she will, with respect to each credential recited above and any other credential subsequently obtained by Applicant:

1. Immediately register each credential with all appropriate agencies including the County Superintendent of Schools.
2. Take and pass all examinations or continuing education courses which are now or may be required for renewal of each credential.
3. Refrain from any act or omission, which is intended to, or will result in suspension, revocation, or deregistration of any or all credentials.

Applicant acknowledges that his/her continuing employment with the District is expressly subject to maintenance of each credential. Failure to maintain each credential may be treated by the District, at its sole option, as a material breach of this contract and as grounds for dismissal for unprofessional conduct and insubordination.

A decision by the District not to pursue its remedies under this section "Maintenance of Credential(s)" shall not be deemed to be a waiver of District's rights with respect to a later incident of failure to maintain a credential.

D. Failure to pass CBEST or District-prescribed proficiency test:

The parties expressly agree that Applicant must take and pass both CBEST and any District-prescribed proficiency test. No employment under this Agreement may continue beyond the date of notification that Applicant either (1) failed such a test or (2) failed to appear for that test. In the event of either type of failure, this Agreement shall automatically terminate and Applicant will no longer be employed by the District.

E. Compensation:

Applicant will be compensated for services in accordance with applicable policies. Initial placement and compensation for the 2017-2018 school year as determined by the Board Approved Teacher Salary Schedule approved July 17, 2017. Applicant will be rated in on Step 6, Column BA+45/MA+15 at \$44,848 annual salary.

District shall be entitled to recover for any erroneous excess of payment, regardless of cause. Excess payments discovered within a fiscal year may be recovered, in whole or in part, by adjustment of further payments during or on account of that fiscal year.

F. Final Approval of Contract:

Upon execution by Employee, this Contract constitutes an irrevocable acceptance of employment but confers no equitable or legal rights until and unless the Contract is approved by the District Board at a lawfully conducted public meeting or by a designee of the Board who has been delegated by the Board the authority to approve such contracts.

G. Adherence to Laws and Regulations:

This Agreement constitutes an offer of employment only and confers no legal or equitable rights until and unless it is approved by the District at a lawfully conducted public meeting.

Applicant agrees that she will faithfully adhere to all laws of the State of California and the United States, the regulations of the State Board of Education, the regulations, policies, and directives of the District and all lawful directives of Applicant's superiors.

Executed at Gorman, California, this 17th day of July, 2017.

Applicant

GORMAN ELEMENTARY SCHOOL DISTRICT

Felecia F. Davis
Certificated Employee

Johannis Andrews
Superintendent



GORMAN SCHOOL DISTRICT

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243

**2017-2018 CONTRACT FOR EMPLOYMENT
AS A CERTIFICATED EMPLOYEE**

THIS AGREEMENT, made between the Gorman Elementary School District and Casey B. Stanford provides as follows:

RECITALS

1. Applicant represents that she possess the following California credentials and Certificates, duly registered with the County Superintendent of Schools:

TYPE

EXPIRES

Clear Multiple Subject

4/1/2020

2. Applicant further represents that she is not now under contract to any other school district or public or private school entity in the State of California, except as set forth by a memorandum attached to this Agreement, and applicant does not intend to enter into any such contractual obligation.
3. District by law is empowered to hire certificated persons and is desirous of filling a certificated position at this time.
4. District expressly relies on the above representations of the applicant in entering into this agreement.

THE PARTIES AGREE AS FOLLOWS:

A. Employment

District offers to Applicant, and Applicant accepts, employment in the certificated service of the District pursuant to the further terms of this Agreement.

B. Term of Employment

This Agreement for Teacher is made effective August 1, 2017, and will continue until the occurrence of the earliest of the following events:

1. June 30, 2018;
2. Resignation by Applicant: It is understood that the District Superintendent is empowered to receive and accept resignations and the District may set the effective date at any time during the fiscal year, with the understanding that a resignation is irrevocable after acceptance by the Superintendent;
3. Abandonment of position by Applicant;
4. Termination of employment due to layoff under Education Code Section 44955 (see Attachment #1)
5. Termination of probationary employment due to non-reelection under Education Code Section 44929.23 (see Attachment #1)
6. Retirement;
7. Dismissal pursuant to Education Code Section 44948.5 (see Attachment #1)
8. Failure to maintain a credential or certificate (as further provided in paragraph "C" below);
9. Failure to pass either CBEST or District-prescribed proficiency test (as further provided in paragraph "D" below).
10. Termination for any other reason authorized by law.

C. Maintenance of Credential(s):

Applicant warrants and represents that she will, with respect to each credential recited above and any other credential subsequently obtained by Applicant:

1. Immediately register each credential with all appropriate agencies including the County Superintendent of Schools.
2. Take and pass all examinations or continuing education courses which are now or may be required for renewal of each credential.
3. Refrain from any act or omission, which is intended to, or will result in suspension, revocation, or deregistration of any or all credentials.

Applicant acknowledges that his/her continuing employment with the District is expressly subject to maintenance of each credential. Failure to maintain each credential may be treated by the District, at its sole option, as a material breach of this contract and as grounds for dismissal for unprofessional conduct and insubordination.

A decision by the District not to pursue its remedies under this section "Maintenance of Credential(s)" shall not be deemed to be a waiver of District's rights with respect to a later incident of failure to maintain a credential.

D. Failure to pass CBEST or District-prescribed proficiency test:

The parties expressly agree that Applicant must take and pass both CBEST and any District-prescribed proficiency test. No employment under this Agreement may continue beyond the date of notification that Applicant either (1) failed such a test or (2) failed to appear for that test. In the event of either type of failure, this Agreement shall automatically terminate and Applicant will no longer be employed by the District.

E. Compensation:

Applicant will be compensated for services in accordance with applicable policies. Initial placement and compensation for the 2017-2018 school year as determined by the Board Approved Teacher Salary Schedule approved July 17, 2017. Applicant will be rated in on Step 12, Column BA+75/MA+45 at \$58,020 annual salary.

District shall be entitled to recover for any erroneous excess of payment, regardless of cause. Excess payments discovered within a fiscal year may be recovered, in whole or in part, by adjustment of further payments during or on account of that fiscal year.

F. Stipend – Additional Duty

District offers to Employee and Employee accepts, additional services in providing technology services for the District. This additional duty agreement is made effective July 1, 2017 through June 30, 2018. Employee will be compensated for technology services with a monthly stipend of \$1,000 in accordance with applicable policies for the 2017-2018 school year as determined by the Board.

G. Final Approval of Contract:

Upon execution by Employee, this Contract constitutes an irrevocable acceptance of employment but confers no equitable or legal rights until and unless the Contract is approved by the District Board at a lawfully conducted public meeting or by a designee of the Board who has been delegated by the Board the authority to approve such contracts.

H. Adherence to Laws and Regulations:

This Agreement constitutes an offer of employment only and confers no legal or equitable rights until and unless it is approved by the District at a lawfully conducted public meeting.

Applicant agrees that she will faithfully adhere to all laws of the State of California and the United States, the regulations of the State Board of Education, the regulations, policies, and directives of the District and all lawful directives of Applicant's superiors.

Executed at Gorman, California, this 17th day of July, 2017.

Applicant

GORMAN ELEMENTARY SCHOOL DISTRICT

Casey B. Stanford
Certificated Employee

Johannis Andrews
Superintendent



GORMAN SCHOOL DISTRICT

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243

**2017-2018 CONTRACT FOR EMPLOYMENT
AS A CERTIFICATED EMPLOYEE**

THIS AGREEMENT, made between the Gorman Elementary School District and Patricia L. Rodriguez provides as follows:

RECITALS

1. Applicant represents that she possess the following California credentials and Certificates, duly registered with the County Superintendent of Schools:

TYPE

EXPIRES

Preliminary Multiple Subject

Pending

2. Applicant further represents that she is not now under contract to any other school district or public or private school entity in the State of California, except as set forth by a memorandum attached to this Agreement, and applicant does not intend to enter into any such contractual obligation.
3. District by law is empowered to hire certificated persons and is desirous of filling a certificated position at this time.
4. District expressly relies on the above representations of the applicant in entering into this agreement.

THE PARTIES AGREE AS FOLLOWS:

A. Employment

District offers to Applicant, and Applicant accepts, employment in the certificated service of the District pursuant to the further terms of this Agreement.

B. Term of Employment

This Agreement is made effective August 1, 2017 and will continue until the occurrence of the earliest of the following events:

1. June 30, 2018;
2. Resignation by Applicant: It is understood that the District Superintendent is empowered to receive and accept resignations and the District may set the effective date at any time during the fiscal year, with the understanding that a resignation is irrevocable after acceptance by the Superintendent;
3. Abandonment of position by Applicant;
4. Termination of employment due to layoff under Education Code Section 44955 (see Attachment #1)
5. Termination of probationary employment due to non-reelection under Education Code Section 44929.23 (see Attachment #1)
6. Retirement;
7. Dismissal pursuant to Education Code Section 44948.5 (see Attachment #1)
8. Failure to maintain a credential or certificate (as further provided in paragraph "C" below);
9. Failure to pass either CBEST or District-prescribed proficiency test (as further provided in paragraph "D" below).
10. Termination for any other reason authorized by law.

C. Maintenance of Credential(s):

Applicant warrants and represents that she will, with respect to each credential recited above and any other credential subsequently obtained by Applicant:

1. Immediately register each credential with all appropriate agencies including the County Superintendent of Schools.
2. Take and pass all examinations or continuing education courses which are now or may be required for renewal of each credential.
3. Refrain from any act or omission, which is intended to, or will result in suspension, revocation, or deregistration of any or all credentials.

Applicant acknowledges that his/her continuing employment with the District is expressly subject to maintenance of each credential. Failure to maintain each credential may be treated by the District, at its sole option, as a material breach of this contract and as grounds for dismissal for unprofessional conduct and insubordination.

A decision by the District not to pursue its remedies under this section "Maintenance of Credential(s)" shall not be deemed to be a waiver of District's rights with respect to a later incident of failure to maintain a credential.

D. Failure to pass CBEST or District-prescribed proficiency test:

The parties expressly agree that Applicant must take and pass both CBEST and any District-prescribed proficiency test. No employment under this Agreement may continue beyond the date of notification that Applicant either (1) failed such a test or (2) failed to appear for that test. In the event of either type of failure, this Agreement shall automatically terminate and Applicant will no longer be employed by the District.

E. Compensation:

Applicant will be compensated for services in accordance with applicable policies. Initial placement and compensation for the 2017-2018 school year as determined by the Board Approved Teacher Salary Schedule approved July 17, 2017. Applicant will be rated in on Step 1, Column BA+15 at \$33,244 annual salary.

District shall be entitled to recover for any erroneous excess of payment, regardless of cause. Excess payments discovered within a fiscal year may be recovered, in whole or in part, by adjustment of further payments during or on account of that fiscal year.

F. Final Approval of Contract:

Upon execution by Employee, this Contract constitutes an irrevocable acceptance of employment but confers no equitable or legal rights until and unless the Contract is approved by the District Board at a lawfully conducted public meeting or by a designee of the Board who has been delegated by the Board the authority to approve such contracts.

G. Adherence to Laws and Regulations:

This Agreement constitutes an offer of employment only and confers no legal or equitable rights until and unless it is approved by the District at a lawfully conducted public meeting.

Applicant agrees that she will faithfully adhere to all laws of the State of California and the United States, the regulations of the State Board of Education, the regulations, policies, and directives of the District and all lawful directives of Applicant's superiors.

Executed at Gorman, California, this 17th day of July, 2017.

Applicant

GORMAN ELEMENTARY SCHOOL DISTRICT

Patricia L Rodriguez
Certificated Employee

Johannis Andrews
Superintendent



GORMAN SCHOOL DISTRICT

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243

**2017-2018 CONTRACT FOR EMPLOYMENT
AS A RESOURCE SPECIALIST PROGRAM (RSP)**

THIS AGREEMENT, made between the Gorman Elementary School District and Wendy Rodgers provides as follows:

RECITALS

1. Applicant represents that she possess the following California credentials and Certificates, duly registered with the County Superintendent of Schools:

<u>TYPE</u>	<u>EXPIRES</u>
Education Specialist Instruction – Level II Subject: Mild/Moderate Disabilities	2/1/2018

2. Applicant further represents that she is not now under contract to any other school district or public or private school entity in the State of California, except as set forth by a memorandum attached to this Agreement, and applicant does not intend to enter into any such contractual obligation.
3. District by law is empowered to hire certificated persons and is desirous of filling a certificated position at this time.
4. District expressly relies on the above representations of the applicant in entering into this agreement.

THE PARTIES AGREE AS FOLLOWS:

A. Employment

District offers to Applicant, and Applicant accepts, employment in the Resource Specialist Program (RSP) of the District pursuant to the further terms of this Agreement.

B. Term of Employment

This Agreement is made effective July 1, 2017, and will continue until the occurrence of the earliest of the following events:

1. June 30, 2018;
2. Resignation by Applicant: It is understood that the District Superintendent is empowered to receive and accept resignations and the District may set the effective date at any time during the fiscal year, with the understanding that a resignation is irrevocable after acceptance by the Superintendent;
3. Abandonment of position by Applicant;
4. Termination of employment due to layoff under Education Code Section 44955 (see Attachment #1)
5. Termination of probationary employment due to non-reelection under Education Code Section 44929.23 (see Attachment #1)
6. Retirement;
7. Dismissal pursuant to Education Code Section 44948.5 (see Attachment #1)
8. Failure to maintain a credential or certificate (as further provided in paragraph "C" below);
9. Failure to pass either CBEST or District-prescribed proficiency test (as further provided in paragraph "D" below).
10. Termination for any other reason authorized by law.

C. Maintenance of Credential(s):

Applicant warrants and represents that she will, with respect to each credential recited above and any other credential subsequently obtained by Applicant:

1. Immediately register each credential with all appropriate agencies including the County Superintendent of Schools.
2. Take and pass all examinations or continuing education courses which are now or may be required for renewal of each credential.
3. Refrain from any act or omission, which is intended to, or will result in suspension, revocation, or deregistration of any or all credentials.

Applicant acknowledges that her continuing employment with the District is expressly subject to maintenance of each credential. Failure to maintain each credential may be treated by the District, at its sole option, as a material breach of this contract and as grounds for dismissal for unprofessional conduct and insubordination.

A decision by the District not to pursue its remedies under this section "Maintenance of Credential(s)" shall not be deemed to be a waiver of District's rights with respect to a later incident of failure to maintain a credential.

D. Failure to pass CBEST or District-prescribed proficiency test:

The parties expressly agree that Applicant must take and pass both CBEST and any District-prescribed proficiency test. No employment under this Agreement may continue beyond the date of notification that Applicant either (1) failed such a test or (2) failed to appear for that test. In the event of either type of failure, this Agreement shall automatically terminate and Applicant will no longer be employed by the District.

E. Compensation:

Applicant will be compensated for services in accordance with applicable policies. Initial placement and compensation for the 2017-2018 school year as determined by the Board Approved Special Education Salary Schedule approved July 17 2017. Applicant will be rated in on Step 2, Column 4 at a .45 FTE of the \$65,000 annual salary to be equivalent of \$29,250.

District shall be entitled to recover for any erroneous excess of payment, regardless of cause. Excess payments discovered within a fiscal year may be recovered, in whole or in part, by adjustment of further payments during or on account of that fiscal year.

F. Final Approval of Contract:

Upon execution by Employee, this Contract constitutes an irrevocable acceptance of employment but confers no equitable or legal rights until and unless the Contract is approved by the District Board at a lawfully conducted public meeting or by a designee of the Board who has been delegated by the Board the authority to approve such contracts.

G. Adherence to Laws and Regulations:

This Agreement constitutes an offer of employment only and confers no legal or equitable rights until and unless it is approved by the District at a lawfully conducted public meeting.

Applicant agrees that she will faithfully adhere to all laws of the State of California and the United States, the regulations of the State Board of Education, the regulations, policies, and directives of the District and all lawful directives of Applicant's superiors.

Executed at Gorman, California, this 17th day of July 2017.

Applicant

GORMAN ELEMENTARY SCHOOL DISTRICT

Wendy Rodgers
Certificated Employee

Johannis Andrews
Superintendent