



Gorman Joint School District

49847 Gorman School Road

P.O. Box 104

Gorman, CA 93243

(661) 248-6441

FAX (661) 248-0604

NOTICE OF PUBLIC HEARING

Regular Board Meeting

June 9, 2015

2:00 P.M. Budget Hearing

2:15 P.M. Closed Session

2:45 P.M. Regular Session

Public Hearing will be held at this time on the Gorman Joint School District Local Control Accountability Plan (LCAP).

A Public Hearing will be held at this time on the Gorman Joint School District 2015-16 budget and the 2014-15 estimated actuals.



Gorman Joint School District

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BOARD OF TRUSTEES

NOTICE OF REGULAR MEETING

AGENDA

June 9, 2015

Gorman School

Budget Hearing: 2:00 P.M.
Closed Session: 2:15 P.M.
Regular Session: 2:45 P.M.

I. CALL TO ORDER

Salute the flag

Roll Call – Members:

Steve Sonder, President
Julie Ralphs, Clerk
Patricia Edwards, Member

Roll Call – Administration:

Johannis Andrews, Superintendent/Principal
Jean Cummings, Business Manager/Consultant
Lise Wastaferro, Bookkeeper

ITEMS FROM THE FLOOR

Please submit a "Request to Speak to the Board of Trustees" for agenda and non-agenda items to the Secretary of the Board prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, no more than twenty (20) minutes on the same subject. This portion of the agenda is for presentations to the Board and not a question and answer period where the Board enters into dialogue. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date.

II. AGENDA

- 1. Approve the Agenda as presented for June 9, 2015.

Moved by _____ Seconded by _____ Vote: yes ___no___

III. PUBLIC HEARING

Notice of Public Hearing on the Gorman Joint School District Local Control Accountability Plan (LCAP) and the 2015-16 budget and the 2014-15 estimated actuals.

- A. The Governing Board of the Gorman Joint School District will hold a Public Hearing on the Local Control Accountability Plan (LCAP).

Hearing opened at _____ P.M. Hearing Closed at _____ P.M.

- B. The Governing Board of the Gorman Joint School District will hold a Public Hearing on the 2015-16 budget and the 2014-15 estimated actuals.

Hearing opened at _____ P.M. Hearing Closed at _____ P.M.

IV. ADJOURN TO CLOSED SESSION

Adjourn to Closed Session at _____ P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

- 1. Personnel (Govt. Code 54957)
- 2. Employer/Employee Relations (Govt. code 54957.7)
- 3. Public Employee Discipline/Dismissal/Release/Appointment (Govt. Code 54957)

Moved by _____ Seconded by _____ Vote: yes ___no___

V. RECONVENED TO REGULAR SESSION

Reconvened to Regular Session at _____ P.M.

Moved by _____ Seconded by _____ Vote: yes ___no___

ACTION FROM CLOSED SESSION (IF ANY)

VI. PRESENTATIONS/INFORMATION/DISCUSSION

- A. Presentation
- B. Information
 - 1. Superintendent/Principal's Report-June 16, 2015
 - 2. Trial Balance by Fund Report Period 11
 - 3. Gorman Learning Center Report-none at this time
 - 4. Gorman Learning Center Agenda dated May 27, 2015
 - 5. Gorman Learning Center Minutes dated April 22, 2015
 - 6. Gorman Learning Center Special Session Minutes dated May 6, 2015
 - 7. Gorman Learning Center Special Session Agenda dated May 13, 2015.
 - 8. Gorman Learning Center Special Session Minutes dated May 13, 2015.
- C. Comments
 - 1. Board
 - 2. Staff
 - 3. Public-Items from the floor.
- D. Discussion
 - 1. Storer Transportation Agreement-Draft v2

VII. ACTION ITEMS

- A. Administrative and Business Office Items:
 - 1. Approve the Minutes of the Regular Meeting May 12, 2015.
Moved by _____ Seconded by _____ Vote: yes ___no___
 - 2. Approve Purchase Orders #14-15-238 through 14-15-257 of which \$21,526.32 was paid from the General Fund and \$4,461.02 from other funds.
Moved by _____ Seconded by _____ Vote: yes ___no___
 - 3. Approve B Warrants #11616-11646 &11648-11653 in the amount of \$53,103.58.
Moved by _____ Seconded by _____ Vote: yes ___no___
 - 4. Approve the revised Gorman Elementary School District-School Calendar 2015-16.
Moved by _____ Seconded by _____ Vote: yes ___no___

5. ~~Approve~~ Approve Renewal of ACSA Full Regular Membership for July 1, 2015-June 30, 2016 for Johannis Andrews, in the amount of \$1,180.50.

Moved by _____ Seconded by _____ Vote: yes ___no___

B. Personnel:

6. Approve Conference/Mileage Report #08-14-15.

Moved by _____ Seconded by _____ Vote: yes ___no___

7. Approve Employment Agreement for Superintendent/Principal, Johannis Andrews, effective July 1, 2015-June 30, 2016.

Moved by _____ Seconded by _____ Vote: yes ___no___

8. Approve the Gorman Elementary School District 2015-16 Certificated Teacher Salary Schedule.

Moved by _____ Seconded by _____ Vote: yes ___no___

9. Approve Gorman Elementary School District 2015-16 Certificated Daily-Hourly Schedule for short term and long term substitutes.

Moved by _____ Seconded by _____ Vote: yes ___no___

10. Approve the Gorman Elementary School District 2015-16 Classified Salary Schedule.

Moved by _____ Seconded by _____ Vote: yes ___no___

C. Board Policy

11. Approve the second reading and adoption of the following revised Board Policies and Administrative Regulations.

BP 3513.3 (A) (B) and AR 3513.3 (A) (B) – Tobacco-Free Schools
BP 5131.62 (A) (B) (C) (D) and AR 5131.62 (A) (B) – Tobacco-Students

Moved by _____ Seconded by _____ Vote: yes ___no___

VIII. ADVANCE PLANNING

The next special meeting of the Board of Trustees will be held Tuesday, June 16, 2015 at 2:00 P.M. closed session and 2:30 P.M. regular session.

Items for next meeting

1. _____ 2. _____

IX. ADJOURNMENT

Approve adjournment at _____ P.M.

Moved by _____ Seconded by _____

Vote: yes ___ no ___

Report ID : LAGL0068
 District : 64584
 Fiscal Year : 2015
 To Period : 11

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 01.0--General Fund
 PRELIMINARY

Page No. 1
 Run Date 06/01/2015
 Run Time 00:55:17
 MONTHLY

Object	Object Description	Debit	Credit
1110	Teachers' Salaries-Full-Time	205,895.39	0.00
1160	Teachers' Salaries-Substitute	9,290.25	0.00
1300	Cert Supervisors & Admin Sal	56,958.33	0.00
1310	Cert Supervisor & Admin Sal-FT	38,708.30	0.00
	Total for Major Object: 1000	310,852.27	0.00
2130	Instruct Aide Sal-Hourly/Daily	17,309.38	0.00
2200	Classif Support Sal	7,418.32	0.00
2210	Classif Support Sal-Full-Time	16,136.84	0.00
2410	Cler Tech Office Staff Sal-FT	44,991.15	0.00
2460	Cler Tech Off Staff Sal-Sub	9,132.40	0.00
2990	TBD	12,200.00	0.00
2999	Classified Error Account	2,194.98	0.00
	Total for Major Object: 2000	109,383.07	0.00
3111	SNRS, Certificated Positions	27,033.96	0.00
3212	PERS, Classified Positions	7,195.35	0.00
3311	ORASDI, Certificated Positions	78.43	0.00
3312	ORASDI, Classified Positions	5,160.78	0.00
3331	Medicare, Cert Positions	3,321.13	0.00
3332	Medicare, Class Positions	1,388.30	0.00
3411	Hlth & Wlfr Benefits, Cert	33,157.11	0.00
3412	Hlth & Wlfr Benefits, Class	59,932.85	0.00
3511	State Unemploy Insur, Cert Pos	155.48	0.00
3512	State Unemploy Insur, Clas Pos	47.83	0.00
3611	Worker Comp Insur, Cert Pos	17,396.26	0.00
3612	Worker Comp Insur, Class Pos	5,555.56	0.00
3999	Benefits-Error	2,703.83	0.00
	Total for Major Object: 3000	163,126.87	0.00
4110	Textbooks	6,862.15	0.00
4210	Books & Oth Reference Material	63.43	0.00
4310	Materials and Supplies	4,709.50	0.00
4340	Computer Software & Relat Exp	9,723.89	0.00
4350	Office Supplies - Admin	2,422.43	0.00
4360	Tires, Fuel and Oil	5,334.13	0.00
4370	Custodial/Operation Supplies	2,108.50	0.00
4380	Maintenance Supplies	1,404.36	0.00
4400	NonCapitalized Equipment	125.00	0.00
	Total for Major Object: 4000	32,753.39	0.00
5210	Mileage & Car Allowances	1,246.90	0.00
5220	Travel and Conferences	4,082.06	0.00
5310	Dues and Memberships	3,891.07	0.00
5410	Insurance	6,009.00	0.00

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2015
 To Period : 11

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 01.0--General Fund
 PRELIMINARY

Page No. 2
 Run Date 06/01/2015
 Run Time 00:55:17
 MONTHLY

Object	Object Description	Debit	Credit
5510	ELECTRICITY		
5520	Natural Gas Services	13,983.55	0.00
5530	Water	1,907.23	0.00
5560	Waste Disposal	2,382.10	0.00
5565	Waste Disposal - Other	1,682.36	0.00
5610	Rentals, Leases and Repairs	6,470.00	0.00
5630	Repairs	4,141.71	0.00
5640	Computer Repairs	4,980.43	0.00
5800	Oth Contracted Services	990.00	0.00
5812	Contract Svc (2) - TBA	17,458.00	0.00
5820	Legal, Audit, & Election Costs	64,767.78	0.00
5830	Advertisement	28,684.01	0.00
5840	Computer/Technigy Related Serv	1,188.20	0.00
5850	Conslt/Ind Contractors (NonEmp)	8,304.20	0.00
5860	Fingprnt,Phys, XRY&Oth Emp Cst	79,610.00	0.00
5880	Other Charges/Fees	55.00	0.00
5890	Other Services	1,514.88	0.00
5910	Communications	283.50	0.00
		2,324.97	0.00
	Total for Major Object: 5000	255,956.95	0.00
6510	Equipment Replacement	5,605.00	0.00
	Total for Major Object: 6000	5,605.00	0.00
8011	Rev Limit State Aid-Cyr	0.00	728,665.00
8012	Education Protection Account E	0.00	99,413.00
8019	Rev Lmt State Aid-Prior Yr	8,539.00	0.00
8021	Home Owners Exemption	0.00	189.32
8029	Oth Subvntns/In-Lieu of Taxes	0.00	22.48
8041	Secured Tax Rolls	0.00	60,240.99
8042	Unsecured Roll Taxes	0.00	6,390.65
8043	Prior Year's Taxes	0.00	1,378.74
8044	Supplemental Taxes	0.00	50,611.00
8045	Edu RevAugmtn Fnd	0.00	2,392.76
8048	Pnlts & Intrst from Dlgnt Tax	0.00	709.97
8084	Community Redevelopment Funds	0.00	85.77
8181	Spec Ed Entlmt per UDC	0.00	66,464.81
8290	All Other Federal Revenues	0.00	4,141.12
8560	Manated Cost Reimbursements	0.00	9,312.00
8590	State Lottery	0.00	16,256.14
8625	All Other State Revenues	0.00	22,037.00
8650	Community Redevelop Funds	0.00	391.77
8660	Leases and Rentals	0.00	9,000.00
8699	Interest	0.00	15,074.35
8791	All Other Local Revenues	0.00	53.70
	Tfrs of Appntmnts fm Distrcts	0.00	953,255.52

Report ID : LAGL0085
 District : 64584
 Fiscal Year : 2015
 To Period : 11

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 01.0--General Fund
 PRELIMINARY

Page No. 3
 Run Date 06/01/2015
 Run Time 00:55:17
 MONTHLY

Object	Object Description	Debit	Credit
	Total for Major Object: 8000	8,539.00	2,046,086.09
	Net Increase (Decrease) to Fund Balance		1,159,869.54
9110	Cash in County Treasury	3,202,064.02	0.00
9130	Revolving Cash	2,000.00	0.00
9200	Accounts Receivable	366,117.67	0.00
9342	Earned Salary Advance	1,367.00	0.00
9514	STRS Liability	4,484.61	0.00
9517	Voluntary Deductions	27.18	0.00
9520	Accnts Payable-Manual Accrual	0.00	1,015,792.61
9521	Salaries Payable	0.00	1,500.00
9525	FB Subs-STRS	0.00	2,203.24
9526	FB Subs-PERS	889.68	0.00
9528	FB Subs-OASDI	0.00	13,835.97
9529	FB Subs-MEDICARE	0.00	15,943.25
9531	FB Subs-SUI	108.35	0.00
9532	FB Sub-W/C	0.00	67,913.48
9533	FB Subs-PERS Reduction	0.00	549.24
9543	Direct Deposit Payable	0.00	164.39
9650	Deferred Revenue	0.00	73,781.79
9791	Beginning Fund Balance	0.00	1,225,505.00
	ENDING Fund Balance		2,385,374.54
	Total for Fund: 01.0	4,463,275.06	4,463,275.06

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2015
 To Period : 11

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 13.0--Cafeteria Fund
 PRELIMINARY

Page No. 4
 Run Date 06/01/2015
 Run Time 00:55:17
 MONTHLY

Object	Object Description	Debit	Credit
2230	Classif Support Sal-Hrly/Daily	6,712.92	0.00
	Total for Major Object: 2000	6,712.92	0.00
3212	PERS, Classified Positions	320.78	0.00
3312	QASDI, Classified Positions	454.04	0.00
3332	Medicare, Class Positions	106.17	0.00
3412	Hith & Wlfr Benefits, Class	6,292.73	0.00
3512	State Unemploy Insur, Clas Pos	3.61	0.00
3612	Worker Comp Insur, Class Pos	482.08	0.00
	Total for Major Object: 3000	7,659.41	0.00
4710	Food	31,822.06	0.00
4790	Food Supplies	693.42	0.00
	Total for Major Object: 4000	32,515.48	0.00
5210	Mileage & Car Allowances	32.13	0.00
5220	Travel and Conferences	30.00	0.00
5880	Other Charges/Fees	164.00	0.00
	Total for Major Object: 5000	226.13	0.00
8230	Child Ntrn Pgrms, Federal	0.00	10,981.60
8520	Child Nutrition Pgrms, State	0.00	917.87
8634	Food Service Sales	0.00	2,557.79
8660	Interest	0.00	12.23
	Total for Major Object: 8000	0.00	14,469.49
	Net Increase (Decrease) to Fund Balance		(32,644.45)
9110	Cash in County Treasury	0.00	22,900.50
9200	Accounts Receivable	0.00	66.11
9521	Salaries Payable	0.02	0.00
9526	FB Subs-PERS	34.66	0.00
9528	FB Subs-QASDI	0.00	1,956.10
9529	FB Subs-MEDICARE	103.78	0.00
9531	FB Subs-SUI	0.00	110.96
9532	FB Sub-W/C	0.00	1,116.32
9791	Beginning Fund Balance	0.00	6,632.92
	ENDING Fund Balance		(26,011.53)
	Total for Fund: 13.0	47,252.40	47,252.40

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2015
 To Period : 11

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 14.0--Deferred Maintenance Fund
 PRELIMINARY

Page No. 5
 Run Date 06/01/2015
 Run Time 00:55:17
 MONTHLY

Object	Object Description	Debit	Credit
5630	Repairs	1,775.53	0.00
	Total for Major Object: 5000	1,775.53	0.00
6170	Surveys for Site Purchases	6,825.00	0.00
6510	Equipment Replacement	8,482.35	0.00
	Total for Major Object: 6000	15,307.35	0.00
8660	Interest	0.00	526.70
	Total for Major Object: 8000	0.00	526.70
	Net Increase (Decrease) to Fund Balance		(16,556.18)
9110	Cash in County Treasury	97,895.55	0.00
9200	Accounts Receivable	251.46	0.00
9791	Beginning Fund Balance	0.00	114,703.19
	ENDING Fund Balance		98,147.01
	Total for Fund: 14.0	115,229.89	115,229.89

Report ID : LAGL0085
 District : 64584
 Fiscal Year : 2015
 To Period : 11

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 21.0--Capital Projects-Centennial
 PRELIMINARY

Page No. 6
 Run Date 06/01/2015
 Run Time 00:55:17
 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	318.00
	Total for Major Object: 8000	0.00	318.00
	Net Increase (Decrease) to Fund Balance		318.00
9110	Cash in County Treasury	61,535.75	0.00
9200	Accounts Receivable	155.85	0.00
9791	Beginning Fund Balance	0.00	61,373.60
	ENDING Fund Balance		61,691.60
	Total for Fund: 21.0	61,691.60	61,691.60

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2015
 To Period : 11

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 25.0--Capital Facilities Fund
 PRELIMINARY

Page No. 7
 Run Date 06/01/2015
 Run Time 00:55:17
 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	224.56
	Total for Major Object: 8000	0.00	224.56
	Net Increase (Decrease) to Fund Balance		224.56
9110	Cash in County Treasury	43,455.51	0.00
9200	Accounts Receivable	109.99	0.00
9791	Beginning Fund Balance	0.00	43,340.94
	ENDING Fund Balance		43,565.50
	Total for Fund: 25.0	43,565.50	43,565.50

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2015
 To Period : 11

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 30.0--State Sch. Building Lease-Purc
 PRELIMINARY

Page No. 8
 Run Date 06/01/2015
 Run Time 00:55:17
 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	354.95
	Total for Major Object: 8000	0.00	354.95
	Net Increase (Decrease) to Fund Balance		354.95
9110	Cash in County Treasury	68,684.97	0.00
9200	Accounts Receivable	174.43	0.00
9791	Beginning Fund Balance	0.00	68,504.45
	ENDING Fund Balance		68,859.40
	Total for Fund: 30.0	68,859.40	68,859.40

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2015
 To Period : 11

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 35.0--County School Facilities Fund
 PRELIMINARY

Page No. 9
 Run Date 06/01/2015
 Run Time 00:55:17
 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	61.34
	Total for Major Object: 8000	0.00	61.34
	Net Increase (Decrease) to Fund Balance		61.34
9110	Cash in County Treasury	11,871.43	0.00
9200	Accounts Receivable	29.64	0.00
9519	Accounts Payable--Current Liab.	0.00	0.12
9791	Beginning Fund Balance	0.00	11,839.61
	ENDING Fund Balance		11,900.95
	Total for Fund: 35.0	11,901.07	11,901.07

Report ID
 District
 Fiscal Year
 To Period

LAGL008S
 64584
 2015
 11

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 76.0--Warrant Pass-through Fund
 PRELIMINARY

Page No. 10
 Run Date 06/01/2015
 Run Time 00:55:17
 MONTHLY

Object	Object Description	Debit	Credit
	Net Increase (Decrease) to Fund Balance		0.00
9110	Cash in County Treasury	0.00	11,553.03
9200	Accounts Receivable	0.00	16,185.64
9507	Medicare Contributions	0.00	16,372.11
9511	Federal Tax Withholding	50,950.80	0.00
9512	State Tax Withholding	0.00	2,003.11
9513	OASDI Liability	0.00	14,453.54
9514	STRS Liability	0.00	1,942.16
9515	PERS Liability	3.41	0.00
9517	Voluntary Deductions	11,033.62	0.00
9518	Tax Shelter Annuity	0.00	100.00
9519	Accounts Payable-Current Liab.	0.00	469.12
9528	FB Subs-OASDI	243.53	0.00
9529	FB Subs-MEDICARE	60.57	0.00
9531	FB Subs-SUI	786.78	0.00
	ENDING Fund Balance		0.00
Total for Fund: 76.0		63,078.71	63,078.71

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2015
 To Period : 11

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 PRELIMINARY

Page No. 11
 Run Date 06/01/2015
 Run Time 00:55:17
 MONTHLY

Object	Object Description	Debit	Credit
	Total for District: 64584	0.00	0.00

Gorman Learning Center

A California Charter School

Bringing Academic Excellence Home

REGULAR SESSION OF THE BOARD OF DIRECTORS AGENDA

DATE: May 27, 2015

MEETING PLACE: 43301 Division Street
Lancaster, California 93535

TIME: 5:00 p.m.

Board Streaming: www.gormanlc.org/video

Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion

Meeting facilities can be made accessible to persons with disabilities. Because multiple locations are used for meetings and the particular room or configuration may vary from meeting to meeting, it is requested that if you require special assistance to participate in the meeting you notify the office of the Executive Director at least 72 hours prior to the meeting you wish to attend.

OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER

2. BOARD OF DIRECTORS ROLL CALL

Kim McClellan	President, Parent Representative
Kelly Berggren	Vice President, Parent Representative
Timothy Hughes	Secretary/Treasurer, Parent Representative
David Akers	Member at Large, Parent Representative
Karol Hyross	Member at Large, Parent Representative
Kathleen Kefoury	Member at Large, Parent Representative
Susan Nesbitt	Member at Large, Parent Representative
Joe Andrews	District Representative

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

5. APPROVAL OF THE MINUTES

- a. Approval of the minutes from the regular session meeting on April 22, 2015.
- b. Approval of the minutes from the special session meeting on May 6, 2015.
- c. Approval of the minutes from the special session meeting on May 13, 2015.

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.

7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

8. CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Committee Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a board member so requests, in which case the designated item(s) will be considered following approval of the remaining items.

- a. **Human Resources**
HR Action Report April 2015
- b. **April 2015 Business Services Division Check Register**
- c. **April 2015 Business Services Division Payroll Expenditures**
- d. **April 2015 Business Services Division Purchase Order Listing**
- e. **April 2015 Business Services Division Credit Card Register**

9. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS

- a. **Executive Director – Denice Burchett**
- b. **Chief Business Officer – Antoine Hawkins**

10. INFORMATION/DISCUSSION/ACTION AGENDA

- a. **Information Items/Presentations**
 - i. **LCAP & Budget Public Hearing – Denice Burchett**
 - ii. **First Read – 5005.14 Transitional Kindergarten Policy – Denice Burchett**
 - iii. **First Read – Gorman Graduation Requirements – Denice Burchett**
 - iv. **Licensed Educational Psychologist (LEP) Job Description – Kellie Glassmeyer**
- b. **Action Items**
 - i. **Second Read – Organizational Chart – Denice Burchett**
 - ii. **Third Read – Achievement & Intervention Coordinator – Denice Burchett**
 - iii. **Third Read – Assessment & Program Development Coordinator – Denice Burchett**
 - iv. **Third Read – Academic Support Coordinator – Denice Burchett**

- v. **Second Read – 7001.4 Employment Terms (New Hire) – Antoine Hawkins**
- vi. **Second Read – 7003.14 Compensation (Vacation) – Antoine Hawkins**
- vii. **Second Read – 7003.15 Compensation (Sick Leave) – Antoine Hawkins**
- viii. **Second Read – 7003.16 Compensation (Paid Time Off) – Antoine Hawkins**
- ix. **Employee Handbook – Antoine Hawkins**
- x. **Authorization to Dispose of Goods – Antoine Hawkins**
- xi. **Review of the Revised Charter Renewal – Craig Wilson**
- xii. **Second Read – 1002.1 Conflict of Interest – Craig Wilson**
- xiii. **Second Read – 6006.6 Surveillance and Monitoring Technology Policy – Craig Wilson**

CLOSED SESSION

11. ADJOURN TO CLOSED SESSION, IF ANY:

- i. **11.01 Personnel Action – Government Code Section 54957**
- ii. **11.02 Existing Litigation – Labor Board Claim #17-55990 MG (Alleged wages due \$1,110; expenses \$3,080; plus 30 days waiting time penalties)**

RECONVENE TO OPEN SESSION

12. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

13. ITEMS FOR NEXT MEETING

14. CONFIRM MEETING PLACE AND TIME

15. ADJOURNMENT

Gorman Learning Center

A California Charter School

Bringing Academic Excellence Home

REGULAR SESSION OF THE BOARD OF DIRECTORS MINUTES

DATE: April 22, 2015

MEETING PLACE: 43301 Division Street
Lancaster, California 93535

TIME: 5:00 p.m.

Board Streaming: www.gormanlc.org/video

Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion

Meeting facilities can be made accessible to persons with disabilities. Because multiple locations are used for meetings and the particular room or configuration may vary from meeting to meeting, it is requested that if you require special assistance to participate in the meeting you notify the office of the Executive Director at least 72 hours prior to the meeting you wish to attend.

OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER AT 5:00 PM

2. BOARD OF DIRECTORS ROLL CALL

Kim McClellan	President, Parent Representative (Present)
Kelly Berggren	Vice President, Parent Representative (Present)
Timothy Hughes	Secretary/Treasurer, Parent Representative (Present)
David Akers	Member at Large, Parent Representative (Present)
Karol Hyross	Member at Large, Parent Representative (Present)
Kathleen Kefoury	Member at Large, Parent Representative (Present)
Susan Nesbitt	Member at Large, Parent Representative (Present)
Joe Andrews	District Representative (Present)

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

Approved
Moved by: Kathleen Kefoury
Second by: Kelly Berggren
Motion Carried: 7-0

5. APPROVAL OF THE MINUTES

- a. Approval of the minutes from the regular session meeting on March 25, 2015.

Kim McClellan noted in the section regarding the telecommunications contract the vote shows 4-0 but it should reflect a vote of 4-1.

Approved
Moved by: David Akers
Second by: Kelly Berggren
Motion Carried: 7-0

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.

None

7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

David Akers brought up the subject regarding SB 277 and the vaccination choices for parents related to independent study programs, such as Gorman Learning Center. Denice Burchett said she would discuss this in her report.

8. CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Committee Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a board member so requests, in which case the designated item(s) will be considered following approval of the remaining items.

Approved
Moved by: Kelly Berggren
Second by: Kathleen Kefoury
Motion Carried: 7-0

- a. **Human Resources**
HR Action Report March 2015
- b. **March 2015 Business Services Division Check Register**

Kim McClellan asked Dr. Antoine Hawkins about a series of checks that were all listed as "00". These were checks that were voided. The system picked them up and thus they were listed in this manner.

- c. **March 2015 Business Services Division Payroll Expenditures**
- d. **March 2015 Business Services Division Purchase Order Listing**
- e. **March 2015 Business Services Division Credit Card Register**

9. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS

a. Executive Director – Denice Burchett

Denice Burchett addressed SB 277, the vaccination mandate for parents. All students would be required in public and private schools to be vaccinated. This has been passed through the Senate Education Committee. There are some amendments which include an extension to all students who participate in public independent study programs. Denice read a summary by Jeff Rice explaining what this means for Gorman Learning Center.

Denice has held four LCAP meetings. Parents and students were invited to the IST meetings where they reviewed the LCAP.

Denice shared a recognition award from CalPADS. All of our information in our student information system is connected to CalPADS. There are different reports sent to this system throughout the year. Everything must be perfect/clean and it is difficult to maintain. Jill Wonderly handles the information at Gorman Learning Center. She would like to give thanks to everyone who helps her to maintain the information within Gorman.

b. Chief Business Officer – Antoine Hawkins

Dr. Antoine Hawkins spoke about attending the Gorman School District's board meeting, as our charter is up for review. The first part of the charter has been reviewed by the district. We are working on putting together the budget workshop for the board in May 2015.

On today's date, Dr. Antoine was made aware that an inspector was present at the Lancaster facility and the fire alarm systems were inspected. He will return to the board with additional information.

The site security and safety assessment has been reviewed. He is aware of issues that need to be addressed. He asked the board members if they had any specific questions. David Akers said he wanted to ensure we are focused on the preparedness for each location.

10. INFORMATION/DISCUSSION/ACTION AGENDA

a. Information Items/Presentations

i. First Read – Organizational Chart – Denice Burchett

Denice Burchett presented the organizational chart for Gorman Learning Center. She compared our chart with a lot of other schools. She believes it is important for our staff to know who to go for with specific issues.

Timothy Hughes asked what the asterisks noted. Denice explained those positions are new. He would like to see the specific job title in those boxes of the org chart. The IST Advisor will be someone over the ISTs and the first point of contact prior to contacting Denice for information. This position is still in development.

Board members asked if the Executive Secretary needs to be over the rest of the staff, just under the Executive Director. Denice asked if they would prefer the position to show further off the chart. Timothy Hughes suggested the box reflect further off to the side under the Executive Director. Denice said there will possibly be two IST Advisors and she is open to ideas for these spots. As the organization grows they may add more spots.

ii. Status of Charter Renewal – Denice Burchett

Denice Burchett updated the board on the charter renewal. The school district asked for some changes to be made by Gorman Learning Center. Craig Wilson explained we are insuring these changes are allowed and we are working editing the charter.

iii. First Read – 7001.4 Employment Terms (New Hire) – Antoine Hawkins

Dr. Antoine Hawkins explained the first read of 7001.4 Employment Terms New Hire. This is a result of AB1667 effective 1/1/2015 that involves TB testing for employees and volunteers. Within the board packet is the California TB information for employees.

iv. First Read – 7003.14 Compensation (Vacation) – Antoine Hawkins

Dr. Antoine Hawkins explained the first read of 7003.14 Compensation Vacation. All vacation time will be “front loaded” into an employees’ leave time of 120 hours. Dr. Antoine explained a new employees’ time would not get a full three weeks because it would prorated according to their date of hire and they do not acquire vacation until after their first 90 days. Kim McClellan stated she does not approve of three weeks of vacation immediately after 90 days of employment. An employee who takes vacation time and leaves employment prior to the end of the school year will be expected to pay that time back to GLC. Craig Wilson stated he will review the policy regarding paying back the vacation time if an employee leaves GLC prior to the end of the school year.

v. First Read – 7003.15 Compensation (Sick Leave) – Antoine Hawkins

Dr. Antoine Hawkins explained the first read of 7003.15 Compensation Sick Leave. This is a result of AB1522 effective 1/1/2015 regarding part time employees’ rights to 24 hours of mandatory sick leave per year. David Akers stated he believes if we already provide three days off of personal leave time, we do not have to provide additional sick time. Craig Wilson will look into the matter and provide additional information.

vi. First Read – 7003.16 Compensation (Paid Personal Leave) – Antoine Hawkins

Dr. Antoine Hawkins presented a policy specific to paid personal leave.

vii. Employee Handbook – Antoine Hawkins

Dr. Antoine Hawkins presented an update on the employee handbook. Policies have been changed by the board and the employee handbook must be changed as well. New employees are asked to read the handbook and sign a document saying they have done so.

David Akers addressed page 8, noting part-time/full-time certificated employee and the number of students an IST maintains (14 vs. 15 students) 14 or less students is part-time.

Karol Hyross noted on page 7 of the employee handbook that the verbiage of certificated/non-certificated is used instead of classified. Dr. Antoine said they can change it to non-certificated, instead of classified.

Kim McClellan had a question on page 9 of the handbook where it states an employee accrues leave time after the 90 day introductory period. Dr. Antoine agreed with Timothy Hughes that it should clearly state that it begins after the 90 day introductory

period and not on the date of hire. Timothy Hughes suggested making reference to policy numbers in the future upon adding information to the employee handbook for reference.

Timothy Hughes pointed out on page 26, reference sick leave and the Family Rights Leave Act. Dr. Antoine said he does not believe this act has changed recently.

The board noted that "Director of Human Resources" is listed throughout the document. Dr. Antoine stated this would be changed to Human Resources Coordinator.

viii. First Read – 1002.1 Conflict of Interest – Craig Wilson

Craig Wilson presented the first read of Policy 1002.1, conflict of interest item. This is an item reference board members receiving gift in excess of \$460, not related to a birthday. This will need to be reported to the forms done annually.

Timothy Hughes pointed out at the bottom of page one of the revised policy it should include the words "or more" after the statement, "...a total value of four hundred sixty dollars (\$460)" to clarify the specific amount.

ix. First Read – 6006.6 Surveillance and Monitoring Technology Policy – Craig Wilson

Craig Wilson presented the first read of Policy 6006.6, surveillance and monitoring technology policy. He would like to address any video monitoring done is approved by the board and is video only, not audio. This is designed for fixed cameras and not for personnel using their own devices to video with audio. Timothy Hughes asked if this includes something to include a video such as something for a play for review for drama class. Denice Burchett said she believes parents sign a release. Craig Wilson said he will review the policy regarding video used in "educational process."

Denice discussed the importance of video for public places and the safety for students while at the resource centers.

x. SPED Update and Projections – Kellie Glassmeyer

Kellie Glassmeyer presented the SPED update and projections for GLC. She explained what their department uses to ensure the students are engaged in learning. They find out what the student is interested in and they utilize the resources to help the student stay focused. The students are making huge academic strides. We contract out for a lot of our services. We have more than 75 students, with 10 students waiting to enroll.

Kim McClellan complimented Kellie and said she is doing a great job.

Timothy Hughes asked if Kellie was doing about the same amount of meetings this year as last year. She said they are about the same as last year.

Looking toward next year, they would like to provide more to the teachers and more to the students. One of the ways they would like to do that is by bringing an in-house school psychologist. This is currently a contracted position and it would be wise for GLC to consider an in-house position. This position would be available for training for resource center employees and ISTs.

b. Action Items

i. Second Read – Student Achievement and Intervention Administrator Job Description – Denice Burchett

Denice Burchett presented the second read for the Student Achievement and Intervention Administrator position. She has added the salary range, per the board's request. Clarification was made in the job description regarding the duties and it was presented to the board. It is a full-time position. David Akers asked for clarification regarding who this position will oversee as a supervisor. Denice explained it will be the data team made up of ISTs. Denice explained the data team is very important and this position is critical to the operation of our school. There are multiple programs that require supervision and this position will oversee all of these jobs.

Timothy Hughes said that as a position is considered an administrator, this must be board approved and not by administration. If the position is classified as a coordinator, it can be handled by administration. Timothy Hughes suggested they review the position in May at the budget workshop and it can be reviewed as it fits into the budget as well.

Denice feels it is important to set the team. She believes the title of administrator is more appropriate. The responsibilities this position will hold is that of an administrator.

Tabled
Moved by: Timothy Hughes
Second by: Kelly Berggren
Motion Carried: 6-0

ii. Second Read – Director of Assessment and Program Development Job Description – Denice Burchett

Denice Burchett presented the Assessment and Program Development position and education qualifications. She believes the applicant should have their admin credential or be in the process of pursuing it.

Tabled
Moved by: Timothy Hughes
Second by: Kathleen Kefoury
Motion Carried: 6-0

iii. Second Read – Director of Academic Support Job Description – Denice Burchett

Denice Burchett presented the Academic Support Administrator position. She added the education qualifications, along with the salary range. Timothy Hughes asked for clarification regarding the degrees required and Denice explained the differences.

Tabled
Moved by: Timothy Hughes
Second by: Kelly Berggren
Motion Carried: 6-0

iv. Approve the revised Letter of Intent – Denice Burchett

Denice Burchett presented the most current letter of intent that was presented for the proposed site for the property we are looking for to relocate the Santa Clarita Resource Center. David Akers and Timothy Hughes assisted in revising the letter of intent. The next step is having a traffic study completed. The following day Marie Migliore and Denice will meet with the City Planner. They had a conference call with Jeff Rice and he assisted them in understanding the Ed Code pertaining to these issues.

Timothy Hughes pointed out there is an option to purchase within the first five years. Craig Wilson explained the terms are consistent with what the board previously approved. He asked the item be brought back to the board with one difference that the CUP costs would not exceed \$25,000. We now know that costs may exceed \$25,000 and it has been removed. The CUP is estimated between \$25,000 and \$30,000.

Approve to ratify the letter of intent
Moved by: Kathleen Kefoury
Second by: David Akers
Motion Carried: 6-0

v. Approve Copier Replacement – Nathaniel Black

Dr. Antoine Hawkins presented the proposals for copier replacements. The fiscal impact shown are purchase vs. lease in the packet. Image2000 will pay off our current lease if we purchase. Nathaniel Black stated he factored in the overages in all of the reports, showing base costs and costs with overages for each estimate. He based the calculations on our actual 7-month current usage.

David Akers would like to know what the out of pocket cost will be with each option. Nathaniel explained with each option it would simply be the monthly charge. If the board wishes to purchase a unit, we will need to pay off the lease (with the exception of Image2000) and pay for the equipment outright.

David Akers thanked Nathaniel for his hard work in gathering all the information. He also said he believes the lease option with CBE is the best option for GLC. Kathleen Kefoury agreed with David Akers. Dr. Antoine believes leasing a copier is the best.

Approve leasing machine(s) from CBE
Moved by: David Akers
Second by: Kathleen Kefoury
Motion Carried: 5-1

vi. Second Read – Injury and Illness Prevention Program – Daniel Burgin

Daniel Burgin presented an updated injury and illness prevention program. Three major items were changed: responsibility has been changed to specific employees; the active shooter portion has been changed; and, the Antelope Valley Resource emergency preparedness plan had the names corrected. The plan will be continually updated. David Akers thanked Daniel Burgin for his effort in putting the program together.

Approved
Moved by: Timothy Hughes
Second by: David Akers
Motion Carried: 6-0

CLOSED SESSION

11. ADJOURN TO CLOSED SESSION AT 7:31 PM

- i. **11.01 Personnel Action – Government Code Section 54957**
- ii. **11.02 Conference with Real Property Negotiator: 21515 Centre Pointe Parkway, Santa Clarita, CA with Intertex Properties, LLC, GLC agent Guy Arnone**

RECONVENE TO OPEN SESSION AT 8:09 PM

12. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

None taken

13. ITEMS FOR NEXT MEETING

First Reads to action items: Organizational chart; 7001.4 Employment Terms (New Hire) ; 7003.14 Compensation (Vacation); 7003.15 Compensation (Sick Leave); 7003.16 Compensation (Paid Personal Leave); Employee Handbook; 1002.1 Conflict of Interest; 6006.6 Surveillance and Monitoring Technology; and the job descriptions. These items will be done at the May 27, 2015 regular meeting.

The board budget workshop will be May 6, 2015 at 5:00 p.m. at the Antelope Valley Resource Center.

14. CONFIRM MEETING PLACE AND TIME

Special board budget workshop on May 6, 2015 at 5:00 p.m. at the Antelope Valley Resource Center.
Possible second special board budget workshop on May 13, 2015.

15. ADJOURNMENT AT 8:14 PM

Gorman Learning Center

A California Charter School

Bringing Academic Excellence Home

SPECIAL SESSION OF THE BOARD OF DIRECTORS MINUTES

DATE: May 6, 2015

MEETING PLACE: 43301 Division Street
Lancaster, California 93535

TIME: 5:00 p.m.

Board Streaming: www.gormanlc.org/video

Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion

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OPEN SESSION: PUBLIC MEETING

CALL TO ORDER AT 5:01 PM

1. BOARD OF DIRECTORS ROLL CALL

Kim McClellan	President, Parent Representative (Present)
Kelly Berggren	Vice President, Parent Representative (Present)
Timothy Hughes	Secretary/Treasurer, Parent Representative (Present)
David Akers	Member at Large, Parent Representative (Present)
Karol Hyross	Member at Large, Parent Representative (Absent)
Kathleen Kefoury	Member at Large, Parent Representative (Present)
Susan Nesbitt	Member at Large, Parent Representative (Absent)
Joe Andrews	District Representative (Present)

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF THE AGENDA

Approved
Moved by: Timothy Hughes
Second by: Kathleen Kefoury
Motion Carried: 5-0

4. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of

Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.

None

5. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

None

6. INFORMATION/DISCUSSION/ACTION AGENDA

a. Santa Clarita Church Lease Renewal – Denice Burchett

Denice Burchett stated they received an email a few hours stating the district was going to accept the other offer because it was for more money. In the meantime they will keep looking for us. They will keep looking until the right location is found.

Jeff Howell of Faith Community in Santa Clarita contacted Gorman Learning Center. Denice and Dr. Antoine believe we should renew the lease contract to ensure we have a place for our learning center in the next school year. We will ensure we have a 90-day notice clause to end the lease if needed.

b. Budget Workshop – Denice Burchett and Dr. Antoine Hawkins

Dr. Antoine reviewed budget topics for the board's understanding. He proceeded with the enclosed PowerPoint presentation. Apart from the presentation, Timothy Hughes requested calculations of expenditures regarding SB740. Dr. Antoine will follow up with that information at a later meeting.

Denice Burchett presented the Executive Director's goals for next year. She has spoken to the ISTs, department members and along with her own items she has come up with a list consisting in part of staffing levels within GLC. Tim Hughes asked for specific staff levels and specifically what the vacancy rates are for resource facilitators.

Additional information is found within the PowerPoint presentation Denice brought before the board. Dr. Antoine reviewed additional items including the budget rhythm on a proposed calendar and student population that can be seen in the PowerPoint.

Apart from the information Dr. Antoine provided on the PowerPoint, Tim Hughes asked for specific budget information pertaining to monies that will be received related to student ADA. Dr. Antoine explained after 5/20/2015, these figures will be more specific and can be supplied to the board

7. ITEMS FOR NEXT MEETING

Follow up special budget meeting to be held the following week on 5/13/2015 at 5:00.

8. CONFIRM MEETING PLACE AND TIME

Wednesday, 5/13/2015, at the Antelope Valley Resource Center

9. ADJOURNMENT AT 7:25 PM

Gorman Learning Center

A California Charter School

Bringing Academic Excellence Home

SPECIAL SESSION OF THE BOARD OF DIRECTORS AGENDA

DATE: May 13, 2015

MEETING PLACE: 43301 Division Street
Lancaster, California 93535

TIME: 5:00 p.m.

Board Streaming: www.gormanlc.org/video

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OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER

2. BOARD OF DIRECTORS ROLL CALL

Kim McClellan	President, Parent Representative
Kelly Berggren	Vice President, Parent Representative
Timothy Hughes	Secretary/Treasurer, Parent Representative
David Akers	Member at Large, Parent Representative
Karol Hyross	Member at Large, Parent Representative
Kathleen Kefoury	Member at Large, Parent Representative
Susan Nesbitt	Member at Large, Parent Representative
Joe Andrews	District Representative

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

5. COMMUNICATION FROM THE PUBLIC

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6. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

7. INFORMATION/DISCUSSION/ACTION AGENDA

a. Information Items/Presentations

i. Budget Workshop – Denice Burchett and Dr. Antoine Hawkins

b. Action Items

i. Approval of Proposed Changes to the Charter Renewal – Craig Wilson

8. ITEMS FOR NEXT MEETING

9. CONFIRM MEETING PLACE AND TIME

10. ADJOURNMENT

Gorman Learning Center

A California Charter School

Bringing Academic Excellence Home

SPECIAL SESSION OF THE BOARD OF DIRECTORS MINUTES

DATE: May 13, 2015

MEETING PLACE: 43301 Division Street
Lancaster, California 93535

TIME: 5:00 p.m.

Board Streaming: www.gormanlc.org/video

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OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER AT 5:01 PM

2. BOARD OF DIRECTORS ROLL CALL

Kim McClellan	President, Parent Representative (Present)
Kelly Berggren	Vice President, Parent Representative (Present)
Timothy Hughes	Secretary/Treasurer, Parent Representative (Present)
David Akers	Member at Large, Parent Representative (Absent)
Karol Hyross	Member at Large, Parent Representative (Absent)
Kathleen Kefoury	Member at Large, Parent Representative (Present)
Susan Nesbitt	Member at Large, Parent Representative (Present)
Joe Andrews	District Representative (Present)

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

Approved
Moved by: Kathleen Kefoury
Second by: Kelly Berggren
Motion Carried: 4-0

5. COMMUNICATION FROM THE PUBLIC

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matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.

None

6. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

None

7. INFORMATION/DISCUSSION/ACTION AGENDA

a. Information Items/Presentations

i. Budget Workshop – Denice Burchett and Dr. Antoine Hawkins

Dr. Antoine Hawkins began where the presentation left off the week prior at the budget workshop. The budget workshop outline can be found in the PowerPoint presentation.

Dr. Antoine went through the slides with the board members and further explained in detail the budget and how each step is processed to give them a deeper understanding of the budget. He explained specific processes pertaining to ADA, monies given to GLC by the state, mandates set by the State for some of the monies given and how these items are coded within GLC.

Timothy Hughes brought up the topic of employee benefits. He noted that salaries have gone down but employee benefits have gone up within the budget. He said he realizes some of the benefits have changed. Dr. Antoine stated we will be bringing in additional ISTs since we are going to begin a TK program and employee compensation will be changing. Both of these issues will be drive up the employee benefit costs. Dr. Antoine said the salary costs are an estimation at this time. There will be more solid numbers in September 2015. The employee benefits packet was restructured earlier in the year.

The subject of additional VCI monies for students was brought up. An additional \$200 for elementary students, middle school and high school students will receive \$75.

THE BOARD ADJOURNED FOR BREAK AT 5:39 PM

THE BOARD RE-ADJOURNED AT 5:56 PM

Dr. Antoine continued with his presentation on the budget presentation to the board members. Dr. Antoine addressed investments interest earned with board members. Timothy Hughes commented we have lost monies and Dr. Antoine stated he will look into the accounts we are invested in. The board would like to look into breaking the accounts up so ensure they are covered separately under FDIC.

Kim McClellan asked if students who are unable to access the resource center are in need of additional VCI monies. Vicki McClure addressed the issue and said with the additional VCI funding it will benefit the students.

The topic of closing enrollment and bringing in the structure of a lottery was brought up by board members. Denice Burchett will be working on a video to show students

and parents so families have a better understanding on what they will face when they enroll at Gorman with their students.

Discussion ensued regarding pay scales regarding paying per student versus salary for ISTs. Timothy Hughes asked if this could be resolved prior to the beginning school year. It was suggested that this could be worked on for the 2016-17 school year.

b. Action Items

i. Approval of Proposed Changes to the Charter Renewal – Craig Wilson

No discussion and no action taken

8. ITEMS FOR NEXT MEETING

May 27, 2015 is the next scheduled meeting. June 17, 2015 will be the following the meeting and election results will be available on that date.

9. CONFIRM MEETING PLACE AND TIME

May 27, 2015 at the Antelope Valley Resource Center

10. ADJOURNMENT AT 6:47 PM

DRAFTv2 - TRANSPORTATION AGREEMENT – DRAFTv2

THIS TRANSPORTATION AGREEMENT entered into the City of Modesto, County of Stanislaus, and State of California, as of July 1, 2015, by and between the **GORMAN JOINT SCHOOL DISTRICT** hereinafter referred to as GORMAN, and **STORER TRANSPORTATION SCHOOL AND CONTRACT SERVICE**, a California Corporation, hereinafter referred to as CONTRACTOR.

This Agreement is made with reference to the following recitals:

- A. GORMAN has determined that there is a need for home to school student transportation services.
- B. GORMAN recognizes that CONTRACTOR has the capability to provide such transportation services and CONTRACTOR is willing to provide such services.
- C. GORMAN desires to contract with CONTRACTOR to provide such transportation services.

Now, therefore, in consideration of mutual covenants, promises and agreements herein contained, the parties hereto mutually agree as follows:

1. **TERM OF AGREEMENT:** Subject to the provisions of Paragraph 12 herein, this Agreement shall be for a term of one (1) school year commencing July 1, 2015, and shall continue through June 30, 2016. The agreement may be extended annually by GORMAN for four (4) additional one-year periods. Additionally, extensions may be exercised at GORMAN's discretion pursuant to California Education Code Section 39803. The Term shall automatically renew unless written notification from GORMAN is given to CONTRACTOR on or before May 1st of each year. Service is based on 180 days per school year.

2. **DESCRIPTION OF SERVICE:** CONTRACTOR shall provide services for daily operation, maintenance, and management of the GORMAN SCHOOL TRANSPORTATION SYSTEM. CONTRACTOR agrees to pickup students on a route pre-approved by the GORMAN School Principal/Superintendent and transport said students to the GORMAN school site located at 49847 Gorman School Rd., Gorman, CA 93243. Students shall arrive at school no later than 8:15 A.M. each day. CONTRACTOR further agrees to transport students each afternoon to their established drop off locations. The class dismissal shall be 2:40 P.M. CONTRACTOR is not required to provide route service for a noon class dismissal except on minimum days. The GORMAN School Principal/Superintendent reserves the right to modify class dismissal times and to institute minimum day schedules at his/her sole discretion. GORMAN agrees to notify CONTRACTOR at least 10 working days prior to any schedule changes. CONTRACTOR shall design routes with an emphasis on safety, efficiency, etc. Route modifications shall be authorized by the Principal/Superintendent at his or her sole discretion providing that such modifications do not affect the safety of route nor violate any laws pertaining to student transportation as described in Title Thirteen of the California Administrative Code.

3. VEHICLES AND ASSOCIATED EQUIPMENT: In accordance with the terms and conditions of paragraph 5. below, CONTRACTOR shall supply, operate, and maintain one (1), 2000 model year, 84-passenger THOMAS – SAFETY LINER school bus for the duration of this contract. Said regular school bus shall be equipped with a mobile two-way radio system with capabilities of maintaining communications between CONTRACTOR’S home terminal and school bus while on route. Said vehicle shall be equipped with all safety items as required by Title Thirteen of the California Administrative Code. Additionally, CONTRACTOR agrees that all vehicles utilized on GORMAN school routes shall be inspected and certified each year for school pupil transportation by an officer from the Motor Carrier Division of the California Highway Patrol. CONTRACTOR shall also make available a 1995 model year, 84 – passenger THOMAS – SAFETY LINER school bus as a backup vehicle during times when the regular school bus is unavailable for said transportation services.

4. DRIVERS: CONTRACTOR agrees to provide a fully licensed California certified school bus driver at all times when bus is transporting students attending GORMAN School. This driver shall also have special training in first aid as required by Title Thirteen of the California Administrative Code. Additionally, said driver must satisfactorily pass a Department of Transportation medical examination every two years, or sooner if required, by the Department of Motor Vehicles in conjunction with Class B license requirements. Said driver shall also be required to attend at least ten (10) hours each year of classroom instruction regarding rules and regulations of a California school bus driver. All training shall be conducted by a California Certified School Bus Trainer.

5. RATE: CONTRACTOR presented the GORMAN board and the GORMAN board chose an initial cost per day of \$518.00, or an annual cost (based on 180 school days) of \$93,240.00 for home to school transportation. The rate per day is based on total daily miles, which shall not exceed 190 miles. In the event GORMAN modifies existing routes, or otherwise causes total miles per day to exceed 190 per day, the parties agree to negotiate in good faith for a rate increase to cover additional costs. Additionally, this Option 1, specified an initial cost for extracurricular trips (field trips) to be \$250.14 for the first four (4) hours with additional hours over the four (4) hour minimum being billed at \$35.50 per hour or fraction thereof.

6. RATE ADJUSTMENTS: The rates in article 5 above, would become effective July 1st, 2015. These rates are subject to cost adjustments. The rates as specified in Article 5 above, shall be subject to an increase each year. The rate will change in accordance with the percentage of change that occurs in the “Consumer Price Index for Urban Wage Earners and Clerical Workers – U.S. City Average” for the March to March period immediately preceding the adjustment date, which the parties agree shall be the first (1st) day of July of each year for which this Agreement is in effect.

7. FUEL ADJUSTMENT CLAUSE: CONTRACTOR’S consideration will also be increased or decreased each month of service during the term of this Agreement, dependent upon fuel cost changes. CONTRACTOR shall use a “base cost” of \$3.75 per gallon of fuel. Each month CONTRACTOR will provide GORMAN documentation as to the average cost of fuel per gallon determined by CONTRACTOR’S cost of fuel purchase. If the average cost of fuel paid during the month for which consideration is due is greater than the “base cost”, CONTRACTOR’S consideration for that month shall be increased. If the average cost of fuel paid during the month for which consideration is due is less than the “base cost”, CONTRACTOR’S consideration for that

month shall be decreased. The amount of increase or decrease shall be the difference between the average cost per gallon of fuel paid during the month and the base cost multiplied by the number of gallons used during the month. If any new taxes not in existence on the date of execution of this Agreement are added to the cost of fuel, CONTRACTOR'S base cost shall be adjusted accordingly to ensure that CONTRACTOR is not penalized from the unforeseen imposition of such taxes.

8. **INSURANCE:** CONTRACTOR shall take out and maintain during the life of this Agreement, insurance policies with coverage at least as broad as follows:

- A. General Liability. Comprehensive general liability insurance covering bodily injury, personal injury, property damage, premises, operators, products and completed operations with limits of no less than Five Million Dollars (\$5,000,000) per incident or occurrence. If Commercial General Liability Insurance or other form, with a general aggregate limit is used, either the general aggregate limit shall apply separately to any act or omission to act by CONTRACTOR under this Agreement or the general aggregate limit shall be twice the required occurrence limit.
- B. Auto Liability Insurance. Owned/non-owned automobile liability insurance providing combined single limits covering bodily injury and property damage liability with limits of no less than Ten Million Dollars (\$10,000,000) per incident or occurrence.
- C. Workers' Compensation Insurance. Workers' Compensation Insurance as required by the California Labor Code. In signing this Agreement, the CONTRACTOR certifies under section 1861 of the Labor Code that the CONTRACTOR is aware of the provisions of section 3700 of the Labor Code which requires every employer to be insured against liability for workmen's compensation or to undertake self-insurance in accordance with the provisions of that code, and that the CONTRACTOR will comply with such provisions before commencing the performance of the work of this Agreement.

9. **INDEMNIFICATION AND HOLD HARMLESS:** CONTRACTOR shall hold GORMAN, its agents, officers, employees, and volunteers, harmless from and save, defend and indemnify them against any and all claims, losses, liabilities and damages from every cause, including but not limited to injury to person or property or wrongful death, with the indemnity to include reasonable attorney's fees, and all costs and expenses, arising directly or indirectly out of any act or omission of CONTRACTOR, whether or not the act or omission arises from the sole negligence or other liability of CONTRACTOR, or its agents, officers, employees, or volunteers relating to or during the performance of its obligations under this Agreement. This obligation of CONTRACTOR shall not apply to the actions of GORMAN, for which GORMAN shall have reciprocal indemnity rights to CONTRACTOR.

10. **FORCE MAJEURE:** CONTRACTOR shall not be charged, nor shall GORMAN demand from CONTRACTOR, damages because of failure in providing the services indicated in this Agreement due to unforeseeable causes beyond the control and without the fault or negligence of CONTRACTOR. Such causes of excusable delay may include acts of public enemy, fires, floods, snow storms, epidemic, quarantine, restrictions, strikes, freight embargoes, public road closures, commandeering of material, equipment, or facilities or similar causes beyond the control of the

CONTRACTOR and which renders performance impossible, but in every case the delay is excusable only for so long as, and to the extent, that the excusable delay continues. CONTRACTOR shall be entitled to no compensation for any service, the performance of which is excused pursuant to this paragraph. In the event CONTRACTOR is unable to provide the services indicated due to any cause, public notification shall be made, including, but not limited to, notification to local radio stations, local newspapers and television stations. Whenever CONTRACTOR has knowledge that any actual or potential force majeure may delay or prevent performance of this Agreement, CONTRACTOR, on a timely basis, shall notify GORMAN of this fact, and thereafter shall report to GORMAN all relevant information then known to CONTRACTOR, and shall continue to so report.

11. **PARTNERSHIP DISCLAIMER:** It is mutually understood and agreed that nothing in this Agreement is intended or shall be construed as in anyway creating or establishing the relationship of partners, joint ventures or other common business venture relationship between the parties hereto, or as constituting CONTRACTOR or its employees as employees, agents or representatives of GORMAN for any purposes or in any manner whatsoever.

12. **TERMINATION FOR DEFAULT:** All the terms, conditions, and covenants of this Agreement are considered material and in the event CONTRACTOR breaches or defaults in the performance of any such material terms, conditions or covenants which are to be kept, done or performed by it, GORMAN shall give CONTRACTOR written notice indicating such breaches or defaults. CONTRACTOR shall have twenty (20) days to correct such breaches or defaults. If said breaches or defaults are not corrected to the satisfaction of GORMAN, GORMAN may, without further notice, cancel this Agreement.

By _____
Donald Storer, President, CEO

Date

By _____
Mr. Johannes L. Andrews II, Principal/Superintendent

Date

Gorman Joint School District
49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 - FAX (661) 248-0604

BOARD OF TRUSTEES

MINUTES OF THE REGULAR MEETING

May 12, 2015

The President of the Board, Steve Sonder, called the Regular Meeting of the Gorman Joint School District Board of Trustees to order at 3:00 P.M.

The Flag salute was held.

Members Present: Steve Sonder, President
Julie Ralphs, Clerk
Patricia Edwards, Member

Also Present: Johannis Andrews, Superintendent/Principal
Jean Cummings, Business Manager/Consultant
Lise Wastafarro, Bookkeeper

Others Present: Teachers-Casey Stanford, Michi Knight, Cheri Hanshaw and Alicia St. Clair. Parents-Mrs. Paz, Mrs. Del Real, Mrs. Mosso, Mrs. Spellins, Storer Transportation VP-Sтивен Fernandez & Karla George and employee Mrs. Gomez.

Lise Wastafarro stated that there are some corrections to the agenda.

D. Discussion #2. Adoption of 2015-16 budget and Adoption of LCAP should read Recommend Tuesday, **June 16, 2015** and Action Item# 11 Property Management Agreement should read effective May 1, 2015-**June 30, 2016**

5348 The Board approved the Agenda, with corrections, for May 12, 2015.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5349 Adjourn to Closed Session at 3:00 P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. Code 54957.7)
3. Public Employee Discipline/Dismissal/Release

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5350 Reconvened to Regular Session at 3:33 P.M.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

Action taken in closed session: President Sonder stated that the board renewed Mr. Andrew's employment contract for another year and the board was happy to have him back for another year.

The Camp Keep Video didn't work properly so President Sonder asked if it could be presented next month.

Board President, Steve Sonder, asked for any comments from the Board.

President Sonder stated that he had received a letter, from some parents, in the mail addressed to Steve Serders not Steve Sonder.

President Sonder addressed concerns that some parents had in regards to having a bilingual person available at all times at the front desk.

President Sonder asked parents if they know if Tejon School or Frazier Park School has a translator at their front desk. There was no reply from the parents.

He stated that there will not be a full time Spanish speaker at the front desk and suggested possibly checking into adult English learning classes that might help them.

President Sonder stated the bus contract was the highest increase ever.

VP Steven Fernandez, from Storer Transportation, stated that the prices are reflective of doing business in Gorman.

President Sonder asked Mr. Fernandez if there is money coming to Gorman to help pay for transportation.

Mr. Fernandez stated that there is a bill in the works but nothing has been decided and California is working on it.

President Sonder asked Mr. Fernandez if he hears of any money coming the district's way to let him know and that the board will get back to him in regards to the contract renewal.

President Sonder asked if the other board members had any comments.
No comments

President, Steve Sonder, asked for any comments from the staff.
No comments.

Board President, Steve Sonder, asked for any comments from the public.
No comments.

A discussion was held in regards to the date, time and location of the Public Hearing for the 2015-16 budget and the Local Control Accountability Plan (LCAP). (Recommend Tuesday, June 9, 2015 at 2:00 P.M. budget hearing, 2:15 P.M. closed session and 2:45 P.M. regular session at Gorman School.

- 5351 The Board approved to hold the Public Hearing for the 2015-16 budget and the Local Control Accountability Plan (LCAP) to be held on June 9, 2015 at 2:00 P.M. budget hearing, 2:15 P.M. closed session and 2:45 P.M. regular session at Gorman School.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

A discussion was held in regards to the date, time and location of the Adoption of the 2015-16 budget and the Adoption of the Local Control Accountability Plan (LCAP). (Recommend Tuesday, June 16, 2015 at 2:00 P.M. closed session and 2:30 P.M. regular session at Gorman School).

- 5352 The Board approved to hold the Adoption of the 2015-16 budget and the Adoption of the Local Control Accountability Plan (LCAP) to be held on Tuesday, June 16, 2015 at 2:00 P.M. closed session and 2:30 P.M. regular session at Gorman School.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

A discussion to change the time of the July and August board meetings from 3:00 P.M. closed session and 3:30 P.M. regular session to 10:00 A.M. closed session and 10:30 A.M. regular session (summer schedule).

Board Clerk, Julie Ralphs asked if there were any objections to keeping the July and August board meetings at 3:00 P.M. closed session and 3:30 P.M. regular session. There were no objections.

- 5353 The Board approved to keep the time of the July and August board meetings at 3:00 P.M. closed session and 3:30 P.M. regular session.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

- 5354 The Board approved the Minutes of the Regular Meeting April 14, 2015.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5355 The Board approved Purchase Orders #14-15-214 through 14-15-237 of which \$24,063.64 was paid from the General Fund and \$4,311.62 from other funds.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5356 The Board approved B Warrants #11585-11615 in the amount of \$43,506.95.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5357 The Board approved the P2 Report of School District Attendance 2014-15.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5358 The Board approved School Hours and Lunch Schedule for 2015-16.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5359 The Board approved the Gorman Elementary School District-School Calendar 2015-16.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5360 The Board approved Resolution #11-14-15 To Order Biennial Governing Board Election.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5361 The Board approved Resolution #12-14-15 to Declare Salaries for 2015-16 Indefinite for all Unrepresented Employees.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5362 The Board approved Resolution #13-14-15 Declaration of Need for Fully Qualified Educators.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5363 The Board approved Resolution #14-14-15 Variable Term Waiver.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5364 The Board approved, with change, Property Management Agreement between the Gorman Joint School District and Wendy Nierhoff, at a monthly rate of \$90.00, up to a maximum of \$1,080.00 per year, effective May 1, 2015-June 30, 2016.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5365 The Board approved obsolete equipment for recycling or disposal.

(The Superintendent has deemed the attached list of computers and equipment from the District Office, as well as, computers and equipment from the Gorman Elementary School as obsolete equipment without any value. Obsolete equipment may be recycled for used parts prior to disposal.)

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5366 The Board approved Field Trip Report #07-14-15.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5367 The Board approved Conference/Mileage Report #07-14-15.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5368 The Board approved Resolution #10-14-15 Board Absence of Julie Ralphs on April 14, 2015.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5369 The Board approved the first reading of the following revised Board Policies and Administrative Regulations.

BP 3513.3 (A) (B) and AR 3513.3 (A) (B) – Tobacco-Free Schools
BP 5131.62 (A) (B) (C) (D) and AR 5131.62 (A) (B) – Tobacco- Students

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

The next regular meeting of the Board of Trustees will held Tuesday, June 9, 2015 at (change of time) 2:00 P.M. budget hearing, 2:15 P.M. closed session and 2:45 P.M. regular session.

5370 The Board adjourned the meeting at 3:47 P.M.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

Steve Sonder, President

PO#	DATE	VENDOR	DESCRIPTION	ESTIMATED AMOUNT	AMOUNT PAID		DATE PAID
					GENERAL	OTHER	
14-15-238	5/1/15	WENDY ADDINGTON	CONF EXP-MEALS, PARKING, GAS, MILEAGE 4/15 SELPA-REIMBURSE	\$363.30	\$363.30		5/14/15
14-15-239	5/4/15	GOLDEN VALLEY MWD	SEWER SERVICE 4/15	\$647.00	\$647.00		5/5/15
14-15-240		ACE HARDWARE	OPERATION & MAINTENANCE SUPPLIES	\$430.91	\$430.91		5/7/15
14-15-241		LISA VOGUE MORGENSTERN	SPEECH/LANGUAGE SERVICE 4/15	\$990.00	\$990.00		5/8/15
14-15-242		WENDY ADDINGTON	SPECIAL EDUCATION SERVICE 4/15	\$1,820.00	\$1,820.00		5/18/15
14-15-243		ARROWHEAD	SERVICE 3/27/15-4/26/15	\$6.44	\$6.44		5/7/15
14-15-244		STORER TRANSPORTATION	HOME TO SCHOOL SERVICE & FUEL 4/15	\$7,137.79	\$7,137.79		5/7/15
14-15-245	5/5/15	SCV FOOD SERVICE	MEALS 4/15	\$4,373.22	\$4,373.22		5/7/15
14-15-246	5/8/15	AKA WATER SERVICE, INC.	BACTI SAMPLING 4/20/15	\$75.00	\$75.00		5/11/15
14-15-247		CECELIA J. CUMMINGS, CPA	BUSINESS MANAGER SERVICE 3/15	\$3,500.00	\$3,500.00		5/18/15
14-15-248	5/14/15	ATKINSON, ANDELSON, LOYA,	LEGAL SERVICE DISTRICT 2/15	\$2,538.06	\$2,538.06		5/19/15
		RUUD, ROMO					
14-15-249		LISE WASTAFERRO	MILEAGE 5/15	\$40.27	\$40.27		5/19/15
14-15-250	5/18/15	ATKINSON, ANDELSON, LOYA,	LEGAL SERVICE DISTRICT & GLC 4/15	\$3,001.39	\$3,001.39		5/21/15
		RUUD, ROMO					
14-15-251		LACOE	REGISTRATION PATTY EDWARDS 5/27/15	\$20.00	\$20.00		5/20/15
14-15-252	5/19/15	INFINITY COMM & CONSULTING	YR 18 PRIORITY ONE ERATE CONSULTING SERV APP 1038773	\$3,729.97			
14-15-253		PRENTIS EDWARDS	TECH SERVICE 4/15	\$315.00	\$315.00		5/26/15
14-15-254	5/22/15	CHEVRON	GAS-VANS 4/29/15-5/20/15	\$582.24	\$582.24		5/28/15
14-15-255	5/26/15	AMERICAN EXPRESS	JA-OPERATION, CAFÉ, SCH ADMIN, INST SUPPLIES	\$146.72	\$58.92	\$87.80	5/28/15
14-15-256		GERTRUDE MONRO	SUB FOR PRINCIPAL 5/26/15	\$500.00			
14-15-257	5/29/15	DAILY JOURNAL CORP.	AD AV PRESS-PUBLIC HEARING 2015-16 BUDGET/LCAP PLAN	\$125.00			
			TOTALS	\$30,342.31	\$21,526.32	\$4,461.02	
			REMAINING UNPAID	\$4,354.97			



Business Gold Card
 GORMAN SCHOOL DIST
 LISE WASTAFERRO
 Closing Date 05/24/15 Next Closing Date 06/23/15



p. 1/5

Account Ending [REDACTED]

New Balance **\$146.72**

Please Pay By **06/08/15[‡]**

[‡]Payment is due upon receipt. We suggest you pay by the Please Pay By date.

Visit
www.membershiprewards.com

Account Summary

Previous Balance	\$265.91
Payments/Credits	-\$265.91
New Charges	+\$146.72
Fees	+\$0.00

New Balance **\$146.72**

Days in Billing Period: 31

See page 2 for important information about your account.

Customer Care

Pay by Computer
open.com/pbc

Customer Care	Pay by Phone
1-800-492-3344	1-800-472-9297

See page 2 for additional information.

↓ Please fold on the perforation below, detach and return with your payment ↓



Business Gold Card
GORMAN SCHOOL DIST
 LISE WASTAFERRO
 Closing Date 05/24/15

OPENSM

Account Ending [REDACTED]

Payments and Credits

Summary

	Total
Payments	-\$265.91
Credits	\$0.00
Total Payments and Credits	-\$265.91

Detail *Indicates posting date

Payments	Amount
05/02/15* LISE WASTAFERRO PAYMENT RECEIVED - THANK YOU	-\$265.91

New Charges

Summary

	Total
JOHANNIS ANDREWS [REDACTED]	\$146.72
Total New Charges	\$146.72

Detail

JOHANNISANDREWS
 Card Ending [REDACTED]

	Amount
05/02/15 SMARTNFINAL354603546HESPERIA CA <i>operation + CAFE supplies</i> 000-0000000	\$63.14 ✓
05/04/15 SMARTNFINAL437204378PALMDALE CA <i>CAFE supplies</i> 000-0000000	\$62.40 ✓
05/18/15 WAL-MART 1563 1563 LANCASTER CA <i>CAFE, Sch Admin, Inst supplies</i> DISCOUNT STORE	\$21.18 ✓

Fees

	Amount
Total Fees for this Period	\$0.00

2015 Fees and Interest Totals Year-to-Date

	Amount
Total Fees in 2015	\$0.00
Total Interest in 2015	\$0.00

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrtj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY	SEQ	STAT
11652			13.0-53100.0-00000-37000-4790-0000000				11/15	87.80					
11652			01.0-00000.0-00000-81100-4370-0000000				11/15	45.33					
11652			01.0-00000.0-00000-27000-4350-0000000				11/15	4.66					
11652			01.0-11000.0-11100-10000-4310-0000000				11/15	8.93					
Total								146.72	146.72	2181826	CHK PAYOUT	6534	

CAFÉ supplies
operation supplies
Back Admin supplies
Inst supplies

CHEVRON & TEXACO BUSINESS CARD 11653
 01.0-14000.0-00000-36000-4360-0000000 11/15
 Total 582.24 582.24 22181827 728.96
 Net Disbursed : 728.96

REGISTER TOTAL AMOUNT Issues : 728.96 Voids : 0.00
 Total number of vouchers : 2 Number of Vouchers Audited 0

SYSTEM WARRANTS ISSUED 2 From 22181826 To 22181827
 MANUAL WARRANTS ISSUED 0 From 0 To 0
 NUMBER OF VOIDS 0

SYSTEM WARRANTS ISSUED MTD 37 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0
 SYSTEM WARRANTS ISSUED YTD 395 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 3

Fund Summary Issues Voids
 01.0 641.16 0.00
 13.0 87.80 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2015

GORWAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2015-05-22 Issue Date :2015-05-26

Page No : 1
 Run Date : 2015-05-22
 Run Time : 19.27.09

PRYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
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11651
 PRENTIS EDWARDS
Tech Service 4/15

01.0-00000.0-00000-77000-5840-0000000	11/15	315.00	315.00							315.00	22176455		6530	
Total		315.00	315.00	Net Disbursed :		315.00	Number of Vouchers Audited		1					

REGISTER TOTAL AMOUNT	Issues :	Voids :	Total number of vouchers :
315.00	0.00	0.00	1

SYSTEM WARRANTS ISSUED	1 From	22176455 To	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD
0	0	0	0	0	0
0	0	0	0	0	3
0	0	0	0	0	3

SYSTEM WARRANTS ISSUED MTD	35	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
393	393	0	0	0	3

Fund Summary
 01.0 315.00 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
AFLAC	11649	76.0-00000.0-00000-000000-9517-0000000				11/15	174.12				
					Total		174.12	22170620	CHK PAYOUT	6526	
ATKINSON, ANDELSON, LOYA, ROUD	11644	01.0-00000.0-00000-71000-5820-0000000				11/15	673.75				
	11644	01.0-00000.0-00000-71000-5820-0000001				11/15	2327.64				
		Total					3001.39	22170621	CHK PAYOUT	6526	
KAISER FOUNDATION HEALTH PLAN,	11650	01.0-00000.0-11100-10000-3411-0000000				11/15	1985.00				
	11650	01.0-14000.0-11100-10000-3411-0000000				11/15	723.00				
	11650	01.0-00000.0-11100-10000-3412-0000000				11/15	1116.00				
	11650	01.0-00000.0-11100-36000-3412-0000000				11/15	372.00				
	11650	01.0-00000.0-00000-72000-3412-0000000				11/15	1125.00				
	11650	01.0-00000.0-00000-72000-3412-0000000				11/15	1640.00				
	11650	01.0-00000.0-00000-81000-3412-0000000				11/15	851.00				
	11650	76.0-00000.0-00000-00000-9517-0000000				11/15	1000.00				
	11650	01.0-00000.0-00000-27000-3411-0000000				11/15	271.50				
	11650	01.0-00000.0-00000-71500-3411-0000000				11/15	271.50				
		Total					9355.00	22170622	CHK PAYOUT	6526	

6/15
 Lease purchase - 2 Canon Copiers

REGISTER TOTAL AMOUNT	Issues :	12,807.88	Voids :	0.00	Net Disbursed :	12,807.88	
SYSTEM WARRANTS ISSUED	4	From 22170620	To 22170623	Total number of vouchers :	4	Number of Vouchers Audited	2
MANUAL WARRANTS ISSUED	0	From	To				
NUMBER OF VOIDS	0						
SYSTEM WARRANTS ISSUED MTD	34	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0		
SYSTEM WARRANTS ISSUED YTD	392	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	3		
Fund Summary		Issues		Voids			
01.0		11,633.76		0.00			
76.0		1,174.12		0.00			

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2015

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date : 2015-05-19 Issue Date : 2015-05-20

Page No : 1
 Run Date : 2015-05-19
 Run Time : 19:29:31

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11643			01.0-00000.0-00000-82000-5910-0000000				11/15	26.86					
			Total					26.86	26.86	22167907			6524
11648			01.0-00000.0-00000-72000-5220-0000000				11/15	20.00					
			Total					20.00	20.00	22167908			6524

4/6/15 - 5/5/15
 Registration Patty Edwards 5/27/15
 4/8/15 - 5/8/15

REGISTER TOTAL AMOUNT	Issues :	1,152.52	To 22167909	From 22167907	Net Disbursed :	1,152.52
SYSTEM WARRANTS ISSUED	3					
MANUAL WARRANTS ISSUED	0					
NUMBER OF VOIDS	0					

REGISTER TOTAL AMOUNT	Issues :	1,152.52	To 22167909	From 22167907	Net Disbursed :	1,152.52
SYSTEM WARRANTS ISSUED MTD	30					
SYSTEM WARRANTS ISSUED YTD	388					

Fund Summary Issues 1,152.52
 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOID* Indicates warrants were issued and Cancelled the same day.
 *Total Amount by Account do not include discounts earned or lost, use tax or freight.

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2015

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2015-05-18 Issue Date :2015-05-19

Page No : 1
 Run Date : 2015-05-18
 Run Time : 19.46.45

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
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ATKINSON, ANDELSON, LOYA, RUUD 11641

Legal Service - District 2/15

01.0-00000.0-00000-71000-5820-0000000 11/15 2538.06 2538.06 22164926 2538.06 22164926 6522

LISE WASTAFERRO 11642

Mileage 5/15

01.0-00000.0-00000-72000-5210-0000000 11/15 40.27 40.27 22164927 40.27 22164927 6522

REGISTER TOTAL AMOUNT Issues : 2,578.33 Voids : 0.00 Net Disbursed : 2,578.33

SYSTEM WARRANTS ISSUED 2 From 22164926 To 22164927 Total number of vouchers : 2
 MANUAL WARRANTS ISSUED 0 From 0 To 0
 NUMBER OF VOIDS 0

SYSTEM WARRANTS ISSUED MTD 27 MANUAL WARRANTS ISSUED MTD 0
 SYSTEM WARRANTS ISSUED YTD 385 MANUAL WARRANTS ISSUED YTD 3

Fund Summary Issues 2,578.33 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOID* Indicates Warrants were issued and Cancelled the same day.

*Total Amount by Account do not include discounts earned or lost, use tax or freight.

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2015

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2015-05-15 Issue Date :2015-05-18

Page No : 1
 Run Date : 2015-05-15
 Run Time : 19.50.32

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	FMT PAY MTD CYCLE	SEQ NBR	STAT
11632			01.0-00000.0-00000-72000-5850-0000000			11/15	2625.00					
11632			01.0-65000.0-57700-21000-5850-0000001			11/15	875.00					
Total												
							3500.00	3500.00	22162436			6520
<i>Business manager services 3/15</i> 01.0-00000.0-00000-72000-4350-0000000 11/15 32.09 - <i>Dust supplies</i> 01.0-00000.0-00000-72000-5880-0000000 11/15 20.00 - <i>3/15 + 4/15 Statement/Maint Fee</i> 11638 76.0-00000.0-00000-00000-9518-0000000 11/15 900.00 - <i>Retirement 2/15, 3/15, 4/15</i> 11638 76.0-00000.0-00000-00000-9517-0000000 11/15 100.00 - <i>Health Stipend overpayment</i>												
Total												
							1052.09	1052.09	22162437			6520
<i>Wendy Addington Ap Ed Services 4/15</i> 01.0-65000.0-57700-21000-5850-0000000 11/15 182.00 01.0-65000.0-57700-21000-5850-0000001 11/15 1638.00												
Total												
							1820.00	1820.00	22162438			6520

REGISTER TOTAL AMOUNT	Issues :	6,372.09	Voids :	0.00	Net Disbursed :	6,372.09
SYSTEM WARRANTS ISSUED	3	From 22162436	To 22162438	Total number of vouchers :	3	Number of Vouchers Audited
MANUAL WARRANTS ISSUED	0	From	To			
NUMBER OF VOIDS	0					

SYSTEM WARRANTS ISSUED MTD	25	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD	383	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	3
Fund Summary		Voids			
01.0	5,372.09				
76.0	1,000.00				

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2015

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2015-05-13 Issue Date :2015-05-14

Page No : 1
 Run Date : 2015-05-13
 Run Time : 19.32.34

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
DELTA DENTAL											
11635		01.0-00000.0-11100-10000-3411-0000000			11/15	120.62					
11635		01.0-14000.0-11100-10000-3411-0000000			11/15	60.31					
11635		01.0-00000.0-11100-10000-3412-0000000			11/15	63.78					
11635		01.0-00000.0-11100-36000-3412-0000000			11/15	21.26					
11635		01.0-00000.0-00000-72000-3412-0000000			11/15	40.77					
11635		01.0-00000.0-00000-72000-3412-0000000			11/15	40.77					
11635		01.0-00000.0-00000-81000-3412-0000000			11/15	40.77					
11635		01.0-00000.0-00000-27000-3411-0000000			11/15	12.37					
11635		01.0-00000.0-00000-71500-3411-0000000			11/15	12.36					
						413.01	413.01	22156615	CHK PAYOUT	6516	
MOUNTAINSIDE DISPOSAL, INC.	11636	01.0-00000.0-00000-82000-5560-0000000			11/15	169.04	169.04	22156616	CHK PAYOUT	6516	
P & R PAPER SUPPLY CO.	11637	01.0-00000.0-00000-81100-4370-0000000			11/15	78.37	78.37	22156617	CHK PAYOUT	6516	
STAPLES ADVANTAGE	11639	01.0-00000.0-00000-81100-4370-0000000			11/15	69.52	69.52	22156618	CHK PAYOUT	6516	
WENDY ADDINGTON	11640	01.0-00000.0-00000-72000-5220-0000000			11/15	152.85	152.85	22156619	CHK PAYOUT	6516	
	11640	01.0-00000.0-00000-72000-5210-0000000			11/15	210.45	210.45	22156619	CHK PAYOUT	6516	
						363.30	363.30	22156619	CHK PAYOUT	6516	
									1,093.24		
REGISTER TOTAL AMOUNT	Issues :	1,093.24	Voids :	0.00					Net Disbursed :	1,093.24	
SYSTEM WARRANTS ISSUED	5 From	To 22156615	Total number of vouchers :	5	Number of Vouchers Audited	0					
MANUAL WARRANTS ISSUED	0 From	To									
NUMBER OF VOIDS	0										
SYSTEM WARRANTS ISSUED MTD	22	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0						
SYSTEM WARRANTS ISSUED YTD	380	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	3						
Fund Summary	Issues	Voids									
01.0	1,093.24	0.00									

6/15
 4/15
 operation supply
 operation supplies
 Conf exp - parking, meals, gas
 - mpledge 4/15 to be reimbursed
 by SELPA

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report ID : LAAPO29S1
 District : 64584
 Fiscal Year : 2015

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date : 2015-05-08 Issue Date : 2015-05-11

Page No : 1
 Run Date : 2015-05-08
 Run Time : 19:30.41

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11631			01.0-00000.0-00000-82000-5530-00000000				11/15	75.00	75.00	22148152		6510	
Total								75.00	75.00	22148152	CHK PAYOUT	6510	
11633			14.0-00000.0-00000-81000-5630-00000000				11/15	725.53	725.53	22148153		6510	
Total								725.53	725.53	22148153	CHK PAYOUT	6510	

Bacter Sampling 4/20/15
Def Maint - Rg Maint - will Seal

REGISTER TOTAL AMOUNT	Issues	Voids	Net Disbursed
800.53	2	0.00	800.53
22148152 To	From		
22148153 To	From		
Total number of vouchers : 2 Number of Vouchers Audited 0			

Fund Summary	Issues	Voids
01.0	75.00	0.00
14.0	725.53	0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP029s1
 District : 64584
 Fiscal Year: 2015

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date : 2015-05-07 Issue Date : 2015-05-08

Page No : 1
 Run Date : 2015-05-07
 Run Time : 19.37.44

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11620			01.0-33100.0-57700-21000-5850-00000000				11/15	990.00	990.00	22143224		6508	

Speech/Lang Service 4/15

REGISTER TOTAL AMOUNT	Issues	Voids	Total number of vouchers	Net Disbursed	Number of Vouchers Audited
990.00	1	0	1	990.00	1
From 22143224 To 22143224	1	0			
From 0 To 0	0	0			
From 0 To 0	0	0			
MANUAL WARRANTS ISSUED YTD	15	0	MANUAL WARRANTS ISSUED MTD	0	0
SYSTEM WARRANTS ISSUED YTD	373	0	MANUAL WARRANTS ISSUED YTD	0	3
SYSTEM WARRANTS ISSUED MTD			WARRANTS VOIDED MTD		
Fund Summary	Issues	Voids			
01.0	990.00	0.00			

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11624		01.0-00000.0-00000-81100-4370-0000000				11/15	112.57					
11624		01.0-00000.0-00000-81000-4380-0000000				11/15	318.34					
		Total					430.91	430.91	22140176			6506
11621		01.0-00000.0-00000-82000-5530-0000000				11/15	6.44					
		Total					6.44	6.44	22140177			6506
11625		01.0-00000.0-11100-10000-3411-0000000				11/15	120.62					
11625		01.0-14000.0-11100-10000-3411-0000000				11/15	60.31					
11625		01.0-00000.0-11100-10000-3412-0000000				11/15	63.78					
11625		01.0-00000.0-11100-36000-3412-0000000				11/15	21.26					
11625		01.0-00000.0-00000-72000-3412-0000000				11/15	40.77					
11625		01.0-00000.0-00000-72000-3412-0000000				11/15	40.77					
11625		01.0-00000.0-00000-81000-3412-0000000				11/15	40.77					
11625		01.0-00000.0-00000-27000-3411-0000000				11/15	37.10					
11625		01.0-00000.0-00000-71500-3411-0000000				11/15	37.09					
		Total					462.47	462.47	22140178			6506
11622		01.0-11000.0-11100-10000-4310-0000000				11/15	79.62					
		Total					79.62	79.62	22140179			6506
11626		01.0-00000.0-00000-71100-3412-0000000				11/15	500.00					
		Total					500.00	500.00	22140180			6506
11627		01.0-00000.0-11100-10000-3411-0000000				11/15	1985.00					
11627		01.0-14000.0-11100-10000-3411-0000000				11/15	723.00					
11627		01.0-00000.0-11100-10000-3412-0000000				11/15	1116.00					
11627		01.0-00000.0-11100-36000-3412-0000000				11/15	372.00					
11627		01.0-00000.0-00000-72000-3412-0000000				11/15	1125.00					
11627		01.0-00000.0-00000-72000-3412-0000000				11/15	1640.00					
11627		01.0-00000.0-00000-81000-3412-0000000				11/15	851.00					
11627		76.0-00000.0-00000-00000-9517-0000000				11/15	1000.00					
11627		01.0-00000.0-00000-27000-3411-0000000				11/15	1014.50					
11627		01.0-00000.0-00000-71500-3411-0000000				11/15	1014.50					
		Total					10841.00	10841.00	22140181			6506
11628		13.0-53100.0-00000-37000-4710-0000000				11/15	4373.22					
		Total					4373.22	4373.22	22140181			6506

operation supplies
Maintenance Supplies
3/27/15-4/26/15
5/15
Instructional supplies
Health Stipend 5/15
meals 4/15

Report Id : LAAP02951
 District : 64584
 Fiscal Year: 2015

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date : 2015-05-06 Issue Date : 2015-05-07

Page No : 2
 Run Date : 2015-05-06
 Run Time : 19:35:30

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11629			01.0-00000.0-00000-71100-3412-0000000				11/15	4373.22	4373.22	22140182	22140182	6506	
Total								4373.22	4373.22				
11623			01.0-00000.0-00000-36000-5812-0000000				11/15	500.00	500.00	22140183	22140183	6506	
Total								500.00	500.00				
11630			01.0-00000.0-00000-82000-5520-0000000				11/15	7137.79	7137.79	22140184	22140184	6506	
Total								7137.79	7137.79				

Health Stipend 5/15
Home to School Transp. 4/15
3/31/15 - 4/29/15

REGISTER TOTAL AMOUNT Issues : 24,530.19 Voids : 0.00 Net Disbursed : 24,530.19

SYSTEM WARRANTS ISSUED	MANUAL WARRANTS ISSUED	NUMBER OF VOIDS	From	To	Total number of vouchers :
10	0	0	22140176	22140185	10
14	372	0	MANUAL WARRANTS ISSUED MTD	MANUAL WARRANTS ISSUED YTD	Number of Vouchers Audited
0	0	3	WARRANTS VOIDED MTD	WARRANTS VOIDED YTD	0

Fund Summary	Issues	Voids
01.0	19,156.97	0.00
13.0	4,373.22	0.00
76.0	1,000.00	0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2015

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2015-05-04 Issue Date :2015-05-05

Page No : 1
 Run Date : 2015-05-04
 Run Time : 19.46.12

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	PMT PAY MTD CYCLE	SEQ NBR	STAT
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EMPLOYMENT DEVELOPMENT DEPARTM	11618		01.0-00000.0-00000-00000-9531-00000000	11/15	63.84			63.84	22129947	63.84	6502	
		Total			63.84			63.84				

GOLDEN VALLEY MUNICIPAL WATER	11619		01.0-00000.0-00000-82000-5565-00000000	11/15	647.00			647.00	22129948	647.00	6502	
		Total			647.00			647.00				

REGISTER TOTAL AMOUNT Issues : 710.84 Voids : 0.00 Net Disbursed : 710.84

SYSTEM WARRANTS ISSUED	From	To	MANUAL WARRANTS ISSUED YTD	MANUAL WARRANTS ISSUED MTD	WARRANTS VOIDED YTD	WARRANTS VOIDED MTD
2	22129947	22129948	0	0	0	0
0	From	To	0	0	3	0
0			0	0	3	0

Fund Summary Issues 710.84 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In Case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

SUI Employers Cont 1st Qtr 2015
Sewer Service 4/15

VOUCHER ID	REF NO	PO NUMBER	Fund ResPctj	Geal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11616			76.0-00000.0-00000-00000-9517-0000000				10/15	100.00						
11616			76.0-00000.0-00000-00000-9517-0000000				10/15	100.00						
Total														
11617			76.0-00000.0-00000-00000-9517-0000000				10/15	412.00						
11617			76.0-00000.0-00000-00000-9517-0000000				10/15	412.00						
Total														

OTA member local dues 3/15
" " " " 4/15
Teacher member dues 3/15
" " " " 4/15

REGISTER TOTAL AMOUNT Issues : 1,024.00 Voids : 0.00 Net Disbursed : 1,024.00

SYSTEM WARRANTS ISSUED	2	From 22123915	To 22123916	Total number of vouchers :	2	Number of Vouchers Audited	0
MANUAL WARRANTS ISSUED	0	From	To				
NUMBER OF VOIDS	0						

SYSTEM WARRANTS ISSUED MTD	2	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD	360	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	0

Fund Summary issues 1,024.00 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

GORMAN JOINT SCHOOL DISTRICT - SCHOOL CALENDAR 2015-2016

	FIRST WEEK							SECOND WEEK							THIRD WEEK							FOURTH WEEK							Revised/Adopted: June 9, 2015			
	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri	Days Taught	Legal Holiday	Local Holiday	Minimum Days			
	July	Aug.	Aug.	Aug.	Aug.	Aug.	Sept.	Sept.	Sept.	Sept.	Aug.	Sept.	Sept.	Sept.	Sept.	Aug.	Sept.	Sept.	Sept.	Sept.	Jan.	Jan.	Jan.	Jan.	Jan.	0	0	0	0			
SUMMER	20	21	22	23	24	27	28	29	30	31	3	4	5	6	7	10	11	12	13	14						0	0	0	0			
JULY 20 - AUG. 14	17	18	19	20	21	24	25	26	27	28	31	1	2	3	4	7	8	9	10	11						17	1	0	3			
AUG. 17 - SEPT. 11	14	15	16	17	18	21	22	23	24	25	28	29	30	1	2	5	6	7	8	9						20	0	0	2			
Second School Month	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	2	3	4	5	6						20	0	0	1			
OCT. 12 - NOV. 6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	1	2	3	4						14	2	4	2			
Fourth School Month	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31	1						10	2	8	1			
DEC. 30 - JAN. 1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29						19	1	0	1			
JAN. 4 - JAN. 29	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26						18	2	0	1			
Seventh School Month	29	1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25						15	0	5	2			
FEB. 1 - FEB. 26	28	29	30	31	1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22						19	0	1	0			
Eighth School Month	25	26	27	28	29	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20						20	0	0	0			
FEB. 19 - MAR. 25	23	24	25	26	27	30	31	1	2	3	6	7	8	9	10	13	14	15	16	17						8	1	0	2			
Ninth School Month	TOTALS																												180	9	18	15

CERTIFICATED CONTRACT YEAR

- Minimum Days- MD Professional Development-PD
- Contract Days
- Teacher/Staff Development
- First Day of School Attendance- August 19, 2015
- Last Day of School Attendance- June 2, 2016
- STAR Testing
- Snow Day (6 snow days were built in)

FD- First Day of School
 BSN = Back to School Night
 PR- Progress Report
 PTC = Parent/Teacher Conference
 RC- Report Card
 OH = Open House
 LD- Last Day of School
 End of 1st Trimester - 61 days
 End of 2nd Trimester - 62 days
 End of 3rd Trimester - 57 days

Legal Holiday per Education Code Section 37220

Holiday	Date	Day of Week
Independence Day	July 4	Saturday
Labor Day	Sept. 7	Monday
Veterans Day	Nov. 11	Wednesday
Thanksgiving Day	Nov. 26	Thursday
Christmas Day	Dec. 25	Friday
New Year's	Jan. 1	Friday
Martin Luther King, Jr.	Jan. 18	Monday
Lincoln's Birthday Day	Feb. 12	Friday
President's Day	Feb. 15	Monday
Memorial Day	May 30	Monday

Local Holidays per Education Code Section 37220:
 Thanksgiving - November 23 - November 27
 Winter Break - December 21 - January 1
 Spring Break - March 21 - March 28



ASSOCIATION OF CALIFORNIA SCHOOL ADMINISTRATORS

1575 Bayshore Highway, Burlingame, CA 94010 • Phone 650.692.4300 • 800.608.2272 • Fax 650.692.7297

Renewal - ACSA Full Regular Membership for July 1, 2015 - June 30, 2016 & Optional National/State Association Renewal for 2015-2016

Johannis L. Andrews 4786 West Ave J7 Lancaster CA 93536	Please enter or update member data:
	Title: <u>Superintendent/Principal</u>
	District: <u>Gorman ESD</u>
	School: <u>Gorman Elementary</u>
	E-mail: <u>jandrews@lws.lacoe.edu</u>
	Phone: <u>661 248 6441</u>

Section A: ACSA Dues Paid By Members or Districts (See Section B for National/State Dues)

Dues Calculation: ACSA dues for full Regular members are based on annual salary.

→ Total annual salary* as of June 2015 \$ 105,000 x .0105 = → \$ 1102.50
(Salary required. Do not leave blank.)

Minimum = \$445.80 for members earning under \$42,500.

Maximum = \$1,779.40 for members earning \$169,500 or more.

*Administrator/teachers: use administrator earnings only.

If member pays, please add \$78.00 for ACSA Political Action Committee. (Optional).

If district or county office pays, please add \$78.00 for advocacy efforts.

+ 78.00 PAC
+ 78.00 ADV

Section B: Optional Renewal of National and State Association Membership(s) Self Paid & District Paid

You have been paying dues through ACSA for the organizations checked (✓) below. To renew or add membership for any of the following, please check the 'Renew/Add' box on the right. Add up your National/State dues and write the total in the 'Total National/State Dues' box.

		Renew/Add
<input type="checkbox"/> American Association of School Administrators	\$447.00	<input type="checkbox"/>
<input type="checkbox"/> National Association of Elementary School Principals	\$235.00	<input type="checkbox"/>
<input type="checkbox"/> National Association of Secondary School Principals	\$250.00	<input type="checkbox"/>
<input type="checkbox"/> California Association of African-American Superintendents and Administrators	\$100.00	<input type="checkbox"/>
<input type="checkbox"/> California Association of Latino Superintendents and Administrators	\$300.00	<input type="checkbox"/>

Total National/State Dues \$

→ **Enter Total Annual Dues Here** → \$ 1180.50

ACSA dues + PAC or ADV contribution + National dues + State dues

Section C: Payment Option

<p>Member Pay</p> <p><input type="checkbox"/> Payroll Deduction.</p> <p>→ Signature _____ Date _____</p> <p>I agree that my dues will be deducted by my payroll office. This authorization shall remain in effect until revoked in writing by me or by ACSA. I consent to the adjustment of such deduction to reflect any change in dues of which the payroll office may be advised by the organization.</p> <p><input type="checkbox"/> Three equal installments - attach check for 1/3 of total dues. Please remit before 7/01/15. Note: This plan is available only for renewals with first payment received before 7/01/15.</p> <p><input type="checkbox"/> Full payment - enclose check. Please remit before 7/01/15.</p> <p><input type="checkbox"/> Mastercard/Visa (full payment only).</p> <p>Card # _____ Expiration _____</p> <p>Signature _____ Date _____</p>	<p>District/County Office Pays</p> <p>If choosing this option, send form to district for authorization and payment. This section must be completed by district or county office.</p> <p>Please Indicate:</p> <p><input type="checkbox"/> ACSA Dues <input type="checkbox"/> National Org Dues</p> <p><input type="checkbox"/> PO # _____ PO enclosed</p> <p><input type="checkbox"/> Full payment - check enclosed</p> <p><input type="checkbox"/> Bill District monthly</p> <p><input type="checkbox"/> District MasterCard/Visa#: Full Payment Card# _____ Exp _____</p> <p>**Please remit before 7/01/15</p> <p>Authorizing Party (Please Print) _____</p> <p>Phone Number _____</p>
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S-9279 R-0035749

Member Job Classification - Please check appropriate box

- Certificated Mgmt or Supv CA Dept of Ed, or CTC
 Classified Mgmt or Supv Confidential Other (specify) _____
 Professors of Ed (Associate membership optional)

Contributions to support ACSA/ACSA's political activities are not tax deductible. ACSA retains sole discretion over use of member political contributions. Dues may be deductible as business expenses. ACSA estimates that the non-deductible portion of dues allocable to lobbying is 13.3%.

THANK YOU FOR RENEWING YOUR ACSA MEMBERSHIP!

GORMAN JOINT SCHOOL DISTRICT

CONFERENCE/MILEAGE REPORT #08-14-15

June 9, 2015

PERSONNEL

Patty Edwards

DATE(S)

May 27, 2015

CONFERENCE

Celebrating Educational Achievement in LA
County Dinner Event

LOCATION

Downey, CA

ESTIMATE

Registration \$ 20.00
Mileage \$ 93.38
Total \$113.38

District conference expense

01.0-00000.0-00000-72000-5220-0000000 \$20.00

01.0-00000.0-00000-72000-5210-0000000 \$93.38

SUPERINTENDENT/PRINCIPAL CONTRACT

FOR

JOHANNIS L. ANDREWS II

EMPLOYMENT AGREEMENT

This agreement is entered into as of the 1st day of July, 2015, by and between the Governing Board (hereinafter referred to as "BOARD") of the Gorman Joint School District of Los Angeles County, California (hereinafter referred to as "DISTRICT") and Johannis Andrews (hereinafter referred to as "SUPERINTENDENT/PRINCIPAL").

In consideration of the mutual promises set forth below, DISTRICT and SUPERINTENDENT/PRINCIPAL hereby agrees as follows:

1. EMPLOYMENT AGREEMENT

Board hereby agrees to employ SUPERINTENDENT/PRINCIPAL and the SUPERINTENDENT/PRINCIPAL hereby accepts employment and agrees to serve as SUPERINTENDENT/PRINCIPAL OF DISTRICT upon the terms and conditions hereinafter set forth. No modification or change of the position, duties, salary, benefits or job description of SUPERINTENDENT/PRINCIPAL shall otherwise modify, change or revoke any provisions of this Agreement.

2. TERM

This Agreement shall commence on July 1, 2015 and shall continue in full force and effect through and including June 30, 2016. A "contract year" or "annual" refers to the period July 1 through June 30.

Each year upon the SUPERINTENDENT/PRINCIPAL receiving a satisfactory performance evaluation, the term of the Agreement shall be extended by one school year. The unexpired term of the Agreement shall never exceed four (4) years.

3. SALARY

SUPERINTENDENT/PRINCIPAL shall be compensated as follows: Salary for the 2015-2016 school year shall be \$105,000.00 paid over twelve (12) months.

Board reserves the right to increase the annual salary rate of any or all years of the Agreement with consent of SUPERINTENDENT/PRINCIPAL. Any

increase in salary shall not be deemed a new agreement or an extension of the term of this agreement. In no event shall the SUPERINTENDENT/PRINCIPAL be paid less than the annual salaries set forth in this paragraph.

4. POSITION DESCRIPTION (DUTIES)

The SUPERINTENDENT/PRINCIPAL shall perform the duties of SUPERINTENDENT/PRINCIPAL as prescribed under California law and Board policy 2121 and 2136. The SUPERINTENDENT/PRINCIPAL shall have the following authority and responsibility: to organize, reorganize and/or employ such management/supervisory personnel as are necessary to best serve the DISTRICT (using appropriate employment processes); to recommend hiring, placement, transfer and reassignment of all personnel, to review criticisms, complaints or suggestions referred to the SUPERINTENDENT/PRINCIPAL by the BOARD and to make appropriate recommendations for disposition to the BOARD to administer the instructional and business affairs of the DISTRICT; to award and/or execute contracts on behalf of the DISTRICT in accordance with law.

5. GOALS AND OBJECTIVES

The BOARD shall annually review the performance of the SUPERINTENDENT/PRINCIPAL based upon DISTRICT goals and objectives mutually determined by the SUPERINTENDENT/PRINCIPAL and the BOARD.

6. EVALUATION

The BOARD shall evaluate the performance of the SUPERINTENDENT/PRINCIPAL and the working relationship between the SUPERINTENDENT/PRINCIPAL and the BOARD by April 1 of each contract year. The format for this evaluation will be the Superintendent Evaluation form previously approved by the BOARD.

The evaluation will occur during a properly noticed closed session of the Governing Board meeting. The BOARD shall provide an annual written evaluation based upon the position description, the Superintendent Evaluation Form, and the mutually agreed upon and specified DISTRICT goals and objectives.

7. FRINGE BENEFITS

The SUPERINTENDENT/PRINCIPAL shall be afforded each of the fringe benefits of employment which are granted to certificated employees in the DISTRICT.

8. SICK LEAVE

The SUPERINTENDENT/PRINCIPAL shall receive twelve (12) days of annual sick leave. Earned sick leave shall be accrued according to the Education Code Section 44978 and transferred according to Education Code Section 44979. The SUPERINTENDENT/PRINCIPAL shall not be compensated in cash for unused and accrued sick leave at the expiration or termination of this Agreement.

9. EXPENSE REIBURSEMENT

The DISTRICT shall reimburse the SUPERINTENDENT/PRINCIPAL for all actual and necessary expenses incurred by the SUPERINTENDENT/PRINCIPAL within the scope of employment and while representing the DISTRICT. The SUPERINTENDENT/PRINCIPAL will have access to a gas card and American Express card for the sole use of conducting DISTRICT business. The SUPERINTENDENT/PRINCIPAL agrees to provide receipts for all expenses submitted on a request for reimbursement. The use of the SUPERINTENDENT/PRINCIPAL'S private automobile for DISTRICT business will be reimbursed at the IRS rate.

10. PROFESSIONAL ORGANIZATIONS AND MEETINGS

The SUPERINTENDENT/PRINCIPAL is encouraged to join appropriate organizations. The DISTRICT will pay the SUPERINTENDENT/PRINCIPAL'S monthly dues for membership in the Association of California School Administrators (ACSA"). Expenses of joining ACSA and/or organizations and attendance shall be paid in advance by the DISTRICT or, where appropriate, reimbursed upon the submission of proper receipts from the SUPERINTENDENT/PRINCIPAL. The SUPERINTENDENT/PRINCIPAL shall periodically report to the BOARD on his/her participation in organizations and attendance at meetings.

11. WORK YEAR

The SUPERINTENDENT/PRINCIPAL shall render twelve (12) months of full and regular service to the DISTRICT during each contract year covered by this Agreement, except for annual vacation and exclusive of holidays referred in Education Code Section 37110, including those days designated by the BOARD as legal holidays for classified and certificated personnel. The work year will be 215 days.

12. OUTSIDE PROFESSIONAL ACTIVITY

The SUPERINTENDENT/PRINCIPAL shall give exclusive professional services to the DISTRICT during the term of this Agreement except as otherwise

provided herein. Notwithstanding the foregoing, the SUPERINTENDENT/PRINCIPAL may undertake consultative professional work, engage in speaking, writing, lecturing or other professional undertakings, either with or without compensation, provided such activities do not, in the exclusive judgment of the BOARD interfere or conflict with the SUPERINTENDENT/PRINCIPAL'S performance of his/her duties under this Agreement.

13. TERMINATION

A. This Agreement may be terminated by mutual consent of the parties provided that the party seeking such termination shall give written notice to the other party not less than thirty (30) calendar days prior to the proposed effective date of such termination, unless such notice is waived by the other party.

B. In the event the BOARD determines that the SUPERINTENDENT/PRINCIPAL is not to be re-elected or re-employed as SUPERINTENDENT/PRINCIPAL on the expiration of the term of this Agreement, the BOARD shall give the SUPERINTENDENT/PRINCIPAL written notice that he/ she is not to be re-employed as SUPERINTENDENT/PRINCIPAL no later than March 15 of the year this Agreement, or any extension thereof, expires.

C. This Agreement may be terminated prior to expiration by the DISTRICT for breach of contract or for cause according to Education Code Section 44932.

D. Should the SUPERINTENDENT/PRINCIPAL be unable to serve in the position of SUPERINTENDENT/PRINCIPAL due to a physical or mental condition as certified by written evaluation by a licensed physician designated by the BOARD, this Agreement may be terminated by the BOARD prior to its expiration, after the SUPERINTENDENT/PRINCIPAL has exhausted accrued sick leave or any other paid leaves to which he is entitled by law or DISTRICT policy. The BOARD is authorized to appoint an acting SUPERINTENDENT/PRINCIPAL upon certification of SUPERINTENDENT/PRINCIPAL'S inability to serve. The SUPERINTENDENT/PRINCIPAL agrees to submit to a physical or medical examination at the DISTRICT'S direction.

E. Notwithstanding Section A, the BOARD may terminate this Agreement at any time by serving upon SUPERINTENDENT/PRINCIPAL at least (3) months' advance notice of the BOARD'S intention to terminate. The termination shall be effective on the date set. In consideration for right to terminate this Agreement without cause and before its natural expiration, the DISTRICT agrees to the following:

1. Compensation: The DISTRICT will pay the SUPERINTENDENT/PRINCIPAL monthly sums equal to the difference between his/her gross monthly compensation package at the time of termination and any amount he/she may earn in other employment for the remainder of the term of this Agreement. However, such differential pay shall not, under any circumstances, exceed the equivalent of twelve (12) months total compensation.

2. Health and Welfare Benefits: The DISTRICT will compensate the SUPERINTENDENT/PRINCIPAL for the difference between the agreed upon total monthly DISTRICT contributions to his/her health and welfare benefits and the amount he/she receives for health benefits shall not exceed the equivalent of twelve (12) months of DISTRICT total contributions.

F. In the event of termination of this Agreement under paragraphs A, B, C, the SUPERINTENDENT/PRINCIPAL shall be entitled to salary earned prior to the date of termination of the Agreement. SUPERINTENDENT/PRINCIPAL shall be entitled to no further compensation after the date of termination. In the event of termination under paragraph E, the provisions of that paragraph shall apply.

14. AMENDMENT

This Agreement may be altered or amended by mutual consent of the parties hereto, provided, however, and subject to waiver, that the party seeking such alteration or amendment shall give written notice thereof to the other party not less than thirty (30) calendar days prior to the proposed effective date of such alteration or amendment.

Additional amendments may be added to this Agreement by mutual consent of the SUPERINTENDENT/PRINCIPAL and the BOARD at any time during the period of this Agreement.

15. WAIVER

The waiver of any one part of this Agreement shall not invalidate this Agreement.

16. SEEKING OTHER EMPLOYMENT

Should the SUPERINTENDENT/PRINCIPAL apply for and be granted a final interview for other employment during the term of this Agreement, he/she shall immediately notify the BOARD in writing.

17. REVIEW OF AGREEMENT

At the request of the SUPERINTENDENT/PRINCIPAL, the parties shall meet to review the entire Agreement and mutually consider proposed modifications or additions.

18. SUPERINTENDENT/PRINCIPAL'S/BOARD RESPONSIBILITY

The BOARD is responsible for developing DISTRICT policy and general goals. The SUPERINTENDENT/PRINCIPAL is responsible for executing policies and implementing identified goals. The parties agree to cooperate fully and to assist each other in satisfying these responsibilities.

19. CREDENTIALS

The SUPERINTENDENT/PRINCIPAL shall possess throughout the life of this Agreement a valid and appropriate credential to act as SUPERINTENDENT/PRINCIPAL in the State of California.

20. ENTIRE AGREEMENT

This Agreement contains all the understandings and agreements between the parties. The SUPERINTENDENT/PRINCIPAL acknowledges that there are no other written or oral understandings, agreements, covenants or provisions governing the relationship between SUPERINTENDENT/PRINCIPAL and BOARD. Any amendment, modification or waiver of this Agreement must be expressly made in writing signed by both parties.

21. SEVERABILITY

In the event that any provision of this Agreement is held invalid or unenforceable by a court of competent jurisdiction, no other provision of this Agreement will be affected by such holding and all the remaining provisions of this Agreement shall continue in full force and effect.

22. APPLICABLE LAW

This Agreement is subject to the laws of the State of California, the rules and regulations of the State Board of Education, and the policies, rules and regulations of the DISTRICT, all of which are made a part of the terms and conditions of this Agreement as though set forth herein.

23. ACCEPTANCE OF OFFER

SUPERINTENDENT/PRINCIPAL hereby accepts the above offer of employment and agrees to comply with the terms and conditions thereof and to

fulfill all of the duties of SUPERINTENDENT/PRINCIPAL and Secretary to the Governing Board of the Gorman Joint School District during the term specified in the foregoing Employment Agreement.

The BOARD President shall execute this Agreement. This Agreement is thereafter subject to ratification by BOARD action at a public meeting prior to being complete and binding upon both parties.

IN WITNESS WHEREOF, the parties hereto have entered into this Agreement as of the day and year first above written and have executed this Agreement on the 9thth day of June 2015.

Steve Sonder, Board President
Gorman Joint School District

Johannis Andrews, Superintendent/ Principal

GORMAN ELEMENTARY SCHOOL DISTRICT
Teacher's Salary Schedule
Schedule T
2015-2016

Step	BA	BA + 15	BA = 30 MA	BA + 45 MA + 15	BA + 60 MA + 30	BA + 75 MA + 45
1	30,449.00	32,276.00	34,103.00	35,930.00	37,757.00	39,583.00
10 mo pay	3,044.90	3,227.60	3,410.30	3,593.00	3,775.70	3,958.30
11 mo pay	2,768.09	2,934.18	3,100.27	3,266.36	3,432.45	3,598.45
2	31,972.00	33,798.00	35,625.00	37,452.00	39,280.00	41,106.00
10 mo pay	3,197.20	3,379.80	3,562.50	3,745.20	3,928.00	4,110.60
11 mo pay	2,906.55	3,072.55	3,238.64	3,404.73	3,570.91	3,736.91
3	33,494.00	35,320.00	37,148.00	38,975.00	40,801.00	42,628.00
10 mo pay	3,349.40	3,532.00	3,714.80	3,897.50	4,080.10	4,262.80
11 mo pay	3,044.91	3,210.91	3,377.09	3,543.18	3,709.18	3,875.27
4	35,017.00	36,843.00	38,670.00	40,497.00	42,324.00	44,151.00
10 mo pay	3,501.70	3,684.30	3,867.00	4,049.70	4,232.40	4,415.10
11 mo pay	3,183.36	3,349.36	3,515.45	3,681.55	3,847.64	4,013.73
5	36,538.00	38,365.00	40,193.00	42,020.00	43,846.00	45,674.00
10 mo pay	3,653.80	3,836.50	4,019.30	4,202.00	4,384.60	4,567.40
11 mo pay	3,321.64	3,487.73	3,653.91	3,820.00	3,986.00	4,152.18
6	38,061.00	39,888.00	41,715.00	43,542.00	45,369.00	47,196.00
10 mo pay	3,806.10	3,988.80	4,171.50	4,354.20	4,536.90	4,719.60
11 mo pay	3,460.09	3,626.18	3,792.27	3,958.36	4,124.45	4,290.55
7	39,583.00	41,411.00	43,238.00	45,064.00	46,891.00	48,719.00
10 mo pay	3,958.30	4,141.10	4,323.80	4,506.40	4,689.10	4,871.90
11 mo pay	3,598.45	3,764.64	3,930.73	4,096.73	4,262.82	4,429.00
8	41,106.00	42,933.00	44,760.00	46,587.00	48,414.00	50,241.00
10 mo pay	4,110.60	4,293.30	4,476.00	4,658.70	4,841.40	5,024.10
11 mo pay	3,736.91	3,903.00	4,069.09	4,235.18	4,401.27	4,567.36
9	42,628.00	44,456.00	46,282.00	48,109.00	49,936.00	51,763.00
10 mo pay	4,262.80	4,445.60	4,628.20	4,810.90	4,993.60	5,176.30
11 mo pay	3,875.27	4,041.45	4,207.45	4,373.55	4,539.64	4,705.73
10		45,978.00	47,804.00	49,632.00	51,459.00	53,285.00
10 mo pay	-	4,597.80	4,780.40	4,963.20	5,145.90	5,328.50
11 mo pay	-	4,179.82	4,345.82	4,512.00	4,678.09	4,844.09
11			49,327.00	51,154.00	52,982.00	54,808.00
10 mo pay	-	-	4,932.70	5,115.40	5,298.20	5,480.80
11 mo pay	-	-	4,484.27	4,650.36	4,816.55	4,982.55
12				52,677.00	54,503.00	56,330.00
10 mo pay	-	-	-	5,267.70	5,450.30	5,633.00
11 mo pay	-	-	-	4,788.82	4,954.82	5,120.91
13					56,026.00	57,853.00
10 mo pay	-	-	-	-	5,602.60	5,785.30
11 mo pay	-	-	-	-	5,093.27	5,259.36
14						59,375.00
10 mo pay	-	-	-	-	-	5,937.50
11 mo pay	-	-	-	-	-	5,397.73

Master's Stipend - 2% of Step 1 Column 1

Anniversary Stipend - 15 years of credited service - 2% of Step 1 Column 1

Unit member meeting the requirement for the State minimum teachers salary - \$34,000 annually

GORMAN ELEMENTARY SCHOOL DISTRICT
Certificated Substitutes - Daily - Hourly
Schedule T
2015-2016

	Daily	Hourly
Short term substitute	115.00	17.69
Long term substitute	135.00	20.77

GORMAN ELEMENTARY SCHOOL DISTRICT
Classified Salary Schedule
Schedule B
2015-2016

	1	2	3	4	5	6	7	8
Admin Assistant								
Annual	25,685.960	26,450.420	27,240.470	28,055.820	28,904.000	29,771.120	30,664.254	31,584.181
Monthly	2,140.497	2,204.202	2,270.039	2,337.985	2,408.667	2,480.927	2,555.354	2,632.015
Hourly	12.349	12.717	13.096	13.488	13.896	14.313	14.742	15.185
Custodial/Janitorial								
Annual	24,290.140	26,110.830	28,060.040	30,159.190	32,451.190	34,850.150	35,895.655	36,972.524
Monthly	2,024.178	2,175.903	2,338.337	2,513.266	2,704.266	2,904.179	2,991.305	3,081.044
Hourly	11.678	12.553	13.490	14.500	15.602	16.755	17.258	17.775
Bookkeeper								
Annual	25,074.410	26,909.190	29,153.490	30,960.960	33,228.720	35,675.020	36,745.270	37,847.628
Monthly	2,089.534	2,242.433	2,429.458	2,580.080	2,769.060	2,972.918	3,062.106	3,153.969
Hourly	12.055	12.937	14.016	14.885	15.975	17.151	17.666	18.196
Office Clerk								
Annual	23,312.320	24,435.300	25,662.260	27,004.800	28,325.150	29,696.690	30,586.880	31,504.486
Monthly	1,942.693	2,036.275	2,138.522	2,250.400	2,360.429	2,474.724	2,548.907	2,625.374
Hourly	11.208	11.748	12.338	12.983	13.618	14.277	14.705	15.146
Classified Substitutes - custodian								
Hourly	10.070	10.370	10.680	11.000	11.330			
Instructional Aides - Office aides								
Hourly	10.000	10.290	10.580	10.870	11.180			
Hourly	10.000	10.263	10.535	10.820	11.100			
Hourly	13.000							
Hourly	10.000							

Salary based monthly rates. Salaried positions based on 8 hour day.

Annual salary based on twelve months

TOBACCO-FREE SCHOOLS

The Governing Board recognizes that the health hazards associated with smoking and the use of tobacco products, including the breathing of second-hand smoke, are inconsistent with its goal to provide a healthy environment for students and staff.

(cf. 3514 - Environmental Safety)
(cf. 4159/4259/4359 - Employee Assistance Programs)
(cf. 5030 - Student Wellness)
(cf. 5131.62 - Tobacco)
(cf. 5141.23 - Asthma Management)
(cf. 6142.8 - Comprehensive Health Education)
(cf. 6143 - Courses of Study)

The Board prohibits the use of tobacco products at any time in district-owned or leased buildings, on district property, and in district vehicles. (Health and Safety Code 104420; Labor Code 6404.5; 20 USC 6083)

This prohibition applies to all employees, students, and visitors at any school-sponsored instructional program, activity, or athletic event held on or off district property. Any written joint use agreement governing community use of district facilities or grounds shall include notice of the district's tobacco-free schools policy and consequences for violations of the policy.

(cf. 1330 - Use of School Facilities)
(cf. 1330.1 - Joint Use Agreements)

The products prohibited include any product containing tobacco or nicotine, including, but not limited to, cigarettes, cigars, miniature cigars, smokeless tobacco, snuff, chew, clove cigarettes, betel, electronic cigarettes, electronic hookahs, and other vapor-emitting devices, with or without nicotine content, that mimic the use of tobacco products.

This policy does not prohibit the use or possession of prescription products and other cessation aids that have been approved by the U.S. Department of Health and Human Services, Food and Drug Administration, such as nicotine patch or gum.

Smoking or use of any tobacco-related product or disposal of any tobacco-related waste is prohibited within 25 feet of any playground, except on a public sidewalk located within 25 feet of the playground. In addition, any form of intimidation, threat, or retaliation against a person for attempting to enforce this policy is prohibited. (Health and Safety Code 104495)

Legal Reference:

EDUCATION CODE

48900 Grounds for suspension/expulsion

48901 Prohibition against tobacco use by students

HEALTH AND SAFETY CODE

39002 Control of air pollution from nonvehicular sources

TOBACCO-FREE SCHOOLS

104350-104495 Tobacco use prevention, especially:

104495 Prohibition of smoking and tobacco waste on playgrounds

119405 Unlawful to sell or furnish electronic cigarettes to minors

LABOR CODE

3300 Employer, definition

6304 Safe and healthful workplace

6404.5 Occupational safety and health; use of tobacco products

UNITED STATES CODE, TITLE 20

6083 Nonsmoking policy for children's services

7100-7117 Safe and Drug Free Schools and Communities Act

CODE OF FEDERAL REGULATIONS, TITLE 21

1140.1-1140.34 Unlawful sale of cigarettes and smokeless tobacco to minors

PERB RULINGS

Eureka Teachers Assn. v. Eureka City School District (1992) PERB Order #955 (16 PERC 23168)

CSEA #506 and Associated Teachers of Metropolitan Riverside v. Riverside Unified School District (1989) PERB Order #750 (13 PERC 20147)

Management Resources:

WEB SITES

California Department of Education, Alcohol, Tobacco and Other Drug Prevention: <http://www.cde.ca.gov/ls/he/at>

California Department of Education, Tobacco-Free School District

Certification: <http://www.cde.ca.gov/ls/he/at/tobaccofreecert.asp>"><http://www.cde.ca.gov/ls/he/at>

California Department of Public Health, Tobacco Control:

<http://www.cdph.ca.gov/programs/tobacco>

Occupational Safety and Health Standards Board: <http://www.dir.ca.gov/OSHSB/oshsb.html>

U.S. Environmental Protection Agency: <http://www.epa.gov>

Business and Noninstructional Operations

AR 3513.3 (A)

TOBACCO-FREE SCHOOLS

Notifications

Information about the district's tobacco-free schools policy and enforcement procedures shall be communicated clearly to employees, parents/guardians, students, and the community. (Health and Safety Code 104420)

(cf. 5145.6 - Parental Notifications)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

The Superintendent or designee may disseminate this information through annual written notifications, district and school web sites, student and parent handbooks, and/or other appropriate methods of communication.

(cf. 1113 - District and School Web Sites)

Signs stating "Tobacco use is prohibited" shall be prominently displayed at all entrances to school property. (Health and Safety Code 104420)

Any employee or student who violates the district's tobacco-free schools policy shall be asked to refrain from smoking and shall be subject to disciplinary action as appropriate.

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

Any other person who violates the district's policy on tobacco-free schools shall be informed of the district's policy and asked to refrain from smoking. If the person fails to comply with this request, the Superintendent or designee may:

1. Direct the person to leave school property
2. Request local law enforcement assistance in removing the person from school premises
3. If the person repeatedly violates the tobacco-free schools policy, prohibit him/her from entering district property for a specified period of time

(cf. 1250 - Visitors/Outsiders)

(cf. 3515.2 - Disruptions)

Business and Noninstructional Operations

AR 3513.3 (B)

TOBACCO-FREE SCHOOLS

The Superintendent or designee shall not be required to physically eject a nonemployee who is smoking or to request that the nonemployee refrain from smoking under circumstances involving a risk of physical harm to the district or any employee. (Labor Code 6404.5)

Students

BP 5131.62 (A)

TOBACCO

The Governing Board recognizes the serious health risks presented by tobacco use and desires to ensure that, through adoption of consistent policies, district students are made aware of those risks and, to the extent possible, protected from them. The Superintendent or designee shall establish a coordinated school health system which includes a comprehensive behavioral health education component that teaches students the knowledge, skills, and attitudes they need in order to lead healthy lives and avoid high-risk behaviors, such as tobacco use.

(cf. 5141.23 - Asthma Management)

The Superintendent or designee shall provide prevention, intervention, and cessation education, information, activities, and/or referrals to district students and shall ensure consistent enforcement of

Students shall not possess, smoke, or use tobacco or any product containing tobacco or nicotine while on campus, while attending school-sponsored activities, or while under the supervision and control of district employees. Prohibited products include, but are not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. (Education Code 48900, 48901)

(cf. 3513.3 - Tobacco-Free Schools)

(cf. 5131 - Conduct)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

Students' possession or use of electronic cigarettes, electronic hookahs, and other vapor-emitting devices, with or without nicotine content, that mimic the use of tobacco products is also prohibited.

These prohibitions do not apply to a student's possession or use of his/her own prescription products. However, student possession or use of prescription products in school shall be subject to the district's policy and regulation for addressing the administration of medications on campus. (Education Code 48900)

(cf. 5141.21 - Administering Medication and Monitoring Health Conditions)

The district shall provide developmentally appropriate tobacco-use prevention instruction for students at selected grade levels from K-12 pursuant to Education Code 51202. Such instruction shall be aligned with state content standards and the state curriculum framework for health education and with any requirements of state and/or federal grant programs in which the district participates.

Students

BP 5131.62 (B)

TOBACCO

(cf. 6142.8 - Comprehensive Health Education)
(cf. 6143 - Courses of Study)

The district may provide or refer students to counseling, intensive education, and other intervention services to assist in the cessation of tobacco use. Such intervention services shall be provided as an alternative to suspension for tobacco possession.

(cf. 1020 - Youth Services)
(cf. 5141.6 - School Health Services)
(cf. 5146 - Married/Pregnant/Parenting Students)
(cf. 6164.2 - Guidance/Counseling Services)

The Superintendent or designee shall select tobacco-use prevention programs based on the model program designs identified by the California Department of Education (CDE) and may adapt the model to meet district needs. (Health and Safety Code 104420)

The Superintendent or designee shall not accept for distribution any materials or advertisements that promote the use or sale of tobacco products. He/she also shall not accept tobacco-use prevention or intervention funds or materials from the tobacco industry or from any entity which is known to have received funding from the tobacco industry.

(cf. 1325 - Advertising and Promotion)
(cf. 3290 - Gifts, Grants and Bequests)
(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

Program Evaluation

To evaluate the effectiveness of the district's program and ensure accountability, the Superintendent or designee shall biennially administer the California Healthy Kids Survey or other appropriate student survey at selected grade levels in order to assess student attitudes toward tobacco and student use of tobacco. He/she also shall annually report to the Board, and to the CDE if required, the data specified in Health and Safety Code 104450.

(cf. 0500 - Accountability)
(cf. 5022 - Student and Family Privacy Rights)
(cf. 6162.8 - Research)

The results of program evaluations shall be used to refine program goals and objectives and make changes as needed to strengthen program implementation.

Students

BP 5131.62 (C)

TOBACCO

Legal Reference:

EDUCATION CODE

48900 Suspension or expulsion (grounds)

48900.5 Suspension, limitation on imposition; exception

48901 Smoking or use of tobacco prohibited

51202 Instruction in personal and public health and safety

60041 Instructional materials, portrayal of effects of tobacco use

HEALTH AND SAFETY CODE

104350-104495 Tobacco-use prevention education

119405 Unlawful to sell or furnish electronic cigarettes to minors

PENAL CODE

308 Minimum age for tobacco possession

CODE OF REGULATIONS, TITLE 17

6800 Definition, health assessment

6844-6847 Child Health and Disability Prevention program; health assessments

UNITED STATES CODE, TITLE 20

7111-7117 Safe and Drug-Free Schools and Communities Act

CODE OF FEDERAL REGULATIONS, TITLE 21

1140.1-1140.34 Unlawful sale of cigarettes and smokeless tobacco to minors

ATTORNEY GENERAL OPINIONS

88 Ops.Cal.Atty.Gen. 8 (2005)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

TUPE Acceptance of Funds Guidance

Health Education Content Standards for California Public Schools: Kindergarten

Through Grade Twelve, 2008

Health Framework for California Public Schools: Kindergarten Through Grade Twelve, 2003

Getting Results: Part II California Action Guide to Tobacco Use Prevention Education, 2000

WEST ED PUBLICATIONS

Guidebook for the California Healthy Kids Survey

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Tobacco-Use Prevention

Education: <http://www.cde.ca.gov/ls/he/at/tupe.asp>

California Department of Public Health, Tobacco

Control: <http://www.cdph.ca.gov/programs/tobacco>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California Healthy Kids Survey: <http://www.wested.org/hks>

Students

BP 5131.62 (D)

TOBACCO

Centers for Disease Control and Prevention, Smoking and Tobacco
Use: <http://www.cdc.gov/tobacco>

U.S. Surgeon General: <http://www.surgeongeneral.gov>

Students

AR 5131.62 (A)

TOBACCO

Tobacco-Use Prevention Education Program

The district's tobacco-use prevention program shall provide students in grades 6-12 instruction which addresses the following topics: (Health and Safety Code 104420)

1. Immediate and long-term undesirable physiologic, cosmetic, and social consequences of tobacco use
2. Reasons that adolescents say they smoke or use tobacco
3. Peer norms and social influences that promote tobacco use
4. Refusal skills for resisting social influences that promote tobacco use

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6143 - Courses of Study)

As appropriate, the district shall provide or refer students in grades 7-12 to tobacco-use intervention and cessation activities. (Health and Safety Code 104420)

(cf. 1020 - Youth Services)

(cf. 5141.6 - School Health Services)

(cf. 6164.2 - Guidance/Counseling Services)

These services shall be directed toward current users and shall be voluntary for students who desire assistance in ceasing the use of tobacco.

In addition to targeting students who currently use tobacco, the district's program shall target students most at risk for beginning to use tobacco as identified through a local needs assessment.

The district shall provide or refer every pregnant and parenting minor enrolled in the district to tobacco-use prevention services. Such services may be integrated with existing programs for pregnant and parenting minors and shall include: (Health and Safety Code 104460)

1. Referral to perinatal and related support services
2. Outreach services and assessment of smoking status
3. Individualized counseling and advocacy services
4. Motivational messages

Policy adopted:

GORMAN JOINT SCHOOL DISTRICT
Gorman, California

Students

AR 5131.62 (B)

TOBACCO

5. Cessation services, if appropriate
6. Incentives to maintain a healthy lifestyle
7. Follow-up assessment
8. Maintenance and relapse prevention services

(cf. 5146 - Married/Pregnant/Parenting Students)
