



# Gorman Joint School District

49847 Gorman School Road  
P.O. Box 104  
Gorman, CA 93243  
(661) 248-6441 – FAX (661) 248-0604

## BOARD OF TRUSTEES

### NOTICE OF REGULAR MEETING

#### AGENDA

**October 13, 2015**

**Gorman School**

*Closed Session: 3:00 P.M.*  
*Regular Session: 3:30 P.M.*

#### **I. CALL TO ORDER**

Salute the flag

Roll Call – Members:

Steve Sonder, President  
Julie Ralphs, Clerk  
Patricia Edwards, Member

Roll Call – Administration:

Johannis Andrews, Superintendent/Principal  
Jean Cummings, Business Manager/Consultant  
Lise Wastafarro, Bookkeeper

#### ITEMS FROM THE FLOOR

Please submit a "Request to Speak to the Board of Trustees" for agenda and non-agenda items to the Secretary of the Board prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, no more than twenty (20) minutes on the same subject. This portion of the agenda is for presentations to the Board and not a question and answer period where the Board enters into dialogue. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date.

**II. AGENDA**

1. Approve the Agenda as presented for October 13, 2015.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

**III. ADJOURN TO CLOSED SESSION**

Adjourn to Closed Session at \_\_\_\_\_ P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. code 54957.7)
3. Public Employee Discipline/Dismissal/Release/Appointment (Govt. Code 54957)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

**IV. RECONVENED TO REGULAR SESSION**

Reconvened to Regular Session at \_\_\_\_\_ P.M.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

ACTION FROM CLOSED SESSION (IF ANY)

**V. PRESENTATIONS/INFORMATION/DISCUSSION**

A. Presentation

B. Information

1. Superintendent/Principal's Report
2. Trial Balance by Fund Report Period 3
3. Gorman Learning Center Report dated September 9, 2015
4. Gorman Learning Center Agenda dated September 9, 2015
5. Gorman Learning Center Minutes dated September 9, 2015
6. Gorman Learning Center Agenda dated October 7, 2015
7. The Gorman Quail Newsletter dated October 2015
8. Los Angeles County Registrar-Recorder/ County Clerk letter from Valerie Pagcanlungan, Administrative Assistant I of the Election Coordination Unit, dated August 28, 2015
9. Los Angeles County Office of Education letter from Andrew Surendranath, Financial Operations Consultant, Division of Business Advisory Services, dated October 5, 2015

- C. Comments
  - 1. Board
  - 2. Staff
  - 3. Public-Items from the floor.

D. Discussion

## VI. ACTION ITEMS

### A. Administrative and Business Office Items:

- 1. Approve the Minutes of the Regular Meeting September 8, 2015.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

- 2. Approve Purchase Orders #15-16-46 through 15-16-86 of which \$54,972.34 was paid from the General Fund and \$14,300.85 from other funds.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

- 3. Approve B Warrants #11747, 11749-11801 in the amount of \$109,390.97.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

- 4. Approve Resolution #03-15-16 for the 2014-15 Appropriations Limit Recalculation and the 2015-16 Projected Appropriations Limit Calculation (GANN Limit).

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

- 5. Approve association dues for 2016 with Antelope Valley School Boards Association in the amount of \$200.00.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

- 6. Approve Quarterly Report on Williams Uniform Complaints July 1 to September 30, 2015 (1<sup>st</sup> QTR).

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

- 7. Approve amended Conflict of Interest and Disclosure Code for the Gorman Joint School District effective date September 2, 2015.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

8. Approve the Adoption of the Los Angeles County Plan for Expelled Pupils 2015.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

9. Approve to amend Agreement for Professional Services between Gorman Joint School District and Lisa Morgenstern (approved September 8, 2015) for an additional 20 hours, not to exceed additional amount of \$1,200.00.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

10. Approve renewal of Learning A-Z License for 2<sup>nd</sup>-3<sup>rd</sup> grade, in the amount of \$84.95.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

B. Personnel:

11. Approve Conference/Mileage Report #02-15-16.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

12. Approve Personnel Report #04-15-16.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

C. Board Policy

**VII. ADVANCE PLANNING**

The next regular meeting of the Board of Trustees will be held Tuesday, November 10, 2015 at 3:00 P.M. closed session and 3:30 P.M. regular session.

Items for next meeting

1. \_\_\_\_\_ 2. \_\_\_\_\_

**VIII. ADJOURNMENT**

Approve adjournment at \_\_\_\_\_ P.M.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_



Steve Sonder, President  
Julie Ralphs, Clerk  
Patricia Edwards, Member

## **Gorman Elementary School District**

49847 Gorman School Road  
P.O. Box 104  
Gorman, CA 93243  
(661) 248-6441 – FAX (661) 248-0604

Johannis L. Andrews II  
Superintendent/Principal

### **Superintendent's Report October 2015**

**Enrollment for October 2015      103 students**

#### **District**

I attended the Los Angeles County Facilities Network Meeting on October 6, 2015. Mrs. Knight was in charge for that day. The topics for the Facilities Network meeting were the Local Control Funding Formula (LCFF) and the effect it has on maintenance practices and the intricacies of the Pre-Qualification Process for Modernization for school districts.

#### **Antelope Valley School Boards Association Annual Community Education Summit**

Patty Edwards, Casey Stanford, Denise Saenz, and I attended the Antelope Valley School Boards Association Annual Community Education Summit on September 22, 2015. We had the honor to listen to Jesus Holguin, CSBS President, Dennis Myers, CSBA Assistant Executive Director of Governmental Relations, Keith Bray, CSBA General Counsel and Kevin Gorman, Capitol Advisors Group, President.

Jesus presented his concerns over Senate Bill 858 that passed as part of a last minute political deal in 2014. Language in the bill undermines local control and fiscal prudence by preventing school districts from maintaining adequate budget savings (reserves) to protect classroom instruction and jobs during economic downturns. He stated that it also jeopardizes the ability of school districts to save funds needed for large expenses such as textbooks, technology upgrades, buses, and fixing or modernizing classrooms, to name a few. This fiscally irresponsible bill leaves schools and school children vulnerable.

Each of the speakers touched on the CSBA's Education Legal Alliance initiatives. Working with school attorneys throughout the state, the Educational Legal Alliance is a powerful force in the courts and has proven highly effective in both saving and gaining schools millions of dollars and protecting the governance role of the board. A short presentation on school funding adequacy metrics and how California compares with other states was given by Dennis Myers. He also discussed how the state is implementing the Local Control Funding Formula (LCFF) and engaging local stakeholders. He urged governing boards and Superintendents to share examples of the action steps they are taking in implementation of LCFF and developing their LCAP's. Superintendents shared some examples of how their districts are implementing LCAP's. Keith Bray discussed issues with the lease-leaseback process. A group of California building organizations is rallying to change state law in hopes of torpedoing a recent court opinion on school construction projects — and fend off school districts looking to be repaid for

multimillion-dollar school projects built under illegal deals. Several district including Fresno and organizations are pushing for the changes to government, education and contract codes. The changes could include changes to state conflict of interest law and also could retroactively make certain deals legal that were crafted under lease-leaseback, an alternative to competitive bidding. In short, the revisions could help contractors across California avoid the threat of having to return millions of dollars they were paid by school districts to construct schools through contracts now deemed unlawful under the appellate court decision.

Kevin Gorman presented his concerns on suicide and mental health and how it is not adequate funded. Public mental health services in California are delivered primarily through county systems that operate separately from other publicly funded health care services. These county mental health programs are not in alignment with school districts. The patchwork nature of these interrelated categorical funding sources and the decentralization of responsibilities complicates discussions about how mental health services fit within overshadowing health policy goals of improving health outcomes while containing costs and providing services to schools.

### **Human Resources**

Mrs. Knight received her Preliminary Administrative Services Credential.

### **Curriculum**

- Progress reports went home to parents on October 2, 2015.
- The CELDT (California English Language Development Test) will be administered to our English language learners in October. The CELDT is administered annually to English learners until they are reclassified as fluent English proficient (RFEP). The District goal for English language learners is that they will score at the early advanced or advanced level of proficiency on the CELDT by the end of the sixth grade.

### **Professional Development**

- The District continues to focus on implementing rigorous standards of helping all students to achieve and implementing the new Common Core State Standards. Listed are Pivot Learning Partners outcomes for the staff development session for October 30:
  - ✓ Review content of Rigor and ELD Standards
  - ✓ Apply CGI (Cognitively Guided Instruction) to math lessons
  - ✓ Apply Tier 2 and Tier 3 vocabulary language to math lessons
  - ✓ Differentiate vocabulary for EL students
  - ✓ Apply academic language, rigor using Rigorous Lesson Planner for an upcoming math lesson.

### **Facilities**

#### **California Broadband Infrastructure Improvement Grant**

The California K-12 High Speed Network, through the Broadband Infrastructure Improvement Grant (BIIG), has begun the installation of high speed internet circuits for Gorman Joint School District. There are two steps that go into the installation of new internet circuits. First, telecommunication carriers such as AT&T will install the new internet circuits which were completed October 1, 2015. Second, after the circuits are installed, AT&T, Integration Services

will install new hardware such as routers to complete the installation process. This will increase Gorman's internet to 50 Mbps from 4.5 Mbps.

### **Edison T-8 Free Retrofits**

Edison is helping schools make their portable buildings more energy efficient. The district has enroll with Edison in a new program to have free T-8 retrofits of our portables that have old T-12 lamps/ballasts. Edison is sending a contractor out to install and clean up the retrofits. Willdan Energy Services will do a walk through audit of the rooms and develop a plan with an analysis of what is recommended. Willdan then will scheduled a date to complete the retrofits.

### **Budget**

None at this time.

### **Events**

- Gorman's PTSO fourth annual Fun-Run was held on September 18th. A Fun-Run is a no pressure, no sales fundraising event that was fun for students and a great opportunity for sponsors to support Gorman Elementary School. PTSO collected over \$1200 in donations. Thank you to the sponsors who donated water or funds towards the Fun-Run.
- Student picture day was held on October 5th. We had the students all dressed up for their pictures. We use Lifetouch Photography for this service and there is no cost to the District.
- Our Annual Gorman School Fall Festival will be held on Saturday, November 7<sup>th</sup> from 3:00-6:00pm. Everyone in our community is welcome to attend this family event. We will have games, arts and crafts, food, and fun for everyone. We will also be holding a silent auction featuring baskets put together by our classrooms. Please come and join us!

### **HALLOWEEN PARADE RULES**

- Gorman has the tradition of a "Halloween Parade." This year it will take place on the morning of October 30th.
- Nothing should drag on the floor. Shoes must be worn.
- Masks are allowed only during the parade.
- Costumes must not be too scary or inappropriate for the school environment.
- No weapons, even fake ones.
- Costumes may not demean any race, religion, nationality, handicapped condition or gender.
- All dress should be school appropriate
- Face paint in moderation.

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 01.0--General Fund  
 PRELIMINARY

Report ID : LAGL008S  
 District : 64584  
 Fiscal Year : 2016  
 To Period : 3

Object	Object Description	Debit	Credit
1110	Teachers' Salaries-Full-Time	103,384.50	0.00
1300	Cert Supervisors & Admin Sal	21,769.77	0.00
1310	Cert Supervisor & Admin Sal-FT	10,500.00	0.00
	Total for Major Object: 1000	135,654.27	0.00
2130	Instruct Aide Sal-Hourly/Daily	3,085.58	0.00
2200	Classif Support Sal	523.70	0.00
2210	Classif Support Sal-Full-Time	4,154.65	0.00
2410	Cler Tech Office Staff Sal-FT	3,343.21	0.00
2460	Cler Tech Off Staff Sal-Sub	1,210.05	0.00
2990	TBD	2,440.00	0.00
2999	Classified Error Account	236.67	0.00
	Total for Major Object: 2000	14,993.86	0.00
3111	STRS, Certificated Positions	8,225.03	0.00
3212	PERS, Classified Positions	888.27	0.00
3312	OASDI, Classified Positions	684.23	0.00
3331	Medicare, Cert Positions	1,738.61	0.00
3332	Medicare, Class Positions	199.71	0.00
3411	Hlth & Wlfr Benefits, Cert	13,625.56	0.00
3412	Hlth & Wlfr Benefits, Class	23,053.79	0.00
3511	State Unemploy Insur, Cert Pos	67.84	0.00
3512	State Unemploy Insur, Clas Pos	6.90	0.00
3611	Worker Comp Insur, Cert Pos	6,902.07	0.00
3612	Worker Comp Insur, Class Pos	1,475.27	0.00
3999	Benefits-Error	510.52	0.00
	Total for Major Object: 3000	57,377.80	0.00
4110	Textbooks	22,904.96	0.00
4310	Materials and Supplies	4,917.36	0.00
4340	Computer Software & Relat Exp	2,604.34	0.00
4350	Office Supplies - Admin	1,422.85	0.00
4360	Tires, Fuel and Oil	672.41	0.00
4370	Custodial/Operation Supplies	1,915.34	0.00
4380	Maintenance Supplies	2,061.05	0.00
4400	NonCapitalized Equipment	347.71	0.00
	Total for Major Object: 4000	36,846.02	0.00
5210	Mileage & Car Allowances	49.45	0.00
5220	Travel and Conferences	729.20	0.00
5310	Dues and Memberships	3,668.24	0.00
5410	Insurance	7,329.00	0.00
5510	ELECTRICITY	4,159.03	0.00
5520	Natural Gas Services	34.89	0.00
5530	Water	898.95	0.00



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64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 01.0-General Fund  
 PRELIMINARY

Page No. 2  
 Run Date 10/01/2015  
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 MONTHLY

Object	Object Description	Debit	Credit
5560	Waste Disposal	174.10	0.00
5565	Waste Disposal - Other	1,294.00	0.00
5610	Rentals, Leases and Repairs	904.48	0.00
5630	Repairs	8,601.91	0.00
5800	Oth Contractd Services	18,500.00	0.00
5803	Late Int Chrgs/Penalties	4.55	0.00
5812	Contract Svc (2) - TBA	5,088.96	0.00
5820	Legal, Audit, & Election Costs	11,318.70	0.00
5830	Advertisement	145.20	0.00
5840	Computer/Technlgy Related Serv	1,250.00	0.00
5850	Conslt/Ind Contractors(NonEmp)	8,315.00	0.00
5860	Fingprnt,Phys, XRY&Oth Emp Cst	55.00	0.00
5880	Other Charges/Fees	1,285.82	0.00
5910	Communications	676.97	0.00
Total for Major Object: 5000		74,483.45	0.00
8011	Rev Limit State Aid-CYr	0.00	136,168.00
8012	Education Protection Account E	0.00	37,857.00
8029	Othr Subvntns/In-Lieu of Taxes	0.00	31.84
8042	Unsecured Roll Taxes	0.00	1,714.27
8043	Pior Year's Taxes	0.00	1,469.65
8044	Supplemental Taxes	0.00	11,929.05
8045	Edu RevAugmnt Fnd	0.00	343.13
8048	Plnts & Intrst from Dlgnt Tax	0.00	151.27
8181	Spec Ed Entlmt per UDC	0.00	49,726.00
8290	All Other Federal Revenues	0.00	1,996.00
8560	State Lottery	0.00	4,773.48
8660	Interest	0.00	0.03
8791	Tifs of Appmtnts fm Dstrcts	0.00	101,082.00
Total for Major Object: 8000		0.00	347,241.72
Net Increase (Decrease) to Fund Balance			27,886.32
9110	Cash in County Treasury	3,464,510.19	0.00
9130	Revolving Cash	2,000.00	0.00
9200	Accounts Receivable	257,844.22	0.00
9342	Earned Salary Advance	1,455.00	0.00
9514	STRS Liability	4,484.61	0.00
9517	Voluntary Deductions	27.18	0.00
9519	Accounts Payable-Current Liab.	0.00	6,338.02
9520	Accnts Payable-Manual Accrual	0.00	2,121,745.71
9521	Salaries Payable	0.00	1,500.00
9525	FB Subs-STRS	0.00	3,308.40
9526	FB Subs-PERS	889.69	0.00
9528	FB Subs-OASDI	0.00	15,943.60
9529	FB Subs-MEDICARE	0.00	18,984.82

Report ID : LAGL008S  
 District : 64584  
 Fiscal Year : 2016  
 To Period : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 01.0--General Fund  
 PRELIMINARY

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 MONTHLY

Object	Object Description	Debit	Credit
9531	FB Subs-SUI	2,594.29	0.00
9532	FB Sub-W/C	0.00	73,779.68
9533	FB Subs-PERS Reduction	0.00	549.24
9543	Direct Deposit Payable	0.00	164.39
9650	Deferred Revenue	0.00	86,374.83
9791	Beginning Fund Balance	0.00	1,377,230.17
ENDING Fund Balance			1,405,116.49
Total for Fund: 01.0		4,053,160.58	4,053,160.58

Report ID : LAGL0085  
 District : 64584  
 Fiscal Year : 2016  
 To Period : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 13.0--Cafeteria Fund  
 PRELIMINARY

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Object	Object Description	Debit	Credit
2230	Classif Support Sal-Hrly/Daily	741.64	0.00
	Total for Major Object: 2000	741.64	0.00
3312	OASDI, Classified Positions	45.98	0.00
3332	Medicare, Class Positions	10.75	0.00
3512	State Unemploy Insur, Clas Pos	0.37	0.00
3612	Worker Comp Insur, Class Pos	88.35	0.00
	Total for Major Object: 3000	145.45	0.00
4710	Food	2,097.73	0.00
4790	Food Supplies	241.45	0.00
	Total for Major Object: 4000	2,339.18	0.00
	Net Increase (Decrease) to Fund Balance	(3,226.27)	
9110	Cash in County Treasury	0.00	3,032.91
9200	Accounts Receivable	14,711.16	0.00
9521	Salaries Payable	0.02	0.00
9526	FB Subs-PERS	34.66	0.00
9528	FB Subs-OASDI	0.00	2,073.22
9529	FB Subs-MEDICARE	76.40	0.00
9531	FB Subs-SUI	0.00	111.90
9532	FB Sub-W/C	0.00	1,170.33
9791	Beginning Fund Balance	0.00	11,660.15
	ENDING Fund Balance		8,433.88

Total for Fund: 13.0 18,048.51 18,048.51

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 14.0--Deferred Maintenance Fund  
 PRELIMINARY

Report ID : LAGL0085  
 District : 64584  
 Fiscal Year : 2016  
 To Period : 3

Object	Object Description	Debit	Credit
5630	Repairs	11,966.02	0.00
	Total for Major Object: 5000	11,966.02	0.00
	Net Increase (Decrease) to Fund Balance		(11,966.02)
9110	Cash in County Treasury	86,171.49	0.00
9200	Accounts Receivable	165.27	0.00
9791	Beginning Fund Balance	0.00	98,302.78
	ENDING Fund Balance		86,336.76
	Total for Fund: 14.0	98,302.78	98,302.78

Report ID : LAGL008S  
 District : 64584  
 Fiscal Year : 2016  
 To Period : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 21.0--Capital Projects-Centennial  
 PRELIMINARY

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 Run Date 10/01/2015  
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 MONTHLY

Object	Object Description	Debit	Credit
	Net Increase (Decrease) to Fund Balance		0.00
9110	Cash in County Treasury	61,685.70	0.00
9200	Accounts Receivable	103.50	0.00
9791	Beginning Fund Balance	0.00	61,789.20
	ENDING Fund Balance		61,789.20
Total for Fund: 21.0		61,789.20	61,789.20

Report ID : LAGL0088  
 District : 64584  
 Fiscal Year : 2016  
 To Period : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 25.0--Capital Facilities Fund  
 PRELIMINARY

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 MONTHLY

Object	Object Description	Debit	Credit
	Net Increase (Decrease) to Fund Balance		0.00
9110	Cash in County Treasury	43,561.40	0.00
9200	Accounts Receivable	73.03	0.00
9791	Beginning Fund Balance	0.00	43,634.43
	ENDING Fund Balance		43,634.43
Total for Fund: 25.0		43,634.43	43,634.43

Report ID : LAGL0085  
 District : 64584  
 Fiscal Year : 2016  
 To Period : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 30.0--State Sch. Building Lease-Furc  
 PRELIMINARY

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 Run Date 10/01/2015  
 Run Time 07:41:17  
 MONTHLY

Object	Object Description	Debit	Credit
	Net Increase (Decrease) to Fund Balance		0.00
9110	Cash in County Treasury	68,852.35	0.00
9200	Accounts Receivable	115.99	0.00
9791	Beginning Fund Balance	0.00	68,968.34
	ENDING Fund Balance		68,968.34
Total for Fund: 30.0		68,968.34	68,968.34

Report ID : LAGL008S  
 District : 64584  
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64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 35.0--County School Facilities Fund  
 PRELIMINARY

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 MONTHLY

Object	Object Description	Debit	Credit
	Net Increase (Decrease) to Fund Balance		0.00
9110	Cash in County Treasury	11,900.36	0.00
9200	Accounts Receivable	19.54	0.00
9519	Accounts Payable--Current Liab.	0.00	0.12
9791	Beginning Fund Balance	0.00	11,919.78
	ENDING Fund Balance		11,919.78
	Total for Fund: 35.0	11,919.90	11,919.90



Report ID : LAGL008S  
 District : 64584  
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64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 76.0--Warrant Pass-through Fund  
 PRELIMINARY

Page No. 10  
 Run Date 10/01/2015  
 Run Time 07:41:17  
 MONTHLY

Object	Object Description	Debit	Credit
	Met Increase (Decrease) to Fund Balance		0.00
9110	Cash in County Treasury	0.00	15,974.12
9200	Accounts Receivable	0.00	16,185.64
9507	Medicare Contributions	0.00	19,374.93
9511	Federal Tax Withholding	67,165.40	0.00
9512	State Tax Withholding	0.00	4,577.04
9513	OASDI Liability	0.00	16,678.29
9514	STRS Liability	0.00	2,756.67
9515	PERS Liability	3.41	0.00
9517	Voluntary Deductions	9,845.62	0.00
9518	Tax Shelter Annuity	0.00	1,000.00
9519	Accounts Payable-Current Liab.	0.00	1,558.62
9528	FB Subs-OASDI	243.53	0.00
9529	FB Subs-MEDICARE	60.57	0.00
9531	FB Subs-SUI	786.78	0.00
	ENDING Fund Balance		0.00
Total for Fund: 76.0		78,105.31	78,105.31

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 PRELIMINARY

Report ID : LAGL008S  
 District : 64584  
 Fiscal Year : 2016  
 To Period : 3

Object	Object Description	Debit	Credit
	Total for District: 64584	0.00	0.00



BRINGING ACADEMIC EXCELLENCE  
HOME

**DATE:** September 9, 2015

**TO:** Board of Trustees  
Gorman School District

**FROM:** Denice Burchett  
Executive Director

**SUBJECT:** MONTHLY BOARD REPORT

**BOARD REPORT NO. 20159-9**

**I. BACKGROUND**

Each month, the Board receives a report from the Executive Director of the Gorman Learning Center in order for the Board to be informed relative to LEA operations. This correspondence serves as the initial report to the Board from the Executive Director.

**II. August 2015 REPORT**

On Wednesday September 9, 2015 the Gorman Learning Center Board of Directors convened in a regular session of the Board of Directors at 43301 Division Street, Lancaster, CA. 93535. The month's activities include the following:

**1. Denice Burchett's Report:**

- An enrollment growth graph was shown which had statistics from 2010-2015. Our enrollment has grown 17.6% this year, which is about double the usual rate of growth. Each year we have grown by this amount since 2010: 8.3%, 10.4%, 9.6%, 7.7%, and 17.6%. We had 1356 students in 2010, and now have 2250.
- CAASPP test results came back. Denice mentioned that Tom Torlakson, CA State Superintendent said not to be discouraged by low test scores. It is a baseline test. Our assessment coordinator will present the data at the next board meeting.

- All policies that have been updated in the last 2 years have been given out to the board members for their binder and the website has been updated as well.

## **2. Dr Hawkins Report:**

- Dr. Antoine Hawkins, Cheryl Stafford, and Don Dickinson will be meeting with the AVRC building manager about the new suite this week to talk about the status and timeline for occupancy.

## **3. Information Items**

- Bylaw amendments will be coming in future board meetings. The bylaws are essentially the rules of operation for GLC and will be updated to line up with the changes in the charter and any other needed changes to ensure that they are lined up with current laws and regulations.
- Benefits: Antoine gave a report to show the breakdown of Health Benefits usage by employees. There are 32 employees (total of 94 when including family members) who use Blue Cross Anthem, and 27 employees (total of 32 when including family members) who use Kaiser. Costs were also shown within the spreadsheet.

## **4. Action Items**

- TK/Kinder Policy required another revision, as clarification was made after researching Ed. Code. It has reverted to the prior stipulations before the last revision:
- It was mentioned that the assessment used for early kindergarten entry is also being used for benchmarks for TK students (tests may be requested from Kellie or Denice).
- Wells Fargo authorization signatures approved, unaudited actuals approved.

## **IV. CONCLUSION**

There was no closed session.

Thank you very much  
Denice Burchett

# Gorman Learning Center

*A California Charter School*

**Bringing Academic Excellence Home**

## **REGULAR SESSION OF THE BOARD OF DIRECTORS AGENDA**

DATE: September 9, 2015

MEETING PLACE: 43301 Division Street  
Lancaster, California 93535

TIME: 5:00 p.m.

Board Streaming: [www.gormanlc.org/video](http://www.gormanlc.org/video)

*Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion*

Meeting facilities can be made accessible to persons with disabilities. Because multiple locations are used for meetings and the particular room or configuration may vary from meeting to meeting, it is requested that if you require special assistance to participate in the meeting you notify the office of the Executive Director at least 72 hours prior to the meeting you wish to attend.

### **OPEN SESSION: PUBLIC MEETING**

#### **1. CALL TO ORDER**

#### **2. BOARD OF DIRECTORS ROLL CALL**

David Akers	President, Parent Representative
Kelly Berggren	Vice President, Parent Representative
Timothy Hughes	Secretary/Treasurer, Parent Representative
Vanessa Decker	Member at Large, Parent Representative
Kathleen Kefoury	Member at Large, Parent Representative
Brian Jasperson	Member at Large, Parent Representative
Fanny Lang	Member at Large, Parent Representative
Joe Andrews	District Representative

#### **3. PLEDGE OF ALLEGIANCE**

#### **4. APPROVAL OF THE AGENDA**

#### **5. APPROVAL OF THE MINUTES**

- a. Approval of the minutes from the session meeting of August 19, 2015

**6. COMMUNICATION FROM THE PUBLIC**

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**7. REVIEW OF DUTIES OF BOARD OFFICERS**

**8. ELECTION OF BOARD SECRETARY/TREASURER**

**9. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA**

**10. CONSENT AGENDA**

*Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Committee Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a board member so requests, in which case the designated item(s) will be considered following approval of the remaining items.*

- a. **Human Resources**  
**HR Action Report August 2015**
- b. **August 2015 Business Services Division Check Register**
- c. **August 2015 Business Services Division Payroll Expenditures**
- d. **August 2015 Business Services Division Purchase Order Listing**
- e. **August 2015 Business Services Division Credit Card Register**

**11. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS**

- a. **Executive Director – Denice Burchett**
- b. **Chief Business Officer – Antoine Hawkins**

**12. INFORMATION/DISCUSSION/ACTION AGENDA**

- a. **Information Items/Presentation**
  - i. **Bylaw Amendments – Craig Wilson**
  - ii. **Benefits – Antoine Hawkins**
- b. **Action Items**
  - i. **Revision to Policy 5005.4 – Transitional Kindergarten & Kindergarten – Denice Burchett**
  - ii. **Wells Fargo Resolution Adding Authorized Signor – Antoine Hawkins**
  - iii. **Unaudited Actuals – Antoine Hawkins**

**CLOSED SESSION**

**13. ADJOURN TO CLOSED SESSION, IF ANY:**

- i. 11.01 Personnel Action – Government Code Section 54957**

**RECONVENE TO OPEN SESSION**

**14. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**

**15. ITEMS FOR NEXT MEETING**

**16. CONFIRM MEETING PLACE AND TIME**

**17. ADJOURNMENT**

# Gorman Learning Center

*A California Charter School*

**Bringing Academic Excellence Home**

## **REGULAR SESSION OF THE BOARD OF DIRECTORS MINUTES**

DATE: September 9, 2015

MEETING PLACE: 43301 Division Street  
Lancaster, California 93535

TIME: 5:00 p.m.

Board Streaming: [www.gormanlc.org/video](http://www.gormanlc.org/video)

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### **OPEN SESSION: PUBLIC MEETING**

#### **1. CALL TO ORDER AT 5:01 PM**

#### **2. BOARD OF DIRECTORS ROLL CALL**

David Akers	President, Parent Representative (Present)
Kelly Berggren	Vice President, Parent Representative (Present)
Timothy Hughes	Secretary/Treasurer, Parent Representative (Present)
Vanessa Decker	Member at Large, Parent Representative (Present)
Kathleen Kefoury	Member at Large, Parent Representative (Present)
Brian Jasperson	Member at Large, Parent Representative (Present)
Fanny Lang	Member at Large, Parent Representative (Present)
Joe Andrews	District Representative (Absent)

#### **3. PLEDGE OF ALLEGIANCE**

#### **4. APPROVAL OF THE AGENDA**

Approved  
Moved by: Tim Hughes  
Second by: Kelly Berggren  
Motion Carried: 7-0



**5. APPROVAL OF THE MINUTES**

- a. Approval of the minutes from the session meeting of August 19, 2015

Craig Wilson pointed out the vote on 4a regarding the election vote should show as "5-0-1", to accurately reflect Kathleen Kefoury's absence from the meeting and David Akers' abstention from the vote.

Approved with the change to the minutes

Moved by: Kelly Berggren

Second by with acceptance of changes to the minutes: Timothy Hughes

Motion Carried: 7-0

**6. COMMUNICATION FROM THE PUBLIC**

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None

**7. REVIEW OF DUTIES OF BOARD OFFICERS**

Craig Wilson presented a hand out to the board members. He reviewed the duties of the board officers for the members' review.

**8. ELECTION OF BOARD SECRETARY/TREASURER**

David Akers asked for nominations for Treasurer. Kathleen Kefoury moved for Timothy Hughes be nominated for the Treasurer position and Kelly Berggren second the motion. Timothy Hughes indicated he was interested in retaining the position for another year.

Approved

Moved by: Kathleen Kefoury

Second by: Kelly Berggren

Motion Carried: 6-0-1 (Timothy Hughes abstained)

David Akers asked for nominations for Secretary. Timothy Hughes nominated Brian Jasperson. Kelly Berggren seconded the nomination. Brian Jasperson accepted the nomination.

Approved

Moved by: Timothy Hughes

Second by: Kelly Berggren

Motion Carried: 6-0-1 (Brian Jasperson abstained)

**9. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA**

None

## 10. CONSENT AGENDA

*Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Committee Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a board member so requests, in which case the designated item(s) will be considered following approval of the remaining items.*

Craig Wilson gave a brief overview to the board of what is encompassed in the consent agenda.

Approved

Moved by: Timothy Hughes

Second by: Brian Jaspersen

Motion Carried: 7-0

- a. **Human Resources**
  - HR Action Report August 2015**
- b. **August 2015 Business Services Division Check Register**
- c. **August 2015 Business Services Division Payroll Expenditures**
- d. **August 2015 Business Services Division Purchase Order Listing**
- e. **August 2015 Business Services Division Credit Card Register**

## 11. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS

### a. **Executive Director – Denice Burchett**

Denice Burchett presented the Executive Director's report for the board. At the last meeting, Timothy Hughes had questions regarding GLC's attendance last year at this time. Denice asked the Enrollment Technician at GLC to prepare a graph report. There has been a large increase in attendance this year. It is difficult to know exactly why we had an increase but it is possible it is a result of the new immunization laws or it could be our new pre-kindergarten program.

Denice Burchett also shared that the Santa Clarita Resource Center relocation is still in the works. The meeting with the Saugus Superintendent will be rescheduled soon. Denice asked Mr. Andrews from the Gorman School District to contact her and he has. The Saugus Superintendent would like us to write a letter to her explaining what we would like to do and she will share it with her board of trustees. The letter is almost complete and will be sent to her shortly.

The public release of the new State testing came out on today's date. The packets are prepared, given to the teachers and the teachers will give the information to the parents. The State has asked that parents not be discouraged by low test scores since the tests are new.

Denice brought packets for each board members containing new/updated board policies from the last two years. The executive secretary from GLC will continue to updating each policy as it is updated at board meetings. The new/updated policies are also on the GLC webpage.

Denice said there was an action item that was left off the agenda in error regarding early kindergarten admission. She would like to do a special board meeting the next week for approval of the item.

### b. **Chief Business Officer – Antoine Hawkins**

Dr. Antoine Hawkins stated he will be meeting with Mrs. Stafford and the commercial property representatives regarding the additional suites at the Lancaster location. They initially discussed occupying the new area as of October 1, 2015 but the timeline has been revised. He

will send out an email to the board members when the date is firm. The old tenant has items in the suite as of today's date. They are waiting for them to vacate.

## 12. INFORMATION/DISCUSSION/ACTION AGENDA

### a. Information Items/Presentation

#### i. Bylaw Amendments – Craig Wilson

Craig Wilson gave background to the board regarding the organizational structure of GLC, how the charter is set up and renewed.

#### ii. Benefits Presentation – Antoine Hawkins

Dr. Antoine Hawkins gave information regarding the change in benefits for the upcoming year. He met with the HR and Fiscal Departments to provide comparisons from last year and next year's costs for benefits for employees. He reviewed costs for coverage pertaining to employee only, employee plus children, and employee plus family for each insurance carrier.

### b. Action Items

#### i. Revision to Policy 5005.4 – Transitional Kindergarten & Kindergarten – Denice Burchett

Denice Burchett presented a revision the policy 5005.4, Transitional Kindergarten and Kindergarten. Upon reading through the most recent amendment to the Ed Code regarding the Transitional Kindergarten program, an assessment is unnecessary. This is a "local decision" (the charter school/administration's decision). GLC will not start students in our kindergarten program until a student turns five years of age.

Approved  
Moved by: Brian Jaspersen  
Second by: Timothy Hughes  
Motion Carried: 7-0

#### ii. Wells Fargo Resolution Adding Authorized Signor – Antoine Hawkins

Dr. Antoine Hawkins presented the Wells Fargo resolution to add an authorized signor. Former board member Kim McClellan has been removed and the newly elected officers must be added. The new resolution was presented to the board for their approval. Newly elected Board President David Akers is requested to be added as a signor to the Wells Fargo account.

Approved  
Moved by: Timothy Hughes  
Second by: Kelly Berggren  
Motion Carried: 7-0

#### iii. Unaudited Actuals – Antoine Hawkins

Dr. Antoine Hawkins presented the unaudited actuals to the board members for their approval. The financials will be audited in December 2015.

Dr. Antoine proceeded to explain specific points of the actuals to the board members of the financials.

Kelly Berggren asked why all the Title I monies was not spent by GLC. Denice Burchett explained we tried to spend the monies by purchasing curriculum and going to conferences but it was impossible to spend it all. Dr. Antoine has shown these unspent figures on the actuals in the event we must return the unused amounts.

Dr. Antoine explained the figures regarding monies owed to the Gorman School District and monies owed to GLC by the Gorman School District.

Approved  
Moved by: Timothy Hughes  
Second by: Brian Jaspersen  
Motion Carried: 7-0

## **CLOSED SESSION**

### **13. ADJOURN TO CLOSED SESSION – NONE**

- i. **11.01 Personnel Action – Government Code Section 54957**

## **RECONVENE TO OPEN SESSION – NO CLOSED SESSION**

### **14. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY - NONE**

### **15. ITEMS FOR NEXT MEETING**

Information from Human Resources for paid time off for sick leave.

Future board dates are as follows:

October 7, 2015  
December 9, 2015  
February 10, 2016  
March 9, 2016  
May 18, 2016  
June 1, 2016 \*tentative  
June 22, 2016

Unless otherwise noted, the meetings are held at the AVRC at 5:00 p.m.

There will not be a special meeting held for the missed action item.

The board would like to see a map showing a localized area where our families are located to further discussed a different location for graduation in June 2016.

### **16. CONFIRM MEETING PLACE AND TIME**

October 7, 2015 at 5:00 pm at the Antelope Valley Resource Center.

### **17. ADJOURNMENT AT 6:40 PM**

# Gorman Learning Center

*A California Charter School*

Bringing Academic Excellence Home

## REGULAR SESSION OF THE BOARD OF DIRECTORS AGENDA

DATE: October 7, 2015

MEETING PLACE: 43301 Division Street  
Lancaster, California 93535

TIME: 5:00 p.m.

Board Streaming: [www.gormanlc.org/video](http://www.gormanlc.org/video)

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Kelly Berggren	Vice President, Parent Representative
Brian Jaspersen	Secretary, Parent Representative
Timothy Hughes	Treasurer, Parent Representative
Vanessa Decker	Member at Large, Parent Representative
Kathleen Kefoury	Member at Large, Parent Representative
Fanny Lang	Member at Large, Parent Representative
Joe Andrews	District Representative

#### 3. PLEDGE OF ALLEGIANCE

#### 4. APPROVAL OF THE AGENDA

#### 5. APPROVAL OF THE MINUTES

- a. Approval of the minutes from the regular session meeting of September 9, 2015

**6. COMMUNICATION FROM THE PUBLIC**

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**HR Action Report September 2015**
- b. **September 2015 Business Services Division Check Register**
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**9. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS**

- a. **Executive Director – Denice Burchett**
- b. **Chief Business Officer – Antoine Hawkins**

**10. INFORMATION/DISCUSSION/ACTION AGENDA**

- a. **Information Items/Presentation**
  - i. **New Location for Graduation Ceremony – Denice Burchett**
  - ii. **CAASPP/Assessment and Accountability Updates – Tamara Campbell**
- b. **Action Items**
  - i. **Early Kindergarten Start – Denice Burchett**
  - ii. **Early Renewal of Rosetta Stone – Denice Burchett**
  - iii. **Second Read – IST Employment Agreement: Compensation Revision of Exhibit B – Antoine Hawkins**
  - iv. **Fourth Read – Policy 7003.16 Compensation Paid Personal Leave – Antoine Hawkins**
  - v. **Fifth Read – Policy 7003.14 Compensation Vacation Leave and Pay – Antoine Hawkins**

**CLOSED SESSION**

**11. ADJOURN TO CLOSED SESSION, IF ANY:**

- i. 11.01 Personnel Action – Government Code Section 54957**

**RECONVENE TO OPEN SESSION**

**12. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**

**13. ITEMS FOR NEXT MEETING**

**14. CONFIRM MEETING PLACE AND TIME**

**15. ADJOURNMENT**

# The Gorman Quail

October 2015

## Principal's Message

Engaging all of Gorman Joint School District stakeholders to develop a vision for *Personalized Learning for All Students* has been one of our main goals. As we work on our third Local Control and Accountability Plan (LCAP), we want all of our stakeholders to be actively participating in the process.

The LCAP is part of a revolutionary change in the way the State of California allocates funding to local school districts. Under the new Local Control Funding Formula (LCFF), state funding for schools is designed to be more flexible, allowing for more local control over academic spending priorities.

This year, we are asking those same groups to provide more input, specifically focused on Five Critical Questions:

- **Safety:** How do we ensure our schools are safe and secure, while maintaining a positive learning environment and a welcoming atmosphere?
- **Learning Experiences:** What type of learning environments and opportunities are needed to ensure that all students reach their potential and are prepared to be successful in life?
- **Measures of Success:** How do we define and measure student success in order to ensure that each student has a successful personalized learning experience?
- **Fiscal Responsibility:** How do we ensure equitable, effective and transparent use of District resources to support student success and build public trust?
- **Communication:** What strategies and methods for communication will effectively engage all stakeholders and build public trust?

If you are interested in serving on the LCAP Committee please contact the office or Mr. Andrews.

## Calendar

October 9	Awards Assembly
October 13	School Board Meeting- 3:00 PM
October 14	PTSO Meeting 3:00 PM
October 15	Great American Shake Out
October 16	PTSO Movie Night
October 21	Wear Orange (Bully Free Month)
October 21	Minimum Day
Oct. 26-30	Red Ribbon Week
October 26	Wear Red to School (Respect Yourself, Be Drug Free)
October 30	Halloween Parade (9:00 AM)
November 11	Veteran's Day (No-School)
November 13	End of First Trimester
Nov. 23-27	Thanksgiving Break (No-School)

## National Bullying Prevention Month

A generation ago, bullying was seen as an unfortunate but inevitable part of growing up. Today attitudes have shifted, but unfortunately bullying continues to negatively impact the lives of millions of young people.

October is National Bullying Prevention Month. Originally launched in 2006 by the Parent Advocacy Coalition for Educational Rights (PACER), Bullying Prevention Month is an opportunity to learn about and plan anti-bullying events, campaigns and strategies. On Wednesday, October 21, 2015 make it an ORANGE day. That's the day everyone can come together and support bullying prevention month. Wear ORANGE, it can be an orange T-shirt, tie, hat, socks, shoelaces or a wristband to show your support.

## Gorman School-Fall Festival

Our Annual Gorman School Fall Festival will be held on Saturday, November 7<sup>th</sup> from 3:00-6:00pm. Everyone in our community is welcome to attend this family event. We will have games, arts and crafts, food, and fun for everyone. We will also be holding a silent auction featuring baskets put together by our classrooms. Please come and join us!

## Remind Students Not to Bring Valuables

Please encourage your child/children not to bring valuables such as, electronics, Pokémon and Yu-Gi-Oh cards to school. The school cannot take responsibility for these items if they are brought to school. If your child has any of these items, they will be confiscated and an adult will have to pick them up.

**There are no electronics allowed on the bus.**



## HALLOWEEN PARADE RULES

Gorman has the tradition of a "Halloween Parade." This year it will take place on the morning of October 30th. Students need to wear their costumes to school and may change into regular clothes after the parade. Families are welcome to observe the parade. We look forward to seeing what type of characters students choose as their costume.

### Halloween Costumes Rules:

Costumes must only be worn to school on October 30th. The Parade will start at 8:45 AM. You must be able to wear your costume inside and outside. Nothing should drag on the floor. Appropriate shoes must be worn at school, no open toe or high heels.

- Masks are allowed only during the parade.
- Costumes must not be too scary or inappropriate for the school environment.
- No weapons, even fake ones.
- Costumes may not demean any race, religion, nationality, handicapped condition or gender.
- All dress should be school appropriate
- Face paint in moderation.

**If you come to school wearing something inappropriate, you will have to call home for new clothing. You must be dressed appropriately in order to participate in Gorman's Halloween Parade.**



## Progress Reports

Your child's first progress of the year was sent home on Friday, October 2nd. Please take some time to discuss your child's progress with them. It is recommended that you praise your child for his/her successes and encourage them to work harder in areas where they may have struggled. If you have concerns about your child's progress, please feel free to call and talk to his/her teacher.

## Fun-Run

PTSO's fourth annual Fun-Run was held on Wednesday, September 18th. The students were asked to sign up their family and friends to sponsor them to run laps with their classmates. The Fun-Run is the school's first PTSO fundraiser for this year. The fundraiser gave Gorman students the opportunity to raise money for their school by collecting pledges and participating in a lap run for 20-30 minutes. PTSO collected over \$1200 in donations.

## Introducing...The 2015 Red Ribbon Theme RESPECT YOURSELF-BE DRUG FREE

Congratulations to **Kristofer Calhoun**, a 13 year old at **Solon Middle School in Solon Ohio**, for creating the **2015 Red Ribbon Theme: "Respect Yourself. Be Drug Free."**





Los Angeles County Registrar-Recorder/County Clerk

Dean C. Logan  
Registrar-Recorder/County Clerk

August 28, 2015

Mr. Johannis Andrews II, Superintendent  
Gorman Joint School District  
P.O. Box 104  
Gorman, California 93243

Dear Mr. Andrews:

The initial candidate filing period for the November 3, 2015 Local and Municipal Consolidated Elections closed on E-88 (E-83 for those jurisdictions with extensions). Based on the quantity and qualification of filings received, the Gorman Joint School District offices that were scheduled to be consolidated with the above election will be cancelled due to an insufficient number of candidates.

The School District's next steps are as follows:

Pursuant to Elections Code Section 12113, the School District is required to post the enclosed Notice of Cancellation in the district office. (For your information, the notice has been forwarded by the Registrar-Recorder/County Clerk, Elections Coordination Unit to the designated adjudicated newspaper for publication.)

Equal Number of Candidates Per Eligible Offices

Pursuant to Education Code 5328, a district shall seat the qualified person or persons nominated at the organizational meeting of the school board.

Insufficient Number of Candidates Per Eligible Offices

If no person has been nominated or an insufficient number of candidates was nominated based on the number of eligible offices, the governing board shall appoint a qualified person or persons at a meeting prior to the day fixed for the election. Pursuant to Education Code 5328.5, the school board must publish a notice that states the board intends to make an appointment and inform persons of the procedure available for applying for the office.

Please call me at (562) 462-3183 or you may contact the Election Coordination Unit at (562) 462-2912 or [ecu@rrcc.lacounty.gov](mailto:ecu@rrcc.lacounty.gov) if you have any questions.

Sincerely,

Valerie Pagcanlungan, Administrative Assistant I  
Election Coordination Unit

Enclosure  
c: Election Coordination File  
Election Planning File

## NOTICE OF ELECTION CANCELLATION

NOTICE IS HEREBY GIVEN TO THE QUALIFIED VOTERS of the GORMAN JOINT SCHOOL DISTRICT that only two persons declared their candidacy for the 2 full term offices that were scheduled for election on November 3, 2015. Therefore, pursuant to Education Code Sections 5326 and 5328, the aforementioned District election will not be held, and the governing board shall seat qualified persons at the organizational meeting of the board.

DEAN C. LOGAN  
Registrar-Recorder/County Clerk  
County of Los Angeles

PUBLISH IN: ANTELOPE VALLEY JOURNAL  
REQUISITION #: 16007139  
PUBLICATION DATE: AUGUST 27, 2015 (THURS)



## Los Angeles County Office of Education

Serving Students ■ Supporting Communities ■ Leading Educators

October 5, 2015

Arturo Delgado, Ed.D.  
Superintendent

Los Angeles County  
Board of Education

Thomas A. Saenz  
President

Douglas R. Boyd  
Vice President

Katie Braude

Gabriella Holt

Alex Johnson

Monte E. Perez

Rebecca J. Turrintone

Mr. Steven Sonder, Board President  
Gorman Joint School District  
49847 Gorman School Road  
P.O. Box 104  
Gorman, CA 92324

Dear Mr. Sonder:

In accordance with the provisions of Education Code Sections 1240(b) and 42100, a review of the Gorman Joint School District's (District) Unaudited Actuals for fiscal year 2014-15 has been completed by the Los Angeles County Superintendent of Schools, and the financial information has been forwarded to the California Department of Education.

We wish to express our appreciation to the District's staff for their cooperation during the review of the District's Unaudited Actuals for fiscal year 2014-15. If our office may be of further assistance, please call me at (562) 922-6743.

Sincerely,

Andrew Surendranath  
Financial Operations Consultant  
Division of Business Advisory Services

AS:jj

cc: Mr. Andrews II, Superintendent  
Ms. Cummings, Consultant/Business Manager  
Dr. Price, Los Angeles County Office of Education (LACOE)  
Mr. Crafton, LACOE  
Mr. Faulkner, LACOE  
Mr. Burdy, LACOE  
Mr. Young, LACOE  
Ms. Smith, LACOE  
Ms. Minor, LACOE

**Gorman Joint School District**  
49847 Gorman School Road  
P.O. Box 104  
Gorman, CA 93243  
(661) 248-6441 - FAX (661) 248-0604

## **BOARD OF TRUSTEES**

### **MINUTES OF THE REGULAR MEETING**

**September 8, 2015**

The President of the Board, Steve Sonder, called the Regular Meeting of the Gorman Joint School District Board of Trustees to order at 3:00 P.M.

The Flag salute was held.

Members Present: Steve Sonder, President  
Julie Ralphs, Clerk  
Patricia Edwards, Member

Also Present: Johannis Andrews, Superintendent/Principal  
Jean Cummings, Business Manager/Consultant  
Lise Wastafarro, Bookkeeper

Others Present: Teachers-Casey Stanford & Michi Knight & Lisa Davis and parent-Denise Saenz

5454 The Board approved the Agenda as presented for September 8, 2015.

Motion made by Julie Ralphs, Seconded by Patricia Edwards      Vote: yes 3/no 0

5455 Adjourn to Closed Session at 3:00 P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. Code 54957.7)
3. Public Employee Discipline/Dismissal/Release

Motion made by Julie Ralphs, Seconded by Patricia Edwards      Vote: yes 3/no 0

5456 Reconvened to Regular Session at 3:28 P.M.

Motion made by Julie Ralphs, Seconded by Patricia Edwards      Vote: yes 3/no 0

No action taken in closed session.

President, Steve Sonder, asked for any comments from the Board.

President Sonder stated that we have received positive certification on the LCAP Plan and thanked anyone who worked on the revision because it was not an easy task. He asked how many revisions were needed.

Superintendent Andrews stated that he had to do 2 revisions.

President Sonder stated that Mr. Andrews did a good job.

President Sonder wanted to know who is in charge of maintenance on the school vans because they were in need of cleaning. He stated that it is a safety issue.

Superintendent Andrews stated that Trae should be in charge but that the drivers should clean the windows when they get gas.

President, Steve Sonder, asked for any comments from the staff.  
No comments.

Board President, Steve Sonder, asked for any comments from the public.  
No comments.

A Public Hearing was held at this time concerning whether each pupil in the District has sufficient textbooks and instructional materials, in each subject, that are consistent with the content and cycles of the curriculum framework adopted by the State Board. (Education Code Section 60119)

Hearing opened at 3:31 P.M. Hearing Closed at 3:32 P.M.

5457 The Board approved Resolution #01-15-16 To Certify Sufficient Pupil Textbooks and Instructional Materials Funds.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5458 The Board approved the Minutes of the Regular Meeting August 11, 2015.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5459 The Board approved the Minutes of the Special Meeting August 18, 2015.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5460 The Board approved Purchase Orders #15-16-11 through 15-16-45 of which \$14,634.76 was paid from the General Fund and \$0 from other funds.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5461 The Board approved B Warrants #11716 in the amount of \$3500.00 (2014-15).

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5462 The Board approved B Warrants #11709-11715, 11717-11746, 11748 in the amount of \$39,923.94 (2015-16).

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5463 The Board approved Licensing Agreement between the Gorman Elementary School District and Document Tracking Services, effective October 1, 2015 for one year, in the amount of \$545.00.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5464 The Board approved Agreement for Professional Services between the Gorman Joint School District and Lisa Morgenstern, effective August 1, 2015-November 30, 2015, at an hourly rate of \$60.00, not to exceed 40 hours.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5465 The Board approved Agreement for Professional Services between the Gorman Joint School District and Sharon Owen, effective August 1, 2015-June 30, 2016, not to exceed the amount of \$1,000.00 per student for assessments, \$500.00 for CST & review of records and \$50.00 per hr. for counseling.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5466 The Board approved the 2014-15 Unaudited Actuals.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5467 The Board approved the updated September 2015 Heat, Illness & Prevention Program 2015-16.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5468 The Board approved Agreement for Professional Services between Infinity Communications & Consulting, Inc. and the Gorman Joint School District for a term of 3 years, effective September 2, 2015-June 30, 2018 at an annual flat rate fee of \$3,150.00.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5469 The Board approved closing transfer of \$5,000.00 from the General Fund (01.0) to the Cafeteria Fund (13.0).

Motion made by Julie Ralphs, Seconded by Patricia Edwards      Vote: yes 3/no 0

5470 The Board approved Field Trip Report #01-15-16.

Motion made by Julie Ralphs, Seconded by Patricia Edwards      Vote: yes 3/no 0

5471 The Board approved Conference/Mileage Report #01-15-16.

Motion made by Julie Ralphs, Seconded by Patricia Edwards      Vote: yes 3/no 0

5472 The Board approved Personnel Report #03-15-16.

Motion made by Julie Ralphs, Seconded by Patricia Edwards      Vote: yes 3/no 0

5473 The Board approved Resolution #02-15-16 Board Absence of Julie Ralphs on August 11, 2015 and August 18, 2015.

Motion made by Patricia Edwards, Seconded by Steve Sonder      Vote: yes 2/no 0

5474 The Board approved Contract for Employment as a Certificated Employee for Felecia Davis, effective August 17, 2015-June 30, 2016.

Motion made by Julie Ralphs, Seconded by Patricia Edwards      Vote: yes 3/no 0

5475 The Board approved Contract for Employment as a Certificated Employee for Michael Duckworth, effective August 17, 2015-June 30, 2016.

Motion made by Julie Ralphs, Seconded by Patricia Edwards      Vote: yes 3/no 0

President Sonder asked Jean Cummings to check with GLC on what they did about their rising health care costs as they stated in the GLC Report.

The next regular meeting of the Board of Trustees will be held Tuesday, October 13, 2015 at 3:00 P.M. closed session and 3:30 P.M. regular session.

5476 The Board adjourned the meeting at 3:39 P.M.

Motion made by Julie Ralphs, Seconded by Patricia Edwards      Vote: yes 3/no 0

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Steve Sonder, President



PURCHASE ORDER LOG  
9/1/15-9/30/15

PO#	DATE	VENDOR	DESCRIPTION	ESTIMATED AMOUNT	AMOUNT PAID GENERAL	AMOUNT PAID OTHER	DATE PAID
15-16-46	9/1/15	AMERICAN EXPRESS	LW-MAINT SUPPLIES, JA-MAINT, CAFE, INST SUPPLIES, NON CAPITALIZED EQUIPMENT, MEMBERSHIP	\$772.50	\$730.35	\$42.15	9/2/15
15-16-47		GOLDEN VALLEY MWD	SEWER SERVICE 8/15	\$647.00	\$647.00		9/2/15
15-16-48		VARINEK, TRINE, DAY & CO., LLP	1/2 PAYMENT AUDIT 2014-15 LESS 10% RETENTION, MILEAGE	\$2,605.00	\$2,605.00		9/4/15
15-16-49		ARCADIA AUDIOMETRIC ASSOC.	NURSE-CPR & IST AID INSTRUCTION 8/18/15	\$500.00	\$500.00		9/3/15
15-16-50		SANTANA'S PUMPING	PLUMBING-GAS LEAKS, PARTS & LABOR 8/8, 8/10-8/12/15	\$7,889.24		\$7,889.24	9/3/15
15-16-51		PIVOT LEARNING PARTNERS	8/1/15-6/30/16 COACHING SERVICE	\$18,000.00	\$18,000.00		9/4/15
15-16-52		SIRMA II	2015-16 MEMBER CONTRIBUTION-PROPERTY & LIABILITY	\$7,329.00	\$7,329.00		9/3/15
15-16-53	9/2/15	SANTANA'S PUMPING	PLUMBING-RENTAL HOUSE WATER HEATERS 8/8/15, 8/10/15	\$2,938.26	\$2,938.26		9/3/15
15-16-54		SANTANA'S PUMPING	PLUMBING-MAIN BUILDING NEW GAS LINES 8/15, 8/17/15	\$4,076.78		\$4,076.78	9/8/15
15-16-55	9/3/15	EAI EDUCATION	INSTRUCTIONAL SUPPLIES	\$29.15	\$29.15		9/15/15
15-16-56		READY REFRESH BY NESTLE	RENTAL SERVICE 7/27/15-8/26/15	\$7.51	\$7.51		9/8/15
15-16-57		CECELIA J. CUMMINGS, CPA	BUSINESS MANAGER SERVICE 7/15, 8/15	\$7,200.00	\$7,200.00		9/14/15
15-16-58	9/4/15	SCV FOOD SERVICE	MEALS 8/15	\$2,097.73		\$2,097.73	9/8/15
15-16-59		STORER TRANSPORTATION	HOME TO SCHOOL SERVICE & FUEL 8/15	\$5,088.96	\$5,088.96		9/8/15
15-16-60	9/8/15	HOUGHTON MIFFLIN HARCOURT	GO MATH RESOURCE PK GRADE 4 & GRADE 6	\$257.46	\$257.46		9/22/15
15-16-61	9/10/15	YOUNG'S	MAINTENANCE SUPPLIES	\$62.27	\$62.27		9/22/15
15-16-62		POWER TECH	REPAIR VENDOR MAINTENANCE	\$1,245.00	\$1,245.00		9/28/15
15-16-63		THE MOUNTAIN ENTERPRISE	ADVERTISING 8/14/15	\$145.20	\$145.20		9/11/15
15-16-64	9/1/15	LACOE	REGISTRATION SUPT PROFESSIONAL CONF 10/29-30-JA	\$100.00	\$100.00		9/15/15
15-16-65		DOCUMENT TRACKING SERVICE	SERVICE 10/1/15-10/1/16 2 SITE LICENSES & TRANSLATION	\$545.00	\$545.00		6/21/15
15-16-66		LISA VOGEL MORGENSEN	SPEECH/LANGUAGE SERVICE 8/15	\$570.00	\$570.00		9/21/15
15-16-67		PRENTIS EDWARDS	TECH SERVICE 8/15	\$900.00			
15-16-68		UNITED PARCEL SERVICE	SERVICE 8/15	\$93.94	\$93.94		9/15/15
15-16-69	9/15/15	DECKER EQUIPMENT	MAINTENANCE SUPPLIES	\$45.85	\$45.85		9/28/15
15-16-70	9/16/15	FOLLETT	HOUGHTON MIFFLIN READING & SCIENCE BKS 4TH & 5TH GR	\$197.94			
15-16-71	9/17/15	GOPHER	PE-INSTRUCTIONAL SUPPLIES 2ND-3RD GRADE	\$75.22	\$75.22		9/28/15
15-16-72		QUILL	DISTRICT, SCHOOL ADMIN, INST, & CAFE SUPPLIES	\$276.24	\$241.37	\$34.87	9/28/15
15-16-73		STAPLES	DISTRICT & SCHOOL ADMIN SUPPLIES	\$18.78			
15-16-74		BUREAU OF ED & RESEARCH	INSTRUCTIONAL SUPPLY	\$108.00			
15-16-75		ATKINSON, ANDERLSON, LOYA,	LEGAL SERVICE DISTRICT 8/15	\$3,403.70	\$3,403.70		9/21/15
15-16-76	9/21/15	HILLCREST	REPAIR VENDOR MAINTENANCE	\$1,508.00	\$1,508.00		9/22/15
15-16-77		HOUGHTON MIFFLIN HARCOURT	SPECIAL EDUCATION MATERIALS	\$902.01			
15-16-78		AKA WATER SERVICE, INC.	BACTI, MANGANESE, NITRATE TESTING, BACTI RETESTS	\$325.00	\$325.00		9/22/15
15-16-79	9/23/15	CHEVRON	GAS-VANS 8/31, 9/3, 9/11, 9/18/15	\$448.35	\$448.35		9/28/15





**Business Gold Card**  
 GORMAN SCHOOL DIST  
 LISE WASTAFERRO  
 Closing Date 08/24/15 Next Closing Date 09/23/15



Account Ending XXXXXXXXXX

**New Balance** **\$772.50**

**Please Pay By** **09/08/15 ‡**

‡Payment is due upon receipt. We suggest you pay by the Please Pay By date.

**Visit**  
[www.membershiprewards.com](http://www.membershiprewards.com)

**Account Summary**

Previous Balance	\$105.85
Payments/Credits	-\$105.85
New Charges	+\$727.50
Fees	+\$45.00

**New Balance** **\$772.50**

Days in Billing Period: 31

See page 2 for important information about your account.

**INTRODUCE YOUR CARD TO EVEN MORE MERCHANTS**

The number of places that accept American Express keeps growing.  
 Shop with them and you can:

- Earn rewards\*
- Consolidate business spending
- Support local businesses

\*Not all Cards are eligible to earn rewards. Terms and limitations vary by Card type.

Visit [americanexpress.com/ShopSmallOPEN](http://americanexpress.com/ShopSmallOPEN) to find places near you.

**Customer Care**

**Pay by Computer**  
[open.com/pbc](http://open.com/pbc)

<b>Customer Care</b>	<b>Pay by Phone</b>
1-800-492-3344	1-800-472-9297

See page 2 for additional information.

↓ Please fold on the perforation below, detach and return with your payment ↓

**Payment Coupon**  
 Do not staple or use paper clips

**Pay by Computer**  
[open.com/pbc](http://open.com/pbc)

**Pay by Phone**  
 1-800-472-9297

**Account Ending** XXXXXXXXXX  
 Enter account number on all documents.  
 Make check payable to American Express.

LISE WASTAFERRO  
 GORMAN SCHOOL DIST  
 49847 GORMN SCHOL RD  
 GORMAN CA 93243-0104

Please Pay By  
**09/08/15**  
 Amount Due  
**\$772.50**

Check here if your address or phone number has changed. Note changes on reverse side.

AMERICAN EXPRESS  
 BOX 0001  
 LOS ANGELES CA 90096-8000



**Business Gold Card**  
 GORMAN SCHOOL DIST  
 LISE WASTAFERRO  
 Closing Date 08/24/15



Account Ending [REDACTED]

**Payments and Credits**

**Summary**

	<b>Total</b>
Payments	-\$105.85
Credits	\$0.00
<b>Total Payments and Credits</b>	<b>-\$105.85</b>

**Detail** \*Indicates posting date

Payments	<b>Amount</b>
08/12/15* LISE WASTAFERRO PAYMENT RECEIVED - THANK YOU	-\$105.85

**New Charges**

**Summary**

	<b>Total</b>
LISE WASTAFERRO [REDACTED]	\$144.27
JOHANNIS ANDREWS [REDACTED]	\$583.23
<b>Total New Charges</b>	<b>\$727.50</b>

**Detail**

**LISE WASTAFERRO**  
 Card Ending [REDACTED]

	<b>Amount</b>
08/24/15 AIR DELIGHTS INC AIRBEAVERTON OR <i>maintenance supplies soap dispensers</i>	\$144.27 ✓

**JOHANNISANDREWS**  
 Card Ending [REDACTED]

	<b>Amount</b>
08/09/15 THE HOME DEPOT 6651 LANCASTER CA <i>portable air conditioner</i>	\$519.44 ✓
08/12/15 WAL-MART 1563 1563 LANCASTER CA <i>gas blower, sprinkler parts</i>	\$21.64 ✓
08/17/15 SMARTFINAL483204832VALENCIA CA <i>Teacher Handbook supplies</i>	\$42.15 ✓
08/17/15 SMARTFINAL483204832VALENCIA CA <i>CAFE Tray</i>	\$42.15 ✓

**Fees**

	<b>Amount</b>
08/24/15 JOHANNIS ANDREWS <b>ANNUAL MEMBERSHIP FEE</b>	\$45.00
<b>Total Fees for this Period</b>	<b>\$45.00</b>



**Business Gold Card**  
 GORMAN SCHOOL DIST  
 LISE WASTAFERRO  
 Closing Date 09/23/15    Next Closing Date 10/23/15



Account Ending [REDACTED]

<b>New Balance</b>	<b>\$941.38</b>
<b>Please Pay By</b>	<b>10/08/15 ‡</b>

‡ Payment is due upon receipt. We suggest you pay by the Please Pay By date.


**Visit**  
[www.membershiprewards.com](http://www.membershiprewards.com)

**Account Summary**


Previous Balance	\$772.50
Payments/Credits	-\$772.50
New Charges	+\$941.38
Fees	+\$0.00
<b>New Balance</b>	<b>\$941.38</b>

Days in Billing Period: 30

**Customer Care**

 **Pay by Computer**  
[open.com/pbc](http://open.com/pbc)

<b>Customer Care</b>	<b>Pay by Phone</b>
1-800-492-3344	1-800-472-9297

 See Page 2 for additional information.

 See page 2 for important information about your account.

 **See Page 5 for Important Information Regarding Benefits underwritten by AMEX Assurance Company.**

↓ Please fold on the perforation below, detach and return with your payment ↓



**Business Gold Card**  
 GORMAN SCHOOL DIST  
 LISE WASTAFERRO  
 Closing Date 09/23/15

**OPEN**<sup>SM</sup>

p. 3/8

Account Ending [REDACTED]

**Payments and Credits**

**Summary**

	Total
Payments	-\$772.50
Credits	\$0.00
<b>Total Payments and Credits</b>	<b>-\$772.50</b>

**Detail** \*Indicates posting date


Payments	Amount
09/06/15* LISE WASTAFERRO PAYMENT RECEIVED - THANK YOU	-\$772.50

**New Charges**

**Summary**

	Total
LISE WASTAFERRO [REDACTED]	\$728.17
JOHANNIS ANDREWS [REDACTED]	\$213.21
<b>Total New Charges</b>	<b>\$941.38</b>

**Detail**

 **LISE WASTAFERRO**  
 Card Ending [REDACTED]

	Amount
08/24/15 SMARTSIGN 0456 BROOKLYN NY <i>Fire extinguisher stickers</i>	\$28.17 ✓
718-797-1900 Description MISCELLANEOUS GENER	
08/25/15 ELKAY SALES-CR DPT 06305748484 <i>Bubbles Stream Saver- Drinking fountains</i>	\$130.80 ✓
18991230000 60523	
09/09/15 AAA TRAVEL AGENCY LANCASTER CA	\$40.00 ✓
TRAVEL AGENCY SERVICE	
From: To: Carrier: Class: <i>Wendy Addington</i>	
N/A N/A YY 00 <i>CADRE National Conventio</i>	
N/A N/A YY 00	
N/A N/A YY 00 <i>Selpa to reimburse</i>	
Ticket Number: 89006395450280	
Passenger Name: ADDINGTON/WENDY ANN	
Document Type: TRAVEL AGENCY FEE	
09/09/15 AAA TRAVEL AGENCY LANCASTER CA	\$229.20 ✓
ALASKA AIRLINES INC.	
From: To: Carrier: Class: <i>Wendy Addington</i>	
LOS ANGELES INTERN PORTLAND AS R <i>CADRE National Conventio</i>	
EUGENE AS R	
PORTLAND AS T	
LOS ANGELES INTERN AS T <i>Flight</i>	
Ticket Number: 02776459164780	
Passenger Name: ADDINGTON/WENDY ANN	
Document Type: PASSENGER TICKET	
Date of Departure: 10/19	
<i>Selpa to reimburse</i>	

<b>Detail Continued</b>
-------------------------

Amount

09/09/15	DIRECTION SERVICE INEUGENE 5416865060 Description GENERAL MERCHANDISE	OR	<i>Wendy Addington CADRE National Convention Registration 10/20-22, 2015 Self pay to reimburse</i>	\$300.00 ✓
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**JOHANNIS ANDREWS**  
 Card Ending ██████████

Amount

09/01/15	SMARTNFINAL437204378PALMDALE 000-0000000	CA	<i>CAFE supplies</i>	\$116.76 ✓
09/06/15	WAL-MART 1563 1563 LANCASTER DISCOUNT STORE	CA	<i>VANS- Freon</i>	\$26.67 ✓
09/11/15	COSTCO WHSE #0762 00LANCASTER 6618024470	CA	<i>Inst supplies - batteries</i>	\$26.46 ✓
09/21/15	SMARTNFINAL437204378PALMDALE 000-0000000	CA	<i>CAFE supplies</i>	\$43.32 ✓

<b>Fees</b>
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Amount

<b>Total Fees for this Period</b>	<b>\$0.00</b>
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<b>2015 Fees and Interest Totals Year-to-Date</b>	
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Amount

Total Fees in 2015	\$120.00
Total Interest in 2015	\$0.00

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT		
AMERICAN EXPRESS	11795			01.0-00000.0-00000-81000-4380-0000000			03/16	158.97								
	11795			01.0-00000.0-00000-72000-5220-0000000			03/16	569.20								
	11795			13.0-53100.0-00000-37000-4790-0000000			03/16	160.08								
	11795			01.0-14000.0-00000-36000-4360-0000000			03/16	26.67								
	11795			01.0-11000.0-11100-10000-4310-0000000			03/16	26.46								
			Total					941.38						6704		
CHEVRON & TEXACO BUSINESS CARD	11796			01.0-14000.0-00000-36000-4360-0000000			03/16	448.35								
			Total					448.35						6704		
DECKER EQUIPMENT	11797			01.0-00000.0-00000-81000-4380-0000000			03/16	45.85								
			Total					45.85						6704		
GOPHER	11798			01.0-00000.0-11100-10000-4310-0000100			03/16	75.22								
			Total					75.22						6704		
PATRICIA EDWARDS	11799			01.0-00000.0-00000-71100-5210-0000000			03/16	49.45								
			Total					49.45						6704		
POWER TECH	11800			01.0-00000.0-00000-81000-5630-0000000			03/16	1245.00								
			Total					1245.00						6704		
QUILL	11801			01.0-11000.0-11100-10000-4310-0000000			03/16	69.74								
	11801			13.0-53100.0-00000-37000-4790-0000000			03/16	34.87								
	11801			01.0-00000.0-00000-72000-4350-0000000			03/16	93.16								
	11801			01.0-00000.0-00000-27000-4350-0000000			03/16	78.47								
			Total					276.24						6704		
REGISTER TOTAL AMOUNT										Issues :	3,081.49	Voids :	0.00	Net Disbursed :	3,081.49	
SYSTEM WARRANTS ISSUED										7	From	22428261	To	22428267	Total number of vouchers :	7
MANDAL WARRANTS ISSUED										0	From		To		Number of Vouchers Audited	0
NUMBER OF VOIDS										0						
SYSTEM WARRANTS ISSUED MTD										53						
SYSTEM WARRANTS ISSUED YTD										114						
MANUAL WARRANTS ISSUED MTD										0						
MANUAL WARRANTS ISSUED YTD										0						

64584 GORMAN ELEMENTARY SCHOOL DIST. PAGE 1  
 VOID\* Indicates Warrants were issued and Cancelled the same day.  
 \*Total Amount by Account do not include discounts earned or lost, use tax or freight.



VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT FAY MTD CYCLE	SEQ NBR	STAT
11793			01.0-00000.0-11100-10000-5610-0000000		03/16	03/16	208.02					
11793			01.0-00000.0-00000-72000-5610-0000000		03/16	03/16	69.35					
Total							277.37	277.37	22426182	CHK PAYOUT	6702	

*Please payment 2 canon apers*

REGISTER TOTAL AMOUNT	Issues :	277.37	Voids :	0.00	Net Disbursed :	277.37
SYSTEM WARRANTS ISSUED	1 From	To 22426182	Total number of vouchers :	1	Number of Vouchers Audited	1
MANUAL WARRANTS ISSUED	0 From	To				
NUMBER OF VOIDS	0					
SYSTEM WARRANTS ISSUED MTD	46	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0	
SYSTEM WARRANTS ISSUED YTD	107	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	0	

Fund Summary Issues 277.37 Voids 0.00  
 01.0 277.37 0.00  
 Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	PMT PAY MTD	WARRANT CYCLE	SEQ NBR	STAT
AKA WATER SERVICES, INC.	11790			01.0-00000.0	0-00000-82000	5530-00000000	03/16	325.00			325.00		6696	
<i>Bach, Mangonee + Nitrate + State mandated Bact. Patestz 8/15</i>														
HILLCREST AIR CONDITIONING	11791			01.0-00000.0	0-00000-81000	5630-00000000	03/16	1508.00			1508.00		6696	
<i>labor, parts, truck charge, fuel charge - 8/15, 8/19, 8/27/15</i>														
HOUGHTON MIFFLIN COMPANY	11792			01.0-74050.0	0-11100-10000	4110-00000000	03/16	257.46			257.46		6696	
<i>Student Resource Package Co Math Gr 6 + GH</i>														
YOUNGS	11794			01.0-00000.0	0-00000-81000	4380-00000000	03/16	62.27			62.27		6696	
<i>Maintenance supplies</i>														

REGISTER TOTAL AMOUNT	Issues :	2,152.73	To	22416446	Voids :	0.00	Total number of vouchers :	4	Number of Vouchers Audited	0
SYSTEM WARRANTS ISSUED	4	From	22416443	To	22416446					
MANUAL WARRANTS ISSUED	0	From		To						
NUMBER OF VOIDS	0									

SYSTEM WARRANTS ISSUED MTD	45	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD	106	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	0
Fund Summary	Issues	2,152.73	0.00		

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOUCHER REF NO	FO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11778		01.0-00000.0-000000-710000-5820-00000000			03/16	3403.70					
Total						3403.70		22413157	3403.70	6694	
<i>Legal Service District 8/15</i>											
11774		01.0-00000.0-000000-720000-5850-00000000			03/16	545.00					
Total						545.00		22413158	545.00	6694	
<i>10/1/15-10/1/16</i>											
11778		01.0-33100.0-57700-21000-5850-00000000			03/16	570.00					
Total						570.00		22413159	570.00	6694	
<i>Speech/Long Sew 8/15</i>											
11779		01.0-00000.0-000000-770000-5840-00000000			03/16	900.00					
Total						900.00		22413160	900.00	6694	
<i>Tech Sew 8/15</i>											

REGISTER TOTAL AMOUNT	Issues :	5,418.70	To	22413160	To	0.00	Net Disbursed :	5,418.70
SYSTEM WARRANTS ISSUED	4	From	22413157	To	22413160	0.00	4	Number of Vouchers Audited
MANUAL WARRANTS ISSUED	0	From		To				
NUMBER OF VOIDS	0							

Fund Summary	Issues	5,418.70	VOIDS	0.00
SYSTEM WARRANTS ISSUED MTD	41	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD
SYSTEM WARRANTS ISSUED YTD	102	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
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EMPLOYMENT DEVELOPMENT DEPARTM	11789		01.0-00000.0-00000-00000-9531-00000000	03/16			03/16	423.05					
	11789		01.0-00000.0-00000-00000-9531-00000000	03/16			03/16	1073.90					
	11789		01.0-00000.0-00000-00000-9531-00000000	03/16			03/16	1027.38					
Total								2524.33	2524.33	22406543	CHK PAYOUT	6692	

*PIT/501 underpayment fees -  
 HRA -2010, 1st-2011, 2nd-2011*

REGISTER TOTAL AMOUNT Issues : 2,524.33 Voids : 0.00 Net Disbursed : 2,524.33

SYSTEM WARRANTS ISSUED 1 From 22406543 To 22406543 Total number of vouchers : 1 Number of Vouchers Audited 0  
 MANUAL WARRANTS ISSUED 0 From To  
 NUMBER OF VOIDS 0

SYSTEM WARRANTS ISSUED MTD 37 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0  
 SYSTEM WARRANTS ISSUED YTD 98 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 0

Fund Summary Issues 2,524.33 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LARP029SI  
 District : 64584  
 Fiscal Year: 2016

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)  
 COMMERCIAL WARRANT REGISTER  
 Voids Date :2015-09-16 Issue Date :2015-09-17

Page No : 1  
 Run Date : 2015-09-16  
 Run Time : 20.08.38

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
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11783			01.0-74050.0	11100-10000-4110-0000000	03/16	20709.95	20709.95	20709.95	20709.95	22402154	CHK PAYOUT	6690	
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*K-8th gr. 60 Math Curriculum*

REGISTER TOTAL AMOUNT Issues : 20,709.95 Voids : 0.00 Net Disbursed : 20,709.95  
 Total 20709.95

SYSTEM WARRANTS ISSUED 1 From 22402154 To 22402154 Total number of vouchers : 1 Number of Vouchers Audited 1  
 MANUAL WARRANTS ISSUED 0 From 0 To 0  
 NUMBER OF VOIDS 0

SYSTEM WARRANTS ISSUED MTD 36 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0  
 SYSTEM WARRANTS ISSUED YTD 97 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 0

Fund Summary Issues 20,709.95 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT		
11782			01.0-00000.0-00000-82000-5910-0000000				03/16	153.21	153.21	153.21	22399726	6688				
<i>Service 8/16/15 - 9/15/15</i>																
Total								153.21								
11784			01.0-00000.0-00000-82000-5560-0000000				03/16	174.10	174.10	174.10	22399727	6688				
<i>Service 8/15</i>																
Total								174.10								
11785			01.0-11000.0-11100-10000-4310-0000000				03/16	875.61								
11785			01.0-00000.0-00000-72000-4350-0000000				03/16	24.09								
11785			01.0-00000.0-00000-27000-4350-0000000				03/16	20.50								
11785			01.0-00000.0-00000-81100-4370-0000000				03/16	34.32								
Total								954.52								
<i>Just supplies Dist supplies Sch admin supplies operation supplies</i>																
11786			01.0-00000.0-00000-82000-5510-0000000				03/16	2665.52	2665.52	2665.52	22399729	6688				
<i>Service 8/7/15 - 9/8/15</i>																
Total								2665.52								
11787			01.0-11000.0-11100-10000-4340-0000000				03/16	592.34								
11787			01.0-00000.0-00000-72000-4350-0000000				03/16	66.35								
11787			01.0-00000.0-00000-27000-4350-0000000				03/16	24.09								
11787			13.0-53100.0-00000-37000-4790-0000000				03/16	4.35								
11787			01.0-00000.0-00000-81100-4370-0000000				03/16	603.64								
Total								1290.77								
<i>Just supplies Dist supplies Sch admin supplies Cafe supply operation supplies</i>																
Total								1290.77								
REGISTER TOTAL AMOUNT Issues : 5,238.12 Voids : 0.00 Net Disbursed : 5,238.12																
SYSTEM WARRANTS ISSUED	5	From	22399726	To	22399730	Total number of vouchers : 5									Number of Vouchers Audited	0
MANUAL WARRANTS ISSUED	0	From		To												
NUMBER OF VOIDS	0															
SYSTEM WARRANTS ISSUED MTD	35					MANUAL WARRANTS ISSUED MTD									0	
SYSTEM WARRANTS ISSUED YTD	96					MANUAL WARRANTS ISSUED YTD									0	
Fund Summary		Issues				VOIDS										
01.0			5,233.77												0.00	
13.0			4.35												0.00	

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

64584 GORMAN ELEMENTARY SCHOOL DIST. PAGE 1  
 VOID\* Indicates Warrants were issued and Cancelled the same day.  
 \*Total Amount by Account do not include discounts earned or lost, use tax or freight.

Report Id : LAAP02951  
 District : 64584  
 Fiscal Year: 2016

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)  
 COMMERCIAL WARRANT REGISTER  
 Voids Date : 2015-09-14 Issue Date : 2015-09-15

Page No : 1  
 Run Date : 2015-09-14  
 Run Time : 19:54:13

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
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11775		01.0-00000.0-11100-10900-4310-0000100				03/16	29.15					
Total							29.15		22397606	6686		

11776		01.0-74050.0-11100-10300-4110-0000000				03/16	1831.70					
Total							1831.70		22397607	6686		

11777		01.0-00000.0-00000-5200-0000000				03/16	100.00					
Total							100.00		22397605	6686		

11778		01.0-00000.0-00000-4350-0000000				03/16	615.81					
Total							615.81					

11779		01.0-00000.0-00000-4350-0000000				03/16	155.86					
Total							155.86					

11780		01.0-11000.0-11100-10900-4310-0000000				03/16	694.24					
Total							694.24					

11781		01.0-00000.0-00000-5910-0000000				03/16	93.94					
Total							93.94		22397610	6686		

REGISTER TOTAL AMOUNT	Issues :	Voids :	Net Disburse :
3,520.70	From 22397606	0	3,520.70
	To 22397610	0	
	Total number of vouchers :	5	Number of Vouchers Audited :
			0

SYSTEM WARRANTS ISSUED	MANUAL WARRANTS ISSUED	MANUAL WARRANTS ISSUED YTD	MANUAL WARRANTS ISSUED MTD	WARRANTS VOIDED MTD	WARRANTS VOIDED YTD
0	0	0	0	0	0
0	0	0	0	0	0

Fund Summary	Issues	Voids
01.0	3,520.70	0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

64584 GORMAN ELEMENTARY SCHOOL DIST. PAGE 1  
 VOID\* Indicates Warrants were issued and Cancelled the same day.  
 \*Total Amount by Account do not include discounts earned or lost, use tax or freight.

*Inst supply*

*Textbooks, workbooks 2nd-8th gr.*

*Registration GA- Supl Coll Conf.*

*Inst Admin supplies*  
*Inst supplies*  
*Inst supplies*

*Service 8/5/15-8/24/15*

Report Id : LAAP02951  
 District : 64584  
 Fiscal Year: 2016

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)  
 COMMERCIAL WARRANT REGISTER  
 Voids Date : 2015-09-11 Issue Date : 2015-09-14

Page No : 1  
 Run Date : 2015-09-11  
 Run Time : 19:52:31

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
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CECELIA J. CUMMINGS, CPA  
 11763  
 11763  
 11763

01.0-00000.0-00000-72000-5850-00000000 03/16 4680.00  
 01.0-65000.0-57700-21000-5850-00000001 03/16 1800.00  
 01.0-65000.0-57700-21000-5850-00000000 03/16 720.00  
 Total 7200.00

Net Disbursed : 7,200.00  
 Number of Vouchers Audited : 1

7200.00 ✓ 22393951 CHK PAYOUT 6684

REGISTER TOTAL AMOUNT Issues : 7,200.00 Voids : 0.00

SYSTEM WARRANTS ISSUED 1 From 22393951 To 22393951 Total number of vouchers : 1  
 MANUAL WARRANTS ISSUED 0 From To  
 NUMBER OF VOIDS 0

SYSTEM WARRANTS ISSUED MTD 25 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0  
 SYSTEM WARRANTS ISSUED YTD 86 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 0

Fund Summary Issues Voids  
 01.0 7,200.00 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.



VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD	CYCLE NBR	SEQ	STAT
11770			01.0-00000.0-00000-81100-4370-00000000		03/16	168.16			22391992	168.16		6682	
<i>operation supplies - TP</i>													
11771			01.0-11000.0-11100-10000-4310-00000000		03/16	104.33			22391993	104.33		6682	
<i>Inst supplies</i>													
11772			01.0-00000.0-00000-82000-5520-00000000		03/16	20.10			22391994	20.10		6682	
<i>7/29/15 - 8/27/15</i>													
11773			01.0-00000.0-00000-72000-5930-00000000		03/16	145.20			22391994	145.20		6682	
<i>advertisement</i>													

REGISTER TOTAL AMOUNT: Issues : 437.79 To 22391992 To 22391995 To 22391994 To 22391994

SYSTEM WARRANTS ISSUED 4 From 22391992 To 22391995 Total number of Vouchers Available: 4  
 MANUAL WARRANTS ISSUED 3 From 22391992 To 22391995

SYSTEM WARRANTS ISSUED MTD 0  
 SYSTEM WARRANTS ISSUED YTD 0  
 MANUAL WARRANTS ISSUED MTD 0  
 MANUAL WARRANTS ISSUED YTD 0

Fund Summary Issues 437.79 Voids 0.00

Fund Amounts are reflective of Issues rather than Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report ID : LAAP02951  
 District : 64584  
 Fiscal Year: 2016

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)  
 COMMERCIAL WARRANT REGISTER  
 Voids Date : 2015-09-08 Issue Date : 2015-09-09

Page No : 1  
 Run Date : 2015-09-08  
 Run Time : 19.53.28

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11768			01.0-00000.0-00000-71100-3412-0000000			03/16	500.00	500.00					
<i>Health Stipend 9/15</i>													
Total													
11769			01.0-00000.0-00000-71100-3412-0000000			03/16	500.00	500.00					
<i>Health Stipend 9/15</i>													
Total													

REGISTER TOTAL AMOUNT	Issues :	1,000.00	Voids :	0.00	Net Disbursed :	1,000.00
SYSTEM WARRANTS ISSUED	2	From 22385503	To 22385504			
MANUAL WARRANTS ISSUED	0	From	To			
NUMBER OF VOIDS	0					
Total number of vouchers : 2 Number of Vouchers Audited 0						

SYSTEM WARRANTS ISSUED MTD	20	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD	81	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	0
Fund Summary	Issues	Voids			
01.0	1,000.00	0.00			

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP029S1  
 District : 64584  
 Fiscal Year: 2016

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)  
 COMMERCIAL WARRANT REGISTER

Voids Date : 2015-09-04 Issue Date : 2015-09-08

Page No : 1  
 Run Date : 2015-09-04  
 Run Time : 19:53.42

PAYEE	VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
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EAI EDUCATION 11762 01.0-00000.0-11100-10000-4310-0000100 03/16 194.59 194.59 22382495 6676  
*Just Supplies - 7-8<sup>th</sup> + 2-3<sup>rd</sup> gr. match*

READY REFRESH BY NESTLE 11764 01.0-00000.0-00000-82000-5530-0000000 03/16 194.59 194.59 22382495 6676  
*Rental Service 7/27/15-8/26/15*

SANTA CLARITA VALLEY FOOD SERV 11765 13.0-53100.0-00000-37000-4710-0000000 03/16 2097.73 2097.73 22382496 6676  
*Meals 8/15*

SANTANA'S PUMPING 11766 14.0-00000.0-00000-81000-5830-0000000 03/16 4076.78 4076.78 22382497 6676  
*Repairs Vendor - Maintenance New business*

STORER TRANSPORTATION 11767 01.0-00000.0-00000-36000-5812-0000000 03/16 5088.96 5088.96 22382498 6676  
*Home to School Service 8/15*

REGISTER TOTAL AMOUNT	Issues :	11,465.57	Voids :	0.00	Net Disbursed :	11,465.57
SYSTEM WARRANTS ISSUED	5 From					
MANUAL WARRANTS ISSUED	0 From					
NUMBER OF VOIDS	0					
Total number of vouchers :		5		Number of Vouchers Audited		
Total		11,465.57	0.00		0	

Fund Summary	Issues	Voids
01.0	5,291.06	0.00
13.0	2,097.73	0.00
14.0	4,076.78	0.00
SYSTEM WARRANTS ISSUED MTD	18	MANUAL WARRANTS ISSUED MTD
SYSTEM WARRANTS ISSUED YTD	79	MANUAL WARRANTS ISSUED YTD
WARRANTS VOIDED MTD		0
WARRANTS VOIDED YTD		0

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAP029S1  
 District : 64584  
 Fiscal Year: 2016

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)  
 COMMERCIAL WARRANT REGISTER  
 Voids Date : 2015-09-03 Issue Date : 2015-09-04

Page No : 1  
 Run Date : 2015-09-03  
 Run Time : 20.00.02

PAYEE	VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
PETTY CASH FUND	11747		01.0-00000.0-00000-00000-9520-00000000	02/16				106.35					
	11747		13.0-53100.0-00000-00000-9520-00000000	02/16				5.75					
			Total					112.10		22377790			6674
PIVOT LEARNING PARTNERS	11756		01.0-00000.0-11100-10000-5800-00000100	03/16				16000.00					
	11756		01.0-40350.0-11100-10000-5800-00000000	03/16				2000.00					
			Total					18000.00		22377791			6674
VAVRINEK, TRINE, DAY & CO., LL	11752		01.0-00000.0-00000-71910-5820-00000000	03/16				2605.00					
			Total					2605.00		22377792			6674

REGISTER TOTAL AMOUNT Issues : 20,717.10 Voids : 0.00 Net Disbursed : 20,717.10

SYSTEM WARRANTS ISSUED 3 From 22377790 To 22377792 Total number of vouchers : 3 Number of Vouchers Audited 3  
 MANUAL WARRANTS ISSUED 0 From 0 To 0  
 NUMBER OF VOIDS 0

SYSTEM WARRANTS ISSUED MTD 13 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0  
 SYSTEM WARRANTS ISSUED YTD 74 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 0

Fund Summary Issues Voids  
 01.0 20,711.35 0.00  
 13.0 5.75 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResP:J	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT							
ARCADIA AUDIOMETRIC ASSOCIATES	11753			01.0-00000.0-11100-10000-5800-0000100			03/16	500.00	✓	✓	500.00	22371598	6672									
	11754			Total				500.00			500.00	22371598	6672		8/18/15							
				01.0-00000.0-11100-10000-4310-0000100			03/16	703.08			703.08	22371599	6672									
	11755			Total				703.08			703.08	22371599	6672									
MICROSCOPEWORLE				01.0-00000.0-11100-10000-4310-0000100			03/16	872.00			872.00	22371600	6672									
	11757			Total				872.00			872.00	22371600	6672									
RENAISSANCE LEARNING, INC.				01.0-00000.0-11100-10000-4340-0000100			03/16	1757.00			1757.00	22371601	6672									
	11758			Total				1757.00			1757.00	22371601	6672									
SANTANA'S PUMPING				14.0-00000.0-00000-81000-5630-0000000			03/16	7889.24			7889.24	22371602	6672									
	11759			01.0-00000.0-00000-81000-5630-0000005			03/16	2938.26			2938.26	22371602	6672									
	11760			Total				10827.50			10827.50	22371602	6672									
SIRMA II				01.0-00000.0-00000-27000-5410-0000000			03/16	5496.75			5496.75	22371603	6672									
	11760			01.0-00000.0-00000-72000-5410-0000000			03/16	1832.25			1832.25	22371603	6672									
	11761			Total				7329.00			7329.00	22371603	6672									
VINSA INSURANCE ASSOCIATES				01.0-00000.0-00000-27000-3611-0000000			03/16	256.34			256.34	22371604	6672									
	11761			01.0-00000.0-00000-71000-3611-0000000			03/16	170.89			170.89	22371604	6672									
	11761			01.0-00000.0-11100-10000-3611-0000000			03/16	782.44			782.44	22371604	6672									
	11761			01.0-14000.0-11100-10000-3611-0000000			03/16	279.53			279.53	22371604	6672									
	11761			01.0-41260.0-11100-10000-3611-0000000			03/16	21.97			21.97	22371604	6672									
	11761			01.0-00000.0-00000-27000-3612-0000000			03/16	6.31			6.31	22371604	6672									
	11761			01.0-00000.0-00000-72000-3612-0000000			03/16	176.39			176.39	22371604	6672									
	11761			01.0-00000.0-11100-10000-3612-0000000			03/16	117.39			117.39	22371604	6672									
	11761			01.0-14000.0-00000-36000-3612-0000000			03/16	218.29			218.29	22371604	6672									
	11761			13.0-53100.0-00000-37000-3612-0000000			03/16	33.57			33.57	22371604	6672									
	11761			Total				2106.25			2106.25	22371604	6672									
REGISTER TOTAL AMOUNT														Issues :	24,094.83	Voids :	0.00	Net Disbursed :	24,094.83			
SYSTEM WARRANTS ISSUED														7	From 22371598	To 22371604	Total number of vouchers :			8	Number of Vouchers Audited	0
MANUAL WARRANTS ISSUED														0	From	To						

*CPA First Aid Services*  
*Playground 52 Ball Park - Inst*  
*Inst supplies -*  
*AR/Star Reading Subscription*  
*Plumbing Sewer 8/7, 8/8, 8/10, 8/11, 8/12/15*  
*Rental House - 2 Water Heaters (gas tanks)*  
*Workers Comp*  
*2nd Qtr*

*2015-16 Member Contribution*  
*Property & Liability*

Report Id : LAAP029S1  
 District : 64584  
 Fiscal Year : 2016

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)  
 COMMERCIAL WARRANT REGISTER  
 Voids Date : 2015-09-01 Issue Date : 2015-09-02

Page No : 1  
 Run Date : 2015-09-01  
 Run Time : 19:52:06

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT MTD	PAY CYCLE	SEQ NBR	STAT
11749			01.0-00000.0-00000-81000-4380-00000000				03/16	316.00						
11749			01.0-00000.0-00000-72000-4400-00000000				03/16	347.71						
11749			01.0-00000.0-00000-72000-5310-00000000				03/16	45.00						
11749			13.0-53100.0-00000-37000-4790-00000000				03/16	42.15						
11749			01.0-11000.0-11100-10000-4310-00000000				03/16	21.64						
			Total					772.50	772.50	22368135				6670
11750			01.0-00000.0-00000-82000-5565-00000000				03/16	647.00						
			Total					647.00	647.00	22368136				6670
11751			01.0-11000.0-11100-10000-4310-00000000				03/16	132.79						
			Total					132.79	132.79	22368137				6670
<p>REGISTER TOTAL AMOUNT Issues : 1,552.29 Voids : 0.00 Net Disbursed : 1,552.29</p> <p>3 From 22368137 To 22368137 Total number of vouchers : 3 Number of Vouchers Audited 0</p> <p>0 From 0 To 0</p>														
<p>SYSTEM WARRANTS ISSUED 3 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0</p> <p>MANUAL WARRANTS ISSUED 0 From 0 To 0 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 0</p> <p>NUMBER OF VOIDS 0</p>														
<p>SYSTEM WARRANTS ISSUED MTD 3 MANUAL WARRANTS ISSUED MTD 0</p> <p>SYSTEM WARRANTS ISSUED YTD 64 MANUAL WARRANTS ISSUED YTD 0</p>														
<p>Fund Summary Issues Voids</p> <p>01.0 1,510.14 0.00</p> <p>13.0 42.15 0.00</p>														

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Steve Sonder, President  
Julie Ralphs, Clerk  
Patricia Edwards, Member

**GORMAN JOINT SCHOOL DISTRICT**

Johannis Andrews II  
Superintendent/Principal

49847 Gorman School Road  
P.O. Box 104  
Gorman, CA 93243  
(661) 248-6441 – FAX (661) 248-0604

**RESOLUTION #03-15-16**

**ADOPTING THE "GANN" LIMIT**

**WHEREAS**, In November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

**WHEREAS**, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits" for public agencies, including school districts; and

**WHEREAS**, the district must establish a revised Gann limit for the 2014-15 fiscal year and a projected Gann Limit for the 2015-16 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

**NOW, THEREFORE, BE IT RESOLVED** that the board does provide public notice that the attached calculations and documentation of the Gann limits for the 2014-15 and 2015-16 fiscal years are made in accord with applicable constitutional and statutory law;

**AND BE IT FURTHER RESOLVED** that this Board does hereby declare that the appropriations in the budget for the 2014-15 and 2015-16 fiscal years do not exceed the limitations imposed by Proposition 4;

**AND BE IT FURTHER RESOLVED** that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

**PASSED AND ADOPTED** this 13th day of October, 2015 by the Board of Trustees of the Gorman Joint School District in Los Angeles County, Gorman, California.

---

Julie Ralphs, Board Clerk

---

Date

	2014-15 Calculations			2015-16 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
<b>A. PRIOR YEAR DATA</b> (2013-14 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	2013-14 Actual			2014-15 Actual		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	1,056,658.32		1,056,658.32			1,086,909.07
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	98.16		98.16			101.20
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2013-14			Adjustments to 2014-15		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)			0.00			0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
<b>B. CURRENT YEAR GANN ADA</b> (2014-15 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)	2014-15 P2 Report			2015-16 P2 Estimate		
1. Total K-12 ADA (Form A, Line A6)	101.20		101.20	101.14		101.14
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			101.20			101.14
<b>C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED</b> TAXES AND SUBVENTIONS (Funds 01, 09, and 62)	2014-15 Actual			2015-16 Budget		
1. Homeowners' Exemption (Object 8021)	399.09		399.09	0.00		0.00
2. Timber Yield Tax (Object 8022)	0.00		0.00	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	22.48		22.48	0.00		0.00
4. Secured Roll Taxes (Object 8041)	69,334.19		69,334.19	6,718.00		6,718.00
5. Unsecured Roll Taxes (Object 8042)	6,472.50		6,472.50	0.00		0.00
6. Prior Years' Taxes (Object 8043)	1,180.14		1,180.14	0.00		0.00
7. Supplemental Taxes (Object 8044)	75,511.83		75,511.83	0.00		0.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	7,448.48		7,448.48	0.00		0.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	779.12		779.12	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	2,416.36		2,416.36	0.00		0.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)	(154,291.29)		(154,291.29)	0.00		0.00
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	9,272.90	0.00	9,272.90	6,718.00	0.00	6,718.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	9,272.90	0.00	9,272.90	6,718.00	0.00	6,718.00



	2014-15 Calculations			2015-16 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
<b>EXCLUDED APPROPRIATIONS</b>						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			6,997.13			7,505.00
<b>OTHER EXCLUSIONS</b>						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			6,997.13			7,505.00
<b>STATE AID RECEIVED (Funds 01, 09, and 62)</b>						
24. LCFF - CY (objects 8011 and 8012)	811,996.00		811,996.00	871,684.00		871,684.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	(1,767.00)		(1,767.00)	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	810,229.00	0.00	810,229.00	871,684.00	0.00	871,684.00
<b>DATA FOR INTEREST CALCULATION</b>						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	1,201,418.44		1,201,418.44	1,248,730.00		1,248,730.00
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	15,339.79		15,339.79	8,500.00		8,500.00
<b>APPROPRIATIONS LIMIT CALCULATIONS</b>						
<b>D. PRELIMINARY APPROPRIATIONS LIMIT</b>						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			1,056,658.32			1,086,909.07
2. Inflation Adjustment			0.9977			1.0382
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			1.0310			0.9994
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			1,086,909.07			1,127,751.94
<b>APPROPRIATIONS SUBJECT TO THE LIMIT</b>						
5. Local Revenues Excluding Interest (Line C18)			9,272.90			6,718.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			12,144.00			12,136.80
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			810,229.00			871,684.00
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			810,229.00			871,684.00
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			10,598.78			6,020.19
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			19,871.68			12,738.19
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			810,229.00			871,684.00
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			19,871.68			
b. State Subventions (Line D8)			810,229.00			
c. Less: Excluded Appropriations (Line C23)			6,997.13			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			823,103.55			





**Antelope Valley School Boards Association**

# Invoice

**Gorman Joint School District**

Attention: Johannis L. Andrews, Superintendent/Principal  
P.O. Box 104 (49847 Gorman School Road

Gorman CA 93243

ASSOCIATION DUES :	2016	\$200.00
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<b>Total Amount Due</b>	<b>\$200.00</b>
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Please Remit to: **Antelope Valley School Boards Association**  
**c/o Martha Johnson, Treasurer**  
**46400 N 50th Street East**  
**Lancaster, CA 93535**



**Los Angeles County  
Office of Education**  
Serving Students • Supporting Communities  
Leading Educators

## Williams Lawsuit Settlement Quarterly Report on Uniform Complaints 2015-2016

District Name: Gorman Joint School District

Date: 10/13/15

Person completing this form: Lise Wastafarro

Title: Accounting/Data Processing

Quarter covered by this report (Check One Below):

- |   |                          |                 |
|---|--------------------------|-----------------|
| <input checked="" type="checkbox"/> 1st QTR | July 1 to September 30   | Due 15-Oct 2015 |
| <input type="checkbox"/> 2nd QTR            | October 1 to December 31 | Due 15-Jan 2016 |
| <input type="checkbox"/> 3rd QTR            | January 1 to March 31    | Due 15-Apr 2016 |
| <input type="checkbox"/> 4th QTR            | April 1 to June 30       | Due 15-Jul 2016 |

Date for information to be reported publicly at governing board meeting: October 13, 2015

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Misassignment	0	0	0
TOTAL	0	0	0

Print Name of District Superintendent Johannis Andrews II

Signature of District Superintendent \_\_\_\_\_ Date October 13, 2015

Return the **Quarterly Summary** to:  
Williams Legislation Implementation Project  
Los Angeles County Office of Education  
c/o Kirit Chauhan, Williams Settlement Legislation  
9300 Imperial Highway, ASM/Williams ECW 284  
Downey, CA 90242

Telephone: (562) 803-8382  
FAX: (562) 803-8325  
E-Mail: [Chauhan\\_Kirit@lacoed.edu](mailto:Chauhan_Kirit@lacoed.edu)



# COUNTY OF LOS ANGELES BOARD OF SUPERVISORS

KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 383  
LOS ANGELES, CALIFORNIA 90012  
(213) 974-1411 • FAX (213) 620-0636

**PATRICK OGAWA**  
ACTING EXECUTIVE OFFICER

## MEMBERS OF THE BOARD

HILDA L. SOLIS

MARK RIDLEY-THOMAS

SHEILA KUEHL

DON KNABE

MICHAEL D. ANTONOVICH

September 11, 2015

Johannis Andrews  
Gorman Joint School District  
Post Office Box 104  
Gorman, CA 93243

Dear Mr. Andrews:

### **CONFLICT OF INTEREST AND DISCLOSURE CODE FOR THE GORMAN JOINT SCHOOL DISTRICT**

The Board of Supervisors, at its meeting of September 1, 2015, approved the enclosed amended Conflict of Interest and Disclosure Code for the Gorman Joint School District. The effective date of the code is September 2, 2015.

It will be necessary for those persons holding designated positions which were added to your Code to complete an Assuming Statement of Economic Interests (Form 700) within 30 days of the effective date of this Code, or within 30 days of receiving notice of their filing obligation. When filing Form 700's please refer to the instructions as noted on the first page of your Code under "Place of Filing of Statement of Economic Interests".

Please ensure that your agency's Form 700 Filing Officer takes all appropriate actions to implement your amended Code.

Should you have questions or need additional information, please contact Don Garcia at (213) 974-1578.

Sincerely,

  
Patrick Ogawa  
Acting Executive Officer

PO:kw

Enclosures

c: Don Garcia  
Lise Wastaferrero



**PATRICK OGAWA**  
ACTING EXECUTIVE OFFICER

## COUNTY OF LOS ANGELES BOARD OF SUPERVISORS

KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 383  
LOS ANGELES, CALIFORNIA 90012  
(213) 974-1411 • FAX (213) 633-5100

MEMBERS OF THE BOARD

HILDA L. SOLIS  
MARK RIDLEY-THOMAS  
SHEILA KUEHL  
DON KNABE  
MICHAEL D. ANTONOVICH

September 01, 2015

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

# ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

23 September 1, 2015

  
PATRICK OGAWA  
ACTING EXECUTIVE OFFICER

### CONFLICT OF INTEREST AND DISCLOSURE CODES (ALL DISTRICTS) (3-VOTES)

#### SUBJECT

Approval of Conflict of Interest and Disclosure Codes.

#### **IT IS RECOMMENDED THAT THE BOARD:**

Approve the Conflict of Interest and Disclosure Codes for the Baldwin Park Unified School District; Century Community Charter School, Inc.; Culver City Unified School District; Department of Children and Family Services; Department of Health Services; Department of Human Resources; Garvey School District; Gorman Joint School District; and South Bay Workforce Investment Board to be effective the day following your Board's approval.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

In accordance with the Political Reform Act of 1974, the Board of Supervisors is the code reviewing body for Los Angeles County.

Pursuant to Government Code Section 87300, every local government agency must adopt and promulgate a Conflict of Interest and Disclosure Code. The Board of Supervisors must approve the code before it can take effect.

Pursuant to Government Code Section 87306, agencies are required to amend their Conflict of Interest Codes when necessitated by changed circumstances.

### **Implementation of Strategic Plan Goals**

Approval of the attached codes broadly supports the County Strategic Goal of Operational Effectiveness/Fiscal Sustainability.

The proposed Conflict of Interest and Disclosure Codes have been thoroughly reviewed and approved by the code review staff in accordance with the procedures established by your Board.

### **FISCAL IMPACT/FINANCING**

Local governmental agencies must have a Conflict of Interest and Disclosure Code in which individuals in designated positions are required to disclose financial interests at a level appropriate to their decision-making authority.

Adoption of a Conflict of Interest and Disclosure Code deters potential conflicts of interest, thereby averting misuse of public funds.

The recommended action has no effect on budget revenues and expenditures.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Pursuant to Government Code Section 87300, the code review staff recommends that your Board approve the Conflict of Interest and Disclosure Codes for the agencies listed below.

#### **SUBSTANTIVE CHANGES:**

(Baldwin Park Unified School District)

- Exhibit "A" is modified with the definitions for income to include gifts, loans and travel payments.
- Adds a new disclosure category and renumbers an existing category.
- Exhibit "B" is modified with a clarifying footnote for Consultants and New Positions.
- Deletes Asst. Superintendent, Human Resources; Senior Director of Business Services; Senior Director of Student Achievement; Director of Student Achievement; and School Police Captain due to the positions being eliminated.
- Changes the titles of two (2) positions.
- Expands the disclosure for one (1) position.
- Adds Assistant Superintendent, Administrative Services; Assistant Superintendent, Business and Operations; Director of Early Childhood Education; Director of Fiscal Services; Director of Human Resources; Director of Human Resources, Classified; and Chief of Police to the code.

(Century Community Charter School, Inc.)

- Exhibit "A" is modified with the definitions for income to include gifts, loans and travel payments.
- Exhibit "B" is modified with a clarifying footnote for Consultants and New Positions.
- Adds a new disclosure category.
- Renumbers an existing category and modifies the wording within this category.
- Deletes Vice President, Business Operations and Vice President, Human Resources from the code due to reorganization.
- Adds Administrator; Dean of Instruction; Information of Technology; and Facilities Manager to the code.

(Culver City Unified School District)

- Changes the title of one (1) position.

(Department of Children and Family Services)

- Exhibit "A" is modified with the definitions for income to include gifts, loans and travel payments.
- Exhibit "A", wording is modified within Category 6.
- Exhibit "B" is modified with a clarifying footnote for Consultants and New Positions.
- Changes the titles of one (1) position.
- Expands the disclosure for two (2) positions.
- Adds Head Departmental Civil Service Representative; Personnel Officer III; Supervising Appeals Hearing Specialist; Administrative Services Division Manager; Information Technology Manager I; Information Technology Manager II; Information Technology Security Specialist; Departmental Chief Information Officer I; Procurement Assistant II; Project Administrator, ICSC; Principal Application Developer; Principal Geographic Information Systems Analyst; Warehouse Worker III to the code.

(Department of Health Services)

- Exhibit "A" is modified with the definitions for income to include gifts, loans and travel payments.
- Exhibit "A", wording is modified within Category 5.
- Exhibit "B" is modified with a clarifying footnote for Consultants and New Positions.
- Changes the titles of five (5) positions.



- Adds Administrative Services Division Manager; Program Implementation Manager, Health Services (Enterprise Health Information Management (HIM) Director); Risk Manager, Health Services; Departmental Information Security Officer I; and Departmental Information Security Officer II to the code.

(Department of Human Resources)

- Exhibit "B" the wording is modified within Consultants/New Positions footnote.
- Adds Human Resources Manager; Departmental Information Security Officer I; Principal Information Systems Analyst; and Information Systems Analyst II to the code.

(Garvey School District)

- Exhibit "A", wording is modified within Category 5.
- Changes the titles of two (2) positions.
- Adds Director I, Testing, Assessment & Information Services to the code.

(Gorman School District aka Gorman Joint School District)

- Agency has changed their name to the Gorman Joint School District.
- The Incorporation Page has been modified to reflect those positions that will file directly file with the Executive Office.
- Exhibit "A" is modified with the definitions for income to include gifts, loans and travel payments.
- Adds a new disclosure category.
- Renumbers an existing category.
- Exhibit "A", wording is modified within Category 6.
- Exhibit "B" is modified with a clarifying footnote for Consultants and New Positions.
- Adds Charter School Board Members; Charter School Entity; and Purchasing Clerk to the code.

(South Bay Workforce Investment Board)

- The Incorporation Page has been modified to reflect those positions that will file directly file with the Executive Office.
- Exhibit "A" is modified with the definitions for income to include gifts, loans and travel payments.
- Exhibit "A", wording is modified within Category 2 .
- Exhibit "A", wording is modified within Category 4.

- Exhibit "B" is modified with a clarifying footnote for Consultants and New Positions.
- Deletes Employment Service Manager; Sr. Employment Development Specialist/Procurement/Contract Manager; and Sr. Employment Development Specialist/Vendor/Contracting from the code due to reorganization.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approving the attached Conflict of Interest and Disclosure Codes for these agencies will further the purposes of the Political Reform Act of 1974 by requiring the individuals designated in each agency's code to disclose appropriate economic interests.

Respectfully submitted,



PATRICK OGAWA  
Acting Executive Officer, Board of Supervisors

PO:kw

Enclosures

c: Interim Chief Executive Officer  
Acting County Counsel

Conflict of Interest Code  
of the

**GORMAN JOINT SCHOOL DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its School Board Members, and the Superintendent, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## GORMAN JOINT SCHOOL DISTRICT

### EXHIBIT "A"

#### CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

#### CATEGORY 2

Persons in this category shall disclose all investments and business positions.

#### CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

#### CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

#### CATEGORY 5

Persons in this category are those who perform under a charter agreement the duties of any position similar to that of any designated position on Gorman Joint School District's Conflict of Interest Code and shall be required to file Statements of Economic Interest disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under a charter agreement, participate in decisions by providing information, advice, recommendations to his or her charter school(s) which could affect financial interests shall be required to file Statements of Economic Interests. The level of disclosure shall be as determined by the agency head or his or her designee.

## **GORMAN JOINT SCHOOL DISTRICT**

### **EXHIBIT "A" (Cont'd)**

#### **CATEGORY 6**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Superintendent or his or her designee of the agency. (See footnote for clarification.)

**GORMAN JOINT SCHOOL DISTRICT**

**EXHIBIT "B"**

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Member, School Board	1, 2, 3
Superintendent	1, 2, 3
Purchasing Clerk	4
Charter School Board Members	1, 2, 3
Charter School Entity	5
Consultants/New Positions*	6

\*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

**EFFECTIVE DATE: 09/02/2015**



Steve Sonder, President  
Julie Ralphs, Clerk  
Patricia Edwards, Member

## Gorman Elementary School District

49847 Gorman School Road  
P.O. Box 104  
Gorman, CA 93243  
(661) 248-6441 – FAX (661) 248-0604

Johannis L. Andrews II  
Superintendent/Principal

Board Meeting-October 13, 2015

Item VI. A8 Recommendations

Adoption of the Los Angeles County Plan for Expelled Pupils.

The Superintendent recommends that the Board adopt the Los Angeles County Plan for Expelled Pupils (triennial update).

BACKGROUND INFORMATION: Section 48926 of the California Education Code requires the Los Angeles County Superintendent of Schools, in conjunction with superintendents of the school districts within the County, to develop a plan for providing services to expelled pupils. The county-wide plan shall:

- Enumerate existing educational alternatives
- Identify gaps in educational services
- Identify plans for filling those service gaps
- Identify alternative placements for pupils who fail to meet terms and conditions of their alternative placement.

Local governing boards are asked to accept and acknowledge a basic plan to address the needs of all expelled students in Los Angeles County, as required by Education Code Section 48926.

POLICY/ISSUE: Education Code 48926

FISCAL IMPACT: None

Superintendent and Staff Recommend: Accept and Acknowledge the Los Angeles County Plan for Expelled Students.

**LOS ANGELES COUNTY**  
**PLAN**  
**FOR EXPELLED STUDENTS**  
**2015**

A description of educational services under  
California Education Code Section 48926

Prepared by



Los Angeles County  
Office of Education





**Los Angeles County  
Office of Education**

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# **Los Angeles County Plan for Expelled Pupils**

**(Education Code Section 48926)**

Prepared by:

Division of Student Support Services

Division of Pupil Services

Division of Student Programs

Los Angeles County Office of Education

# Los Angeles County Plan for Expelled Pupils

Los Angeles County Office of Education

and

ABC Unified School District	Lawndale School District
Acton-Agua Dulce Unified School District	Lennox School District
Alhambra Unified School District	Little Lake City School District
Antelope Valley Union High School District	Long Beach Unified School District
Arcadia Unified School District	Los Angeles Unified School District
Azusa Unified School District	Los Nietos School District
Baldwin Park Unified School District	Lowell Joint School District
Bassett Unified School District	Lynwood Unified School District
Bellflower Unified School District	Manhattan Beach Unified School District
Beverly Hills Unified School District	Monrovia Unified School District
Bonita Unified School District	Montebello Unified School District
Burbank Unified School District	Mountain View School District
Castaic Union School District	Newhall School District
Centinel Valley Union High School District	Norwalk-La Mirada Unified School District
Charter Oak Unified School District	Palmdale School District
Claremont Unified School District	Palos Verdes Peninsula Unified School District
Compton Unified School District	Paramount Unified School District
Covina-Valley Unified School District	Pasadena Unified School District
Culver City Unified School District	Pomona Unified School District
Downey Unified School District	Redondo Beach Unified School District
Duarte Unified School District	Rosemead School District
East Whittier City School District	Rowland Unified School District
Eastside Union School District	San Gabriel Unified School District
El Monte City School District	San Marino Unified School District
El Monte Union High School District	Santa Monica-Malibu Unified School District
El Rancho Unified School District	Saugus Union School District
El Segundo Unified School District	South Pasadena Unified School District
Garvey School District	South Whittier School District
Glendale Unified School District	Sulphur Springs Union School District
Glendora Unified School District	Temple City Unified School District
Gorman School District	Torrance Unified School District
Hacienda-La Puente Unified School District	Valle Lindo School District
Hawthorne School District	Walnut Valley Unified School District
Hermosa Beach City School	West Covina Unified School District
Hughes-Elizabeth Lakes Union School District	Westside Union School District
Inglewood Unified School District	Whittier City School District
Keppel Union School District	Whittier Union High School District
La Cañada Unified School District	William S. Hart Union High School District
Lancaster School District	Wilsona School District
Las Virgenes Unified School District	Wiseburn Unified School District

# Los Angeles County Plan for Expelled Pupils

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- County Community Schools Operated by Los Angeles County Office of Education
- Referral for LACOE Services for Expelled Students
- AB 922 District Questionnaire (Survey Monkey Survey)

# **Los Angeles County Plan for Expelled Pupils (Education Code Section 48926)**

## **Introduction**

The Los Angeles County Superintendent of Schools, in conjunction with the superintendents of the school districts within the county, have developed the following county-wide plan for providing educational services to expelled pupils within the county pursuant to California Education Code, Section 48926. In addressing the needs of all expelled pupils, the countywide plan shall:

- enumerate existing educational alternatives for expelled pupils;
- identify gaps in educational services to expelled pupils;
- identify strategies for filling those gaps in services; and,
- identify alternative placements for pupils who are expelled and placed in district community day school programs, but who fail to meet the terms and conditions of their required rehabilitation plan or who pose a danger to other district pupils, as determined by the governing board.

Section 48916.1 provides that at the time an expulsion of a pupil is ordered, the governing board shall ensure that an education program is provided to the pupil who is subject to the expulsion order for the period of the expulsion. Any educational program provided pursuant to this section may be operated by the school district, the county superintendent of schools, or a consortium of districts or in joint agreement with the county superintendent of schools.

To address the needs of expelled pupils, a number of alternative education programs have been developed by local school districts and the Los Angeles County Office of Education to provide continuing educational opportunities.

## **Profile**

The Los Angeles County Office of Education (LACOE) is the nation's largest regional education agency. Los Angeles County, the most populous county in the nation, has over 10 million residents, including about 1.6 million students in 80 public school districts. Our largest district, Los Angeles Unified School District, has an enrollment of 659,639 students, while our smallest, Gorman School District, has 100 students. Our countywide service area encompasses 88 cities and 4,084 square miles.

### **LACOE Vision Statement**

LACOE is a premier provider of integrated, educational programs and services from birth to adulthood in a richly diverse and multicultural global environment.

LACOE uses a variety of service delivery systems to eliminate the educational barriers associated with poverty and racial divisiveness in education, enabling students to exceed state and national standards. These services include universal, quality, early childhood education, effective data driven programs for all students, and state of the art technical assistance.

LACOE organizes its infrastructure to provide leadership in creating unique, nationally recognized models in education, including models for innovative staff development and training. LACOE earns the public's confidence by: making the school the hub of the community, making the most efficient use of financial resources, bridging the "digital divide" in technology access and content, and developing collaborative partnerships for students, parents, and community. LACOE embraces a culture of diversity that promotes an inclusive, prosperous learning and workplace environment.

### **Division of Student Programs**

The Division of Student Programs (DSP) serves approximately 3,400 students throughout Los Angeles County. DSP provides instructional and educational services in a variety of settings, including 3 juvenile hall schools, 13 camp schools, 2 residential Community Education Centers, 3 Cal-SAFE programs, 13 County Community Schools, 8 independent study programs, and 2 specialized high schools. All school sites offer a Common Core curriculum and a variety of supplemental services intended to address the learning needs of individual students. Additionally, school personnel work closely with the Probation Department and the Department of Mental Health to provide comprehensive educational services for all students. The mission of the Division of Student Programs is to ensure student success by providing quality academic programs, supported by an organizational culture that is focused on data and Professional Learning Communities. DSP is responsible for the placement and services of all expelled students who are referred to LACOE.

### **Division of Pupil Services**

The Division of Pupil Services (DPS) supports the Principal Administrative Units (PAUs) in the Division of Student Programs and the Division of Special Education with the implementation of programs and initiatives to facilitate the academic, emotional, mental, social, and physical health of all students. This support is provided through professional development and the collaborative efforts of staff members in the Camps Assessment Unit, Compliance Support Services, Health Services, Neglected/Delinquent and Homeless youth services, as well as Counseling, Nursing and Aftercare Services. The mission of the Division of Pupil Services is to meet the academic, social, emotional, and physical needs of the students we serve in Educational Programs.

### **Division of Student Support Services**

The Division of Student Support Services (SSS) serves school districts and LACOE programs, and provides technical assistance in the areas of student discipline, pupil records, custody of minors, education for homeless children and youth, compulsory attendance, counseling and guidance, health services, gang prevention and intervention, safe school planning, emergency response and crisis intervention, foster youth services, substance use prevention, and after-school programs. SSS is responsible for handling expulsion appeals to the county board of education of students expelled from the school districts, and providing support for students, parents, and school districts who are participating in the expulsion appeal process.

## **Educational Alternatives for Expelled Pupils**

School districts located within Los Angeles County provide a number of options for expelled pupils, depending on the specific violation of Sections 48900, 48900.2, 48900.3, 48900.4 and 48900.7 of the California Education Code. The alternative education program to which an expelled pupil may be assigned is preceded by a decision of the local governing board which may provide for one of the following expulsion orders which describes the students' educational placement:

1. Suspended enforcement of the expulsion order with placement on the same school campus [EC § 48917 (a)];
2. Suspended enforcement of the expulsion order with placement on a different school campus within the district or a district alternative program such as school or continuation high school programs [EC § 48917(a)];
3. Expulsion with a referral to a District Community Day School program, if available [EC § 48660]; or,
4. Expulsion with a referral to a county community school or other appropriate programs operated by the Los Angeles County Office of Education [EC § 1981(c)].

A pupil who is expelled for violation for an act listed in subdivision (c) of EC § 48915 (mandatory expulsion section), shall be assigned to a program of study that meets all of the following conditions:

- (1) Is appropriately prepared to accommodate pupils who exhibit discipline problems.
- (2) Is not provided at a comprehensive middle, junior, or senior high school, or at any elementary school.
- (3) Is not housed at the school site attended by the pupil at the time of suspension.

At the time an expulsion of a pupil is ordered, the governing board of the school district shall ensure that an educational program is provided to the pupil who is subject to the expulsion order for the period of the expulsion. Any education program provided may be operated by the school district, the county superintendent of schools, or a consortium of districts or in joint agreement with the county superintendent of schools.



## District Operated Programs

The range of alternative programs currently offered by school districts throughout Los Angeles County includes the following options:

- Community Day Schools;
- Independent Study (offered in conjunction with a classroom option);
- Opportunity School/Class;
- Continuation High School;
- Charter School;
- Adult Education Programs; and,
- Special Education.

If a school district is unable to provide a suitable program or if the expelled pupil fails to meet the terms and conditions of his or her rehabilitation plan or if the student continues to pose a danger to other district pupils, as determined by the governing board, the district may refer the expelled pupil to the Los Angeles County Office of Education for possible placement in a program operated by the Division of Student Programs (DSP).

## County Operated Programs

The Los Angeles County Office of Education currently provides a variety of alternative education programs that are designed to help pupils:

- take a renewed interest in school and learning;
- attend school consistently; and,
- set and attain academic and career goals.

Specifically, these programs are designed to serve:

- Students who are having trouble at home or school;
- Expecting and Parenting Teens;
- Homeless and Foster Children and Youth;
- Students who are on probation or students who need to work full-time to support themselves and/or their families; and,
- Students who have been expelled and for whom a district operated education program is not available.

Programs designed to serve the above identified pupil populations include those operated by the LACOE Division of Student Programs (DSP) include:

- County Community Schools;
- Independent Study (operated in conjunction with a classroom option);
- California School Age Families Education Program;
- Partnership Programs

As previously stated, *at the time an expulsion of a pupil is ordered, the governing board of the school district shall ensure that an educational program is provided for the pupil subject to the expulsion order.* For districts that may be unable to provide *pupils who commit serious behavior violations* with an alternative program that meets the restrictive requirements of California Education Code Section 48915 (d) (see appendix), selected county programs may provide viable options.

It is anticipated that the majority of expelled pupils who are referred to the county office for placement in an alternative program will be assigned to a *county community school program*. County Community schools operated by the county are designed to provide interventions for middle school and high school students, grades 6 to 12.

## **Educational Service Gaps and Strategies to Address Service Gaps**

Section 48926 of the California Education Code provides that each county superintendent of schools in counties that operate community schools pursuant to Section 1980: ... *shall develop a plan for providing education services to all expelled pupils in that county.* One of the required elements of the plan is to *identify gaps in educational services to expelled pupils, and strategies for filling those service gaps.*

To address this element and identify additional service needs to expelled pupils, a survey of all school districts in Los Angeles County was conducted (see appendix: AB 922 District Questionnaire).

As a result of that survey, the following service gaps were identified, including a discussion of each issue along with a proposed strategy:

### **Service Gap 1 – Lack of Behavior Interventions for Expelled Students**

**Discussion:** Eight school districts expressed a need for more behavior interventions such as counseling or tutoring. Three districts found that placements were limited for Special Education students who were expelled.

**Proposed Strategy:** The Division of Student Support Services began formal training for school districts and LACOE schools in Positive Behavior Interventions & Support (PBIS), a school-wide discipline framework that helps to reduce suspensions and expulsions. The framework assists school districts in identifying strategies to reduce the number of discipline issues, but also promotes a positive school climate. Included in the framework are Restorative Justice practices, a strategy that creates opportunities for victims, offenders and others to discuss the offense and develop resolutions. Counseling programs that included therapeutic counseling, attendance interventions, drug education, mental health interventions, behavior interventions that include parent education for ADD/ADHD, bipolar syndrome, and the use of medications, group counseling strategies, and the utilization of social work interns have proven helpful to school districts.

Seven school districts operate Alternative Education centers that include counseling, credit recovery, mentoring, job training, Career Technical Education courses such as fashion design and auto mechanics, foreign language courses, and community college courses.

The Los Angeles Unified School District employs AB 922 Counselors who ensure the appropriate educational placement of expelled students, provide case management, monitor social behavior and academic progress, and consult and collaborate with school staff and community agencies.

### **Service Gap 2 – Transportation to Alternative Placement Settings for Expelled Students**

**Discussion:** Six school districts felt that transportation to alternative programs was an obstacle for students that have been expelled. One school district, located in a rural area, did not have any alternative education placements in the immediate area.

**Proposed Strategy:** Ten school districts believe LACOE could consider creating more alternative options for students in grades K-5 and 6-8 address transportation issues. Another strategy was to offer online, blended courses (a combination of online and traditional instruction) as an alternative placement for expelled students.

## **Alternative Placements for Pupils who Fail to Meet the Terms and Conditions of their Rehabilitation Plan or who Pose a Danger to Others**

California Education Code, Section 48926 requires the county-wide plan to *further identify alternative placements for pupils who are expelled and placed in district community day school programs, but who fail to meet the terms and conditions of their rehabilitation plan or who pose a danger to other district pupils, as determined by the governing board.*

In Los Angeles County, expelled pupils who are unsuccessful in a district operated community day school and/or who fail to meet the terms and conditions of their rehabilitation plan or who pose a danger to other district pupils may be referred to a county community school or other appropriate alternative program operated by the county office of education.

Options for students who fail to meet the terms and conditions of their rehabilitation plan may, in select cases, include referral and placement in a juvenile hall setting or juvenile camp or in select cases, a transfer to a program operated by an adjacent county office of education.

Currently, the Los Angeles County Office of Education does not have any formal agreements with adjacent county offices of education.

### **Contract for Alternative Services**

To further address the requirements of Section 48926 of the California Education Code, and to ensure that an educational program is provided for all expelled pupils, referred to and accepted by the County, the Division of Student Programs (DSP) will enter into a contract with each participating school district to identify agreed-to responsibilities for serving expelled pupils, including those served in both regular and special education programs. A plan to address any identified service gaps will be included in the contract.

# Appendix

**California Education Code**  
**Section 48915 (d)**

(d) The governing board shall order a pupil expelled upon finding that the pupil committed an act listed in subdivision (c), and shall refer that pupil to a program of study that meets all of the following conditions:

- (1) Is appropriately prepared to accommodate pupils who exhibit discipline problems.
- (2) Is not provided at a comprehensive middle, junior, or senior high school, or at any elementary school.
- (3) Is not housed at the school site attended by the pupil at the time of suspension.

**California Education Code**  
**Section 48915 (f)**

(f) The governing board shall refer a pupil who has been expelled pursuant to subdivision (b) or (e) to a program of study which meets all of the conditions specified in subdivision (d).

Notwithstanding this subdivision, with respect to a pupil expelled pursuant to subdivision (e), if the county superintendent of schools certifies that an alternative program of study is not available at a site away from a comprehensive middle, junior, or senior high school, or an elementary school, and that the only option for placement is at another comprehensive middle, junior, or senior high school, or another elementary school, the pupil may be referred to a program of study that is provided at a comprehensive middle, junior, or senior high school, or at an elementary school.

**California Education Code**  
**Section 48915.01**

If the governing board of a school district has established a community day school pursuant to Section 48661 on the same site as a comprehensive middle, junior, or senior high school, or at any elementary school, the governing board does not have to meet the condition in paragraph (2) of subdivision (d) of Section 48915 when the board, pursuant to subdivision (f) of Section 48915, refers a pupil to a program of study and that program of study is at the community day school. All the other conditions of subdivision (d) of Section 48915 are applicable to the referral as required by subdivision (f) of Section 48915.

**California Education Code**  
**Section 48916.1**

(a) At the time an expulsion of a pupil is ordered, the governing board of the school district shall ensure that an educational program is provided to the pupil who is subject to the expulsion order for the period of the expulsion. Except for pupils expelled pursuant to subdivision (d) of Section 48915, the governing board of a school district is required to implement the provisions of this section only to the extent funds are appropriated for this purpose in the annual Budget Act or other legislation, or both.

(b) Notwithstanding any other provision of law, any educational program provided pursuant to subdivision (a) may be operated by the school district, the county superintendent of schools, or a consortium of districts or in joint agreement with the county superintendent of schools.

(c) Any educational program provided pursuant to subdivision (b) shall not be situated within or on the grounds of the school from which the pupil was expelled.

(d) If the pupil who is subject to the expulsion order was expelled from any of kindergarten or grades 1 to 6, inclusive, the educational program provided pursuant to subdivision (b) shall not be combined or merged with educational programs offered to pupils in any of grades 7 to 12, inclusive. The district or county program is the only program required to be provided to expelled pupils as determined by the governing board of the school district. The subdivision, as it relates to the separation of pupils by grade levels does not apply to community day schools offering instruction in any of the kindergarten and grades 1 to 8 inclusive, and established in accordance with Section 48660.

(e) (1) Each school district shall maintain the following data:

(A) The number of pupils recommended for expulsion.

(B) The grounds for each recommended expulsion.

(C) Whether the pupil was subsequently expelled.

(D) Whether the expulsion order was suspended.

(E) The type of referral made after the expulsion.

(F) The disposition of the pupil after the end of the period of expulsion.

(2) The Superintendent may require a school district to report this data as part of the coordinated compliance review. If a school district does not report outcome data as required by this subdivision, the Superintendent may not apportion any further money to the school district pursuant to Section 48664 until the school district is in compliance with this subdivision. Before withholding the apportionment of funds to a school district pursuant to this subdivision, the Superintendent shall give written notice to the governing board of the school district that the school district has failed to report the data required by paragraph (1) and that the school district has 30 calendar days from the date of the written notice of noncompliance to report the requested data and thereby avoid the withholding of the apportionment of funds.

(f) If the county superintendent of schools is unable for any reason to serve the expelled pupils of a school district within the county, the governing board of that school district may enter into an agreement with a county superintendent of schools in another county to provide education services for the district's expelled pupils.

**California Education Code**  
**Section 48926**

Each county superintendent of schools in counties that operate community schools pursuant to Section 1980, in conjunction with superintendents of the school districts within the county, shall develop a plan for providing education services to all expelled pupils in that county. The plan shall be adopted by the governing board of each school district within the county and by the county board of education.

The plan shall enumerate existing educational alternatives for expelled pupils, identify gaps in educational services to expelled pupils, and strategies for filling those service gaps. The plan shall also identify alternative placements for pupils who are expelled and placed in district community day school programs, but who fail to meet the terms and conditions of their rehabilitation plan or who pose a danger to other district pupils, as determined by the governing board.

Each county superintendent of schools, in conjunction with the superintendents of the school districts, shall submit to the Superintendent of Public Instruction the county plan for providing educational services to all expelled pupils in the county no later than June 30, 1997, and shall submit a triennial update to the plan to the Superintendent of Public Instruction, including the outcome data pursuant to Section 48916.1, on June 30th thereafter.





## District Operated Community Day School Programs

District	School	Grades Served
Antelope Valley Union High	Phoenix High Community Day	9-12
Bellflower Unified	Bellflower Alternative Education Center	7-12
Burbank Unified	Burbank USD Community Day	7-12
Centinela Valley Union High	South Bay Academy Community Day	9-12
Charter Oak Unified	Bridges Community Day	K-12
Claremont Unified	Claremont Community Day	7-12
Compton Unified	Compton Community Day High	9-12
Compton Unified	Compton Community Day Middle	6-8
Eastside Union Elementary	Eastside Academy/Transitional Learning Center	K-8
El Monte Union High	El Monte Union High School Community Day	9-12
Glendale Unified	Jewel City Community Day	7-10
Hacienda la Puente Unified	Valley Community Day	7-12
Keppel Union Elementary	Desert View Community Day	K-8
Lancaster Elementary	Crossroads Community Day	7-12
Long Beach Unified	Select Community Day (Secondary)	7-12
Los Angeles Unified	Aggeler Community Day	7-12
Los Angeles Unified	CDS Elementary	K-6
Los Angeles Unified	CDS Secondary	7-9
Los Angeles Unified	Dorothy V. Johnson Community Day	7-12
Los Angeles Unified	Jack London Community Day	9-12
Los Angeles Unified	Richard A. Alonzo Community Day	7-12
Los Angeles Unified	Tri-C Community Day	7-12
Los Angeles Unified	William J. Johnston Community Day	7-12
Lynwood Unified	Lynwood Community Day	7-12
Monrovia Unified	Quest Academy Community Day	7-12
Montebello Unified	Montebello Community Day	7-12
Palmdale Elementary	Oak Tree Community Day	K-8
Paramount Unified	Paramount Unified Community Day	7-12
Pomona Unified	Pomona Community Day	7-12
Redondo Beach Unified	Redondo Beach Learning Academy	9-12
Rowland Unified	Rowland Unified Community Day	7-12
Torrance Unified	Gene Drevno Community Day	7-12
Westside Union Elementary	Westside Academy	K-8
Whittier City Elementary	Whittier Area Community Day	6-8
Wilsona Elementary	Wilsona Achievement Academy	1-8

Los Angeles County Office of Education  
Educational Programs  
Division of Student Programs [DSP]

Jean Law, Acting Director [Effective 1-29-15]  
562/803-8203- EC-221

Karen Kamashian- EC-2061  
Senior Division Secretary

**FEBRUARY 2015 - CENTRAL OFFICE SITE LISTING**

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Assistant Director	Denise Miranda, Ed.D.	EC-220	922-6206	401-5742	Sovie Lozoya
Director II	Diana Velasquez	EC-222	940-1864	401-5742	Rose Flores
INSTRUCTIONAL PROGRAMS					
Career Technical Ed. [CTE] CCPT [Calif. Career Pathways Trust] CTE [Workforce Investment Act]	Jimmy Benavides Freddy Saucedo Mary Sanchez	ECW-224 ECW-348 ECW-292	922-6855 922-6709 922-6665	401-5782	Christina Aviles-Fuentes 922-6844 Javier Hernandez 922-6725
Categorical Program-Title 1	Janice Polley-Augente, Ed.D.	EC-297D	401-5739	922-6905	Rosario Barrera
Professional Development, Curriculum & Instruction- Title II	Jason Hasty	EC-297B	803-8215	401-5742	Bertha Evans
GED & Academic Bowl	VACANT	EC-2063	401-5534	401-5742	Sovie Lozoya 922-6206
English Learners [EL]- Title III	Roxanna Beltran	EC-2108	922-6461	401-5742	Rose Flores 940-1864
Operation Graduation, Transition & Special Needs	Evelyn Toliver <b>SUPPORT STAFF</b> Karen Voigt 922-8878	ECW-274	922-6735	<b>e-fax</b> 469-4144	Ashland Denison 922-6738 Bridget Ashford 922-6729
Parent Education Specialist	Sandra Gonzalez	EC-2113	922-6657	401-5742	
Road to Success Academy	Diem Johnson	EC-2107	922-6353	401-5742	Rose Flores 940-1864
Testing/Assessment & School Lunch Program	Anna Whalen	EC-2062	803-8474	401-5742	Kelcie White 401-5759
ANALYTICAL UNIT					
Financial Operations Consultant	Dinh Baker	ECW-178	803-8468	803-8385	
Budget Analyst	Catherine Tsai	ECW-1131	803-8275	803-8385	
Accountant	Alyssa Martinez	ECW-1130	922-6296	803-8385	
Budget Technician	Flor Paragua	ECW-1129	940-1867	803-8385	
Administrative Aide	Roselita Jasso	ECW-1128	922-8948	803-8385	
STUDENT DATA/TECHNICAL SERVICES					
Student Data & Technical Svcs.	Leonid Fradkin	EC-245B	803-8253	401-5742	
CUSTODIAL SERVICES					
Custodial Supervisor	Roderick Parker [Interim]	EC-2110	401-5740	401-5742	

**Division of Student Programs/Juvenile Court Schools**  
 Jean Law, Acting Director, - ☎562/803-8203 – EC-221  
 Denise Miranda, Ed.D., Assistant Director – ☎562/922-6206 - EC-220  
 Diana Velasquez, Director II –☎562/940-1864 - EC-222  
 Karen Kamashian, Senior Division Secretary - ☎562/803-8203; [fax] 562/401-5742 – EC-2061  
 Rose Flores, L/T [Limited Term] - 562/940-1864 – EC-2069  
 Sovie Lozoya, Secretary - ☎562/922-6206 - EC-2064

**FEBRUARY 2015**

PAU	Speed Dial	PHONE #	FAX #	ADDRESS	PRINCIPAL	ASST. PRINCIPAL	School Admin Secy.	SPA
<b>Angeles Forest</b>	7007	909/593-4926	909/596-2974	6621 N. Stephens Ranch Rd. La Verne 91750	Jennifer Miller		Cindy Vidana	
Afflerbaugh- Paige School	7007	909/593-4926	909/596-2974	6621 N. Stephens Ranch Rd. La Verne 91750				3
Rockey, Glenn School	7753	909/599-8435	909/394-9615	1900 N. Sycamore Cyn. Rd. San Dimas 91773		Ray Donahue		3
Kirby, D. School	7479	323/263-5106	323/263-0675	1500 S. McDonnell Ave. City of Commerce 90040		Harry Obiako		7
<b>Barry J. Nidorf</b>	7778	818/367-5942	818/362-8948	16350 Filbert St. Sylmar 91342	Norberto Perez	Robin Simmons [Porter] Scott Bastian Angela Cornelius	Maria Pupo	2
Phoenix Academy Residential CEC	7722	818/897-6213	818/897-6715	11600 Eldridge Ave. Lakeview Terrace 91342		Tina Vartanian		
<b>Central</b>	7143	323/225-4362	323/225-3274	1605 Eastlake Ave. Los Angeles 90033	Cecilia Ornelas	Isaac Hiraes Stephon Brown	Maria Garcia	4
<b>Christa McAuliffe</b>	7156	661/940-4211	661/940-4214	5300 West Avenue I Lancaster 93536	Kim Humphries	Anthony Marenco Ronita Scott	Kim Ellis	1
<b>Los Padrinos</b>	7562	562/803-6648	562/940-8729	7285 East Quill Drive Downey 90242	John Cotton	Nina Denson Allan Edpao	Deidre Parker	7
<b>Munz/Mendenhall</b>	7599	661/724-1351	661/724-1315	42230 N. Lake Hughes Rd. Lake Hughes 93532	Santos DeCasas	Rondale Cooper	Glenda Sharp	
Mendenhall, William School	7599	661/724-1351	661/724-1315	42230 N. Lake Hughes Rd. Lake Hughes 93532				1
Munz, John School	7643	661/724-1314	661/724-1075	42220 N. Lake Hughes Rd. Lake Hughes 93532				1
<b>Road to Success Acad.</b>	7813	661/296-8444	661/297-2194	28700 N. Bouquet Cyn. Rd. Saugus 91390	Paulette Koss		Geneva Lofton	
Scott, Joseph School	7813	661/296-8444	661/297-2194	28700 N. Bouquet Cyn. Rd. Saugus 91390				2
Scudder, Kenyon School	7814	661/296-5957	661/296-7679	28750 N. Bouquet Cyn. Rd. Saugus 91390				2
<b>Santa Monica Mtns.</b>	7673	818/340-6305	818/340-7009	4900 Serrania Ave. Woodland Hills 91364	Zan Mason		Robert Amaya	
Pacific Lodge Residential CEC	7673	818/340-6305	818/340-7009	4900 Serrania Ave. Woodland Hills 91364				2
Miller, Fred C. School	7602	818/889-5938	818/880-0470	433 S. Encinal Canyon Rd. Malibu 90265		Stefanie Lahbil		5
Gonzales, David School	7396	818/222-1130	818/222-1162	1301 N. Las Virgenes Rd. Calabasas 91302				2
* Kilpatrick, Vernon School	7474	818/889-1225	818/889-0470	427 S. Encinal Canyon Rd. Malibu 90265				5

\* KILPATRICK SCHOOL IS TEMPORARILY CLOSED FOR REMODELING.

**Division of Student Programs/Alt. Ed.**

Jean Law, Acting Director - ☎562/803-8203- EC-221

Denise Miranda, Ed.D., Assistant Director – ☎562/922-6206 - EC-220

Diana Velasquez, Director II –☎562/940-1864 - EC-222

Karen Kamashian, Senior Division Secretary - ☎562/803-8203; [fax]562/401-5742 – EC-2061

Rose Flores, L/T [Limited Term] - 562/940-1864 – EC-2069

Sovie Lozoya, Secretary - ☎562/922-6206 - EC-2064

**FEBRUARY 2015**

PAU	PHONE #	FAX #	ADDRESS	PRINCIPAL	ASST. PRINCIPAL	School Admin Secy.	SPA
<b>East Los Angeles</b>	323/262-2263	323/262-4043	1260 Monterey Pass Rd. Monterey Park 91754	Chandi Wood [Interim]	Adriana Hernandez [Interim]	Julie Casarrubias	
Mujeres y Hombres Nobles CCS & IS	323/262-2263	323/262-4043	1260 Monterey Pass Rd. Monterey Park, CA 91754				3
Arleta Cal SAFE	818/892-6617	818/894-3963	8932 Woodman Ave. Arleta 91331				2
Azusa Cal SAFE	626/852-8321	626/914-4018	1134 S. Barranca Ave. Glendora 91740	Sierra Cont. Sch.	Rooms 21 & 22		
Boyle Heights Tech. Academy CCS	323/264-9143	323/264-6994	1600 E. 4 <sup>th</sup> St. Los Angeles 90033				
Boy's Republic Monrovia CCS	626/357-6249	626/358-2510	128 East Palm St. Monrovia 91016				3
Destiny's Girls Academy C C & IS	323/750-7234	323/750-5137	8601 S. Broadway Los Angeles 90001				
Hollywood Media Arts Academy CCS	323/836-0131 Ext. 224	323/836-0134	1140 North Citrus Ave. Hollywood 90038				
Second Chance IS [Project NATEEN]	323/361-3245	323/361-1368	5000 Sunset Blvd., Floor # 7 Los Angeles 90027				
Valley IS [M-F]	818/896-7776	818/394-7976	13460 Van Nuys Blvd. Pacoima 91331				
<b>iPOLY</b> Speed Dial #2320	909/839-2320	909/839-2326	3851 W. Temple Ave. Pomona 91768	Jennifer Flores	Susan Sarrategui	Maria Romero 909/839-2362 [Speed Dial #2362]	3
<b>LACHSA</b>	323/343-2550	323/343-2549	5151 State University Drive Los Angeles 90032	Mitzi Lizarraga	Mary Cholko Lisa Sherman-Colt	Mona Garcia	7
<b>RENAISSANCE</b>	310/970-9910	310/679-8106	14600 Cerise Ave. Hawthorne 90250	Peggy Dunn	Michael Baird	Terry May	
Bermudez CCS & IS	562/801-0687	562/801-0388	9055 Bermudez St. Pico Rivera 90660				
Downey CCS	562/401-5380	562/940-1678	12432 Bellflower Bl. Downey 90242				
Eastern IS	909/623-7264	909/623-5187	1650 W. Mission Bl., #107B Pomona 91766				
Jonas Salk CCS	310/970-9910	310/679-8106	14600 Cerise Ave. Hawthorne 90250				
La Brea IS	310/677-7257 310/677-0196	310/674-6851	110 S. La Brea, Suite 320A Inglewood 90301				
La Vida West Cal SAFE	310/970-9910	310/679-8106	14600 Cerise Ave. Hawthorne 90250				
Norwalk-La Mirada CCS [Visions]	562/864-3722	562/864-4596	12440 E. Firestone Bl., #1000 Norwalk 90650				
Pomona Academic Ctr. CCS	909/865-1672	909/397-0173	1650 W. Mission Bl., #107B Pomona 91766				
Sheriff's Leadership Academy CCS	323/357-5286	323/564-0234	11703 S. Alameda St. Lynwood 90262				
The Willows Acad. CCS	562/983-6316	562/983-6837	440 W. Anaheim St. Long Beach 90813				
Tri-Community IS	310/635-4531	310/635-1154	12721 S. Willowbrook Ave. Compton 90222				



**Los Angeles County  
Office of Education**

Serving Students • Supporting Communities • Leading Educators

Division of Pupil Services  
(562) 803-8451 • (562) 922-8822 FAX

**Referral for Services for Expelled Students**

1. DATE OF THIS REFERRAL
2. DATE OF OFFENSE

**STUDENT INFORMATION** Please type or print legibly and complete ALL information.

3. NAME OF STUDENT (LAST, FIRST AND MIDDLE INITIAL)			4. BIRTHDATE	5. GENDER <input type="checkbox"/> M <input type="checkbox"/> F
6. AGE	7. GRADE	8. STUDENT I.D. NUMBER	9. AKA (Also Known As)	
10. NAME OF SCHOOL LAST ATTENDED			11. SCHOOL DISTRICT	
12. ADDRESS (NUMBER, STREET, APARTMENT NO., CITY AND ZIP CODE)				
13. ETHNICITY (PLEASE CHECK) <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Asian <input type="checkbox"/> Black <input type="checkbox"/> Filipino <input type="checkbox"/> Hispanic <input type="checkbox"/> Pacific Islander <input type="checkbox"/> White <input type="checkbox"/> Other (specify)				14. LUNCH ELIGIBILITY <input type="checkbox"/> Free <input type="checkbox"/> Base <input type="checkbox"/> Reduced
15. SPECIAL EDUCATION <input type="checkbox"/> No <input type="checkbox"/> Yes	16. LANGUAGE PROFICIENCY * <input type="checkbox"/> EL <input type="checkbox"/> FEP <input type="checkbox"/> EO	17. INTERPRETER NEEDED IF "YES," SPECIFY LANGUAGE <input type="checkbox"/> No <input type="checkbox"/> Yes		18. 504 PLAN <input type="checkbox"/> No <input type="checkbox"/> Yes
19. STUDENT IS ON PROBATION IF "YES," GIVE FIRST AND LAST NAME OF PROBATION OFFICER <input type="checkbox"/> No <input type="checkbox"/> Yes			20. PHONE # OF PROBATION OFFICER ( )	
21. ADDRESS OF PROBATION OFFICER				
22. COMMENTS				

**Enrollment Record**

PAU
DATE ENROLLED
PROGRAM / SITE
TEACHER
TELEPHONE ( )
COMMENTS

**Parent(s)/Guardian(s)**

23. FIRST AND LAST NAME OF PARENT(S)/GUARDIAN(S)	
24. ADDRESS (IF DIFFERENT FROM STUDENT'S ABOVE)	25. TELEPHONE OR CELL NUMBER ( )

**Expulsion**

26. REASON(S) FOR EXPULSION (CHECK APPROPRIATE SUB-SECTION LETTER(S) THAT APPLY) EC 48900.0: <input type="checkbox"/> a (1) <input type="checkbox"/> a (2) <input type="checkbox"/> b <input type="checkbox"/> c <input type="checkbox"/> d <input type="checkbox"/> e <input type="checkbox"/> f <input type="checkbox"/> g <input type="checkbox"/> h <input type="checkbox"/> i <input type="checkbox"/> j <input type="checkbox"/> k <input type="checkbox"/> l <input type="checkbox"/> m <input type="checkbox"/> n <input type="checkbox"/> o <input type="checkbox"/> p <input type="checkbox"/> q <input type="checkbox"/> r <input type="checkbox"/> t	
EC 48900.2 <input type="checkbox"/> Sexual Harassment	EC 48900.3 <input type="checkbox"/> Hate Violence
EC 48900.4 <input type="checkbox"/> Threat and Intimidation	EC 48900.7 <input type="checkbox"/> Terroristic Threats
EC 48915 (a) <input type="checkbox"/> 1. Causing serious physical injury	<input type="checkbox"/> 2. Possession of knife, explosive, dangerous object
<input type="checkbox"/> 4. Robbery or extortion	<input type="checkbox"/> 3. Unlawful possession of a controlled substance
EC 48915 (c) <input type="checkbox"/> 1. Possessing, selling, or furnishing firearms	<input type="checkbox"/> 4. Sexual assault/sexual batter
<input type="checkbox"/> 2. Brandishing a knife	<input type="checkbox"/> 5. Possession of an explosive
<input type="checkbox"/> 3. Unlawfully selling a controlled substance	
27. 48918(j) DATE LOCAL BOARD VOTED TO EXPEL	28. 48916(a) DATE OF REVIEW FOR RE-ADMISSION

**Referred By**

29. NAME OF PERSON MAKING REFERRAL (FIRST, LAST)		30. TITLE/SCHOOL DISTRICT	
31. TELEPHONE NUMBER ( )	32. FAX ( )	33. E-MAIL	
34. SIGNATURE			35. DATE SIGNED

**Attach the following:**

- Copy of Expulsion Order Section 48918 (j)
- Rehabilitation Plan required pursuant to Section 48916 (b)
- Photocopy of Student Record; i.e., IEP (Goals and Objectives, Psychological Report, Manifestation Determination Report, Transition Plan, Behavior Support), Transcripts, Test Scores, Immunization Records, Home Language Survey, \*CELDT Results, Assessment, Placement, and Designation.
- 504 Plan

Please return completed referral including required documents to:  
Division of Pupil Services  
Los Angeles County Office of Education  
9300 Imperial Hwy. EC 2077  
Downey, CA 90242-2890  
(562) 803-8451 • (562) 922-8822 FAX

**For Office Use Only – Enrollment of Student Section (1981)**

DATE REFERRED (MONTH/DAY/YEAR)	REFERRED TO PAU
--------------------------------	-----------------

<input type="checkbox"/> 1981 (a)	<input type="checkbox"/> 48915 (b)	or	<input type="checkbox"/> 48915 (e)
<input type="checkbox"/> 1981 (b)	<input type="checkbox"/> SARB Referred	or	<input type="checkbox"/> Parent Request / District Approved
<input type="checkbox"/> 1981 (c) Probation Referred	<input type="checkbox"/> 300	<input type="checkbox"/> 601	<input type="checkbox"/> 602 <input type="checkbox"/> 654
(Not currently enrolled in school)	<input type="checkbox"/> Currently on Probation	<input type="checkbox"/> Parole	<input type="checkbox"/> Expelled 48915 (c)
<input type="checkbox"/> 1981 (d) Homeless Student	<input type="checkbox"/> 1982.5 Other	<input type="checkbox"/> Expelled 48915 (a)	

Comments

**COUNTYWIDE PLAN FOR PROVISION OF EDUCATIONAL SERVICES TO EXPELLED  
STUDENTS  
QUESTIONNAIRE – SUMMARY OF DATA  
March 23, 2015**

**Introduction**

The survey was provided to all school district superintendents, many of whom delegated completion of the survey to the director of student support services, supervisor of child welfare and attendance, and director of alternative education of each of the districts. Of the 80 districts receiving the survey, 72 completed the survey.

**Suspended enforcement of the expulsion** It should be noted that in order to facilitate the participation of an expelled student in programs located within the school district, school districts are required to suspend the enforcement of the expulsion order. However, the student is expected to comply with all stipulations of the expulsion order related to behavior, attendance, and participation in rehabilitation programs such as counseling. Failure to comply with the expulsion order stipulations could trigger a full expulsion and removal from the district's program. A referral to a LACOE County Community School or a Charter school would be an alternative placement for such students.

**Current Educational Alternatives Available**

**Community Day Schools**

Districts use both their own community day school (CDS) and LACOE County Community School (CCS) programs as placements for expelled students. District CDS programs cannot be located on or adjacent to a K-12 educational program.

- Twenty four out of eighty districts reported that they operate a district CDS, four for grades K-5, twenty four for grades 6-8, and twenty three for grades 9-12. Some of the schools used frequently by districts are noted, with the number of districts in parentheses: Whittier Area CDS (3), East San Gabriel Valley ROP (4), El Monte Union CDS (2) and Gene Drevno CDS, Torrance USD (2). Los Angeles USD has its own Elementary CDS and Secondary CDS school programs. There are a total of 35 CDS schools according to the California Department of Education (CDE).
- The following LACOE CCS programs are used by districts (number of times reported by each district in parentheses): Bermudez (3), Jonas Salk (9), Hollywood Media Arts Academy (2), Mujeres y Hombres Nobles (2), Willows Academy, Sheriff's Leadership Academy, Downey, Tri-Community, Norwalk/La Mirada Visions
- Other Programs used by districts: Eggleston Youth Center a licensed nonprofit (2), SEA Charter School (2), Gateway County Community School (Ventura County), ACCESS County Community School (Orange County)

**Opportunity Programs**

Some districts operate opportunity programs, minimum day programs housed on K-12 sites, as an alternative for expelled students.

- District Opportunity Programs: Grades K-5 (3), 6-8 (12), 9-12 (14) = 29 responses
- Two districts use the Opportunities for Learning Charter School

**Continuation High Schools**

Continuation high schools were used by ten districts for expelled students.

## **Charter Schools**

The following districts use charter schools as placement for expelled students.

- Grade K-5 (5), 6-8 (11), 9-12 (15). The most frequently used schools were Opportunities for Learning (7), SEA Charter School (2), and district dependent charter schools (2). One district noted that expelled students “self-referred” to the charter schools.

## **Independent Study Programs**

Districts that did not have any other alternative programs referred students to their own independent study program, or could use a LACOE independent study program.

- LACOE Independent Study (IS): Although districts did not indicate they use LACOE IS programs for expelled students, they do refer students to the following County Community School programs: Bermudez, Jonas Salk, Hollywood Media Arts Academy, Mujeres y Hombres Nobles, Willows Academy, Sheriff’s Leadership Academy, Downey, Tri-Community, Norwalk/La Mirada Visions.
- District Independent Study (IS): Grades K-5 (22 districts), 6-8 (22 districts), 9-12 (27 districts). Although these programs are available as an alternative, one district noted that they rarely use IS as an alternative for suspension or expulsion. One district uses short-term IS. The programs most frequently used were City of the Angels, which serves multiple sites in LAUSD, Educational Partnership High School serving the Long Beach USD schools, and two charter school programs, Opportunities for Learning and Options for Youth. Four districts house their independent study programs at a comprehensive high school or continuation high school site.

## **Other Alternative Programs**

Districts also included the following as alternatives for expelled students:

- District Home Schooling Program for grades 6-8
- Inter district transfer to a neighboring school district
- Intra district transfer to another school within the same school district
- In-school suspensions for grades 2-8
- District Home Teaching for grades K-12
- Adult School
- Special Education programs for students served by an IEP

**Have these strategies/services been successful? If not, what were the obstacles or gaps?**

Thirty nine of the districts surveyed felt that the available alternative programs were successful most of the time.

- Eight school districts did not have any expulsions during the past school. One district has not had an expulsion in ten years.
- Lack of behavior interventions and transportation were the service gaps most frequently mentioned by the school districts that completed the survey.

**Comments on Service Gap No. 1 – Lack of Behavior Interventions for Expelled Students**

Eight districts expressed a need for more behavior interventions such as counseling or tutoring. Three districts found that placements were limited for Special Education students.

**Comments on Service Gap No. 2 – Transportation to Alternative Placement Programs for Expelled Students**

Six school districts felt that transportation to alternative programs was an obstacle for students that have been expelled. One school district, located in a rural area, did not have any alternative education placements in the immediate area.

**Suggestions or strategies for filling any service gaps which limit the ability to ensure the availability of educational services for expelled students**

Thirty nine school districts were satisfied with their alternative program options, and did not have any suggestions. The following are suggestions or best practices that were shared by school district personnel

- Restorative Justice practices (six districts) This strategy creates opportunities for victims, offenders and others to discuss the offense and develop resolutions
- Positive Behavior Interventions & Support (PBIS) is a school-wide discipline framework that helps to reduce suspensions and expulsions (three districts)
- Counseling programs that included therapeutic counseling, attendance interventions, drug education, mental health interventions, group counseling strategies, and social work interns (seven districts)
- Smaller schools and smaller class sizes in alternative placement settings allow for a more supportive environment for expelled students (three districts)
- Alternative Education centers that include counseling, credit recovery, mentoring, job training, Career Technical Education: fashion design, auto mechanics, foreign language courses, community college courses (seven districts)
- AB 922 Counselors in Los Angeles USD ensure appropriate placement, provide case management, monitor social behavior and academic progress, and consult and collaborate with school staff and community agencies.
- Due to limited options, some school districts consider not expelling the student.
- LACOE could consider creating more alternative options for students in grades K-5 and 6-8 (ten districts) to address transportation issues.
- In considering behavior interventions, include parent education for ADD/ADHD, bipolar syndrome, and the use of medications (two districts)
- Offer online, blended courses (a combination of online and traditional instruction) as an alternative placement for expelled students



**Alternative placements for students who fail to meet the terms and conditions of the expulsion rehabilitation plan or pose a danger to other district students as determined by the governing board**

- Eleven districts refer students to LACOE programs
- Seven districts refer students to other community day schools in adjacent school districts
- Three districts continue to enforce the expulsion order until the student meets all terms and conditions
- Six districts refer students to independent study
- Three districts refer students to charter school programs: SEA or Opportunities for Learning
- Four districts transfer the student to another school within their school district, or to a neighboring school district
- Four districts have not had students who failed to complete their rehabilitation plan

**What are your best practices, at the site and district levels, of behavioral intervention approaches and options used to minimize the number of suspensions leading to expulsions, of expulsions being ordered, and to support students returning from expulsions?**

The following are best practices that were shared by the school districts that have minimized the number of suspensions and expulsions, in keeping with EC 48900.5, Other Means of Correction, which encourages alternatives to suspension and expulsion:

- Positive Behavior Interventions & Support (PBIS) is a school-wide discipline framework that helps to reduce suspensions and expulsions, and is being utilized by many school districts (twenty one districts). The Division of Student Support Services, in the 2014-2015 school year, began PBIS training and services to 200 district schools and LACOE's Christa McAuliffe PAU.
- Counseling, including grade level counseling (ten districts)
- Restorative Justice practices (six districts)
- Student Study Team and administrative team meetings (six districts)
- Parent conferences and student and parent empowerment nights (five districts)
- Response to Intervention, or RTI (five districts) a multi-tier approach to the early identification and support of students with learning and behavior needs
- Alternatives to suspension: detention, in-house suspension, Saturday School (five districts)
- Mental health referrals to outside counseling or mental health agencies (four districts)
- Character Education, Capturing Kids Hearts, Peace Builders (five districts)
- School Attendance Review Board process (three districts)
- Positive Recognition and Incentive Programs, Spirit Points (three districts)
- After School Programs (two districts)
- Community Service, campus beautification (two districts)

**In particular, how do these best practices relate to any disproportionate representation of student subgroups in such interventions?**

Fourteen districts believe they do not have a disproportionate representation in the number of students being suspended or expelled among their subgroups. Four districts were unaware of the data, and five districts plan to begin to analyze the data this year.

- Positive Behavior Interventions & Support (PBIS) was mentioned by five districts as a practice that teaches appropriate behavior and instills high expectations in all students and staff.
- Ten districts stated that all support services are equally available to all subgroups, including Special Education students, African American students, Latino students, and Asian and Pacific Islander students. Advisory and Support and Mentoring groups exist in three districts for these subgroups. Consideration is given to potential differences in culture, language, gender, disability and other differences.
- Six districts found that counseling serves to minimize suspensions.

# AB 922 District Questionnaire Sample of Survey Monkey Survey

3/19/2016 SurveyMonkey - Questionnaire

SurveyMonkey

AB922 2015

ESL Survey

AB922 - Los Angeles County Plan for Expelled Students 2015 Countywide Plan for Provision of Educational Services to Expelled Students Questionnaire

1. Please identify the current educational placement available within your district for expelled pupils (i.e., currently day school, weekend or night school, appropriate program for girls, long-term care, etc.). Please list the name of the program.

Currently day school: \_\_\_\_\_

Currently day school: \_\_\_\_\_

Currently day school: \_\_\_\_\_

3/19/2016 SurveyMonkey - Questionnaire

LACOE Community School (CS)

LACOE Community School (CS)

LACOE Community School (CS)

Dependent program in other (CS)

Dependent program in other (CS)

Independent Study (IS)

Independent Study (IS)

Independent Study (IS)

Classroom (CL)

Classroom (CL)

Classroom (CL)

Other (list name and year level)

2. How many expelled students have currently enrolled, wherever the students are placed?

3. Please provide the approximate percentage of expelled students currently being held in any out-of-district facility that currently does not have the ability to ensure the availability of educational opportunities.

4. If applicable, please identify alternative placement for pupils who are expelled and placed in a district ISD program, but who are not in

3/19/2016 SurveyMonkey - Questionnaire

2. What are your best practices, at the site and district levels, of behavioral intervention approaches and systems used to reduce the number of suspensions leading to expulsions, of expulsions being ordered, and to support students returning from expulsions?

3. In particular, how do these best practices relate to any disproportionate representation of specific subgroups in expulsions?

7. Please list as many as:

District: \_\_\_\_\_

Overseer/Principal: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone: \_\_\_\_\_

eMail Address: \_\_\_\_\_

3/19/2016 SurveyMonkey - Questionnaire

Language: English

Country: United States

City: Los Angeles

State: California

Zip: 90001

Phone: (818) 555-1234

Mobile: (818) 555-1234

Work: (818) 555-1234

Home: (818) 555-1234

Other: (818) 555-1234



## Learning A-Z License Quote

Date: 09/28/15

**Lisa Davis**

Gorman Elementary School  
49847 Gorman School Road  
Gorman, CA 93243

661-248-6441

[l.davis@gormanschool.com](mailto:l.davis@gormanschool.com)

Thank you for requesting a quote from Learning A-Z, Lisa Davis!

**Your username is ldavis53**

**Your reference number is 4743687.**

**Please include this reference number on your purchase order.**

Products	Type	License Terms	List Price	Discounts	Final Cost	Add 1 Year	Add 2 Years
ReadingA-Z.com	Renew	1 classroom, 1 year	\$99.95	-\$15.00 Promo Code	\$84.95	\$169.90	\$254.85

	Final Cost	Add 1 Year	Add 2 Years
<b>Discount Amount:</b>	(\$15.00)	(\$30.00)	(\$45.00)
<b>Sales Tax:</b>	\$0.00	\$0.00*	\$0.00*
<b>YOUR TOTAL COST:</b>	<b>\$84.95</b>	<b>\$169.90*</b>	<b>\$254.85*</b>

Promo Code: VTS2015lp

(\* ) Taxes (if applicable) to be calculated at time of purchase.

All prices are in U.S. dollars.

This quote is valid until 11/27/15.

Quoted prices are based on specified quantities and terms.

Please contact your representative for adjustments.

Prepared by: Sherrie McRae

1840 East River Road, Suite 320  
Tucson, AZ, 85718  
phone: 520.999.3787  
fax: 520.999.3810  
[sherrie.mcrae@learninga-z.com](mailto:sherrie.mcrae@learninga-z.com)

### Learning A-Z License Agreement

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## GORMAN JOINT SCHOOL DISTRICT

CONFERENCE/MILEAGE REPORT #02-15-16

October 13, 2015

PERSONNEL

Joe Andrews, Patricia Edwards,  
Casey Stanford, Denise Saenz

DATE(S)

September 22, 2015

CONFERENCE

AVSBA 5<sup>th</sup> Annual Community Education  
Summit

LOCATION

Lancaster, CA

ESTIMATE

Mileage           \$110.18

Mileage expense

01.0-00000.0-00000-72000-5210-0000000

+++++

PERSONNEL

Wendy Addington

DATE(S)

October 20-22, 2015

CONFERENCE

CADRE National Convention

LOCATION

Eugene, OR

ESTIMATE

Registration \$300.00

Lodging       \$351.39

Flight         \$269.20

Meals         \$ 78.00

Mileage, Shuttle, Internet-to be determined

Total         \$998.59

To be reimbursed by SELPA

+++++

PERSONNEL

Johannis Andrews, Patricia Edwards

DATE(S)

October 19, 2015

CONFERENCE

2015 Superintendent's Fall Convocation/  
LACSTA Election of Members to the Los  
Angeles County Committee

LOCATION

Downey, CA

ESTIMATE

Registration/dinner \$ 60.00

Mileage                   \$186.60

Total                   \$246.60

PERSONNEL

Michi Knight, Michael Duckworth

DATE(S)

October 24, 2015

CONFERENCE

California Reading Association 48<sup>th</sup>  
Professional Development Institute

LOCATION

Riverside, CA

ESTIMATE

Jean to set up account

Registration	\$330.00
Lodging	\$360.00
Mileage	<u>\$271.40</u>
Total	\$961.40

**GORMAN JOINT SCHOOL DISTRICT**

PERSONNEL REPORT #04-15-16

October 13, 2015

**Certificated**  
**Hired**

30 day substitute teacher-as needed basis-daily rate  
Effective October 13, 2015

**Classified**  
**Hired**

School Secretary/Food Services Worker  
Employee #UK8848136  
Effective September 15, 2015

Substitute Office/Aide  
Employee #BK0276677  
Effective September 17, 2015

Substitute Office/Aide  
Effective October 13, 2015

Substitute Office/Aide  
Effective October 13, 2015