



Gorman Joint School District

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 – FAX (661) 248-0604

BOARD OF TRUSTEES

NOTICE OF REGULAR MEETING

AGENDA

July 12, 2016

Gorman School

Closed Session: 3:00 P.M.
Regular Session: 3:30 P.M.

I. CALL TO ORDER

Salute the flag

Roll Call – Members:

Steve Sonder, President
Julie Ralphs, Clerk
Patricia Edwards, Member

Roll Call – Administration:

Johannis Andrews, Superintendent/Principal
Jean Cummings, Business Manager/Consultant
Lise Wastafarro, Bookkeeper

ITEMS FROM THE FLOOR

Please submit a "Request to Speak to the Board of Trustees" for agenda and non-agenda items to the Secretary of the Board prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, no more than twenty (20) minutes on the same subject. This portion of the agenda is for presentations to the Board and not a question and answer period where the Board enters into dialogue. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date.

II. AGENDA

1. Approve the Agenda as presented for July 12, 2016.

Moved by _____ Seconded by _____

Vote: yes ___ no ___

III. ADJOURN TO CLOSED SESSION

Adjourn to Closed Session at _____ P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. code 54957.7)
3. Public Employee Discipline/Dismissal/Release/Appointment (Govt. Code 54957)

Moved by _____ Seconded by _____

Vote: yes ___ no ___

IV. RECONVENED TO REGULAR SESSION

Reconvened to Regular Session at _____ P.M.

Moved by _____ Seconded by _____

Vote: yes ___ no ___

ACTION FROM CLOSED SESSION (IF ANY)

V. PRESENTATIONS/INFORMATION/DISCUSSION

A. Presentation

B. Information

1. Superintendent/Principal's Report-None at this time
2. Trial Balance by Fund Report Period 12
3. Gorman Learning Center Report-none at this time
4. Gorman Learning Center Regular Session Minutes dated June 8, 2016
5. Gorman Learning Center Regular Session Agenda dated June 22, 2016

C. Comments

1. Board
2. Staff
3. Public-Items from the floor.

D. Discussion

VI. ACTION ITEMS

A. Administrative and Business Office Items:

1. Approve the Minutes of the Regular Meeting June 14, 2016.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

2. Approve the Minutes of the Special Meeting June 21, 2016.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

3. Approve Purchase Orders #15-16-269 through 15-16-301 of which \$28,632.59 was paid from the General Fund and \$7,699.07 from other funds.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

4. Approve B Warrants #12085-12125 in the amount of \$52,132.67.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

5. Approve the Gorman Joint School District Educator Effectiveness Funding Plan for the 2015-2018 Fiscal Years.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

6. Approve the 2016-17 CARS Reports (Consolidated Application Reporting System) 2016-17 Certification of Assurances, 2016-17 Protected Prayer Certification, 2016-17 Application for Funding and 2016-17 Substitute System for Time Accounting.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

7. Approve Annual Report of School District Attendance for fiscal year 2015-16.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

8. Approve Annual Report of School District Audit Adjustments to CALPADS Data for fiscal year 2015-16.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

9. Approve Agreement for Professional Services between the Gorman Joint School District and Prentis Edwards, effective July 1, 2016-June 30, 2017, at an hourly rate of \$50.00, up to a maximum of \$10,000.00.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

10. Approve Water Sampling Agreement between the Gorman Joint School District and AKA Water Services, Inc., effective July 1, 2016-June 30, 2017.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

11. Approve CSBA membership dues and Education Legal Alliance membership dues in the California School Boards Association (CSBA) for fiscal year July 1, 2016-June 30, 2017, in the amount of \$1,156.00.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

12. Approve Gamut Online with the California School Boards Association (CSBA) for fiscal year July 1, 2016-June 30, 2017, in the amount of \$950.00.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

13. Approve membership dues with Los Angeles County School Trustees Association (LACSTA) for fiscal year July 1, 2016-June 30, 2017, in the amount of \$60.00.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

14. Approve Software Support and eZcat Support with Book Systems, Inc. for fiscal year July 1, 2016-June 30, 2017, in the amount of \$255.00.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

15. Approve one year service agreement with Xerox Corporation for the Colorqube 8570 printer from August 4, 2016 to August 3, 2017, in the amount of \$199.00.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

16. Approve the 2015-16 4th Quarterly Report on Williams Uniform Complaints.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

17. Approve Agreement for Financial Manager Services between the Gorman Joint School District and Cecelia J. Cummings, CPA, effective July 1, 2016-June 30, 2017 in the monthly amount of \$3,700.00, up to a maximum of \$44,400.00 per year.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

18. Approve 2016-17 Regular Membership Application for Lori Michi Knight, in the amount of \$487.87.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

19. Approve 2016-17 Regular Membership Application for Wendy Addington, in the amount of \$265.50.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

20. Approve adoption of Houghton Mifflin Harcourt Journeys K-5 and Collections 6-8 Premium Package 8 Yr.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

21. Approve purchase of Houghton Mifflin Harcourt Journeys K-5 and Collections 6-8 Premium Package 8 YR in the amount of \$33,911.91.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

22. Approve 1 year (8/1/16-7/31/17) STAR Math Enterprise Real Time Subscription and Reactivation Fee in the amount of \$704.00.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

23. Approve to award contract for roof bid with _____ for the Gorman Joint School District to replace and/or repair roof.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

B. Personnel:

24. Approve the Gorman Elementary School District 2016-17 Certificated Daily-Hourly Schedule for short term and long term substitutes.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

25. Approve the Gorman Elementary School District 2016-17 Classified Salary Schedule Z.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

26. Approve the Gorman Elementary School District 2016-17 Classified Salary Schedule B.

27. Approve the Gorman Elementary School District 2016-17 Special Education Certificated Salary Schedule S.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

28. Approve Contract for Employment as a Certificated Employee for Lori M. Knight, effective August 1, 2016-June 30, 2017.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

29. Approve Contract for Employment as a Certificated Employee for Felecia F. Davis, effective August 1, 2016-June 30, 2017.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

30. Approve Contract for Employment as a Certificated Employee for Cheri M. Hanshaw, effective August 1, 2016-June 30, 2017.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

31. Approve Contract for Employment as a Certificated Employee for Casey B. Stanford, effective August 1, 2016-June 30, 2017. Stipend Additional Duty (F) effective July 1, 2016-June 30, 2017.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

32. Approve Contract for Employment as a Resource Specialist Program (RSP) for Wendy Addington, effective July 1, 2016-June 30, 2017.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

C. Board Policy

VII. ADVANCE PLANNING

The next regular meeting of the Board of Trustees will be held Tuesday, August 9, 2016 at 3:00 P.M. closed session and 3:30 P.M. regular session.

Items for next meeting

1. _____ 2. _____

VIII. ADJOURNMENT

Approve adjournment at _____ P.M.

Moved by _____ Seconded by _____

Vote: yes ___ no ___

Report ID : LAGL0085
 District : 64584
 Fiscal Year : 2016
 To Journal Date : 2016-06-30

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 01.0--General Fund

Page No. 1
 Run Date 07/01/2016
 Run Time 04:09:57
 DAILY

Object	Object Description	Debit	Credit
1110	Teachers' Salaries-Full-Time	288,952.83	0.00
1160	Teachers' Salaries-Substitute	3,277.50	0.00
1300	Cert Supervisors & Admin Sal	73,653.21	0.00
1310	Cert Supervisor & Admin Sal-Ft	62,125.00	0.00
	Total for Major Object: 1000	428,008.54	0.00
2130	Instruct Aide Sal-Hourly/Daily	32,105.85	0.00
2200	Classif Support Sal	8,167.90	0.00
2210	Classif Support Sal-Full-Time	29,428.87	0.00
2410	Cler Tech Office Staff Sal-FT	33,432.10	0.00
2460	Cler Tech Off Staff Sal-Sub	11,828.49	0.00
2990	TBD	13,420.00	0.00
2999	Classified Error Account	236.67	0.00
	Total for Major Object: 2000	128,619.88	0.00
3111	STRS, Certificated Positions	38,270.11	0.00
3212	PERS, Certificated Positions	6,914.02	0.00
3311	OASDI, Certificated Positions	114.08	0.00
3312	OASDI, Classified Positions	5,576.87	0.00
3331	Medicare, Cert Positions	5,521.00	0.00
3332	Medicare, Class Positions	1,688.10	0.00
3411	Hlth & Wlfr Benefits, Cert	50,232.75	0.00
3412	Hlth & Wlfr Benefits, Class	60,572.33	0.00
3511	State Unemploy Insur, Cert Pos	214.08	0.00
3512	State Unemploy Insur, Clas Pos	58.28	0.00
3611	Worker Comp Insur, Cert Pos	18,285.86	0.00
3612	Worker Comp Insur, Class Pos	5,533.97	0.00
3999	Benefits-Error	2,124.49	0.00
	Total for Major Object: 3000	195,105.94	0.00
4110	Textbooks	23,111.41	0.00
4210	Books & Oth Reference Material	288.57	0.00
4310	Materials and Supplies	8,718.70	0.00
4340	Computer Software & Relat Exp	5,353.67	0.00
4350	Office Supplies - Admin	2,471.39	0.00
4360	Tires, Fuel and Oil	3,284.38	0.00
4370	Custodial/Operation Supplies	4,575.78	0.00
4380	Maintenance Supplies	3,875.39	0.00
4400	NonCapitalized Equipment	6,662.64	0.00
	Total for Major Object: 4000	58,341.93	0.00
5210	Mileage & Car Allowances	1,969.28	0.00
5220	Travel and Conferences	4,488.35	0.00
5310	Dues and Memberships	4,288.24	0.00
5410	Insurance	7,769.00	0.00

Report ID : LAGL0085
 District : 64584
 Fiscal Year : 2016
 To Journal Date : 2016-06-30

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 01.0--General Fund

Page No. 2
 Run Date 07/01/2016
 Run Time 04:09:57
 DAILY

Object	Object Description	Debit	Credit
5510	ELECTRICITY	16,203.93	0.00
5520	Natural Gas Services	3,389.87	0.00
5530	Water	6,476.59	0.00
5560	Waste Disposal	1,741.00	0.00
5565	Waste Disposal - Other	7,764.00	0.00
5610	Rentals, Leases and Repairs	5,183.20	0.00
5630	Repairs	16,444.01	0.00
5640	Computer Repairs	225.00	0.00
5800	Oth Contracted Services	64,097.00	0.00
5803	Late Int Chrgs/Penalties	16.93	0.00
5812	Contract Srvc (2) - TBA	91,069.04	0.00
5820	Legal, Audit, & Election Costs	38,859.86	0.00
5830	Advertisement	217.20	0.00
5840	Computer/Technlgy Related Serv	8,670.60	0.00
5850	Consult/Ind Contractors (NonEmp)	62,043.50	0.00
5860	Fingprnt, Phys, XRY&Oth Emp Cst	110.00	0.00
5880	Other Charges/Fees	2,212.03	0.00
5890	Other Services	548.25	0.00
5910	Communications	2,883.26	0.00
5940	Communication -Postage	56.80	0.00
Total for Major Object: 5000		346,726.94	0.00
8011	Rev Limit State Aid-CYr	0.00	647,060.00
8012	Education Protection Account E	0.00	155,910.00
8019	Rev Lmt State Aid-Prior Yr	1,708.00	0.00
8021	Home Owners Exemption	0.00	310.33
8029	Othr Subvtns/In-Lieu of Taxes	0.00	162.35
8041	Secured Tax Rolls	0.00	72,722.69
8042	Unsecured Roll Taxes	0.00	3,250.95
8043	Prior Year's Taxes	0.00	2,108.54
8044	Supplemental Taxes	0.00	97,454.76
8045	Edu RevAugmnt Fnd	0.00	39,578.23
8047	Commty Rdvlpmnt Funds	0.00	63.95
8048	Pnlts & Intrst from Dlgnt Tax	0.00	932.01
8084	Community Redevelopment Funds	0.00	306.36
8181	Spec Ed Entlmt per UDC	0.00	97,385.00
8260	Forest Reserve Funds	0.00	104,896.35
8290	All Other Federal Revenues	0.00	1,996.00
8550	Manated Cost Reimbursements	0.00	56,438.00
8560	State Lottery	0.00	18,571.65
8590	All Other State Revenues	0.00	44,289.75
8625	Community Redevelop Funds	0.00	1,578.45
8650	Leases and Rentals	0.00	10,900.00
8660	Interest	0.00	19,073.89
8699	All Other Local Revenues	0.00	4,068.56
8791	Tfrs of Apptmnts fm Dstrcts	0.00	967,194.78

Report ID : LAGL0085
 District : 64584
 Fiscal Year : 2016
 To Journal Date : 2016-06-30

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 01.0--General Fund

Page No. 3
 Run Date 07/01/2016
 Run Time 04:09:57
 DAILY

Object	Object Description	Debit	Credit
	Total for Major Object: 8000	1,708.00	2,346,252.60
	Net Increase (Decrease) to Fund Balance		1,187,741.37
9110	Cash in County Treasury	3,701,416.14	0.00
9130	Revolving Cash	2,000.00	0.00
9200	Accounts Receivable	112,069.66	0.00
9342	Earned Salary Advance	1,455.00	0.00
9514	STRS Liability	4,484.61	0.00
9517	Voluntary Deductions	27.18	0.00
9519	Accounts Payable-Current Liab.	0.00	705.08
9520	Accnts Payable-Manual Accrual	0.00	1,037,001.52
9521	Salaries Payable	0.00	1,500.00
9525	FB Subs-STRS	0.00	3,501.31
9526	FB Subs-PERS	889.69	0.00
9528	FB Subs-OASDI	0.00	21,631.08
9529	FB Subs-MEDICARE	0.00	24,871.56
9531	FB Subs-SUI	4,319.00	0.00
9532	FB Sub-W/C	0.00	85,390.73
9533	FB Subs-PERS Reduction	0.00	549.24
9543	Direct Deposit Payable	0.00	164.39
9650	Deferred Revenue	0.00	86,374.83
9791	Beginning Fund Balance	0.00	1,377,230.17
	ENDING Fund Balance		2,564,971.54
	Total for Fund: 01.0	4,985,172.51	4,985,172.51

Report ID : LAGL0085
 District : 64584
 Fiscal Year : 2016
 To Journal Date : 2016-06-30

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 13.0--Cafeteria Fund

Page No. 4
 Run Date 07/01/2016
 Run Time 04:09:57
 DAILY

Object	Object Description	Debit	Credit
2230	Classif Support Sal-Hrly/Daily	7,942.25	0.00
	Total for Major Object: 2000	7,942.25	0.00
3312	OASDI, Classified Positions	492.41	0.00
3332	Medicare, Class Positions	115.15	0.00
3412	Hlth & Wlfr Benefits, Class	5,677.78	0.00
3512	State Unemploy Insur, Clas Pos	3.99	0.00
3612	Worker Comp Insur, Class Pos	361.40	0.00
	Total for Major Object: 3000	6,650.73	0.00
4710	Food	45,482.46	0.00
4790	Food Supplies	727.13	0.00
	Total for Major Object: 4000	46,209.59	0.00
5630	Repairs	1,025.80	0.00
5880	Other Charges/Fees	155.00	0.00
	Total for Major Object: 5000	1,180.80	0.00
6510	Equipment Replacement	3,360.00	0.00
	Total for Major Object: 6000	3,360.00	0.00
8220	Child Ntrn Pgrms, Federal	0.00	16,106.61
8520	Child Nutrition Pgrms, State	0.00	1,338.31
8634	Food Service Sales	0.00	3,715.77
	Total for Major Object: 8000	0.00	21,160.69
	Net Increase (Decrease) to Fund Balance		(44,182.68)
9110	Cash in County Treasury	0.00	31,567.12
9200	Accounts Receivable	3,049.32	0.00
9521	Salaries Payable	0.02	0.00
9526	FB Subs-PERS	34.66	0.00
9528	FB Subs-OASDI	0.00	2,519.65
9529	FB Subs-MEDICARE	0.00	28.00
9531	FB Subs-SUI	0.00	115.52
9532	FB Sub-W/C	0.00	1,376.24
9791	Beginning Fund Balance	0.00	11,660.15
	ENDING Fund Balance		(32,522.53)

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2016
 To Journal Date : 2016-06-30

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 13.0--Cafeteria Fund

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 Run Date 07/01/2016
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 DAILY

Object Description	Debit	Credit
Total for Fund: 13.0	68,427.37	68,427.37

Report ID : LAG1008
 District : 64584
 Fiscal Year : 2016
 To Journal Date : 2016-06-30

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 14.0--Deferred Maintenance Fund

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 Run Date 07/01/2016
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 DAILY

Object	Object Description	Debit	Credit
5630	Repairs	11,966.02	0.00
	Total for Major Object: 5000	11,966.02	0.00
6510	Equipment Replacement	5,685.00	0.00
	Total for Major Object: 6000	5,685.00	0.00
8660	Interest	0.00	493.78
	Total for Major Object: 8000	0.00	493.78
	Net Increase (Decrease) to Fund Balance		(17,157.24)
9110	Cash in County Treasury	81,072.48	0.00
9200	Accounts Receivable	73.06	0.00
9791	Beginning Fund Balance	0.00	98,302.78
	ENDING Fund Balance		81,145.54
	Total for Fund: 14.0	98,796.56	98,796.56

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2016
 To Journal Date : 2016-06-30

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 21.0--Capital Projects-Centennial

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 Run Date 07/01/2016
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 DAILY

Object	Object Description	Debit	Credit
8660	Interest	0.00	346.59
	Total for Major Object: 8000	0.00	346.59
	Net Increase (Decrease) to Fund Balance		346.59
9110	Cash in County Treasury	62,081.89	0.00
9200	Accounts Receivable	53.90	0.00
9791	Beginning Fund Balance	0.00	61,789.20
	ENDING Fund Balance		62,135.79
	Total for Fund: 21.0	62,135.79	62,135.79

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2016
 To Journal Date : 2016-06-30

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 25.0--Capital Facilities Fund

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 Run Date 07/01/2016
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 DAILY

Object	Object Description	Debit	Credit
8660	Interest	0.00	244.76
	Total for Major Object: 8000	0.00	244.76
	Net Increase (Decrease) to Fund Balance		244.76
9110	Cash in County Treasury	43,841.20	0.00
9200	Accounts Receivable	37.99	0.00
9791	Beginning Fund Balance	0.00	43,634.43
	ENDING Fund Balance		43,879.19
	Total for Fund: 25.0	43,879.19	43,879.19

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2016
 To Journal Date : 2016-06-30

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 30.0--State Sch. Building Lease-Purc

Page No. 9
 Run Date 07/01/2016
 Run Time 04:09:57
 DAILY

Object	Object Description	Debit	Credit
8650	Interest	0.00	386.86
	Total for Major Object: 8000	0.00	386.86
	Net Increase (Decrease) to Fund Balance		386.86
9110	Cash in County Treasury	69,294.57	0.00
9200	Accounts Receivable	60.63	0.00
9791	Beginning Fund Balance	0.00	68,968.34
	ENDING Fund Balance		69,355.20
	Total for Fund: 30.0	69,355.20	69,355.20

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2016
 To Journal Date : 2016-06-30

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 35.0--County School Facilities Fund

Page No. 10
 Run Date 07/01/2016
 Run Time 04:09:57
 DAILY

Object	Object Description	Debit	Credit
8660	Interest	0.00	66.87
	Total for Major Object: 8000	0.00	66.87
	Net Increase (Decrease) to Fund Balance		66.87
9110	Cash in County Treasury	11,976.80	0.00
9200	Accounts Receivable	9.97	0.00
9519	Accounts Payable--Current Liab.	0.00	0.12
9791	Beginning Fund Balance	0.00	11,919.78
	ENDING Fund Balance		11,986.65
	Total for Fund: 35.0	11,986.77	11,986.77

Report ID : LAGL0085
 District : 64584
 Fiscal Year : 2016
 To Journal Date : 2016-06-30

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 76.0--Warrant Pass-through Fund

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 Run Date 07/01/2016
 Run Time 04:09:57
 DAILY

Object	Object Description	Debit	Credit
	Net Increase (Decrease) to Fund Balance		0.00
9110	Cash in County Treasury	0.00	65,789.35
9200	Accounts Receivable	0.00	16,185.64
9507	Medicare Contributions	0.00	25,366.07
9511	Federal Tax Withholding	109,075.23	0.00
9512	State Tax Withholding	10,990.94	0.00
9513	OASDI Liability	0.00	22,812.20
9514	STRS Liability	0.00	2,917.09
9515	PERS Liability	3.41	0.00
9517	Voluntary Deductions	8,616.00	0.00
9518	Tax Shelter Annuity	0.00	700.00
9519	Accounts Payable-Current Liab.	0.00	469.12
9528	FB Subs-OASDI	243.53	0.00
9529	FB Subs-MEDICARE	60.57	0.00
9531	FB Subs-SUI	5,249.79	0.00
	ENDING Fund Balance		0.00

Total for Fund: 76.0 134,239.47 134,239.47

Report ID : LAGL008S
District : 64584
Fiscal Year : 2016
To Journal Date : 2016-06-30

64584-GORMAN ELEMENTARY SCHOOL DIST.
TRIAL BALANCE BY FUND

Page No. 12
Run Date 07/01/2016
Run Time 04:09:57
DAILY

Object	Object Description	Debit	Credit
	Total for District: 64584	0.00	0.00

Gorman Learning Center

A California Charter School

Bringing Academic Excellence Home

REGULAR SESSION OF THE BOARD OF DIRECTORS MINUTES

DATE: June 08, 2016

MEETING PLACE: 43301 Division Street
Lancaster, California 93535

TIME: 5:00 p.m.

Board Streaming: www.gormanlc.org/video

Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion

Meeting facilities can be made accessible to persons with disabilities. Because multiple locations are used for meetings and the particular room or configuration may vary from meeting to meeting, it is requested that if you require special assistance to participate in the meeting you notify the office of the Executive Director at least 72 hours prior to the meeting you wish to attend.

OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER AT 5:01 PM

2. BOARD OF DIRECTORS ROLL CALL

David Akers	President, Parent Representative (Present)
Kelly Berggren	Vice President, Parent Representative (Present)
Brian Jasperson	Secretary, Parent Representative (Present)
Timothy Hughes	Treasurer, Parent Representative (Present)
Vanessa Decker	Member at Large, Parent Representative (Present)
Kathleen Kefoury	Member at Large, Parent Representative (Absent)
Fanny Lang	Member at Large, Parent Representative (Present)
Joe Andrews	District Representative (Present)

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

Approved
Moved by: Brian Jasperson
Second by: Vanessa Decker
Motion Carried: 6-0

5. APPROVAL OF THE MINUTES

- a. Approval of the minutes from the Board Meeting May 25, 2016

Approved
Moved by: Timothy Hughes
Second by: Vanessa Decker
Motion Carried: 6-0

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.

None

7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

Brian Jaspersen commented on how well he thought both GLC Graduations were executed. Brian attended both graduations and felt that each team should be thanked for all their hard work.

8. CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Committee Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a board member so requests, in which case the designated item(s) will be considered following approval of the remaining items.

- a. **Human Resources HR Action Report May 2016**
- b. **May 2016 Business Services Division Check Register**
- c. **May 2016 Business Services Division Payroll Expenditures**
- d. **May 2016 Business Services Division Purchase Order Listing**
- e. **May 2016 Business Services Division Credit Card Register**

The Board asked about an expense on page 25 for \$2,824.38 for mileage that appeared to be paid over the course of a few months. Denice Burchett explained the mileage was for a SPED vendor. Kellie Cornish explained that the vendor was called in for a severe and specific case which needed to be addressed in a timely fashion. This particular vendor was the only one who met the standards for service. Kellie also explained it was a short term solution.

The Board asked about the \$74,112.50 payment to Thrive. Denice Burchett responded that this payment is why GLC is looking to increase the Title 1 staff, because using outside vendors can become costly.

David Akers specifically asked about the \$8,589.32 charge for shirts. Denice Burchett responded that the charge was for shirts for the SCRC ASB to sell as a fundraiser. All the money would be recouped with profit.

Fanny Lang asked about the \$4,000 spent on bussing students to Disneyland for Grad Night. She asked if the \$10 per student the parents paid covered the amount. Denice Burchett said no, the cost was not covered in full by the student's contribution. Timothy Hughes asked if this was true for Prom as well. Denice Burchett replied that Prom was not covered by the student's contributions either. Kelly Berggren said she believed GLC had made the cost lower to ride the bus so more students would attend.

Approved

Moved by: Brian Jaspersen

Second by: Vanessa Decker

Motion Carried: 6-0

9. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS

a. Executive Director – Denice Burchett

Denice Burchett spoke on how happy she was with having two graduations this year. Denice felt each of the planning committees put forth their best efforts and the results were great. Denice also said that both locations were hot, but ultimately she felt the right decision had been made and that notes had been taken on how to improve for next year.

Denice Burchett also commented on how pulling together the Budget by department was a learning experience and she was thankful everyone put forth their best effort throughout the process.

Denice Burchett thanked Deb Haney for providing food for the Board Meeting.

10. INFORMATION/DISCUSSION/ACTION AGENDA

a. Information Items/Presentation

i. LCAP – Adam Cornish

Adam Cornish presented the LCAP for the 2016/2017 school year. Adam explained that the LCAP has changed from the last two years. In the last two years, the LCAP presented was focused on writing one goal for every focus area. Adam said this year's LCAP included three focused goals, each of which cover anywhere from one to three state priorities. In this way goals would be more meaningful and more attainable.

Adam Cornish explained that the goals for 2016/2017 are focused on helping high school students determine where they are headed after high school. Adam spoke of the public forum for the LCAP, in which parents/guardians expressed a need for programs which would give their high school students options for curriculum that would support either a college or career path.

The Board requested that Adam Cornish take a look at Goal 1. There were concerns on how the goal was to be measured.

Timothy Hughes told Adam Cornish that how goals are set and how they are measured will drive behavior. Timothy Hughes asked Adam Cornish to consider what behavior GLC wishes

to drive and encouraged Adam to use that frame of mind when proposing new language for the LCAP goals.

David Akers encouraged Adam Cornish to consider making goals measurable on Gorman's side and not on the side of parents.

Timothy Hughes asked if Adam Cornish would be changing each year's measurable goals after the discussion on goals.

Adam Cornish said, yes, he felt he needed to change the measurable goals for each year because they were meant to build on each other. Therefore, if Adam changed the first year goals to address the Board's concerns, then he would change the remaining years as well.

The Board expressed concern over what appeared to them to be an ambitious goal of getting high school curriculum to be UC/a-g certified. The Board was concerned because the curriculum needed to be re-structured.

David Akers cautioned Adam Cornish from putting 100% on any of the goals which pertained to curriculum. David said that the personalized learning style which Gorman utilizes should allow parents the freedom to choose their curriculum.

Adam Cornish stated that Gorman is charged with making sure students who leave or graduate do so with a good education and have met certain standards. Denice Burchett said that CTE also needs to be included on the LCAP because the State of California is requiring schools to show they are offering CTE curriculum for students in grades 7th thru 12th.

The Board also encouraged the entire Gorman staff to increase communication so accurate and timely information is passed on to parents and this in turn would assist in achieving the LCAP goals.

ii. Math Placement Policy – First Read – Denice Burchett

Denice Burchett explained how the Math Placement Act was signed into action last year and took effect January of 2016. The Act requires Gorman to approve and put into place a Math Placement Policy before the 2016/2017 school year begins. The policy will utilize a placement test, baseline data, CAASPP scores, and feedback from the student's IST to properly place each student in an appropriate Math level.

Timothy Hughes asked if the law required that all determinations be made at the administrative level. Denice Burchett said the determination must be made by either herself or a designee of her choice.

iii. SEE IST Contract Rider – Kellie Cornish, Naja Braddock and Elizabeth Adriano

Elizabeth Adriano began the presentation with a description of her role and duties as a SEE IST with multiple SPED students. Elizabeth included things like; extra paperwork, weekly meetings instead of monthly, phone calls, and special service meetings.

Kellie Cornish then went on to explain how a SEE IST carrying a load of 15 SPED students would be doing the equivalent work of an IST carrying a load of 30 General Education students. Kellie reminded the Board that this is the same position which she described during

her presentations on May 10th, 2016. Kellie also explained that currently these SEE IST's are acting with Extra Duties.

Kelly Berggren asked if SEE IST's would only be taking on SPED students.

Kellie Cornish explained that it will not be required of the SEE IST's to only take SPED students, however if a SEE IST carries 15 SPED students, that would be the equivalent of a full load. Kellie said that if a SEE IST wished to keep on some of their General Education students, then that would be their decision and it would result in them having to take on fewer SPED students.

Timothy Hughes questioned if, instead of a Contract Rider, this discussion of one student being the equivalent of two students would be more of a policy discussion due to Gorman's policies on Student Cap and Full Time Status. Timothy also asked how a change such as this, would affect the IST's STRS reporting.

Denice Burchett said she understood where Timothy Hughes was coming from and agreed to do more research on these questions and return with more answers.

David Akers told the presenters that the Board approves of the direction in which they are headed and encouraged them to return with more answers.

iv. Informational Presentation on SCRC Science Lab – Marie Migliorie

Denice Burchett informed the Board that Marie Migliorie would be presenting at some point a chart with various estimates on differing types of Science Lab equipment for the SCRC. Ideally Gorman could have a lab which would meet UC/A-G requirements, because historically independent study programs have a difficult time meeting the Science requirement due to inadequate lab settings.

b. Action Items

i. EPA – Laura Steidley

Laura Steidley explained how one of the items in Gorman's revenue stream is the EPA (otherwise known as Prop 30.) Laura explained that one of the requirements of the EPA is for Gorman to create and then approve a spending plan. The EPA needs to be spent on instruction so Gorman has proposed to spend the amount on the stream which pays the IST's.

Approved
Moved by: Timothy Hughes
Second by: Brian Jaspersen
Motion Carried: 6-0

ii. Signer Policy 4002.2 – Second Read - Craig Wilson

Craig Wilson explained how he changed some of the language from the last read to reflect the Board's request so two Board members cannot count as the two signatures on a check.

Approved with correction
Moved by: Timothy Hughes
Second by: Fanny Lang
Motion Carried: 6-0

iii. Job Description – Third Read – Naja Braddock

a. CTE Coordinator

The Board voiced concern that the CTE Coordinator position reporting directly to the Executive Director would create another department within Gorman. The Board was also concerned about having too many separate departments advising parents on what is required of a student to graduate.

Denice Burchett clarified that the CTE Coordinator is not a counselor and that the CTE team will not be counselors either. They are just the network which will allow Gorman to establish a CTE program, curriculum, and internships.

The Board requested that the "Reports To" section be changed to someone other than the Executive Director and that the "Supervisory Requirements" section be changed to "leads teams."

Craig Wilson recommended that the Board request another read of the CTE Coordinator Job Description because the changes requested were significant enough as to warrant possible public comment.

The Board requested the CTE Coordinator Job Description be brought back for another read after the changes were implemented. No Action Taken.

Adjourn For Recess At 7:58 PM

Reconvene From Recess At 8:14 PM

iv. Budget – Laura Steidley, Naja Braddock, Tamara Campbell, and Adam Cornish

Naja Braddock began the presentation with an update of corrections made per the Boards' request at the May 25th, 2016 meeting.

Joe Andrews informed the Board that the preliminary presentation tonight was incorrectly labeled as an Action Item and they would need to vote to table the item.

Kelly Berggren asked why the high school counselors are listed as part time when the Board had been presented with an extensive list of duties for each counselor to accomplish. Denice Burchett responded that at this time, the amount of time each counselor would actually use to accomplish their tasks was unknown, so the team had conservatively decided to only list them as part time for this first year. The Board recommended the counselors be listed as full time equivalents and then that way the money would be there should they need to become full time mid-year.

Laura Steidley presented the preliminary budget to the Board highlighting the changes made by department.

Timothy Hughes requested that the team bring back a totally balanced budget.

Laura Steidley requested that the Board allow her to bring back a budget balanced to a deficit of \$533,00.00. Laura explained that the Board approved this amount for SCRC Tenant Improvement and various necessary upgrades in January. The Board encouraged the team to see what they could cut in order to keep the deficit low and as close to balance as possible.

Adjourn For Recess to Change Memory Cards in Camera At 10:22 PM

Reconvene From Recess At 10:25 PM

David Akers said he felt no need for the team to go through the entire presentation again, but did encourage the team to prioritize and then return with a budget the Board can support.

The Board reminded the team that they don't have to budget for everything up front because Gorman is not expected to have 2400 students on day 1. But more likely the budget can be adjusted throughout the year as student growth increases.

Tabled
Moved by: Brian Jasperson
Second by: Timothy Hughes
Motion Carried: 6-0

CLOSED SESSION

11. ADJOURN TO CLOSED SESSION, IF ANY: AT 10:36 PM

- i. **Conference with Legal Counsel – Anticipated Litigation (Significant Exposure to Litigation pursuant to Section 54956.9): One potential case, Sulphur Springs Union School District**

RECONVENE TO OPEN SESSION AT 11:03 PM

12. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

None

13. ITEMS FOR NEXT MEETING

The Board requested the LCAP and Budget be brought back for the next meeting. As well as the CTE Coordinator position, Math Policy, SEE IST Rider, and Signer Resolution.

14. CONFIRM MEETING PLACE AND TIME

Antelope Valley Resource Center at 5:00 p. m. on June 22nd, 2016.

15. ADJOURNMENT AT 11:05 PM

Gorman Learning Center

A California Charter School

Bringing Academic Excellence Home

REGULAR SESSION OF THE BOARD OF DIRECTORS AGENDA

DATE: June 22, 2016

MEETING PLACE: 43301 Division Street
Lancaster, California 93535

TIME: 5:00 p.m.

Board Streaming: www.gormanlc.org/video

Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion

Meeting facilities can be made accessible to persons with disabilities. Because multiple locations are used for meetings and the particular room or configuration may vary from meeting to meeting, it is requested that if you require special assistance to participate in the meeting you may notify the office of the Executive Director at least 72 hours prior to the meeting you wish to attend.

OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER

2. BOARD OF DIRECTORS ROLL CALL

David Akers	President, Parent Representative
Kelly Berggren	Vice President, Parent Representative
Brian Jaspersen	Secretary, Parent Representative
Timothy Hughes	Treasurer, Parent Representative
Vanessa Decker	Member at Large, Parent Representative
Kathleen Kefoury	Member at Large, Parent Representative
Fanny Lang	Member at Large, Parent Representative
Joe Andrews	District Representative

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

5. APPROVAL OF THE MINUTES

- a. Approval of the minutes from the Board Meeting June 08, 2016

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.

7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

8. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS

- a. Executive Director – Denice Burchett**

9. INFORMATION/DISCUSSION/ACTION AGENDA

a. Information Items/Presentation

- i. Policy 4009.1 Funding Independent Study ADA - First Read – Denice Burchett**
ii. Delta Management Presentation – Jodi Jones

b. Action Items

- i. 2016 GLC Board of Directors Election Results – Denice Burchett**
ii. Math Placement Policy – Second Read – Denice Burchett
iii. Signer Resolutions – Second Read – Denice Burchett
a. Wells Fargo Checking: Adam Cornish
b. Wells Fargo Checking: Adam Cornish
c. Wells Fargo Business Market Rate Account: Adam Cornish
d. Wells Fargo Checking: Brian Jasperson
e. Wells Fargo Checking: Brian Jasperson
f. Wells Fargo Business Market Rate Account: Brian Jasperson
iv. Job Description – Fourth Read – Naja Braddock
a. CTE Coordinator
v. APlus PR Campaign – Denice Burchett
vi. LCAP – Adam Cornish
vii. 2016/2017 Gorman Learning Center Budget – Denice Burchett, Naja Braddock, Laura Steidley, Adam Cornish, Tamara Campbell, David Piccoli

CLOSED SESSION

10. ADJOURN TO CLOSED SESSION, IF ANY:

- i. Personnel Matter – Government Code Section 54957**

RECONVENE TO OPEN SESSION

11. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

12. ITEMS FOR NEXT MEETING

13. CONFIRM MEETING PLACE AND TIME

14. ADJOURNMENT

Gorman Joint School District
49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 - FAX (661) 248-0604

BOARD OF TRUSTEES

MINUTES OF THE REGULAR MEETING

June 14, 2016

The President of the Board, Steve Sonder, called the Regular Meeting of the Gorman Joint School District Board of Trustees to order at 3:00 P.M.

The Flag salute was held.

Members Present: Steve Sonder, President
Patricia Edwards, Member

Members Absent: Julie Ralphs, Clerk

Also Present: Johannis Andrews, Superintendent/Principal
Jean Cummings, Business Manager/Consultant
Lise Wastaferro, Accounting/Data Processing Technician

Others Absent:

Others Present: Teachers, Lisa Davis, Michi Knight, Casey Stanford, Michael Duckworth, Cheri Hanshaw, School Secretary, Denise Saenz and Jason Martnick, EcoGreen Solutions Sales Representative

Lise Wastaferro stated that Item #VIII Advanced Planning was approved in May to have the next special meeting for 3:00 P.M. closed session and 3:30 P.M. regular session as usual, but will need to be changed to 3:00 P.M. regular session and 3:30 P.M. closed session for the Adoption of the LCAP Plan and the 2016-17 budget and the 2015-16 estimated actuals..

5605 The Board approved the Agenda with change for June 14, 2016

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

PUBLIC HEARING

A Public Hearing was held at this time on the Gorman Joint School District Local Control Accountability Plan (LCAP)

Presentation : Johannis Andrews, Superintendent on the LCAP Plan

Superintendent Andrews stated that 3 meetings were held about the LCAP Plan and revisions were made. The parents would like the Gorman Joint School District to offer after school program such as art, music, robotics and sports. Mr. Andrews stated that there is not alot of money to cover all the programs.

Teacher, Michi Knight stated that she is working on a state grant for after school programs and that we need to apply for by January. She stated that the grant will not be awarded until the 2017-18 school year but she thinks that we have a good chance to get the grant.

Superintendent Andrews presented a power point presentation on the LCAP Plan and went over several things that the district is doing such as the PBIS Discipline Plan which was presented to all the staff on May 21, 2016, Aeries Attendance Software and the robotics after school program with teacher Lisa Davis.

Superintendent Andrews stated that we will be purchasing Language Arts curriculum this year.

Teacher, Casey Stanford stated that we need to take a look at the teacher salary so we can be competitive with other districts in order to get good teachers.

President Sonder stated that he would like Casey to get other districts salary schedules and that the board would take a look at it at the next meeting.

President Sonder asked if there were any questions or objections.

No questions or objections.

The hearing was opened at 3:45 P.M. and closed at 3:46 P.M.

A Public Hearing was held at this time on the Gorman Joint School District 2016-17 budget and the 2015-16 estimated actuals.

Presentation : Jean Cummings, Business Manager on the 2016-17 budget and the 2015-16 estimated actuals.

Jean Cummings gave a power point presentation on the 2016-19 Adopted Multi-Year Budget Projections.

Jean gave an overview on the enrollment and attendance projections, Local Control Funding Formula (LCFF) calculations, federal and state revenues and other local revenues, Local Control and Accountability Plan (LCAP) expenditures, salaries and benefits, curriculum, supplies, services, deferred maintenance projects, fund balance designations and reservations.

President Sonder asked if there were any questions or objections.

No questions or objections.

President Sonder thanked Mr. Andrews and Jean Cummings for the great and informative presentations, saying it was a job well done.

The hearing was opened at 3:47 P.M. and closed at 3:48 P.M.

5606 Adjourn to Closed Session at 3:48 P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. Code 54957.7)
3. Public Employee Discipline/Dismissal/Release

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5607 Reconvened to Regular Session at 4:00 P.M.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

No action taken in closed session

President Sonder called on Jason Martnick of EcoGreen Solutions to give his presentation.

Mr. Martnick explained that he was here to answer any questions the board might have on the quote to be approved this month.

Mr. Martnick stated that the fluorescent light bulbs throughout the district will be replaced with energy efficient LED lighting which is 90% efficient and is an Energy Star Product.

The fluorescent light bulbs usually last 1-3 years and the life span of the LED lighting lasts 15-20 years.

Mr. Martnick stated that there will not be any out of pocket money to the school. He stated that there is a warranty of 5-10 years and any issues will be fixed at no charge by licensed, bonded and insured technicians.

President Sonder thanked Mr. Martnick for the presentation.

Board President, Steve Sonder, asked for any comments from the Board.

President Sonder thanked Mr. Duckworth for singing the Star Spangled Banner for the 8th grade graduation. He stated that he did a fantastic job and that it was the best he had ever heard.

Board President, Steve Sonder, asked for any comments from the staff.

Superintendent Andrews thanked Denise Saenz and Michi Knight for the great job and for all the hard work they put in to making the year book.

Board President, Steve Sonder, asked for any comments from the public.

No comments

5608 The Board approved the Minutes of the Regular Meeting May 17, 2016.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5609 The Board approved Purchase Orders #15-16-237 through 15-16-268 of which \$26,826.36 was paid from the General Fund and \$5,204.16 from other funds.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5610 The Board approved B Warrants #12046-12084 in the amount of \$59,545.54.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5611 The Board approved the Gorman Joint School District Educator Effectiveness Funding Plan for the 2015-2018 Fiscal Years.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5612 The Board approved the Association of California School Administrators (ACSA) Foundation for Educational Administration (FEA) Coaching Services Agreement for the academic year of 2015-2017 (November 2015-October 2017) in the amount of \$3,000.00 per year for 2 years.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5613 The Board approved Request for Allowance of Attendance Because of Emergency Conditions (Form J-13A) for School Closure.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5614 The Board approved the Southern California Edison Energy Grant contract with EcoGreen Solutions in reference to Quote #500863.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5615 The Board approved Resolution #16-15-16 Board Absence of Julie Ralphs on May 17, 2016.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

The next special meeting of the Board of Trustees will be held Tuesday, June 21, 2016 at 3:00 P.M. regular session and 3:30 P.M. closed session.

5616 The Board adjourned the meeting at 4:10 P.M.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

Steve Sonder, President

Gorman Joint School District
49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 - FAX (661) 248-0604

BOARD OF TRUSTEES

MINUTES OF THE SPECIAL MEETING

June 21, 2016

The President of the Board, Steve Sonder, called the Special Meeting of the Gorman Joint School District Board of Trustees to order at 3:00 P.M.

The Flag salute was held.

Members Present: Steve Sonder, President
Julie Ralphs, Clerk
Patricia Edwards, Member

Members Absent:

Also Present: Johannis Andrews, Superintendent/Principal
Lise Wastafarro, Accounting/Data Processing Technician

Others Absent: Jean Cummings, Business Manager/Consultant

Others Present: Denise Saenz, School Secretary

5617 The Board approved the Agenda as presented for June 21, 2016

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

PUBLIC MEETING

A Public Meeting was held at this time on the adoption of the Gorman Joint School District Local Control Accountability Plan (LCAP)

The hearing was opened at 3:03 P.M. and closed at 3:05 P.M.

5618 The Board approved the adoption of the Gorman Joint School District Local Control Accountability Plan (LCAP)

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

A Public Meeting was held at this time on the adoption of the Gorman Joint School District 2016-17 budget and the 2015-16 estimated actuals.

The hearing was opened at 3:05 P.M. and closed at 3:06 P.M.

President Sonder stated that the Board received the budget report late due to Jean Cumming's illness, through no fault of her own; the board will approve the budget as is with the understanding after review, changes will be made if necessary.

5619 The Board approved the adoption of the Gorman Joint School District 2016-17 budget and the 2015-16 estimated actuals.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5620 Adjourn to Closed Session at 3:07 P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. Code 54957.7)
3. Public Employee Discipline/Dismissal/Release

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5621 Reconvened to Regular Session at 3:30 P.M.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

No action taken in closed session

Board President, Steve Sonder, asked for any comments from the Board.

President Sonder thanked Julie Ralphs for 47 years of service on the Gorman School Board and her dedication to Gorman School. He stated that her service is very much appreciated.

Board President, Steve Sonder, asked for any comments from the staff.
No comments

Board President, Steve Sonder, asked for any comments from the public.
No comments

5622 The Board approved Year-End Appropriation Transfers.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5623 The Board approved transfer, not to exceed \$45,000 from the (01.0) General Fund to the (14.0) Deferred Maintenance Fund for the 2015-16 year.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5624 The Board approved Renewal of ACSA Full Regular Membership for July 1, 2016-June 30, 2017 for Johannis Andrews, in the amount of \$1180.50.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5625 The Board approved Conference/Mileage Report #06-15-16.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5626 The Board approved Employment Agreement for Superintendent/Principal, Johannis Andrews, effective July 1, 2016-June 30, 2017 with changes.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5627 The Board approved Property Management Agreement between the Gorman Joint School District and Wendy Nierhoff, at a monthly rate of 90.00, up to a maximum of \$1,080.00 per fiscal year, effective July 1, 2016-June 30, 2017.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5628 The Board approved the Gorman Joint School District 2016-17 Certificated Teacher Salary Schedule.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5629 The Board approved Resolution #17-15-16 Board Absence of Julie Ralphs on June 14, 2016.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

The next regular meeting of the Board of Trustees will be held Tuesday, July 12, 2016 at 3:00 P.M. closed session and 3:30 P.M. regular session.

5630 The Board adjourned the meeting at 3:35 P.M.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

Steve Sonder, President

PURCHASE ORDER LOG
6/1/16-6/30/16

PO#	DATE	VENDOR	DESCRIPTION	ESTIMATED AMOUNT	AMOUNT PAID GENERAL	AMOUNT PAID OTHER	DATE PAID
15-16-269	6/1/16	AMERICAN EXPRESS	LW-MAINT & INST SUPPLIES, JA-MAINT, INST & CAFÉ SUPPLIES, COMPUTER REL EXP, OIL	\$784.98	\$747.75	\$37.23	6/23/16
15-16-270		GOLDEN VALLEY MWD	SEWER SERVICE 5/16	\$647.00	\$647.00		6/2/16
15-16-271		ACE HARDWARE	OPERATION, MAINTENANCE & DISTRICT SUPPLIES	\$417.66	\$417.66		6/2/16
15-16-272	6/2/16	TINYEYE	SPEECH THERAPY SERVICE 5/16	\$512.25	\$512.25		6/6/16
15-16-273		STORER TRANSPORTATION	HOME TO SCHOOL SERVICE 5/16	\$10,490.02	\$10,490.02		6/3/16
15-16-274	6/3/16	QUILL	INSTRUCTIONAL SUPPLIES	\$331.32	\$331.32		6/14/16
15-16-275		MARK PETERSON	TECH SERVICE 3/15, 5/16	\$450.00	\$450.00		6/7/16
15-16-276		SCV FOOD SERVICE	MEALS 5/16	\$5,114.74		\$5,114.74	6/15/16
15-16-277		AMERICAN BUSINESS MACHINE	FREIGHT FOR TONER CANON COPIERS	\$8.00	\$8.00		6/6/16
15-16-278		PRENTIS EDWARDS	TECH SERVICE 5/13/16	\$300.00	\$300.00		6/7/16
15-16-279	6/6/16	READY REFRESH BY NESTLE	VOID	\$0.00			
15-16-280		SANTANA'S PUMPING	REPAIR VENDOR MAINTENANCE WELL & VALVE	\$1,080.00	\$1,080.00		6/9/16
15-16-281	6/7/16	AKA WATER SERVICE	BACTI SAMPLING 5/23/16 & RETEST 6/2/16, TANK DISINFECTION	\$395.00	\$395.00		6/9/16
			SAMPLING FEE				
15-16-282		READY REFRESH BY NESTLE	SERVICE 4/27/16-5/26/16	\$38.54	\$38.54		6/9/16
15-16-283	6/9/16	EDUCATIONAL TESTING SERVICE	STAR STUDENT PRE-ID LABELS & PARENT LABELS	\$13.80			
15-16-284	6/13/16	QUILL	SCHOOL ADMIN SUPPLIES	\$168.94	\$168.94		6/21/16
15-16-285		POWER TECH	REPAIR VENDOR MAINTENANCE WELL MOTOR & PUMP	\$235.00	\$235.00		6/14/16
15-16-286		TINYEYE	SPEECH THERAPY SERVICE 6/16	\$292.50	\$292.50		6/15/16
15-16-287	6/15/16	JOHANNIS ANDREWS	INSTRUCTIONAL SUPPLIES	\$73.28	\$73.28		6/16/16
15-16-288		CECELIA J. CUMMINGS, CPA	MILEAGE 5/16	\$74.74	\$74.74		6/16/16
15-16-289	6/17/16	ATKINSON, ANDELSON, LOYA	LEGAL SERVICE 5/16 DISTRICT	\$123.75	\$123.75		6/21/16
		RUUD, ROMO					
15-16-290		STORER TRANSPORTATION	HOME TO SCHOOL SERVICE 6/16	\$5,525.15	\$5,525.15		6/20/16
15-16-291	6/20/16	SCV FOOD SERVICE	MEALS 6/16	\$2,547.10		\$2,547.10	6/23/16
15-16-292	6/21/16	UNITED PARCEL SERVICE	SERVICE 6/16/16	\$11.44	\$11.44		6/23/16
15-16-293	6/22/16	CHEVRON	GAS VANS 5/24, 6/3, 6/14/16	\$306.64	\$306.64		6/23/16
15-16-294		DENA KIOUSES	PBIS TRAINING 5/21/16	\$1,200.00	\$1,200.00		6/23/16
15-16-295		ACSA	COUCHING SERVICES CONTRACT	\$3,000.00	\$3,000.00		6/23/16
15-16-296	6/24/16	CHERI HANSHAW	TEACHER INDUCTION PROGRAM FALL 2015, SPRING 2016	\$1,602.00	\$1,602.00		6/27/16
15-16-297		ACE HARDWARE	CAFÉ, OPERATION & INSTRUCTIONAL SUPPLIES	\$90.34			
15-16-298		AMERICAN EXPRESS	LW-OPERATION SUPPLIES, MEMBERSHIP, JA-DISTRICT & OPERATION SUPPLIES, WATER	\$601.61	\$601.61		6/27/16
15-16-299	6/28/16	CECELIA J. CUMMINGS, CPA	BUSINESS MANAGER SERVICE 5/16, 6/16	\$7,200.00			

Business Gold Card
GORMAN SCHOOL DIST
LISE WASTAFERRO
Closing Date 05/24/16 Next Closing Date 06/23/16

OPENSM

p. 1/9

Account Ending [REDACTED]

New Balance **\$784.98**
Please Pay By **06/08/16[‡]**

[‡] Payment is due upon receipt. We suggest you pay by the Please Pay By date.


Visit
www.membershiprewards.com

Account Summary

Previous Balance	\$919.32
Payments/Credits	-\$919.32
New Charges	+\$784.98
Fees	+\$0.00

New Balance **\$784.98**

Days in Billing Period: 32

 See page 2 for important information about your account.

 See page 5 for Important Changes to Your Account Terms.

Customer Care

 **Pay by Computer**
open.com/pbc

Customer Care	Pay by Phone
1-800-492-3344	1-800-472-9297

 See Page 2 for additional information.

↓ Please fold on the perforation below, detach and return with your payment ↓

 **Payment Coupon**
Do not staple or use paper clips

 **Pay by Computer**
open.com/pbc

 **Pay by Phone**
1-800-472-9297

Account Ending [REDACTED]
Enter 15 digit account # on all payments.
Make check payable to American Express.

LISE WASTAFERRO
GORMAN SCHOOL DIST
49847 GORMN SCHOL RD
GORMAN CA 93243-0104

Please Pay By
06/08/16
Amount Due
\$784.98

Check here if your address or phone number has changed. Note changes on reverse side.



AMERICAN EXPRESS
BOX 0001
LOS ANGELES CA 90096-8000

Payments and Credits

Summary

	Total
Payments	-\$919.32
Credits	\$0.00
Total Payments and Credits	-\$919.32

Detail *Indicates posting date

Payments	Amount
05/06/16* LISE WASTAFERRO PAYMENT RECEIVED - THANK YOU	-\$919.32

New Charges

Summary

	Total
LISE WASTAFERRO ██████████	\$256.02
JOHANNIS ANDREWS ██████████	\$528.96
Total New Charges	\$784.98

Detail



LISE WASTAFERRO
 Card Ending ██████████

	Amount
05/10/16 BEINER SALES INC 0253 CAMARILLO CA 805-531-0052 Description COMMERCIAL EQUIP/SU <i>maint sup shipping - Ballast no receipt</i>	\$6.75 ✓
05/18/16 AMAZON MKTPLACE PMTS AMZN.COM/BILL WA BOOK STORES <i>Graduation - Certificate covers TK, K + 8th gr.</i>	\$29.95 ✓
05/18/16 JOSTENS KINDERKRAFT 0230 OWATONNA MN 800-343-4717 Description JEWELRY REPAIR/SALE <i>Inst sup Graduation TK + K Gowns + Tassels.</i>	\$199.57 ✓
05/19/16 OFFICE DEPOT 005125 SIGNAL HILL CA RETAIL 93243 <i>Graduation - Foil Certificates</i>	\$19.75 ✓



JOHANNIS ANDREWS
 Card Ending ██████████

	Amount
04/28/16 BEINER SALES INC 0253 CAMARILLO CA 805-531-0052 Description COMMERCIAL EQUIP/SU <i>maint sup Ballast - Lighting</i>	\$26.88 ✓

Detail Continued

			Amount
05/05/16	GILMORE GLOBAL US 8663636673 NC COMPUTER NETWORK/INFO Description ECOMMERCE SERVICES	<i>Casey - Projector Lamp. Computer Del Exp</i>	\$230.96 ✓
05/13/16	SEARS ROEBUCK 01068 335SEARS ROEBUC PALMDALE CA	<i>maint sup. Riding Lawn Mower</i>	\$46.83 ✓
	Quantity Description Price		
	1 LAWN GARDEN PATIO \$12.99	<i>- oil filter</i>	
	1 LAWN GARDEN PATIO \$22.99	<i>- air filter</i>	
	2 LAWN GARDEN PATIO \$3.49	<i>- spark plugs</i>	
05/13/16	AUTOZONE #5403 000005403 QUARTZ HILL CA 8002886966 Description Price 5W30 VALVOLINE MAX \$6.99	<i>oil for riding lawn mower.</i>	\$15.24 ✓
05/13/16	SMART AND FINA409208 92911409208 PALMDALE CA 323-8697500	<i>Cafe supplies</i>	\$37.23 ✓
05/21/16	RANCH HOUSE RESTAURANT 650000008573332 LEBEC CA 6612486040 TIP \$25.00	<i>PBis Training Saturday</i>	\$171.82 ✓

Fees

	Amount
Total Fees for this Period	\$0.00

2016 Fees and Interest Totals Year-to-Date

	Amount
Total Fees in 2016	\$0.00
Total Interest in 2016	\$0.00



Business Gold Card
 GORMAN SCHOOL DIST
 LISE WASTAFERRO

Closing Date 06/23/16 Next Closing Date 07/24/16



Account Ending [REDACTED]

New Balance

\$1,386.59

Pay Past Due Amount Immediately[‡]

[‡]To avoid a late fee of up to \$38.00, please pay the Past Due amount of \$784.98 before 07/03/16. Please pay the remaining balance by 07/08/16. If you do not pay the Amount Due by the Next Closing Date, an additional late fee of the greater of \$38.00 or 2.99% of the past due Pay in Full amount may be charged and both of these fees will appear in your next statement.

Visit

www.membershiprewards.com

Account Summary *warrant 23068478*

Previous Balance	<i>pd 6/23/16</i>	\$784.98	✓
Payments/Credits		-\$0.00	
New Charges		+\$506.61	
Fees		+\$95.00	

New Balance ~~\$1,386.59~~ *\$1,601.61*

Days in Billing Period: 30

Customer Care

Pay by Computer
open.com/pbc

Customer Care 1-800-492-3344
Pay by Phone 1-800-472-9297

See Page 2 for additional information.

See page 2 for important information about your account.

Your account is past due.

See page 5 for an Important Notice About Changes to Your Cardmember Agreement.

See Page 7 for an important Privacy Notice and the following pages for important notices about Billing Dispute Procedures, Electronic Fund Transfer Error Resolution and a notice for WA residents.

↓ Please fold on the perforation below, detach and return with your payment ↓



Business Gold Card
 GORMAN SCHOOL DIST
 LISE WASTAFERRO
 Closing Date 06/23/16



Account Ending [REDACTED]

New Charges

Summary

	Total
LISE WASTAFERRO [REDACTED]	\$71.28
JOHANNIS ANDREWS [REDACTED]	\$435.33
Total New Charges	\$506.61

Detail



LISE WASTAFERRO

Card Ending [REDACTED]

	Amount
05/27/16 VACUUMSJANI 3096610343 IL DIRECT MKTG MISC Description APPLIANCES	\$71.28 ✓
<i>Vacuum Bags operation supply</i>	



JOHANNIS ANDREWS

Card Ending [REDACTED]

	Amount
06/07/16 BAUVILLE INC. GRAND RAPIDS MI 800-728-0888 Description NON-DURABLE GOODS	\$59.94
<i>Volunteer of the yr Award</i>	
06/07/16 FRAZIER PARK MARKET FRAZIER PARK CA 661-245-3468	\$26.82 ✓
<i>water for kids Pump Down</i>	
06/10/16 FRAZIER PARK MARKET FRAZIER PARK CA 661-245-3468	\$18.29 ✓
<i>"</i>	
06/13/16 SMARTNFINAL483204832 92910204832 VALENCIA CA 000-0000000	\$22.33 ✓
<i>operation supply papertowel</i>	
06/15/16 CAFE SILVA BELLA PINE MOUNTAIN CA 661-242-2131 FOOD \$257.95 TIP \$50.00	\$307.95 ✓
<i>End of year Employee Meeting/ Dinner</i>	

Fees

	Amount
06/23/16 LISE WASTAFERRO ANNUAL MEMBERSHIP FEE	\$95.00
Total Fees for this Period	\$95.00

2016 Fees and Interest Totals Year-to-Date	
	Amount
Total Fees in 2016	\$95.00
Total Interest in 2016	\$0.00

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	PMT BY MTD CYCLE	SEQ NBR	STAT
12125			01.0-00000.0-00000-81100-4370-00000000				12/16	93.61				
12125			01.0-00000.0-00000-72000-4350-00000000				12/16	367.89				
12125			01.0-00000.0-00000-82000-5530-00000000				12/16	45.11				
12125			01.0-00000.0-00000-72000-5310-00000000				12/16	95.00				
Total								601.61	2307474	CHK PAYOUT	7068	

*operation supplies
 district supplies
 water-drinking
 membership -sw*

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	PMT BY MTD CYCLE	SEQ NBR	STAT
12124			01.0-62640.0-11100-10000-5800-00000000				12/16	1602.00				
Total								1602.00	2307475	CHK PAYOUT	7068	

Refurbish Teacher Induction Program

REGISTER TOTAL AMOUNT	Issues :	2,203.61	Voids :	0.00	Net Disbursed :	2,203.61
SYSTEM WARRANTS ISSUED	2	From 2307474	Total number of vouchers :	2	Number of Vouchers Audited	0
MANUAL WARRANTS ISSUED	0	From				
NUMBER OF VOIDS	0	To				

SYSTEM WARRANTS ISSUED MTD	41	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD	438	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	0

Fund Summary Issues 2,203.61
 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOUCHER REF NO	PO NUMBER	Fund ResP	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	PMT PAY	SEQ	STAT			
12123		01.0-62640.0-11100-10000-5800-0000000				12/16	3000.00								
ACSA															
AMERICAN EXPRESS															
12107		01.0-00000.0-00000-81000-4380-0000000				12/16	80.46								
12107		01.0-11000.0-11100-10000-4310-0000000				12/16	249.27								
12107		01.0-11000.0-11100-10000-4340-0000000				12/16	230.96								
12107		01.0-00000.0-00000-81000-4360-0000000				12/16	15.24								
12107		01.0-53100.0-00000-37000-4790-0000000				12/16	37.23								
12107		01.0-00000.0-11100-10000-4310-0000100				12/16	171.82								
Total							784.98								
							784.98	23068479	CHK PAYOUT	7064					
CHEVRON & TEXACO BUSINESS CARD 12120															
Total							306.64								
							306.64	23068480	CHK PAYOUT	7064					
DENA KIOUSES ED.D 12122															
Total							1200.00								
							1200.00	23068481	CHK PAYOUT	7064					
SANTA CLARITA VALLEY FOOD SERV 12119															
Total							2547.10								
							2547.10	23068482	CHK PAYOUT	7064					
UNITED PARCEL SERVICE 12121															
Total							11.44								
							11.44	23068483	CHK PAYOUT	7064					
REGISTER TOTAL AMOUNT															
Issues :							7,850.16	Voids :		0.00	Net Disbursed :		7,850.16		
6 From 23068478							Total number of vouchers :						6	Number of Vouchers Audited	0
0 From															
0															
SYSTEM WARRANTS ISSUED															
MANUAL WARRANTS ISSUED							MANUAL WARRANTS ISSUED MTD						WARRANTS VOIDED MTD		0
NUMBER OF VOIDS							MANUAL WARRANTS ISSUED YTD						WARRANTS VOIDED YTD		0
39															
436															
Fund Summary															
Issues							Voids								
5,265.83							0.00								
2,584.33							0.00								

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

64584 GORMAN ELEMENTARY SCHOOL DIST. PAGE 1
 VOID* Indicates Warrants were issued and Cancelled the same day.
 *Total Amount by Account do not include discounts earned or lost, use tax or freight.

VOUCHER REF NO	FO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT	
12114	ATKINSON, ANDELSON, LOYA, RUUD	01.0-00000.0-000000-710000-5820-00000000		12/16		123.75						
				Total		123.75	123.75	23062595	CHK PAYOUT	7060		
12117	LEAF	01.0-00000.0-11100-10000-5610-00000000		12/16		208.02						
		01.0-00000.0-000000-720000-5610-00000000		12/16		588.80						
				Total		796.82	796.82	23062596	CHK PAYOUT	7060		
12118	QUILL	01.0-00000.0-000000-270000-4350-00000000		12/16		168.94						
				Total		168.94	168.94	23062597	CHK PAYOUT	7060		
REGISTER TOTAL AMOUNT										Issues :	1,089.51	
REGISTER TOTAL AMOUNT										Voids :	0.00	
SYSTEM WARRANTS ISSUED										3	From	23062595
MANUAL WARRANTS ISSUED										0	From	To
NUMBER OF VOIDS										0		
SYSTEM WARRANTS ISSUED MTD										33	MANUAL WARRANTS ISSUED MTD	0
SYSTEM WARRANTS ISSUED YTD										430	MANUAL WARRANTS ISSUED YTD	0
Fund Summary										Issues	1,089.51	
Fund Summary										Voids	0.00	

Legal Service 5/16

Lease payment 2 Canon copiers

School Admin supplies

REGISTER TOTAL AMOUNT	Issues :	1,089.51	Voids :	0.00	Net Disbursed :	1,089.51
SYSTEM WARRANTS ISSUED	3	From	23062595	To	23062597	Total number of vouchers :
MANUAL WARRANTS ISSUED	0	From	To			3
NUMBER OF VOIDS	0					Number of Vouchers Audited
SYSTEM WARRANTS ISSUED MTD	33	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0	
SYSTEM WARRANTS ISSUED YTD	430	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	0	

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date : 2016-06-17 Issue Date : 2016-06-20

Report Id : LAAP02951
 District : 64584
 Fiscal Year : 2016

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/Fy	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
12115			01.0-00000.0-000000-360000-5812-00000000				12/16	5525.15					
STORER TRANSPORTATION													
							Total	5525.15	5525.15	23060343	CHK PAYOUT	7058	
12116			01.0-65000.0-57700-11900-5800-00000000				12/16	6800.00					
SULPHUR SPRINGS UNION SCHOOL D													
							Total	6800.00	6800.00	23060344	CHK PAYOUT	7058	
<p style="text-align: right;"><i>Home to School Service 6/16</i></p> <p style="text-align: right;"><i>Sp Ed Service 5/16 + 6/16</i></p>													
REGISTER TOTAL AMOUNT Issues : 12,325.15 Voids : 0.00 Net Disbursed : 12,325.15 Total number of vouchers : 2 Number of Vouchers Audited : 0													
SYSTEM WARRANTS ISSUED 2 From 23060343 To 23060344 MANUAL WARRANTS ISSUED 0 From To NUMBER OF VOIDS 0													
SYSTEM WARRANTS ISSUED MTD 30 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0 SYSTEM WARRANTS ISSUED YTD 427 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 0													
Fund Summary Issues 12,325.15 Voids 0.00													

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPcj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	PMT PAY MTD CYCLE	SEQ NBR	STAT
BRICKLEY ENVIRONMENTAL	12108			01.0-00000.0-000000-81000-5630-0000000		12/16	191.00	191.00	23054423	191.00	7054		
<p style="text-align: right;"><i>Rip Vendor - Maintenance asbestos Testing</i></p>													
CALIFORNIA TEACHERS ASSOCIATIO	12109			76.0-00000.0-00000-00000-9517-0000000		12/16	414.50	414.50		414.50			
12109				76.0-00000.0-00000-00000-9517-0000000		12/16	414.50	414.50		414.50			
12109				76.0-00000.0-00000-00000-9517-0000000		12/16	414.50	414.50		414.50			
<p style="text-align: right;"><i>Teacher member dues March - June 2016</i></p>													
CECELIA J. CUMMINGS, CPA	12110			01.0-00000.0-00000-72000-5210-0000000		12/16	74.74	74.74		74.74			
<p style="text-align: right;"><i>Mileage 5/16</i></p>													
BELL MARKETING L.P.	12111			01.0-00000.0-11100-10000-4400-0000100		12/16	2377.42	2377.42	23054425	2377.42	7054		
<p style="text-align: right;"><i>3 Classroom Computers</i></p>													
GORMAN ELEMENTARY ASSOCIATION	12112			76.0-00000.0-00000-00000-9517-0000000		12/16	75.00	75.00		75.00			
12112				76.0-00000.0-00000-00000-9517-0000000		12/16	75.00	75.00		75.00			
12112				76.0-00000.0-00000-00000-9517-0000000		12/16	75.00	75.00		75.00			
<p style="text-align: right;"><i>Teacher member dues March - June 2016</i></p>													
JOHANNIS ANDREWS II	12113A			01.0-00000.0-11100-10000-4310-0000100		12/16	73.28	73.28	23054427	73.28	7054		
<p style="text-align: right;"><i>Supplies - PB15 Training 5/20/16</i></p>													
<p style="text-align: right;">Total 4,674.94</p>													
<p>REGISTER TOTAL AMOUNT Issues : 4,674.94 Voids : 0.00 Net Disbursed : 4,674.44</p>													
<p>SYSTEM WARRANTS ISSUED 6 From 23054423 To 23054428 Total number of vouchers : 6 Number of Vouchers Audited 0</p>													
<p>MANUAL WARRANTS ISSUED 0 From To</p>													
<p>NUMBER OF VOIDS 0</p>													
<p>SYSTEM WARRANTS ISSUED MTD 28 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0</p>													
<p>SYSTEM WARRANTS ISSUED YTD 425 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 0</p>													
<p>Fund Summary Issues Voids</p>													
<p>01.0 2,716.44 0.00</p>													
<p>76.0 1,958.00 0.00</p>													

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.

64584 GORMAN ELEMENTARY SCHOOL DIST. PAGE 1

VOID* Indicates Warrants were issued and Cancelled the same day.

*Total Amount by Account do not include discounts earned or lost, use tax or freight.

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
12097			13.0-53100.0-000000-37000-4710-00000000	12/16	5114.74						
<i>meals 5/16</i>											
			Total		5114.74			23050317	CHK PAYOUT	7052	
12106			01.0-33100.0-57700-21000-5850-00000000	12/16	292.50						
<i>Speech Therapy Service 6/16</i>											
			Total		292.50			23050318	CHK PAYOUT	7052	

REGISTER TOTAL AMOUNT Issues : 5,407.24 Voids : 0.00 Net Disbursed : 5,407.24

SYSTEM WARRANTS ISSUED	2 From	23050317	To	23050318	Total number of vouchers :	1
MANUAL WARRANTS ISSUED	0	From	To		2	Number of Vouchers Audited
NUMBER OF VOIDS	0					
SYSTEM WARRANTS ISSUED MTD	22	MANUAL WARRANTS ISSUED MTD				
SYSTEM WARRANTS ISSUED YTD	419	MANUAL WARRANTS ISSUED YTD				
		MANUAL WARRANTS VOIDED MTD				
		MANUAL WARRANTS VOIDED YTD				

Fund Summary	Issues	Voids
01.0	292.50	0.00
13.0	5,114.74	0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
12102		01.0-00000.0-000000-820000-5560-00000000			12/16	174.10	174.10	23047291	CHK PAYOUT	7050	
Total						174.10	174.10				
12103		01.0-00000.0-000000-810000-5630-00000000			12/16	235.00	235.00	23047292	CHK PAYOUT	7050	
Total						235.00	235.00				
12104		01.0-11000.0-11100-10000-4310-00000000			12/16	331.32	331.32	23047293	CHK PAYOUT	7050	
Total						331.32	331.32				
12105		01.0-00000.0-000000-820000-5510-00000000			12/16	1805.51	1805.51	23047294	CHK PAYOUT	7050	
Total						1805.51	1805.51				

REGISTER TOTAL AMOUNT : 2,545.93 Voids : 0.00 Net Disbursed : 2,545.93

SYSTEM WARRANTS ISSUED 4 From 23047291 To 23047294 Total number of vouchers : 4 Number of Vouchers Audited 0

MANUAL WARRANTS ISSUED 0 From 0 To 0

NUMBER OF VOIDS 0

SYSTEM WARRANTS ISSUED MTD 20 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0

SYSTEM WARRANTS ISSUED YTD 417 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 0

Fund Summary Issues 2,545.93 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
12101		01.0-00000.0-00000-82000-5530-00000000				12/16	395.00					
Total							395.00					
12100		01.0-00000.0-00000-82000-5530-00000000				12/16	38.54					
Total							38.54					
12099		01.0-00000.0-00000-81000-5630-00000000				12/16	1080.00					
Total							1080.00					

*Bacteri Sampling 5/23/16, Tank Disinfection
 Bacteri Rptlet 6/17/16, Sampling fee*

Service 4/27/16-5/26/16

Repair Vendor - maintenance

REGISTER TOTAL AMOUNT Issues : 1,513.54 Voids : 0.00 Total number of vouchers : 3 Number of Vouchers Audited : 0

SYSTEM WARRANTS ISSUED 3 From 23036295 To 23036297
 MANUAL WARRANTS ISSUED 0 From 0 To 0
 NUMBER OF VOIDS 0

SYSTEM WARRANTS ISSUED MTD 16 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0
 SYSTEM WARRANTS ISSUED YTD 413 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 0

Fund Summary Issues 1,513.54 Voids 0.00
 01.0 1,513.54 0.00

Fund amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP02951
 District : 64584
 Fiscal Year: 2016

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date : 2016-06-06 Issue Date : 2016-06-07

Page No : 1
 Run Date : 2016-06-06
 Run Time : 19.38.19

VOUCHER REF NO	PO NUMBER	Fund ResPrtj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT		
12096		01.0-00000.0-000000-770000-5840-00000000	12/16			12/16	450.00	450.00	23029390	CHK PAYOUT	7040			
Total							450.00	450.00						
12098		01.0-00000.0-000000-770000-5840-00000000	12/16			12/16	300.00	300.00	23029391	CHK PAYOUT	7040			
Total							300.00	300.00						
REGISTER TOTAL AMOUNT							750.00							
Issues :							750.00							
Voids :							0.00							
Net Disbursed :							750.00							
Total number of vouchers :							2							
Number of Vouchers Audited							2							
SYSTEM WARRANTS ISSUED	2	From 23029390	To 23029391											
MANUAL WARRANTS ISSUED	0	From	To											
NUMBER OF VOIDS	0													
SYSTEM WARRANTS ISSUED MTD	13	MANUAL WARRANTS ISSUED MTD												
SYSTEM WARRANTS ISSUED YTD	410	MANUAL WARRANTS ISSUED YTD												
FUND SUMMARY														
01.0	Issues						750.00	Voids						0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP029SI
 District : 64584
 Fiscal Year: 2016

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date : 2016-06-03 Issue Date : 2016-06-06

Page No : 1
 Run Date : 2016-06-03
 Run Time : 19.34.05

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
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AMERICAN BUSINESS MACHINES	12095	01.0-11000.0-111100-10000-4310-0000000			12/16	12/16	4.00					
	12095	01.0-00000.0-00000-27000-4350-0000000			12/16	12/16	2.00					
	12095	01.0-00000.0-00000-72000-4350-0000000			12/16	12/16	2.00					
	12094	01.0-33100.0-57700-21000-5850-0000000			12/16	12/16	512.25	8.00	23026590	8.00	7038	

Toner Canon Copiers - Freight
Speech Therapy Serv 5/16

REGISTER TOTAL AMOUNT	Issues :	Voids :	Net Disbursed :
520.25	2	0	520.25
From 23026590	0	0	
To 23026591	0	0	
Total number of vouchers :	2		
Total number of Vouchers Audited	1		

SYSTEM WARRANTS ISSUED	MANUAL WARRANTS ISSUED	NUMBER OF VOIDS	MANUAL WARRANTS ISSUED MTD	MANUAL WARRANTS ISSUED YTD	WARRANTS VOIDED MTD	WARRANTS VOIDED YTD
11	408	0	0	0	0	0
11	408	0	0	0	0	0

Fund Summary Issues 520.25
 01.0 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/EY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT	
12092		01.0-00000.0-111100-10000-4210-00000100				12/16	223.00						
SCHOLASTIC BOOK CLUBS, INC.							Total	223.00	23023966	CHK PAYOUT	7036		
12093		01.0-00000.0-00000-36000-5812-00000000				12/16	10490.02						
STORER TRANSPORTATION							Total	10490.02	10490.02	23023967	CHK PAYOUT	7036	

Library Books
Home to School 5/16

REGISTER TOTAL AMOUNT	Issues :	10,713.02	Voids :	0.00	Net Disbursed :	10,713.02
SYSTEM WARRANTS ISSUED	2	From 23023966	To 23023967	Total number of vouchers : 2 Number of Vouchers Audited 0		
MANUAL WARRANTS ISSUED	0	From	To			
NUMBER OF VOIDS	0					

SYSTEM WARRANTS ISSUED MTD	9	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD	406	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	0
Fund Summary					
01.0	10,713.02	Voids	0.00		

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOUCHER REF NO	FO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE NBR	SEQ	STAT
12089		01.0-00000.0-000000-81100-4370-00000000				12/16	385.79					
12089		01.0-00000.0-000000-81000-4380-00000000				12/16	9.22					
12089		01.0-00000.0-000000-72000-4350-00000000				12/16	22.65					
		Total					417.66					
<p>operation supplies maintenance supplies District supplies</p>												
12085		01.0-00000.0-000000-82000-5565-00000000				12/16	647.00					
		Total					647.00					
<p>Sewer Service 5/16</p>												
12086		01.0-00000.0-000000-71100-3412-00000000				12/16	500.00					
		Total					500.00					
<p>Search Stipend 6/16</p>												
12087		01.0-00000.0-000000-81000-5630-00000000				12/16	225.00					
		Total					225.00					
<p>Repair Vendor - Maintenance</p>												
12088		01.0-00000.0-000000-71100-3412-00000000				12/16	500.00					
		Total					500.00					
<p>Health Stipend 6/16</p>												
12091		01.0-00000.0-000000-82000-5520-00000000				12/16	229.88					
		Total					229.88					
<p>Service 4/28/16 - 5/27/16</p>												
12090		01.0-00000.0-000000-72000-5910-00000000				12/16	20.28					
		Total					20.28					
<p>Service 4/12 + 5/23/16</p>												
<p>REGISTER TOTAL AMOUNT Issues : 2,539.82 Voids : 0.00 Net Disbursed : 2,539.82</p>												
<p>SYSTEM WARRANTS ISSUED 7 From 23020045 To 23020051 Total number of vouchers : 7 Number of Vouchers Audited 0</p>												
<p>MANUAL WARRANTS ISSUED 0 From To</p>												
<p>NUMBER OF VOIDS 0</p>												
<p>SYSTEM WARRANTS ISSUED MTD 7 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0</p>												
<p>SYSTEM WARRANTS ISSUED YTD 404 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 0</p>												
<p>Fund Summary Issues Voids</p>												
<p>01.0 2,539.82 0.00</p>												

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

64584 GORMAN ELEMENTARY SCHOOL DIST. PAGE 1
 VOID* Indicates Warrants were issued and Cancelled the same day.
 *Total Amount by Account do not include discounts earned or lost, use tax or freight.

**Gorman Joint School District
Educator Effectiveness Funding Plan
For the 2015-2018 Fiscal Years**

BACKGROUND

California SB-77 Section 58

Section 58 is a new addition to the 2015-16 version of the *Education Finance: Education Omnibus Trailer Bill (SB-77)* that covers funding for professional learning for every system throughout the state. The \$500 million earmarked for PD in Section 58 is the source of funding for the 2015-16 Educator Effectiveness Funding Program, and represents one of the largest investments in professional development and teacher effectiveness ever made by California and has the potential to improve every classroom in the state.

Educator Effectiveness Funding Program provides funding to county offices of education, school districts and charter schools to provide beginning teacher and administrator support and mentoring, professional development, coaching and support services for teachers identifies as needing improvement or additional support, professional development for teachers and administrators aligned to the state standards, and to promote educator quality and effectiveness.

FUNDS

The funds can be used for the following purposes:

- Beginning teacher and administrator support and mentoring, including, but not limited to, programs that support new teacher and administrator ability to teach or lead effectively and to meet induction requirements adopted by the Commission on Teacher Credentialing and pursuant to Section 44259 of the California *Education Code (EC)*.
- Professional development, coaching, and support services for teachers who have been identified as needing improvement or additional support by LEAs.
- Professional development for teachers and administrators that is aligned to the state content standards adopted pursuant to sections 51226, 60605, 60605.1, 60605.2, 60605.3, 60605.8, 60605.11, 60605.85, as that Section read on June 30, 2014, and 60811.3, as that Section read on June 30, 2013, of the *EC*.
- To promote educator quality and effectiveness, including, but not limited to, training on mentoring and coaching certificated staff and training certificated staff to support effective teaching and learning.

As a condition of receiving Educator Effectiveness funds, a school district, county office of education, charter school, or state special school is required to:

- Develop and adopt a plan delineating how funds allocated pursuant to this section shall be spent. The plan shall be explained in a public meeting of the governing board of the school district or county before its adoption in a subsequent public meeting.
- On or before July 1, 2018, report detailed expenditure information to the State Department of Education, including, but not limited to, specific purchases made and the number of teachers, administrators, or paraprofessional educators that received professional development. The State Department of Education shall determine the format for this report.

PLAN OUTLINE

Educator Effectiveness Funding Entitlement
Gorman Joint School district
2015 -2016, 2016 -2017, and 2017 -2018

The Educator Effectiveness Funding Entitlement is a onetime funding opportunity which will provide Gorman Joint School District with \$8,799 to spend towards teacher and administrator training. The entitlement should be spent over the course of the current school year and the two subsequent school years.

This plan allocates the funds according to the following expenditure designations:

Specific allocations:

(A) \$1,799 for BTSA

(B) \$6,000 for administrator support and mentoring to lead effectively

Nonspecific allocations:

These are expenditure targets by topic, type of training, and category of trainee (recipient)

Focus Areas	Actions	Resources Needed	Benchmarks & Monitoring	Block Grant Funding	Fiscal Year Spending
A	Provide ongoing Induction support to retain highly qualified teachers.	<p>Induction Support</p> <p>Release time for classroom visits and coaching.</p> <p>Internal/external consultants</p>	<p>Teacher evaluations</p> <p>Attendance at trainings</p>	<p>Block Grant- 1,799</p> <p>Base Grant- 5,000</p>	<p>2015-16</p> <p>2016-17</p> <p>2015-16</p> <p>2016-17</p>
B	Offer professional development and mentoring opportunities for certificated administrators to increase their content standards knowledge-base and on-the-job application of new learning to support effective classroom instruction	<p>Mentoring costs</p> <p>Release time for site visits: coaching</p> <p>Enrollments fees for workshops/conference/ courses</p> <p>Internal/external consultants</p>	<p>Completion of coursework in accredited programs</p> <p>Attendance at conferences/worksh ops</p> <p>Classrooms observations and writes ups</p>	<p>Block Grant- 1,799</p> <p>Base Grant- 5,000</p>	<p>2015-16</p> <p>2016-17</p> <p>2015-16</p> <p>2016-17</p>

2016-17 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <http://www.cde.ca.gov/fg/aa/co/ca16asstoc.asp>.

CDE Program Contact:

Joy Paull, jpaull@cde.ca.gov, 916-319-0297

LEA Plan

An LEA that receives Title I funds and is in Program Improvement corrective action must certify that its LEA Plan, including any Addenda to the Plan, is current and provide the local online web address for their LEA Plan. An LEA that receives Title III funds must upload the Title III LEA Plan Performance Goal 2 to the California Department of Education Monitoring Tool (CMT) at <https://cmt.cde.ca.gov/cmt/logon.aspx>.

State Board of Education approval date	7/11/2003
LEA Plan Web page (format http://SomeWebsiteName.xxx)	http://gorman.k12.ca.us

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to have the use of these funds reviewed and/or audited according to the standards and criteria set forth in the California Department of Education's Categorical Program Monitoring (CPM) Manual. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this page are on file.

Authorized Representative's Full Name	Johannis Andrews
Authorized Representative's Signature	
Authorized Representative's Title	Superintendent
Authorized Representative Signature Date	07/12/2016

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2016-17 Protected Prayer Certification

ESEA Section 9524(b) specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Franco Rozic, Title I Monitoring and Support Office, frozic@cde.ca.gov, 916-319-0269

Protected Prayer Certification Statement

The LEA hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Johannis Andrews
Authorized Representative Title	Superintendent
Authorized Representative Signature Date	07/12/2016
Comment	
If the LEA is not able to certify at this time an explanation must be provided in the Comment field. (Maximum 500 characters)	

*****Warning*****

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2016-17 Application for Funding

CDE Program Contact:

Education Data Office, ConApp@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	07/12/2016
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District English Learner Advisory Committee (DELAC) Review

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name	Not Applicable
DELAC review date	
Meeting minutes web address Please enter the Web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a Web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.	
DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	No DELAC committee at this time in the District as the District has less than 50 English Learners for the DELAC requirement. All English Learner activities are overseen by the Superintendent.

Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

Title I Part A (Basic Grant) ESEA Sec. 1111 et seq. SACS 3010	No
Title I Part D (Delinquent) ESEA Sec. 1401 SACS 3025	No
Title II Part A (Educator Quality) ESEA Sec. 2101 SACS 4035	Yes
Title III Part A Immigrant	No

*****Warning*****

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2016-17 Application for Funding

CDE Program Contact:

Education Data Office, ConApp@cde.ca.gov, 916-319-0297

ESEA Sec. 3102 SACS 4201	
Title III Part A LEP (English Learner)	Yes
ESEA Sec. 3102 SACS 4203	
Title VI, Part B Subpart 1 Small, Rural School Achievement Grant	Yes
ESEA Sec. 6211 SACS 5801	
Title VI, Part B Subpart 1 REAP Flexibility Participation	Yes

*****Warning*****

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2016-17 Substitute System for Time Accounting

This certification may be used by auditors and by CDE oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the LEA submits and certifies this data collection.

CDE Program Contact:

Julie Brucklacher, Financial Accountability and Info Srv Office, jbruckla@cde.ca.gov, 916-327-0858

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate. Additional information on the predetermined schedule substitute system of time accounting can be found at <http://www.cde.ca.gov/fg/ac/co/timeaccounting2013.asp>. Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the Web at <http://www.cde.ca.gov/fg/ac/sa/>.

2016-17 Request for authorization	No
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	

*****Warning*****

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Certification

County: Los Angeles
District: Gorman Elementary
CDS CODE 19 64584

Fiscal Year: FY 2015-16
Annual
9A16B645

Attendance School District

I hereby certify that, to the best of my knowledge, all data have been compiled and reported in accordance with all applicable laws, regulations and instructions.

School District Superintendent: _____



Date: 7/6/2016

County Superintendent of Schools: _____

Date: _____

Any inquiries concerning this report should be directed to:

CONTACT NAME Cecelia Cummings
PHONE (661)248-6441 *
FAX (661)248-0604
E-Mail cecelia@cjcummingsscpa.com

Attendance School District

County: Los Angeles Fiscal Year: 2015-16
 District: Gorman Elementary Annual
 CDS CODE 19 64584 Certificate Number: 9A16B645

Regular ADA		TK/K-3	Grades 4-6	Grades 7-8	Grades 9-12	Total
Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	A-1	39.57	34.81	20.97	0.00	95.35
Extended Year Special Education [EC 56345 (b)(3)] (Divisor 175)	A-2	0.00	0.00	0.00	0.00	0.00
Special Education - Nonpublic, Nonsectarian Schools [EC 56366 (a)(7)] and/or Nonpublic, Nonsectarian Schools - Licensed Children's Institutions	A-3	0.00	0.00	0.00	0.00	0.00
Extended Year Special Education - Nonpublic, Nonsectarian Schools [EC 56366 (a)(7)] and/or Nonpublic, Nonsectarian Schools - Licensed Children's Institutions (Divisor 175)	A-4	0.00	0.00	0.00	0.00	0.00
Community Day School [EC 48660] (Divisor 70/135/180)	A-5	0.00	0.00	0.00	0.00	0.00
ADA Totals (Sum of A-1 through A-5)	A-6	39.57	34.81	20.97	0.00	95.35
Other						
Full-Time Traditional Independent Study ADA, pursuant to EC 51747, included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer, and Attendance Basic Aid Open Enrollment entry screens	B-1	0.00	0.00	0.00	0.00	0.00
Full-Time Traditional Independent Study ADA not eligible for general funding, pursuant to EC 51745.6, and not included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer, and Attendance Basic Aid Open Enrollment entry screens	B-2	0.00	0.00	0.00	0.00	0.00

Attendance School District

County: Los Angeles Fiscal Year: 2015-16
 District: Gorman Elementary Annual
 CDS CODE 19 64584 Certificate Number: 9A16B645

Course Based Independent Study ADA, pursuant to EC 51749.5, included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court Ordered Voluntary Pupil Transfer, and Attendance Basic Aid Open Enrollment entry screens	B-3	0.00	0.00	0.00	0.00	0.00
Course Based Independent Study ADA not eligible for general funding, pursuant to EC 51745.6, and not included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer, and Attendance Basic Aid Open Enrollment entry screens	B-4	0.00	0.00	0.00	0.00	0.00
ADA for Students in Transitional Kindergarten pursuant to EC 46300 included in Section A (Lines A-1 through A-5, TK/R-3 Column, First Year ADA Only)	B-5	1.85	[REDACTED]	[REDACTED]	[REDACTED]	1.85
ADA for Students in Continuation Education included in Section A (Line A-1, Grades 9-12 Column)	B-6	[REDACTED]	[REDACTED]	[REDACTED]	0.00	0.00
ADA for Students in Opportunity Classes included in Section A (Line A-1, Total Column)	B-7	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	0.00

Attendance School District

County: Los Angeles	Fiscal Year: 2015-16
District: Gorman Elementary	Annual
CDS CODE 19 64584	Certificate Number: 9A16B645

Prior Year ADA Adjustment (P-1 and P-2 only)	TK/K-3	Grades 4-6	Grades 7-8	Grades 9-12	Total
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Prior Year P-2 ADA for pupils attending a charter school sponsored by the district in the current year who attended a non-charter school of the district in the prior year [EC 42238.051(a)(2)(B)].

Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-1	0.00	0.00	0.00	0.00	0.00
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Extended Year Special Education [EC 56345 (b)(3)] (Divisor 175)	C-2	0.00	0.00	0.00	0.00	0.00
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ADA Totals (C-1 + C-2)	C-3	0.00	0.00	0.00	0.00	0.00
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Prior Year P-2 ADA for pupils attending a non-charter school in the current year who attended a charter school sponsored by the district in the prior year [EC 42238.051(a)(2)(C)].

Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-4	0.00	0.00	0.00	0.00	0.00
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Extended Year Special Education [EC 56345 (b)(3)] (Divisor 175)	C-5	0.00	0.00	0.00	0.00	0.00
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ADA Totals (C-4 + C-5)	C-6	0.00	0.00	0.00	0.00	0.00
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Attendance School District

County: Los Angeles	Fiscal Year: 2015-16
District: Gorman Elementary	Annual
CDS CODE 19 64584	Certificate Number: 9A16B645

Prior Year P-2 ADA attributable to district resident pupils attending a non-charter school [EC 42238.052].

Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-7	0.00	0.00	0.00	0.00	0.00
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Extended Year Special Education [EC 56345 (b) (3)] (Divisor 175)	C-8	0.00	0.00	0.00	0.00	0.00
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ADA Totals (C-7 + C-8)	C-9	0.00	0.00	0.00	0.00	0.00
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Gain or Loss of ADA due to a Reorganization or Transfer of Territory [EC 42238.05 (a) (3)]. If the ADA adjustment is a loss, report the loss as a negative number in Line C-10 or C-11.

Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-10	0.00	0.00	0.00	0.00	0.00
--	------	------	------	------	------	------

Extended Year Special Education [EC 56345 (b) (3)] (Divisor 175)	C-11	0.00	0.00	0.00	0.00	0.00
--	------	------	------	------	------	------

ADA Totals (C-10 + C-11)	C-12	0.00	0.00	0.00	0.00	0.00
---------------------------------	------	------	------	------	------	------

Certification

County: Los Angeles

Fiscal Year: FY 2015-16

District: Gorman Elementary

Annual

CDS CODE 19 64584

132ACDEF

School District Audit Adjustments to CALPADS Data

I hereby certify that, to the best of my knowledge, all data have been compiled and reported in accordance with all applicable laws, regulations and instructions.

School District Superintendent: _____

Date: 7/6/2016

County Superintendent of Schools: _____

Date: _____

Any inquiries concerning this report should be directed to:

CONTACT NAME Cecelia Cummings

PHONE (661)248-6441 *

FAX (661)248-0604

E-Mail cecelia@cjcummingsscpa.com

School District Audit Adjustments to CALPADS Data

County: Los Angeles

Fiscal Year: 2015-16

District: Gorman Elementary

Annual

CDS CODE 19 64584

Certificate Number: 132ACDEF

Note: Adjustments will only affect the LCFF Unduplicated Pupil Percentage calculation and will not modify certified CALPADS data.

CALPADS Data Audit Adjustments

EC 42238.02(b)(3)(B)

Net Change
Enrollment
Count

Net Change
Unduplicated
Pupil Count

Adjustment to CALPADS enrollment and/or unduplicated pupil count based on school district's audit finding or auditor letter of concurrence.

A-1

0

0

AGREEMENT FOR PROFESSIONAL SERVICES

This agreement is entered into between the Gorman Joint School District and Prentis Edwards and is dated, for reference, July 12, 2016.

The parties agree as follows:

1. **Consultant Services.** Contractor agrees to perform during the term of this Agreement, the tasks, obligations and services of technology engineer.
2. **Payment for Services.** Contractor agrees to undertake this work at an hourly rate of \$50.00, up to a maximum of \$10,000.00. All work will be pre-arranged and pre-approved by the Superintendent. All payments will be based on invoices submitted to District by Contractor and approved by District's authorized representative. Contractor will invoice District for services performed during the previous month. District will render payment to Contractor within 30 days of receipt of invoice.
3. **Term of Agreement.** This Agreement begins on July 1, 2016 and ends at the expiration of June 30, 2017. Extension or renewal requires approval of District's Governing Board or its authorized representative. This agreement may be terminated by either party at any time on 30 days prior written notice
4. **Time for Performance.** All services required of the Contractor will be completed on or before the specified end of the term.
5. **Records.** Contractor will maintain full and accurate records in connection with this Agreement and will make them available to District for inspection at any time. Contractor's work product produced under this Agreement shall be the property of the District.
6. **Status of Contractor.** District and Contractor agree that Contractor, in performing the services specified in this Agreement, shall act as an Independent Contractor and shall have control of all work and the manner in which it is performed. Contractor shall be free to contract for similar services to be performed for other employers while under contract with District; Contractor will not accept such engagements which interfere with performance under this Agreement. Contractor is not an agent or employee of District. Contractor is not entitled to participate in any pension plan, insurance, or similar benefits the District provides for its employees.

7. **Hold Harmless.** Contractor shall hold District, its officers, agents and employees harmless from all suits, claims and liabilities resulting from negligent acts or omissions of Contractor, its officers, agents or employees taken under this Agreement.
8. **Compliance with Laws.** Contractor shall comply with all applicable federal, state and local laws, rules, regulations and ordinances involving its employees, including workers' compensation and tax laws.
9. **Modification or Assignment.** This Agreement may not be assigned by either party without the express written consent of the other. No modification shall be effective unless approved in writing by District's Governing Board or authorized representative.
10. **Designation of Representatives.** For purposes of performance and notifications, the representatives of the parties and their business addresses are as follows:

A. Contractor: Prentis Edwards
42018 Purplebush Apt B
Lancaster, CA 93536
661-435-2920

B. District: Gorman School District
Johannis Andrews, Superintendent
49847 Gorman School Road
Gorman, CA 93243
661-248-6441

Approved by the Board of Trustees, Gorman Joint School District, Gorman, California on July 12, 2016.

Contractor

District

Signature
Consultant

Signature
Superintendent

AKA

Water Services, Inc.

Gorman School District
July 1, 2016

AKA Water Services, Inc. and The Gorman School District enter into this agreement on July 1, 2016

- 1.) Monthly AKA Water Services, Inc. will Take one (1) Bacteriological Sample, and deliver it to a State of California Certified Laboratory to be tested for a Presence or Absence of Total Coliform and E coli.

Quarterly AKA Water Services will also deliver to a State of California Certified Laboratory (1) Nitrate & (1) Manganese sample.

AKA Water Services, Inc. will report the findings of the Bacteriological testing, as well as the Nitrate and Manganese testing, in accordance with County, State, and Federal Regulations. AKA Water Services, Inc. will also send all results to the Gorman School District via email and handle any correspondence with County, State, or federal Agencies pertaining to these results.

AKA Water Services, Inc. will conduct a monthly site inspection and check for leaks, abnormal conditions, and/or damage to any part of the system.

AKA Water Services will also annually inspect and flush fire hydrant(s).

AKA Water Services, Inc. will provide the Bacteriological sampling service for \$75.00 a month. Any Emergency Re-testing (Sampling not scheduled two weeks in advance) will incur a Service fee of \$150.00. (The Service fee is applied because AKA Water Services, Inc. is able to provide the low monthly fee by scheduling sampling with other local contracts. In an emergency that is not possible.

AKA Water Service, Inc. will provide the Quarterly Nitrate and Manganese sampling for an additional \$150.00 over and above the fee for Bacteriological sampling.

AKA

Water Services, Inc.

- 2.) AKA Water Services will also provide all Quarterly and Annual Sampling ordered by the Department of Public Health. AKA Water Services, Inc. will first provide a quote to the Gorman School District, and upon the approval of the quote, will then take the necessary samples and deliver them to the lab, provide all results to the necessary County, State, and Federal Agencies, as well as to the Gorman School District.
- 3.) At the request of Gorman School District AKA Water Services, Inc. will provide any additional administrative work (not related to regular bacteriological monthly reports) required to create, document, file, and respond to any required reports (such as the Consumer Confidence Report) for \$65.00 an hour.

Jonnie E. Allison
President

Johannis L. Andrews II
Superintendent/Principal



California School Boards Association

3251 Beacon Boulevard
West Sacramento, CA 95691
(916) 371-4691 FAX (916) 669-3366

Please refer to your invoice number and customer number in all communications regarding this invoice.

Invoice Number: INV-25720-B9Z0D2
Invoice Date: 4/29/2016
PO #:

Bill To:
Gorman ESD
PO Box 104
Gorman, CA 93243-0104
United States

Ship To:
Gorman ESD
PO Box 104
Gorman, CA 93243-0104
United States

Table with 6 columns: Product Code, Description, Unit Price, Quantity, Extended Price, Terms. Rows include CSBA and ELA memberships, and an important notice regarding purchase orders.

Total Invoice: \$1,156.00

Total Paid: \$0.00

Balance Due: \$1,156.00

PLEASE DETACH HERE AND RETURN BOTTOM STUB WITH PAYMENT



California School Boards Association

3251 Beacon Boulevard
West Sacramento, CA 95691
(916) 371-4691 FAX (916) 669-3366

Summary table with 5 columns: Customer Number, Invoice Number, Invoice Date, Terms, Balance Due. Values: 100364, INV-25720-B9Z0D2, 04/29/2016, \$1,156.00.

Make checks payable to:
California School Boards Association
c/o West America Bank
P.O. Box 1450
Suisun City, CA 94585-4450

Bill To:
Gorman ESD
PO Box 104
Gorman, CA 93243-0104
United States



California School Boards Association

3251 Beacon Boulevard
West Sacramento, CA 95691
(916) 371-4691 FAX (916) 669-3366

Please refer to your invoice number and customer number in all communications regarding this invoice.

Invoice Number **Invoice Date** **PO #**
INV-27054-X7X5Q3 5/16/2016

Bill To:
Gorman ESD
PO Box 104
Gorman, CA 93243-0104
United States

Ship To:
Gorman ESD
PO Box 104
Gorman, CA 93243-0104
United States

Product Code	Description	Unit Price	Quantity	Extended Price	Terms
GOL	Gamut Online (7/1/2016-6/30/2017)	\$950.00	1.00	\$950.00	Net 30
IMPORTANT NOTICE: Effective May 1, 2016, CSBA will no longer accept purchase orders for open invoices or reservations.					

Total Invoice: \$950.00

Total Paid: \$0.00

Balance Due: \$950.00

PLEASE DETACH HERE AND RETURN BOTTOM STUB WITH PAYMENT



California School Boards Association

3251 Beacon Boulevard
West Sacramento, CA 95691
(916) 371-4691 FAX (916) 669-3366

Customer Number	Invoice Number	Invoice Date	Terms	Balance Due
100364	INV-27054-X7X5Q3	05/16/2016	Net 30	\$950.00

Make checks payable to:
California School Boards Association
c/o West America Bank
P.O. Box 1450
Suisun City, CA 94585-4450

Bill To:
Gorman ESD
PO Box 104
Gorman, CA 93243-0104
United States



2016-2017 Executive Board

Eugene Krank, *President*
Hawthorne School District

Shelley Ryan, *Vice President*
San Marino Unified School District

John Vargas, *Secretary/Treasurer*
El Camino Community College District

Directors

Bob Bruesch, *Director*
Garvey School District

Barbara Dickerson, *Director*
Citrus Community College District

Barbara Gaines, *Director*
Antelope Valley Community College District

Ed Gilliland, *Director*
Monrovia Unified School District

Louise Jaffe, *Director*
Santa Monica Community College District

James Osterling, *Director*
Pasadena Area Community College District

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Centinela Valley Union High School District

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Compton Unified School District

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Charter Oak Unified School District

Suzan Solomon
Newhall School District

Sharon Stys
South Whittier School District

Scott J. Svonkin
Los Angeles Community College

Linda S. Wah
Pasadena Area Community College District

Executive Staff

Frank Kwan
Executive Director

Susan Bishop
Executive Assistant

July 1, 2016

TO: Superintendents and Board Presidents
Los Angeles County School Districts

FROM: Eugene Krank, President

SUBJECT: **2016-2017 Association Membership Dues**

The Los Angeles County School Trustees Association membership dues invoice for 2016-2017 is enclosed on the other side of this letter. The membership dues are calculated by the number of your district's board members multiplied by the dues fee of \$20.00. It is a membership of the whole board.

LACSTA provides a forum for networking among the school board members and districts within Los Angeles County. The education programs offered throughout the year also provide opportunities for school board members to renew old and make new friendships and discuss school issues. The program topics are chosen to provide relevant information on school concerns.

This is your organization and your participation is essential to its success. Your board's membership will make LACSTA even more successful in creating a sense of cohesiveness to those of us who serve as trustees in Los Angeles County.

Please address any questions or concerns to Susan Bishop at lacsta@lacoedu or (562) 922-6500.



INVOICE

Membership Dues
July 1, 2016 – June 30, 2017

DISTRICT: _____

TOTAL AMOUNT DUE: \$ _____
(Calculated by the number of your board members multiplied by the dues fee of \$20.00)

Please make your checks payable to LACSTA and JET mail to:

Susan Bishop
Los Angeles County Office of Education
9300 Imperial Highway, Downey CA 90242
Education Center – Room 103

NO PURCHASE ORDERS

Book Systems, Inc.

4901 University Sq Ste. 3
 Huntsville, AL 35816
 Fed ID# 63-1070850

Invoice

DATE	INVOICE #
4/8/2016	95983

BILL TO	SHIP TO
Gorman School Lise Wastafarro 49847 Gorman School Rd. PO Box 104 Gorman, CA 93243 United States	Gorman School Lise Wastafarro 49847 Gorman School Rd. PO Box 104 Gorman, CA 93243 United States

P.O. NUMBER		TERMS	REP	SHIP
		Net 30	MSB	4/8/2016
QTY	ITEM CODE	DESCRIPTION	PRICE EACH	AMOUNT
1	60-SC4A	Concourse Single-User Version CSA Yearly Contract from July 1, 2016-June 30, 2017	200.00	200.00
1	60-SEA	eZcat CSA Yearly Contract from July 1, 2016-June 30, 2017	55.00	55.00
		Sales Tax	10.00%	0.00

			Subtotal	\$255.00
--	--	--	-----------------	----------

Thank you for choosing Book Systems for your automation needs.			Balance Due	\$255.00
--	--	--	--------------------	----------

Sales	Fax	E-mail	Web Site	Support
800-219-6571	256-536-1175	accounting@booksys.com	http://www.booksys.com	888-289-1216



SERVICE AGREEMENT QUOTE

XEROX
26600 SW PARKWAY BLVD
WILSONVILLE,OR-97070
AMBER DRENK
Ph:

Presented To: LISE WASTAFERRO
GORMAN SCHOOL DISTRICT
On: June 28, 2016
Agreement No. 1322705-9

Product Information

Model	Serial	Coverage Type	Effective Date	End Date	List Price	Discount	Net Price
-------	--------	---------------	----------------	----------	------------	----------	-----------

Following Product Located At: GORMAN SCHOOL DISTRICT, GORMAN ELEMENTARY SCHOOL, GORMAN, CA, US

COLORQUBE 8570	XFN016449	ON-SITE COVERAGE	04-Aug-16	03-Aug-17	\$ 199.00	\$ 0.00	\$ 199.00
-------------------	-----------	---------------------	-----------	-----------	-----------	---------	-----------

Please Note : REPLACEMENT UNIT FOR SERIAL NO WYN300980

Total Line Count : 1	Total Amount	\$ 199.00
	Net Amount Due Before Tax (USD)*	\$ 199.00

Billing Information

Do not send this order form by email.

Customer Bill To:

Customer Details:

GORMAN SCHOOL DISTRICT
PO BOX 104
GORMAN, CA US 93243

Attn : _____
Phone : _____
E-mail : _____
Date : _____

Credit Card Information:

Credit Card Details:

Card Number : _____ Card Exp Date : _____
Visa, Mastercard(US and CA) or American Express(US)

Signer : _____ Signature : _____

(Please print name as it appears on card)

This Agreement is subject solely to the terms appearing on the face of this document and the General Terms and Conditions of Service for Xerox Service Agreements and any accompanying Exhibits attached hereto. Xerox Service Agreements Terms and Conditions are located on our website at www.office.xerox.com/services/. In case of conflict, the terms appearing on the face of this document shall take precedence. Service agreements are not cancelable.

SERVICE AGREEMENT QUOTE

Agreement No. 1322705-9

Agreement Information

This is an offer to extend your on-site service agreement, coverage includes:

Unlimited toll-free access to our technical support (valued at \$25 per call)
Priority on-site service from Xerox certified technicians
Labor
Travel
Genuine Xerox parts (except replaceable consumables)

Telephone troubleshooting is required prior to a technician being dispatched on-site.

This coverage can be purchased through Xerox or reseller.

The following payment options are available:

*Credit Card- Sign the quote, list credit card information, and fax it to (503)682-9677 or call (866)242-7451.
(CREDIT CARD INFORMATION CANNOT BE ACCEPTED IN AN EMAIL)

*Check - Mail a check listing the agreement number to:

XEROX CORPORATION
Xerox Office Group
25720 Network Place
Chicago, IL60673-1257

*Provide a purchase order with NET 30 terms, and remit to address of:

XEROX CORPORATION
Xerox Office Group
25720 Network Place
Chicago, IL60673-1257

****IMPORTANT****

If you need special accommodations or a time extension for budget or fiscal year requirements, contact us at 866-242-7451. This renewal quote is valid for 30 days or until the current agreement expires. If this quote has expired, call 866-242-7451 for a new quote.

*TAXES: Any and all state and local sales, use, excise, privilege, and similar taxes imposed on Xerox or which Xerox has a duty to collect in connection with the sale, delivery, or use of any product will appear as separate items on the invoice and will be paid by Customer. If sales to Customer are exempt from such taxes, Customer shall furnish to Xerox a certificate of exemption.

Thank you for your business!
AMBER DRENK



**Los Angeles County
Office of Education**
Serving Students • Supporting Communities
Leading Educators

Williams Lawsuit Settlement Quarterly Report on Uniform Complaints 2015-2016

District Name: Gorman Joint School District

Date: June 30, 2016

Person completing this form: Lise Wastafarro

Title: Accounting/Data Processing

Quarter covered by this report (Check One Below):

- | | | |
|---|--------------------------|-----------------|
| <input type="checkbox"/> 1st QTR | July 1 to September 30 | Due 15-Oct 2015 |
| <input type="checkbox"/> 2nd QTR | October 1 to December 31 | Due 15-Jan 2016 |
| <input type="checkbox"/> 3rd QTR | January 1 to March 31 | Due 15-Apr 2016 |
| <input checked="" type="checkbox"/> 4th QTR | April 1 to June 30 | Due 15-Jul 2016 |

Date for information to be reported publicly at governing board meeting: July 12, 2016

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Misassignment	0	0	0
TOTAL	0	0	0

Print Name of District Superintendent Johannis Andrews II

Signature of District Superintendent _____ Date July 12, 2016

Return the **Quarterly Summary** to:
Williams Legislation Implementation Project
Los Angeles County Office of Education
c/o Kirit Chauhan, Williams Settlement Legislation
9300 Imperial Highway, ASM/Williams ECW 284
Downey, CA 90242

Telephone: (562) 803-8382
FAX: (562) 803-8325
E-Mail: Chauhan_Kirit@lacoed.edu

AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement is entered into between the Gorman Joint School District and Cecelia J. Cummings CPA ("Contractor"), for the 2016-2017 school year.

The parties agree as follows:

1. **Contractor Services.** Contractor agrees to perform during the term of this agreement, the tasks, obligations and services of financial manager. Job responsibilities will include:

- Review mail, messages, correspondence and other reasonable needs that are required in the Business Office.
- Prepare closing entries, reconcile accounts and necessary adjustments for year-end financial statements – Unaudited Actuals for 2015-2016.
- Work with District's auditors in the preparation of the Annual Financial Audit Report for year ending June 30, 2016.
- Reconcile District payables regarding In Lieu of Property Taxes and Special Education due to Gorman Learning Center.
- Reconcile District oversight revenue receivables due from Gorman Learning Center.
- Prepare 2016-2017 1st Interim Budget Report, 2nd Interim Budget Report and Estimated Actuals for 2016-17 & Adopted Budget for 2017-18 in SACS report format, due by December 15, March 15 and June 15, respectively.
- Prepare payroll entries, employee contributions and deductions for fiscal year 2016-2017.
- Reconcile and prepare payroll quarterly and annual tax returns – Federal 941, Federal 940, EDD returns – DE9, DE9c and 9423.
- Record and reconcile categorical revenues, LCFF and expenditures for 2016-17.
- Prepare Reports of Attendance for Period 1 due December 15, Period 2 due by April 15 and Annual Report of Attendance due by July 5.
- Prepare federal grant cash management reports on-line, SELPA Special Education, Consolidated Application Reports (CARS) and other required reports.
- Monitor federal and state food program needs and complete required reports through Child Nutrition (CNIPS).
 - Assist in preparation of monthly board agenda and board documents.
 - Assist in reviewing and updating Personnel policies, procedures and job descriptions.
 - Review documents in files and storage for disposition.

2. **Payment for Services.** Contractor agrees to undertake this work at a monthly rate of \$3,700.00, up to a maximum of \$44,400.00 per year. All payments will be based on invoices submitted to District by Contractor and approved by District's authorized representative. Contractor will invoice District for services performed during the previous month(s). District will render payment to Contractor within 30 days of receipt of invoice.
3. **Term of Agreement.** This Agreement begins on July 1, 2016 and ends June 30, 2017. Extension or renewal requires approval of District's Governing Board or its authorized representative. This agreement may be terminated by either party at any time on 30 days prior written notice.
4. **Time for Performance.** All services required of the Contractor will be completed on or before the specified end of the term. Services will be provided remotely and on-site at the District office as needed for up to four days or more that would be necessary given the particular reports or work that is to be completed.
5. **Records.** Contractor will maintain full and accurate records in connection with this Agreement and will make them available to District for inspection at any time. Contractor's work product produced under this Agreement shall be the property of the District.
6. **Status of Contractor.** District and Contractor agree that Contractor, in performing the services specified in this Agreement, shall act as an Independent Contractor and shall have control of all work and the manner in which it is performed. Contractor shall be free to contract for similar services to be performed for other employers while under contract with District. Contractor will not accept such engagements which interfere with performance under this Agreement. Contractor is not an agent or employee of District. Contractor is not entitled to participate in any pension plan, insurance, or similar benefits the District provides for its employees.
7. **Hold Harmless.** Contractor shall hold District, its officers, agents and employees harmless from all suits, claims and liabilities resulting from negligent acts or omissions of Contractor, its officers, agents or employees taken under this Agreement. District shall hold Contractor, its officers, agents and employees harmless from all suits, claims and liabilities resulting from negligent acts or omissions of District, its officers, agents or employees taken under this Agreement.
8. **Compliance with Laws.** Contractor shall comply with all applicable federal, state and local laws, rules, regulations and ordinances involving its employees, including workers' compensation and tax laws.

9. **Modification or Assignment.** This Agreement may not be assigned by either party without the express written consent of the other. No modification shall be effective unless approved in writing by District's Governing Board or authorized representative.
10. **Designation of Representatives.** For purposes of performance and notifications, the representatives of the parties and their business addresses are as follows:

A. Contractor: Cummings CPA
Cecelia J. Cummings
PO Box 1960
Wrightwood, CA 92397
760-885-1092

B. District: Gorman School District
Johannis Andrews, Superintendent
49847 Gorman School Road
Gorman, CA 93243
661-248-6441

Approved by the Board of Trustees, Gorman Joint School District, Gorman, California on 12th of July, 2016.

Contractor

District

Signature Date
Consultant

Signature Date
Superintendent

2016-2017 regular membership application

2016-2017 dues

Dues prorated for the number of months remaining in the school year for members joining after July 2016.

Annual salary as of June 30, 2016 \$ 54,208
 Dues calculation x 0.090
 ACSA dues amount (maximum \$1,528) \$ 487.87
 ACSA PAC* +\$200.00
 Total ACSA dues \$ 687.87

Referred By (please print and name only) Johannis Andrews
 *Check here if you wish to contribute to ACSA's Political Action Committee.

Contributions to support ACSA's political activities are not tax deductible. ACSA retains sole discretion over use of member political contributions. Dues may be deductible as business expenses. ACSA estimates that the non-deductible portion of dues allocable to lobbying is 13.3 percent.

Check below to become a member in one of ACSA's official affiliates.

American Association of School Administrators (AASA) \$450
 CA Association of African American Superintendents and Administrators (CAASAA) \$100
 CA Association of Latino Superintendents and Administrators (CALSA) \$300 (Suppl./\$150 (06-4))
 National Association of Elementary School Principals (NAESP) \$235
 National Association of Secondary School Principals (NAASP) \$260

Subtotal Affiliate Dues \$ _____

payment options

SELF PAY (select one)

Payroll deduction*

Signature required for payroll deduction

* I affirm that my dues will be deducted by my payroll office. This authorization shall be in effect until revoked by written notice from myself or ACSA. I consent to the adjustment of such deduction to reflect any change in the dues of which the payroll office may be advised by the organization.

Three equal installments (please list payment due after the September 2016)

MasterCard/Visa (with payment card) Check (with payment info)

Card Number _____ Exp. Date _____
 Signature required for credit card charges _____ Date _____

DISTRICT/COUNTY OFFICE PAYS

If choosing this option, send form to district for authorization and payment. This section must be completed by district or county office.

Please indicate:

ACSA Dues (excluding \$200 PAC) Affiliate Dues
 District P.O. or check enclosed
 Bill district monthly

Authorizing party (please print) _____
 Phone number _____

First Name LORI MI, MI
 Last Name KNIGHT
 Job Title Asst. Principal
 Social Security Number 573-55-4128

business

District GORMAN JOINT SCHOOL DIST.
 School GORMAN ELEMENTARY
 Address P.O. Box 104 / 49847 Gorman Rd
GORMAN CA 95243
 City State ZIP
 Work Phone 661-248-6441 661-248-
 Work Fax _____

home

Address 9517 Whispering Pines Rd
FRATZER PARK CA 93225
 City State ZIP
 Home Phone 661-245-1070 1323-745-3592
 Call Phone _____

Preferred Mailing Address Home School District
 Work Email Address m.knight@gorman.school.ca.us
 Personal Email Address (Required) michie.knight@gmail.com

Check here if you do not wish to receive ACSA e-mail at your work email.

For further details, call the ACSA Member Services Department at 650.692.4300 or 800.608.ACSA(2272) Fax 650.437.9189 • Email memberservices@acsa.org

When you join acsa...
 You are immediately covered by:
Free Professional Liability Insurance / \$10,000
Accidental Death Insurance
 (Regular members only)

You are also eligible for all member benefits including:

- In-depth reporting and features through *EdCa* and *Leadership Magazine*
- Timely news and practical information from ACSA News online, at www.acsa.org
- Reduced registration to the Leadership Summit in San Diego.
- Life, accident, disability and cancer insurances
- Auto/homeowners and personal umbrella liability coverage
- Discount purchasing

local representation

ACSA's Membership Recruitment Team provides assistance to region leaders and region membership chairs in developing goals and identifying non-members in districts within their service areas. The Membership Recruitment Team also promotes the value of ACSA membership to all administrators and to those new and aspiring. They are available for presentations on member benefits and services and are a tremendous resource of information. To find out how you can contact your local Membership Recruitment Team member, please call the Member Services Department at 800.608.ACSA or email memberservices@acsa.org.

your job classification

CDE or CTC (Associate Membership optional)
 Professor of Education (Associate Membership optional)
 Charter School Administrator
 Other

Are you represented by an exclusive bargaining representative?
 Yes No

education level
 Master's Degree Doctorate
 Other

orientation
 LGBT

gender
 Male Female

ethnicity
 Decline to State
 American Indian or Alaska Native
 Asian Indian
 Chinese
 Japanese
 Korean
 Vietnamese
 American Indian or Alaska Native
 Laotian
 Cambodian
 Other Asian
 Hawaiian
 Guamanian
 Samoan
 Other Pacific Islander
 Filipino
 Other Asian
 Hispanic or Latino

year of birth
1963

education level
 Master's Degree Doctorate
 Other

ethnicity
 African American, not of Hispanic origin
 White, not of Hispanic origin
 Decline to State

The information requested below will remain confidential and will be used for ACSA purposes only and will not be sold to vendors or any third parties.

4/15/2016

When you join ACSA...

You are immediately covered by:

- Free Professional Liability Insurance /\$10,000
- Accidental Death Insurance (Regular members only)

You are also eligible for all member benefits including:

- In-depth reporting and features through EdCal and Leadership Magazine
- Timely news and practical information from ACSA News online, at www.acsa.org
- Reduced registration to the Leadership Summit in San Diego.
- Life, accident, disability and cancer insurances
- Auto/homeowners and personal umbrella liability coverage
- Discount purchasing

local representation

ACSA's Membership Recruitment Team provides assistance to region leaders and region membership chairs in developing goals and identifying non-members in districts within their service areas. The Membership Recruitment Team also promotes the value of ACSA membership to all administrators and to those new and aspiring. They are available for presentations on member benefits and services and are a tremendous resource of information. To find out how you can contact your local Membership Recruitment Team member, please call the Member Services Department at 800.608.ACSA or email memberservices@acsa.org.

Please detach and retain for your records.

2016-2017 regular membership application

2016-2017 dues

Dues prorated for the number of months remaining in the school year for members joining after July 2016.

Annual salary as of June 30, 2016 \$ 29,500

Dues calculation x 0.950

ACSA dues amount (minimum \$1529) \$ 267.58

ACSA PAC* \$ 267.58

Total ACSA dues \$ 267.58

* Check here if you wish to contribute to ACSA's Political Action Committee.

Referred By (please print one name only)
Joe Andrews

Contributions to support ACSA's political activities are not tax deductible. ACSA retains sole discretion over use of member political contributions. Dues may be deductible as business expenses. ACSA estimates that the non-deductible portion of dues allocable to lobbying is 13.3 percent.

Check below to become a member in one of ACSA's official affiliates.

- American Association of School Administrators (AASA) \$650
- National Association of Elementary School Principals (NAESP) \$235
- CA Association of African American Superintendents and Administrators (CAAAASA) \$100
- National Association of Secondary School Principals (NAESP) \$250
- CA Association of Latina Superintendents and Administrators (CALSA) \$300 (Suppl/\$150 Other)

Subtotal Affiliate Dues \$ _____

payment options

SELF PAY (select one)

- Payroll deduction*
 - Signature** (required for payroll deduction)
 - * I agree that my dues will be deducted by my payroll office. This authorization shall be in effect until revoked by written notice from myself or ACSA. I consent to the adjustment of such deduction to reflect any change in the dues of which the payroll office may be advised by the organization.
 - Three equal installments (dues less payment for offset after September 2016)
 - MasterCard/Visa (full payment only) Check (full payment only)

Card Number _____ Exp. Date _____
Signature (required for credit card charge) _____ Date _____

DISTRICT/COUNTY OFFICE PAYS

If choosing this option, send form to district for authorization and payment. This section must be completed by district or county office.

Please indicate:

- ACSA Dues (excluding \$200 PAC) Affiliate Dues
- District P.O. or check enclosed
- Bill district monthly

Authorizing party (please print): _____
Phone number _____

your job classification

- Certificated management and supervisory
- Certificated management & teacher (if not listed or when asked)
- Classified management and supervisory
- Confidential as recognized under EBRA
- DCE or CTC (Associate Membership optional)
- Professor of Education (Associate Membership optional)
- Charter School Administrator
- Other

Are you represented by an exclusive bargaining representative?
 Yes No

The information requested below will remain confidential and will be used for ACSA purposes only and will not be sold to vendors or any third parties.

year of birth

- Decline to State
- Male Female

orientation

- LGBT

education level

- Master's Degree Doctorate
- Other

ethnicity

- American Indian or Alaska Native
- Asian Indian
- Chinese
- Japanese
- Korean
- Vietnamese
- Latin
- Other Asian
- Hawaiian
- Other Pacific Islander
- Filipino
- Hispanic or Latino
- African American, not of Hispanic origin
- White, not of Hispanic origin
- Decline to State

Wendy A
First Name ML

Addington
Last Name

Director of Special Education
Position/Title

584-79-9263
Social Security Number

business

Gorman Joint School District
District

Gorman Elementary School
School

49847 Gorman School Road
Address

Gorman CA 93243
City State ZIP

(661) 448-6441 (661) 248-0607
Work Phone Work Fax

home

21334 Nardina Lane #103
Address

Norhall CA 91321
City State ZIP

(661) 992-1301
Home Phone Cell Phone

Opt-in to receive text messages from ACSA.
Preferred Mailing Address Home School District

waddington@lws.lacoe.edu
Work Email Address

windebirdeychoo.com
Personal Email Address (Required)

Check here if you do not wish to receive ACSA e-mail at your work email

For further details, call the ACSA Member Services Department at 650.692.4300 or 800.608.ACSA(2272) Fax 650.4379189 • Email memberservices@acsa.org



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Cost Proposal

Prepared For

Gorman Elementary School District

For the Purchase of:

Journeys K-5 and Collections 6-8 Premium Package 8 Yr

Prepared By

Diane Gullman

diane.gullman@hmhco.com

PLEASE SUBMIT THIS PROPOSAL WITH YOUR PURCHASE ORDER.



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Attention:

Joe Andrews

jandrews@lws.lacoe.edu

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Proposal Date: 6/7/2016

Proposal for

Expiration Date:7/22/2016

**Gorman Elementary School District
Journeys K-5 and Collections 6-8 Premium Package 8 Yr**

ISBN	Title	Sale Price	Purchase		Complimentary Quantity
			Quantity	Amount	
Professional Services					
Journeys					
1638256	9780544782716 Journeys 2017 California Getting Started eLearning 35 User License	\$299.50			1
1642281	9780544816633 Journeys 2017 California ASK HMH Individual 1-year	\$199.00			1
1659830	9780544943391 Journeys 2017 California Virtual Coaching Three 1 Hour Bundle	\$999.00	1	\$999.00	
1647592	9780544861848 Journeys 2017 California Getting Started Full Day In Person	\$2,950.00	1	\$2,950.00	
Total for Journeys				\$3,949.00	
Collections					
1638254	9780544782693 Collections 2017 California Getting Started eLearning 35 User License	\$299.50			1
1642279	9780544816619 Collections 2017 California ASK HMH Individual 1-year	\$199.00			1
1659829	9780544943384 Collections 2017 California Virtual Coaching Three 1 Hour Bundle	\$999.00	1	\$999.00	
1647591	9780544861831 Collections 2017 California Getting Started Full Day In Person	\$2,950.00	1	\$2,950.00	
Total for Collections				\$3,949.00	
Total for Professional Services				\$7,898.00	



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Gorman Elementary School District Journeys K-5 and Collections 6-8 Premium Package 8 Yr

ISBN	Title	Sale Price	Purchase		Complimentary Quantity
			Quantity	Amount	
Grade K					
Classroom Package					
SRP/TRP					
1618370	9780544618930 Journeys California Premium Student Resource package (print w/ Byr Digital) Grade K 2017	\$139.45 ^C	10	\$1,394.50	
<i>Package includes:</i> California Student Edition Set Grade K California Interactive Digital Student Resources 8 Year Grade K California Student Edition eText ePub Download 8-Year Grade K California Downloadable Student Resource Tool Grade K Common Core Reading Practice and Assessment App Grade K Reader's Notebook Consumable 8-Year Print Subscription Grade K Common Core Writing Handbook Student 8-year print subscription Grade K					
1618376	9780544618992 Journeys California Premium Teacher Resource package (print w/ 8yr Digital) Grade K	\$1,008.00 ^C	1	\$1,008.00	
<i>Package includes:</i> California Teacher Edition Collection Grade K California Interactive Digital Teacher Resources 8-Year Grade K California Teacher's Edition eText ePub Download 8-Year Grade K California Downloadable Teacher Resource Tool Grade K California Transitional K Teacher's Guide Grade K California Quick Start Pacing Guide Grade K California Language Workshop Resources Grade K California Language Workshop Assessment Handbook Grade K California Language Workshop Teacher's Guide Grade K My Journey Home Connections Resource Grade K Instructional Flip Chart Set Grade K Grab and Go Complete Set Grade K HMH Readers App (eText Leveled Reader Grade Level Set App) for all Grade Level Readers; per device Vocabulary and Spelling Flip-Card eTextbook EPub Package 8-Year Grade K Instructional Card Kit Grade K Teacher Resource Kit Grade K Premium Teacher Resource Kit Add-On Grade K A Journey From A to Z Big Book Grade K A Journey In Songs and Rhymes Big Book Grade K Big Book Set Grade K Little Big Book Set Grade K Read Aloud Set of 30 Grade K					
<i>Included in package but must be entered as a no charge line item separately (See ISBNs listed in section below):</i> 1 Complete Set of 6 Leveled Readers with purchase of 1 Premium Teacher Resource Package					
Total for Classroom Package				\$2,402.50	
Leveled Readers					
1511233	9780547905433 Journeys Grade Level Strand Complete Set of 1 Grade K	\$729.30	1	\$729.30	
Total for Leveled Readers				\$729.30	
Journeys Decoding Power: One per three teachers					
1620380	9780544638242 Journeys California Decoding Power: Intensive Reading Instruction SystemK	\$304.92 ^C			1
Total for Journeys Decoding Power: One per three teachers					
Total for Grade K				\$3,131.80	



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Gorman Elementary School District Journeys K-5 and Collections 6-8 Premium Package 8 Yr

ISBN	Title	Sale Price	Purchase		Complimentary Quantity
			Quantity	Amount	
Grade 1					
Classroom Package					
SRP/TRP					
1618371	9780544618947 Journeys California Premium Student Resource package (print w/ 8yr Digital) Grade 1 2017	\$186.10 ^C	15	\$2,791.50	
<i>Package includes:</i>					
California Student Edition Set Grade 1					
California Interactive Digital Student Resources 8 Year Grade 1					
California Student Edition eText ePub Download 8-Year Grade 1					
California Downloadable Student Resource Tool Grade 1					
Trade Book Unit 2 Grade 1					
Trade Book Unit 4 Grade 1					
Trade Book Unit 6 Grade 1					
Common Core Reading Practice and Assessment App Grade 1					
Decodable Reader (Set of 1) Grade 1					
Reader's Notebook Consumable 8-Year Print Subscription Grade 1					
Common Core Writing Handbook Student 8-year print subscription Grade 1					
Close Reader Student 8-Year Print Subscription Grade 1					
1618377	9780544619005 Journeys California Premium Teacher Resource package (print w/ 8yr Digital) Grade 1	\$692.96 ^C	1	\$692.96	
<i>Package includes:</i>					
California Teacher Edition Collection Grade 1					
California Interactive Digital Teacher Resources 8-Year Grade 1					
California Teacher's Edition eText ePub Download 8-Year Grade 1					
California Downloadable Teacher Resource Tool Grade 1					
California Quick Start Pacing Guide Grade 1					
California Language Workshop Assessment Handbook Grade 1					
California Language Workshop Resources Grade 1					
California Language Workshop Teacher's Guide Grade 1					
Family Connection Book Grade 1					
Blend-it Books Volume 1 Grade 1					
Blend-it Books Volume 2 Grade 1					
Grab and Go Complete Set Grade 1					
Vocabulary and Spelling Flip-Card eTextbook EPub Package 8-Year Grade 1					
Instructional Card Kit Grade 1					
HMH Readers App (eText Leveled Reader Grade Level Set App) for all Grade Level Readers; per device					
Teacher Resource Kit Grade 1					
Premium Teacher Resource Kit Add-On Grade 1					
Write-in Reader 6-Pack Grade 1 (2)					
Back To School Big Book 1 Grade 1					
Back To School Big Book 2 Grade 1					
Big Book Set Grade 1					
<i>Included in package but must be entered as a no charge line item separately (See ISBNs listed in section below):</i>					
1 Complete Set of 6 Leveled Readers with purchase of 1 Premium Teacher Resource Package					

Total for Classroom Package

\$3,484.46

Leveled Readers

1511222 9780547905822 Journeys Grade Level Strand Complete Set of 1 Grade 1

\$729.30 1 \$729.30

Total for Leveled Readers

\$729.30

Journeys Decoding Power: One per three teachers

1620381 9780544638129 Journeys California Decoding Power: Intensive Reading Instruction System1

\$304.92 ^C

1



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**Gorman Elementary School District
Journeys K-5 and Collections 6-8 Premium Package 8 Yr**

ISBN	Title	Sale Price	Purchase		Complimentary Quantity
			Quantity	Amount	
Grade 1					
	<i>Total for Journeys Decoding Power: One per three teachers</i>				
Total for Grade 1				\$4,213.76	



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Gorman Elementary School District Journeys K-5 and Collections 6-8 Premium Package 8 Yr

ISBN	Title	Sale Price	Purchase Quantity	Purchase Amount	Complimentary Quantity
Grade 2					
Classroom Package					
SRP/TRP					
1618372	9780544618954 Journeys California Premium Student Resource package (print w/ Byr Digital) Grade 2 2017	\$111.35 ^C	10	\$1,113.50	
<i>Package includes:</i>					
<i>California Student Edition, Volume 1 Grade 2</i>					
<i>California Student Edition, Volume 2 Grade 2</i>					
<i>California Interactive Digital Student Resources 8 Year Grade 2</i>					
<i>California Student Edition eText ePub Download 8-Year Grade 2</i>					
<i>California Downloadable Student Resource Tool Grade 2</i>					
<i>Trade Book Unit 2 Grade 2</i>					
<i>Trade Book Unit 4 Grade 2</i>					
<i>Trade Book Unit 6 Grade 2</i>					
<i>Common Core Reading Practice and Assessment App Grade 2</i>					
<i>Reader's Notebook Consumable 8-Year Print Subscription Grade 2</i>					
<i>Common Core Writing Handbook Student 8-Year Print Subscription Grade 2</i>					
<i>Close Reader Student 8-Year Print Subscription Grade 2</i>					
<i>Decodable Reader (Set of 1) Grade 2</i>					
1618378	9780544619012 Journeys California Premium Teacher Resource package (print w/ 8yr Digital) Grade 2	\$692.96 ^C	1	\$692.96	
<i>Package includes:</i>					
<i>California Teacher Edition Collection Grade 2</i>					
<i>California Interactive Digital Teacher Resources 8-Year Grade 2</i>					
<i>California Teacher's Edition eText ePub Download 8-Year Grade 2</i>					
<i>California Downloadable Teacher Resource Tool Grade 2</i>					
<i>California Quick Start Pacing Guide Grade 2</i>					
<i>California Language Workshop Assessment Handbook Grade 2</i>					
<i>California Language Workshop Resources Grade 2</i>					
<i>California Language Workshop Teacher's Guide Grade 2</i>					
<i>Family Connection Book Grade 2</i>					
<i>Blend-it Books Volume 1 Grade 2</i>					
<i>Blend-it Books Volume 2 Grade 2</i>					
<i>Grab and Go Complete Set Grade 2</i>					
<i>Instructional Card Kit Grade 2</i>					
<i>Vocabulary and Spelling Flip-Card eTextbook EPub Package 8-Year Grade 2</i>					
<i>HMH Readers App (eText Leveled Reader Grade Level Set App) for all Grade Level Readers; per device</i>					
<i>Teacher Resource Kit Grade 2</i>					
<i>Premium Teacher Resource Kit Add-On Grade 2</i>					
<i>Write-in Reader 6-Pack Grade 2 (2)</i>					
<i>Included in package but must be entered as a no charge line item separately (See ISBNs listed in section below):</i>					
<i>1 Complete Set of 6 Leveled Readers with purchase of 1 Premium Teacher Resource Package</i>					
Total for Classroom Package				\$1,806.46	
Leveled Readers					
1511234	9780547905334 Journeys Grade Level Strand Complete Set of 1 Grade 2	\$729.30	1	\$729.30	
Total for Leveled Readers				\$729.30	
Journeys Decoding Power: One per three teachers					
1620382	9780544638204 Journeys California Decoding Power: Intensive Reading Instruction System2	\$304.92 ^C			1
Total for Journeys Decoding Power: One per three teachers					



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Gorman Elementary School District
Journeys K-5 and Collections 6-8 Premium Package 8 Yr

ISBN	Title	Sale Price	Purchase		Complimentary Quantity
			Quantity	Amount	
<u>Total for Grade 2</u>				\$2,535.76	



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Gorman Elementary School District Journeys K-5 and Collections 6-8 Premium Package 8 Yr

ISBN	Title	Sale	Purchase		Complimentary
		Price	Quantity	Amount	Quantity
Grade 3					
Classroom Package					
SRP/TRP					
1618373	9780544618961 Journeys California Premium Student Resource package (print w/ Byr Digital) Grade 3 2017	\$118.00 ^C	10	\$1,180.00	
<i>Package includes:</i> California Student Edition, Volume 1 Grade 3 California Student Edition, Volume 2 Grade 3 California Interactive Digital Student Resources 8 Year Grade 3 California Student Edition eText ePub Download 8-Year Grade 3 California Downloadable Student Resource Tool Grade 3 Common Core Reading Practice and Assessment App Grade 3 Reading Adventures Student Edition Magazine Grade 3 Reading Adventure Student Magazine ePub 8-Year Grade 3 Trade Book Unit 2 Grade 3 Trade Book Unit 4 Grade 3 Trade Book Unit 6 Grade 3 Reader's Notebook Consumable 8-Year Print Subscription Grade 3 Performance Assessment Student Edition 8-Year Print Subscription Grade 3 Common Core Writing Handbook Student 8-Year Print Subscription Grade 3 Close Reader Student 8-Year Print Subscription Grade 3					
1618379	9780544619029 Journeys California Premium Teacher Resource package (print w/ 8yr Digital) Grade 3	\$692.96 ^C	1	\$692.96	
<i>Package includes:</i> California Teacher Edition Collection Grade 3 California Interactive Digital Teacher Resources 8-Year Grade 3 California Teacher's Edition eText ePub Download 8-Year Grade 3 California Downloadable Teacher Resource Tool Grade 3 California Quick Start Pacing Guide Grade 3 California Language Workshop Assessment Handbook Grade 3 California Language Workshop Resources Grade 3 California Language Workshop Teacher's Guide Grade 3 Family Connection Book Grade 3 Grab and Go Complete Set Grade 3 Instructional Card Kit Grade 3 Vocabulary and Spelling Flip-Card eTextbook EPub Package 8-Year Grade 3 HMH Readers App (eText Leveled Reader Grade Level Set App) for all Grade Level Readers; per device Teacher Resource Kit Grade 3 Premium Teacher Resource Kit Add-On Grade 3 Write-in Reader 6-Pack Grade 3 (2)					
<i>Included in package but must be entered as a no charge line item separately (See ISBNs listed in section below):</i> 1 Complete Set of 6 Leveled Readers with purchase of 1 Premium Teacher Resource Package					
Total for Classroom Package				\$1,872.96	
Leveled Readers					
1511235	9780547905235 Journeys Grade Level Strand Complete Set of 1 Grade 3	\$607.80	1	\$607.80	
Total for Leveled Readers				\$607.80	
Journeys Decoding Power: One per three teachers					
1620383	9780544638150 Journeys California Decoding Power: Intensive Reading Instruction System3	\$304.92 ^C			1
Total for Journeys Decoding Power: One per three teachers					



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 k12orders@hmmhp.com

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Proposal for

Expiration Date:7/22/2016

Gorman Elementary School District
Journeys K-5 and Collections 6-8 Premium Package 8 Yr

ISBN	Title	Sale	Purchase		Complimentary
		Price	Quantity	Amount	Quantity
Total for Grade 3				\$2,480.76	



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**Gorman Elementary School District
Journeys K-5 and Collections 6-8 Premium Package 8 Yr**

ISBN	Title	Sale	Purchase		Complimentary
		Price	Quantity	Amount	Quantity
Grade 4					
Classroom Package					
SRP/TRP					
1618374	9780544618978 Journeys California Premium Student Resource package (print w/ 8yr Digital) Grade 4 2017	\$84.40 ^C	15	\$1,266.00	
<i>Package includes:</i> California Student Edition Grade 4 California Interactive Digital Student Resources 8 Year Grade 4 California Student Edition eText ePub Download 8-Year Grade 4 California Downloadable Student Resource Tool Grade 4 Reading Adventures Student Edition Magazine Grade 4 Reading Adventure Student Magazine ePub 8-Year Grade 4 Trade Book Unit 2 Grade 4 Trade Book Unit 4 Grade 4 Trade Book Unit 6 Grade 4 Common Core Reading Practice and Assessment App Grade 4 Reader's Notebook Consumable 8-Year Print Subscription Grade 4 Performance Assessment Student Edition 8-Year Print Subscription Grade 4 Common Core Writing Handbook Student 8-Year Print Subscription Grade 4 Close Reader Student 8-Year Print Subscription Grade 4					
1618380	9780544619036 Journeys California Premium Teacher Resource package (print w/ 8yr Digital) Grade 4	\$692.96 ^C	1	\$692.96	
<i>Package includes:</i> California Teacher Edition Collection Grade 4 California Interactive Digital Teacher Resources 8-Year Grade 4 California Teacher's Edition eText ePub Download 8-Year Grade 4 California Downloadable Teacher Resource Tool Grade 4 California Quick Start Pacing Guide Grade 4 California Language Workshop Assessment Handbook Grade 4 California Language Workshop Resources Grade 4 California Language Workshop Teacher's Guide Grade 4 Family Connection Book Grade 4 Vocabulary in Context Cards eTextbook ePub 8-Year Grade 4 Grab and Go Complete Set Grade 4 Instructional Card Kit Grade 4 HMH Readers App (eText Leveled Reader Grade Level Set App) for all Grade Level Readers; per device Teacher Resource Kit Grade 4 Premium Teacher Resource Kit Add-On Grade 4 Write-in Reader 6-Pack Grade 4 (2)					
<i>Included in package but must be entered as a no charge line item separately (See ISBNs listed in section below):</i> 1 Complete Set of 6 Leveled Readers with purchase of 1 Premium Teacher Resource Package					
Total for Classroom Package				\$1,958.96	
Leveled Readers					
1511236	9780547905136 Journeys Grade Level Strand Complete Set of 1 Grade 4	\$607.80	1	\$607.80	
Total for Leveled Readers				\$607.80	
Journeys Decoding Power: One per three teachers					
1620384	9780544638143 Journeys California Decoding Power: Intensive Reading Instruction System 4-6	\$304.92 ^C			1
Total for Journeys Decoding Power: One per three teachers					
Total for Grade 4				\$2,566.76	



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Gorman Elementary School District Journeys K-5 and Collections 6-8 Premium Package 8 Yr

ISBN	Title	Sale	Purchase		Complimentary
		Price	Quantity	Amount	Quantity
Grade 5					
Classroom Package					
SRP/TRP					
1618375	9780544618985 Journeys California Premium Student Resource package (print w/ Byr Digital) Grade 5 2017	\$84.40 ^c	10	\$844.00	
<i>Package includes:</i> California Student Edition Grade 5 California Interactive Digital Student Resources 8 Year Grade 5 California Student Edition eText ePub Download 8-Year Grade 5 California Downloadable Student Resource Tool Grade 5 Reading Adventures Student Edition Magazine Grade 5 Reading Adventure Student Magazine ePub 8-Year Grade 5 Trade Book Unit 2 Grade 5 Trade Book Unit 4 Grade 5 Trade Book Unit 6 Above Level Grade 5 Common Core Reading Practice and Assessment App Grade 5 Reader's Notebook Consumable 8-Year Print Subscription Grade 5 Performance Assessment Student Edition 8-Year Print Subscription Grade 5 Common Core Writing Handbook Student 8-Year Print Subscription Grade 5 Close Reader Student 8-Year Print Subscription Grade 5					
1618381	9780544619043 Journeys California Premium Teacher Resource package (print w/ 8yr Digital) Grade 5	\$692.96 ^c	1	\$692.96	
<i>Package includes:</i> California Teacher Edition Collection Grade 5 California Interactive Digital Teacher Resources 8-Year Grade 5 California Teacher's Edition eText ePub Download 8-Year Grade 5 California Downloadable Teacher Resource Tool Grade 5 California Quick Start Pacing Guide Grade 5 California Language Workshop Assessment Handbook Grade 5 California Language Workshop Resources Grade 5 California Language Workshop Teacher's Guide Grade 5 Family Connection Book Grade 5 Vocabulary in Context Cards eTextbook ePub 8-Year Grade 5 Grab and Go Complete Set Grade 5 Instructional Card Kit Grade 5 HMH Readers App (eText Leveled Reader Grade Level Set App) for all Grade Level Readers; per device Teacher Resource Kit Grade 5 Premium Teacher Resource Kit Add-On Grade 5 Write-in Reader 6-Pack Grade 5 (2)					
<i>Included in package but must be entered as a no charge line item separately (See ISBNs listed in section below):</i> 1 Complete Set of 6 Leveled Readers with purchase of 1 Premium Teacher Resource Package					
Total for Classroom Package				\$1,536.96	
Leveled Readers					
1511237	9780547905037 Journeys Grade Level Strand Complete Set of 1 Grade 5	\$607.80	1	\$607.80	
Total for Leveled Readers				\$607.80	
Journeys Decoding Power: One per three teachers					
1620384	9780544638143 Journeys California Decoding Power: Intensive Reading Instruction System4-6	\$304.92 ^c			1
Total for Journeys Decoding Power: One per three teachers					
Total for Grade 5				\$2,144.76	



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Proposal Date: 6/7/2016

Proposal for

Expiration Date: 7/22/2016

Gorman Elementary School District Journeys K-5 and Collections 6-8 Premium Package 8 Yr

ISBN	Title	Sale	Purchase		Complimentary
		Price	Quantity	Amount	Quantity
Grade 6					
Classroom Package					
SRP/TRP					
1616907	9780544607071 Collections California Premium Student Resource Package (print w/8yr digital) Grade 6 2017	\$121.00 ^C	15	\$1,815.00	
<i>Package includes:</i> California Student Edition Grade 6 Close Reader 8-year Print Subscription Grade 6 California Student Edition and Close Reader eTextbook ePub 8-Year Grade 6 California Interactive Digital Student Resources Enhanced 8-Year Grade 6 California Downloadable Student Resource Tool Grade 6 Performance Assessment 8-year Print Subscription Grade 6 HMH Close Reads App, Grade 6 <i>Included in package but must be entered as a no charge line item separately:</i> Choice of 3 Novels per SE					
1616928	9780544607576 Collections California Teacher Resource Package (print w/8yr digital) Grade 6 2017	\$300.00 ^C	1	\$300.00	
<i>Package includes:</i> California Teacher Edition Grade 6 California Interactive Digital Teacher Resources Enhanced 8-Year Grade 6 California Downloadable Teacher Resource Tool Grade 6 Performance Assessment Teacher Edition Grade 6 California Quick Start Pacing Guide Grade 6 <i>Included with the purchase of the Premium Package:</i> California Language Workshop Resources Grade 6 California Language Workshop Teacher's Guide Grade 6 California Language Workshop Assessment Handbook Grade 6					
Total for Classroom Package				\$2,115.00	
Total for Grade 6				\$2,115.00	



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Proposal Date: 6/7/2016

Proposal for

Expiration Date: 7/22/2016

Gorman Elementary School District Journeys K-5 and Collections 6-8 Premium Package 8 Yr

ISBN	Title	Sale	Purchase		Complimentary
		Price	Quantity	Amount	Quantity
Grade 7					
Classroom Package					
SRP/TRP					
1616908	9780544607088 Collections California Premium Student Resource Package (print w/8yr digital) Grade 7 2017	\$121.00 ^C	15	\$1,815.00	
<i>Package includes:</i> California Student Edition Grade 7 Close Reader 8-year Print Subscription Grade 7 California Student Edition and Close Reader eTextbook ePub 8-Year Grade 7 California Interactive Digital Student Resources Enhanced 8-Year Grade 7 California Downloadable Student Resource Tool Grade 7 Performance Assessment 8-year Print Subscription Grade 7 HMH Close Reads App, Grade 7 <i>Included in package but must be entered as a no charge line item separately:</i> Choice of 3 Novels per SE					
1616929	9780544607583 Collections California Teacher Resource Package (print w/8yr digital) Grade 7 2017	\$300.00 ^C	2	\$600.00	
<i>Package includes:</i> California Teacher Edition Grade 7 California Interactive Digital Teacher Resources Enhanced 8-Year Grade 7 California Downloadable Teacher Resource Tool Grade 7 Performance Assessment Teacher Edition Grade 7 California Quick Start Pacing Guide Grade 7 <i>Included with the purchase of the Premium Package:</i> California Language Workshop Resources Grade 7 California Language Workshop Teacher Guide Grade 7 California Language Workshop Assessment Handbook Grade 7					
Total for Classroom Package				\$2,415.00	
Total for Grade 7				\$2,415.00	



Houghton Mifflin Harcourt

C = Contract Price

Attention:
 Joe Andrews
 jandrews@lws.lacoe.edu

Customer Experience
 9205 South Park Center Loop
 Orlando, FL 32819
 FAX: 800-269-5232
 k12orders@hmhpub.com

HMH Confidential and Proprietary

**Gorman Elementary School District
Journeys K-5 and Collections 6-8 Premium Package 8 Yr**

ISBN	Title	Sale Price	Purchase		Complimentary Quantity
			Quantity	Amount	
Grade 8					
Classroom Package					
SRP/TRP					
1616909	9780544607095 Collections California Premium Student Resource Package (print w/8yr digital) Grade 8 2017 <i>California Student Edition Grade 8 Close Reader 8-year Print Subscription Grade 8 California Student Edition and Close Reader eTextbook ePub 8-Year Grade 8 California Interactive Digital Student Resources Enhanced 8-Year Grade 8 California Downloadable Student Resource Tool Grade 8 Performance Assessment 8-year Print Subscription Grade 8 HMH Close Reads App, Grade 8</i> <i>Included in package but must be entered as a no charge line item separately: Choice of 3 Novels per SE</i>	\$121.00 ^C	15	\$1,815.00	
1616930	9780544607668 Collections California Teacher Resource Package (print w/8yr digital) Grade 8 2017 <i>Package includes: California Teacher Edition Grade 8 California Interactive Digital Teacher Resources Enhanced 8-Year Grade 8 California Downloadable Teacher Resource Tool Grade 8 Performance Assessment Teacher Edition Grade 8 California Quick Start Pacing Guide Grade 8 Included with the purchase of the Premium Package: California Language Workshop Resources Grade 8 California Language Workshop Teacher Guide Grade 8 California Language Workshop Assessment Handbook Grade 8</i>	\$300.00 ^C	1	\$300.00	
Total for Classroom Package				\$2,115.00	
Total for Grade 8				\$2,115.00	

Proposal Summary	
Subtotal Purchase Amount:	\$31,616.60
Shipping & Handling:	\$340.95
Sales Tax: (6.15%)	\$1,954.36
Total Cost of Proposal (PO Amount):	\$33,911.91



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Orlando, FL 32819
FAX: 800-269-5232
k12orders@hmhpub.com

Proposal Date: 6/7/2016

Proposal for

Expiration Date:7/22/2016

**Gorman Elementary School District
Journeys K-5 and Collections 6-8 Premium Package 8 Yr**

Total Cost of Proposal (PO Amount): \$ 33,911.91

This is a cost proposal only. Orders submitted under this proposal on or before the expiration date are subject to acceptance at Houghton Mifflin Harcourt's main office and are subject to the applicable terms in Houghton Mifflin Harcourt's invoice issues for such order.

Date of Proposal: 6/7/2016

Proposal Expiration Date:7/22/2016



Houghton Mifflin Harcourt

Prices: Prices quoted are wholesale school prices and do not include transportation charges unless otherwise stated in this proposal. These wholesale school prices apply to the educational customers of Houghton Mifflin Harcourt. Prices quoted are valid for orders submitted on or before the expiration date set forth in the proposal.

Educational customers are billed at wholesale school price, f.o.b. shipping point, with a prepaid transportation charge and, unless the customer specifically requests otherwise, a charge for our guarantee of delivery is added to the invoice when shipped via U.S. Postal service. For educational customers preferring f.o.b. destination billing, ten and a half percent (10.5%) of wholesale school price is added and we pay transportation charges and guarantee delivery. Prices do not include any sales tax. Applicable sales tax, if any, will be added to the invoice unless an appropriate tax exemption certificate has been furnished to Houghton Mifflin Harcourt.

Upon receipt of purchase order, gratis items will be shipped in direct proportion to pupil materials purchased. If purchases vary from those included in this proposal, gratis items will change accordingly. Gratis items may also change if purchase is other than a direct school district to publisher order, such as via a third-party vendor or jobber.



Houghton Mifflin Harcourt

C = Contract Price

Attention:

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RENAISSANCE LEARNINGSM

Accelerating learning for all

PO Box 8036, Wis. Rapids, WI 54495-8036 - Phone:(800) 338-4204 Fax:(877) 280-7642 Federal I.D. 39-1559474

Quote #: 1528051

Gorman Elementary School District - 307192
PO Box 104
Lebec, CA 93243-0104
Contact: Casey Stanford - (661) 248-6441
Email: caseystanford@gmail.com

Reference ID: 197535
Created: 03/01/2016

Quote Summary	School Count : 1
Product & Services Total	\$704.00
Shipping and Processing	\$0.00
Sales Tax	\$0.00
Grand Total	\$704.00

To place an order, please submit your organization's required purchase order with reference to quote number 1528051. An invoice will be sent upon receipt of your purchase order. Payment is due net 30 days from the invoice date. If your organization does not require a purchase order, please contact our order services team at 877-444-3172 for assistance with placing your order.

Mail: PO Box 8036, Wis. Rapids, WI 54495-8036
Fax: (877)280-7642
Email: electronicorders@renaissance.com

If changes are necessary, or additional information is required, please contact your account executive (s) Dan Schurman at (866)563-1091, Thank You.

Use your Prop 98 funding to lock in multi-year discounts on the programs you need.

This quote is valid for 30 days. All quotes and orders are subject to availability of merchandise. Professional development expires one year from purchase date. Alterations to this quote will not be honored without Renaissance Learning approval. Please note: Any pricing or discount indicated is subject to change with alterations to the quote. Tax has been estimated and is subject to change without notice. Unless you provide Renaissance Learning with a valid and correct tax exemption certificate applicable to your purchase of product and the product ship-to location, you are responsible for sales and other taxes associated with this order.

Renaissance Place is an advanced, web-based, software system. Renaissance Learning personnel are available to assist with each step of the detailed implementation to help you realize the multiple benefits that Renaissance Place provides. To ensure a successful implementation, please allow 30 to 90 days for the remote installation and setup.

RENAISSANCE LEARNING

Accelerating learning for all

Quote #: 1528051

PO Box 8036, Wis. Rapids, WI 54495-8036 - Phone:(800) 338-4204 Fax:(877) 280-7642 Federal I.D. 39-1559474

Gorman School - 374841			
Products & Services	Quantity	Unit Price	Total
STAR Math Enterprise Real Time Subscription 08/01/2016 - 07/31/2017	100	\$4.05	\$405.00
STAR Math Reactivation Fee	1	\$299.00	\$299.00
Gorman School Total			\$704.00



Steve Sonder, President
Julie Ralphs, Clerk
Patricia Edwards, Member

Gorman Joint School District

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243

(661) 248-6441 – FAX (661) 248-0604

Johannis L. Andrews II
Superintendent/Principal

Board Meeting: July 12, 2016 – Regular Board Meeting
Category: Business Services – Action Item
Subject: Award Contract for Roofing Bid, Gorman Joint School District
Type: Action
Dollar Amount: 82,293.00
Budgeted Source: Deferred Maintenance Funds
Recommended Action: It is recommended that the board of Trustees award the Gorman Joint District Office Reroof Project to Chapman Coast Roof Co., Inc., and authorize Johannis L. Andrews to execute the construction agreement on behalf of the District.

Submitted By:

Johannis L. Andrews, Superintendent/Principal

Summary Statement:

The Gorman Joint School District Office Building is in need of re-roofing and repair. Bids were received on or before June 22, 2016. After careful review of the bids submitted. It was determined that the apparent lowest, responsive, responsible, and qualified bidder that met District requirement of removal of damage and insult new roof instead of applying a coat of elastomeric/polyester material over the existing roof. Chapman Coast was the lowest bid that will remove existing roof and replace as needed before applying elastomeric/polyester material.

Budget Implications:

Deferred maintenance funds will be used to fund this project at a cost of \$82,293.00.

Recommendations:

It is recommended that the Board of Trustees award the Gorman Joint District Office Reroof Project to Chapman Coast Roof Co., Inc., and authorize Johannis L. Andrews to execute the construction agreement on behalf of the District.



Chapman Coast Roof Co., Inc.
California License No. 927543

Plant: 2301 East Orangethorpe Avenue | Fullerton, California 92831
Mail: Post Office Box 7050 | Fullerton California 92834
Telephone: (714) 738-6611 | Fax: (714) 738-0143 | info@chapmancoastroof.com | www.chapmancoastroof.com

ROOFING PROPOSAL
Wednesday, June 8, 2016

Contractor: TREMCO INC WTI		Contact: JOHN WEINGARDEN	
Phone No: 714-287-3049		EMAIL: jweingarden@tremcoinc.com	
Project: <u>GORMAN SCHQOL</u> ON SECTIONS ONE AND TWO INSTALL A TREMCO TPA SYSTEM PER SPECIFICATIONS. ON SECTIONS THREE AND FOUR INSTALL A TREMLASTIC AND POLYESTER ROOF SYSTEM PER SPECIFICATIONS. ON SECTIONS FIVE, SIX, SEVEN AND EIGHT. REMOVE EXISTING ASBESTOS SHINGLES AND INSTALL NEW SHINGLES PER SPECIFICATIONS.			
Union: YES	Bondable: YES	MBE: NO	WBE: NO
		DBE: NO	SBA: NO
DIR #: 1000002150		PIP Bonds, if Required: ADD 1.5%	

BASE BID:					
SECTION	AREA	DESCRIPTION	SQ.FT.	MANUFACTURE	BID AMOUNT(S)
SCHOOL	1 AND 2	SCOPE OF WORK TREMCO TPA SYSTEM	2,200	TREMCO	\$ 36,608.00
SCHOOL	3 AND 4	SCOPE OF WORK TREMCO TREMLASTIC SYS.	2,700	TREMCO	\$ 27,799.00
	5,6,7AND 8	SCOPE OF WORK NEW SHINGLES	700	MALARKEY	\$ 17,886.00
				LUMP SUM TOTAL	\$ 82,293.00

ALTERNATES / V.E.				
ALTERNATE:	AREA:	DESCRIPTION	MANUFACTURE	BID AMOUNT(S)
			LUMP SUM TOTAL	\$

ARCHITECT:
PLAN/SPEC DATE: **ADDENDUM:** **OTHER NOTE:** **BID GOOD FOR: 30-DAYS**

BID QUALIFICATIONS / EXCLUSIONS: The following items are **NOT** included:
 Over-time, premium time, bonds, permits, roof demo, new metal counter-flashings, MEP Lead Flashings, cleanup of the interior of the building, repairs or work to any other roof sections, water testing, existing roof leaks, wood work, hvac work or any item

Chapman Coast Bid Proposal Indemnity Clause & Materials Terms

Indemnity Clause

The parties to this subcontract expressly agree that an indemnity clause contained with the Contractor's proposed subcontract is null and void. In lieu of that clause, the parties expressly agree that the following clause will be the operative clause in

Chapman Coast agrees to indemnify, defend and hold harmless Contractor and Owner with respect to any claims, suits, or legal action arising out of personal injury, including death, and/or property damage to the extent that such claims, suits, or legal act

Materials Terms

Asphalt products, Isocyanurate insulation, steel products and other roofing products are sometimes subject to unusual and severe price volatility and availability due to political and other conditions that are beyond the control of Chapman Coast. If the

Authorized Signature:		Date:	6/8/2016
Name:	Julio Gonzalez	Title:	VICE PRESIDENT

ASPHALT SHINGLES

SECTION 07311 – ASPHALT SHINGLES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:

1. Tear-off and properly dispose of existing roof systems, metal flashings, roofing accessories, and metal flashings down to the decking over identified buildings.
2. Installation of shingle roof system including but not limited to:
 - a. Leak barrier and roof deck protection.
 - b. Asphalt roofing shingles.
 - c. Metal flashing associated with shingle roofing.

1.2 DEFINITIONS

- A. American Society for Testing and Materials (ASTM) - Annual Book of ASTM Standards

1. ASTM A 653/A 653M - Standard Specification for Steel Sheet, Zinc Coated (Galvanized) or Zinc-Iron Alloy-Coated (Galvannealed) by the Hot-Dip Process.
2. ASTM B 209 - Standard Specification for Aluminum and Aluminum-Alloy Sheet and Plate.
3. ASTM B 370 - Standard Specification for Copper Sheet and Strip for Building Construction.
4. ASTM D 2218 – Impact Resistance of Prepared Roof Covering Materials.
5. ASTM D 3018 - Standard Specification for Class A Asphalt Shingles Surfaced with Mineral Granules.
6. ASTM D 3161 - Standard Test Method for Wind-Resistance of Asphalt Shingles (Fan-Induced Method).
7. ASTM D 3462 - Standard Specification for Asphalt Shingles Made From Glass Felt and Surfaced with Mineral Granules.
8. ASTM D 4586 - Standard Specification for Asphalt Roof Cement, Asbestos-Free.
9. ASTM D 7158 - Standard Test Method for Wind-Resistance of Sealed Asphalt Shingles (Uplift Force/Uplift Resistance Method).
10. ASTM E 903 - Standard Test Method for Solar Absorptance, Reflectance, and Transmission of Materials Using Integrating Spheres.
11. Underwriters Laboratories (UL) – Roofing Systems and Materials Guide (TGFU R 1306).
12. UL 790 – Tests for Fire Resistance of Roof Covering Materials.
13. UL 997 – Wind Resistance of Prepared Roof Covering Materials.

- B. Asphalt Roofing Manufacturers Association (ARMA)

- C. National Roofing Contractors Association (NRCA)

ASPHALT SHINGLES

- D. Roofing Terminology: Refer to ASTM D1079 and the glossary of the National Roofing Contractors Association (NRCA) Roofing and Waterproofing Manual for definitions of roofing terms related to this section.

1.3 SUBMITTALS

- A. Two full size samples.
- B. Shop Drawings: Indicate specially configured metal flashings, jointing methods and locations, fastening methods and locations and installation details.
- C. Product Data: Provide data indicating material characteristics, performance criteria, limitations and weights.
- D. Manufacturer's Installation Instructions: Indicate preparation required and installation procedures.
- E. Maintenance Data: For roofing system to include in maintenance manuals.
- F. Warranties: Copy of roofing system manufacturer's warranty.

1.4 QUALITY ASSURANCE

- A. Perform Work in accordance with NRCA Steep Roofing Manual and applicable sections of Chapter 15, California Building Code.
- B. Maintain copy of specification on site.
- C. Manufacturer: Company specializing in manufacturing products specified in this Section with minimum of five years experience.
- D. Applicator: Company specializing in applying specified roofing system with minimum of five years experience and approved by manufacturer.
- E. Regulatory Requirements:
 - 1. Conform to Section 1507, California Building Code and ASTM D 3018 Class A, UL 790 fire resistance, UL 580 wind uplift for shingle types specified.
 - 2. Provide certificate of compliance from manufacturer indicating approval of specified products.
 - 3. Provide UL labels on all materials.
- F. Pre-installation Conference: Before installing roofing system, conduct conference at Project site. Notify participants at least 5 working days before conference.
 - 1. Meet with Owner's representative, Architect, roofing Installer, roofing system manufacturer's representative, and installers whose work interfaces with or affects roofing, including installers of roof accessories and roof-mounted equipment.
 - 2. Review methods and procedures related to roofing installation, including manufacturer's written instructions.

ASPHALT SHINGLES

3. Examine deck substrate conditions and finishes for compliance with requirements, including pitch and attachment to structural members.
4. Review loading limitations of deck during and after roofing.
5. Review flashings, special roofing details, roof drainage, roof penetrations, equipment curbs, and condition of other construction that will affect roofing.
6. Review governing regulations and requirements for certifications, and inspection and testing, if applicable.
7. Review temporary protection requirements for roofing system during and after installation.
8. Review roof observation and repair procedures after roofing installation.
9. Document proceedings, including corrective measures or actions required, and furnish copy of record to each participant.

1.5 DELIVERY, STORAGE, AND HANDLING

- A. Store all products in manufacturer's unopened, labeled packaging until they are ready for installation.
- B. Store products in a covered, ventilated area, at temperature not more than 110 degrees F do not store near steam pipes, radiators, or in direct sunlight.
- C. Store bundles on a flat surface. Maximum stacking height shall not exceed manufacturer's recommendations. Store all rolls on end.
- D. Store and dispose of solvent-based materials in accordance with all federal, state and local regulations.

1.6 PROJECT CONDITIONS

- A. Maintain environmental conditions (temperature, humidity, and ventilation) within limits recommended by manufacturer for optimum results. Do not install products under environmental conditions outside manufacturer's absolute limits.
- B. Weather Limitations: Proceed with installation only when existing and forecasted weather conditions permit roofing system to be installed according to manufacturer's written instructions and warranty requirements.
- C. Field measurements and material quantities:
 1. Contractor shall have sole responsibility for accuracy of all measurements, estimates of material quantities and sizes, and site conditions that will affect work.
- D. Waste Disposal:
 1. Do not re-use, re-cycle or dispose of material manufacturers product containers except in accordance with all applicable regulations. The user of manufactured products is responsible for proper use and disposal of product containers.
- E. Safety requirements:
 1. All application, material handling, and associated equipment shall conform to and be operated in conformance with OSHA safety requirements.
 2. Comply with federal, state, local and Owner fire and safety requirements.

ASPHALT SHINGLES

3. Advise Owner whenever work is expected to be hazardous to Owner, employees, and/or operators.
4. Maintain a crewman as a floor area guard whenever roof decking is being repaired or replaced.
5. Maintain fire extinguisher within easy access whenever power tools, roofing kettles, fuels, solvents, torches, and open flames are being used.

F. Protection:

1. Contractor shall be responsible for the full and adequate protection of the Owner's facilities, existing roof systems, personnel, equipment, products and materials, as well as protection of its own employees and equipment. Contractor shall comply with all federal, state, and local OSHA, EPA, and NIOSH requirements. Lawns, shrubbery, paved areas, and buildings shall be protected from damage. Repair damage at no extra cost to Owner.
 - a. Prior to leaving the site daily, the contractor shall remove all trash from the roofing project and grounds such as paper, insulation or pieces and all other trash/scrap generated by the roofing crew.
 - b. Contractor will protect existing roof systems by placing temporary plywood in areas of access.

1.7 WARRANTY

- A. Provide 40 year manufacturer's limited warranty.
- B. Installation Warranty: Warrants products of this section, as installed, to be in accord with the Contract Documents and free from faults and defects in materials and workmanship for a period of 2 years after completion. Warranty shall cover damage caused by failing to resist moisture penetration.

1.8 EXTRA MATERIALS

- A. Provide an additional one full square, for Owner's use in roof maintenance.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Available Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 1. GAF/ELK – Basis of Design.
 2. CertainTeed.
 3. Owens Corning.

2.2 ASPHALT SHINGLES

- A. Asphalt Shingles – GAF/ELK Timberline Natural Shadow: ASTM D3018 and ASTM E 108, Class A, Type I Self-Sealing, UL Class A Fire Resistance Rating and Wind Resistance Label passes UL 997, glass fiber mat base, mineral granule surface type, ASTM D 3462; heavyweight shingle. Colors and design combinations selected by Architect.

ASPHALT SHINGLES

2.3 SHEET MATERIALS

- A. Leak Barrier: ASTM D 6163, Type I, Grade S SBS-modified sheet with SIS modified self-adhesive bitumen blend below the fiberglass reinforcement protected by a perforated split release film, and surfaced with polyolefin film formulated to accept self-adhering SBS modified bitumen membrane.
- B. Underlayment: ASTM D 4601, Type II, nonperforated, asphalt-coated, SBS-modified fiberglass/fiberglass/ polyester reinforced sheet dusted with fine mineral surfacing on both sides.
- C. Hip and Ridge Cap Shingles: Class A Fire rated UL 790, multi-layered design, 12" wide, 6" exposure, manufacturer's standard model, color to match shingles.
- D. Self sealing starter shingle designed for premium roof shingles.

2.4 ACCESSORIES

- A. Sheet Flashings: ASTM A653, G-90 (ASTM A653M, Z275); 24 gauge thick steel with minimum 0.0396 thick, galvanized coating.
- B. Asphalt Mastic: ASTM D 4586, Type II, Class 1, one-part, asbestos-free, cold-applied mastic specially formulated for compatibility and use with specified roofing membranes and flashings.
- C. Bituminous Paint: Acid and alkali resistant type; black color.
- D. Shingle-Match Roof Accessory Paint.
- E. Nails: Standard round wire shingle type, hot dipped zinc coated steel, minimum 3/8" head diameter and 7/16" shank diameter. Length must be sufficient to penetrate into solid wood at least 3/4 inch (19mm) or through plywood or oriented strand board by at least 1/8 inch (3.18mm).
- F. Fasteners: Factory-coated steel fasteners and metal plates meeting corrosion-resistance provisions in FM 4470; designed for fastening roofing components to substrate; tested by manufacturer for required pullout strength; and acceptable to roofing system manufacturer.

2.5 FLASHING FABRICATION

- A. Form flashings to profiles indicated on Drawings, and to protect roofing materials from physical damage and to shed water.
- B. Form sections square and accurate to profile, in maximum possible lengths, free from distortion or defects detrimental to appearance or performance. Provide for expansion and contractions.
- C. Hem exposed edges of flashings minimum 1/4 inch on underside.
- D. Apply bituminous paint on concealed surfaces of flashings.

ASPHALT SHINGLES

PART 3 - EXECUTION

3.1 REMOVAL AND EXAMINATION

- A. Remove and properly dispose of any existing roofing, related roofing materials, flashings, and any owner identified equipment to leave all portions of the building decks in a fit condition to have new roof system installed.
 - 1. Proceed with installation only after unsatisfactory conditions have been corrected.
- B. All rotted or deteriorated wood shall be removed and replaced. Deck type and attachment shall conform to local code requirements. Fastener heads shall be recessed into the wood surface.
- C. Substrate inspection:
 - 1. The Applicator shall inspect the substrate for defects such as excessive surface roughness, contamination, structural inadequacy, or any other condition that will adversely affect the quality of work.
 - 2. The substrate shall be clean, smooth, dry, free of flaws, sharp edges, loose and foreign material, oil and grease. Roofing shall not start until all defects have been corrected.
 - 3. Verify that roof openings and penetrations are in place and braced and that roof drains are securely clamped in place.
 - 4. Proceed with installation only after unsatisfactory conditions have been corrected.

3.1 PREPARATION

- A. Clean substrate of dust, debris, and other substances detrimental to roofing installation according to roofing system manufacturer's written instructions. Remove sharp projections.
- B. Prevent materials from entering and clogging roof gutters and conductors and from spilling or migrating onto surfaces of other construction.
- C. Fill knot holes and surface cracks with latex filler.
- D. Use sheet metal to cover any irregularities in the wood deck.
- E. Protection:
 - 1. Contractor shall be responsible for protection of property during course of work. Lawns, shrubbery, paved areas, and building shall be protected from damage. Repair damage at no extra cost to Owner.
 - 2. Roofing, flashings, membrane repairs, and insulation shall be installed and sealed in a watertight manner on same day of installation or before arrival of inclement weather.
 - 3. At start of each work day drains within daily work area shall be plugged. Plugs to be removed at end of each work day or before arrival of inclement weather.
 - 4. Preparation work shall be limited to those areas that can be covered with installed roofing material on same day and before arrival of inclement weather.
 - 5. Arrange work sequence to avoid use of newly constructed roofing for storage, walking surface, and equipment movement. Move equipment and ground storage areas as work progresses.

ASPHALT SHINGLES

6. Protect building surfaces at set-up areas with tarpaulin. Secure tarpaulin. Spilled or scattered debris shall be cleaned up immediately. Removed material to be disposed from roof as it accumulates.
7. At end of each working day, seal removal areas with water stops along edges to prevent water entry.
8. Provide clean plywood walkways and take other precautions required to prevent tracking of aggregate/debris from existing membrane into new work area where aggregate/debris pieces can be trapped within new roofing membrane. Contractor shall instruct and police workmen to ensure that aggregate/debris is not tracked into new work areas on workmen's shoes or equipment wheels. Discovery of entrapped aggregate/debris within new membrane is sufficient cause for its rejection.

3.2 UNDERLAYMENT INSTALLATION

A. Eaves:

1. Install leak barrier along entire lengths.
2. Install eaves edge metal flashing tight with fascia boards; lap joints 2 inches (51mm) and seal with mastic; nail at the top of the flange at 6" o.c..

B. Hips and Ridges:

1. Install leak barrier along entire lengths. If ridge vents are to be installed, position the leak barrier so that the ridge slots will not be covered.

C. Penetrations:

1. Vent pipes: Install a 24 inch square piece of leak barrier lapping over roof deck underlayment; seal tightly to pipe.
2. Curbs: Install eaves protection membrane from under the built-in counterflashing and 12 inches on to the roof surface lapping over roof deck underlayment.

D. Rake Edges:

1. Install leak barrier along entire lengths.
2. Install metal edge flashing over eaves protection membrane and roof deck underlayment; set tight to rake boards; lap joints at least 2 inches and seal with mastic; secure with nails at 6" o.c..

- E. Single-Layer Felt Underlayment: Install single layer of felt underlayment on roof deck perpendicular to roof slope in parallel courses. Lap sides a minimum of 2 inches over underlying course. Lap ends a minimum of 4 inches. Stagger end laps between succeeding courses at least 72 inches. Fasten with roofing nails per manufacturer's written instructions and local building code.

3.3 INSTALLATION OF SHINGLES

A. General:

1. Install in accordance with Manufacturer's instructions and local building codes.
2. Minimize breakage of shingles by avoiding dropping bundles on edge, by separating shingles carefully, and by taking extra precautions in temperatures below 40 degrees F.

ASPHALT SHINGLES

B. Placement and Nailing:

1. Beginning with the starter strip, trim shingles so that they "nest" within the shingle located beneath it.
2. Install manufacturer starter strip containing sealant to underlayment and each other in a 4" width of asphalt plastic roof cement.
3. Laterally, offset the new shingles from the existing keyways, to avoid waves or depressions caused by excessive dips in the roofing materials.
4. Secure with 6 nails per shingle per manufacturer's written instructions.
5. Nails must be driven flush with the shingle surface. Do not overdrive or under drive the nails.
6. Coordinate installation of roof-mounted components of work projecting through roof with weather tight placement of counterflashings.
7. Complete installation to provide weather tight service.

C. Penetrations:

1. All penetrations are to be flashed according to manufacturer's written instructions, ARMA, and NRCA application instructions and construction details.
2. Install metal umbrellas with drawband and sealant to counterflash.

D. Ventilation:

1. Ventilation must meet local code requirements.

3.4 FIELD QUALITY CONTROL

- A. Field inspection will be performed by material's manufacturer.
- B. Allow for inspections and verify that the approved roof material is used and installed as per specifications.

3.5 PROTECTING AND CLEANING

- A. Protect roofing system from damage and wear during remainder of construction period. When remaining construction will not affect or endanger roofing, inspect roofing for deterioration and damage, describing its nature and extent in a written report, with copy to Owner.
- B. Correct deficiencies in or remove shingles that do not comply with requirements, repair substrates, reinstall roofing, and repair flashings to a condition free of damage and deterioration at the time of Substantial Completion and according to warranty requirements.

END OF SECTION 07311

REHABILITATION OF BUILT-UP ROOFING

SECTION 07 01 50.72 – REHABILITATION OF BUILT-UP ROOFING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section includes the following:
 - 1. Roof re-coating preparation.
 - 2. Application of fully reinforced emulsion and coating system over existing built-up asphalt roofing.

1.3 MATERIALS OWNERSHIP

- A. Demolished materials shall become Contractor's property and shall be removed from Project site.

1.4 DEFINITIONS

- A. Roofing Terminology: Refer to ASTM D 1079 and glossary in NRCA's "The NRCA Roofing Manual" for definition of terms related to roofing work in this Section.
- B. Existing Roofing System: Built-up asphalt roofing, and components and accessories between deck and roofing membrane.
- C. Roofing Re-Coating Preparation: Existing roofing that is to remain and be prepared to accept restorative coating application.
- D. Patching: Removal of a portion of existing membrane roofing system from deck or removal of selected components and accessories from existing membrane roofing system and replacement with similar materials.
- E. Remove: Detach items from existing construction and legally dispose of them off-site unless indicated to be removed and reinstalled.
- F. Existing to Remain: Existing items of construction that are not indicated to be removed.

1.5 ACTION SUBMITTALS

- A. Product Data: For each type of product specified.

1.6 INFORMATIONAL SUBMITTALS

- A. Contractor's Product Certificate: Submit certificate, indicating products intended for Work of this Section, including product names and numbers and manufacturers' names, with statement indicating that products to be provided meet the requirements of the Contract Documents.

REHABILITATION OF BUILT-UP ROOFING

- B. Qualification Data: For Installer, Manufacturer, and Roofing Inspector.
 - 1. Letter written for this Project indicating manufacturer approval of Installer to apply specified products and provide specified warranty.
- C. Product Test Reports: Based on evaluation of comprehensive tests performed by manufacturer and witnessed by a qualified testing agency, for components of roofing rehabilitation system.
- D. Warranties: Unexecuted sample copies of special warranties.
- E. Photographs or Videotape: Show existing conditions of adjoining construction and site improvements, including exterior and interior finish surfaces, which might be misconstrued as having been damaged by re-coating operations. Submit before Work begins.
- F. Inspection Reports: Daily reports of Roofing Inspector. Include weather conditions, description of work performed, tests performed, defective work observed, and corrective actions required and carried out.

1.7 CLOSEOUT SUBMITTALS

- A. Maintenance Data: To include in maintenance manuals.
- B. Warranties: Executed copies of approved warranty forms.

1.8 QUALITY ASSURANCE

- A. Installer Qualifications: An employer of workers trained and certified by manufacturer, including a full-time on-site supervisor with a minimum of five years' experience installing products comparable to those specified, able to communicate verbally with Contractor, Architect, and employees, and the following:
 - 1. Qualified by the manufacturer to install manufacturer's product and furnish warranty of type specified.
- B. Manufacturer Qualifications: Minimum five years' experience in manufacture of comparable products in successful use in similar applications, and able to furnish warranty with provisions matching specified requirements.
 - 1. Approval of Other Manufacturers and Comparable Products: Submit the following in accordance with project substitution requirements, within time allowed for substitution review:
 - a. Product data, including certified independent test data indicating compliance with requirements.
 - b. Samples of each component.
 - c. Sample submittal from similar project.
 - d. Project references: Minimum of five installations of specified products not less than five years old, with Owner and Architect contact information.
 - e. Sample warranty.
- C. Roofing Inspector Qualifications: A technical representative of manufacturer not engaged in the sale of products and experienced in the installation and maintenance of the specified roofing system, qualified to perform roofing observation and inspection specified in Field Quality Control Article, to determine Installer's compliance with the requirements of this Project, and approved by the manufacturer to issue warranty certification. The Roofing Inspector shall be one of the following:
 - 1. An authorized full-time technical employee of the manufacturer.
 - 2. An independent party certified as a Registered Roof Observer by the Roof Consultants Institute, retained by the Contractor or the Manufacturer and approved by the Manufacturer.

REHABILITATION OF BUILT-UP ROOFING

- D. Roofing Rehabilitation Preinstallation Conference: Conduct conference at Project site to comply with requirements in Division 01 Section "Project Management and Coordination." Review methods and procedures related to roofing system.
1. Meet with Owner; roofing re-coating materials manufacturer's representative; roofing re-coating Installer including project manager and foreman; and installers whose work interfaces with or affects re-coating including installers of roof accessories and roof-mounted equipment requiring removal and replacement as part of the Work.
 2. Review methods and procedures related to re-coating preparation, including membrane roofing system manufacturer's written instructions.
 3. Review temporary protection requirements for existing roofing system that is to remain, during and after installation.
 4. Review roof drainage during each stage of re-coating and review roof drain plugging and plug removal procedures.
 5. Review and finalize construction schedule, and verify availability of materials, Installer's personnel, equipment, and facilities needed to make progress and avoid delays.
 6. Review base flashings, special roofing details, drainage, penetrations, equipment curbs, and condition of other construction that will affect re-coating.
 7. Review HVAC shutdown and sealing of air intakes.
 8. Review shutdown of fire-suppression, -protection, and -alarm and -detection systems.
 9. Review procedures for asbestos removal or unexpected discovery of asbestos-containing materials.
 10. Review existing conditions that may require notification of Owner before proceeding.

1.9 PROJECT CONDITIONS

- A. Weather Limitations: Proceed with rehabilitation work only when existing and forecasted weather conditions permit Work to proceed without water entering into existing roofing system or building.
1. Store all materials prior to application at temperatures between 60 and 90 deg. F.
 2. Apply coatings within range of ambient and substrate temperatures recommended by manufacturer. Do not apply materials when air temperature is below 50 or above 110 deg. F.
 3. Do not apply roofing in snow, rain, fog, or mist.
- B. Protect building to be rehabilitated, adjacent buildings, walkways, site improvements, exterior plantings, and landscaping from damage or soiling from rehabilitation operations.
- C. Maintain access to existing walkways, corridors, and other adjacent occupied or used facilities.
- D. Daily Protection: Coordinate installation of roofing so insulation and other components of roofing system not permanently exposed are not subjected to precipitation or left uncovered at the end of the workday or when rain is forecast.

1.10 WARRANTY

- A. Manufacturer's Warranty for Roof Rehabilitation: Written warranty in which Manufacturer agrees to repair roof rehabilitation installations that fail due to defects in rehabilitation materials or workmanship within specified warranty period.
1. Failures include, but are not limited to, the following:
 - a. Rehabilitated membrane failures including rupturing or cracking due to a manufacturing or installation defect.
 - b. Deterioration of applied rehabilitation materials beyond normal weathering.
 2. Limit of Warranty Coverage for Repair of Roof Rehabilitation: Not to exceed original purchase price of manufacturer's recoating materials, except that manufacturer may elect to apply the limit amount toward the following:

REHABILITATION OF BUILT-UP ROOFING

- a. Purchase of a new replacement roof within the first five years following completion of rehabilitation work.
 3. Qualified Installer Warranty Requirement: Installer must meet requirements of Quality Assurance Article.
 4. Installation Inspection Warranty Requirement: By Roofing Inspector in accordance with requirements of Part 3 Field Quality Control Article.
 5. Warranty Period: 10 years from date of completion of rehabilitation work.
- B. Manufacturer Inspection and Preventive Maintenance Requirement: By manufacturer's technical representative, to report maintenance responsibilities to Owner necessary for preservation of Owner's warranty rights. The cost of manufacturer's annual inspections and preventive maintenance is included in the Contract Sum. Inspections to occur in Years 2 and 5 following completion.
- C. Installer's Warranty: Submit roofing Installer's warranty, on warranty form at end of this Section, signed by Installer, covering the Work of this Section, for the following warranty period:
1. Warranty Period: Two years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Basis-of-Design Manufacturer/Product: The roof system specified in this Section is based upon products of Tremco, Inc., Beachwood, OH, www.tremcoroofing.com that are named in other Part 2 articles. Subject to compliance with requirements, provide the named product or an approved comparable product approved by Owner. Local representative - Steve Tolsma, stolsma@tremcoinc.com.

2.2 PERFORMANCE REQUIREMENTS

- A. General Performance: Rehabilitated roofing shall withstand exposure to weather without failure or leaks due to defective manufacture or installation.
1. Accelerated Weathering: Roofing system shall withstand 2000 hours of exposure when tested according to ASTM G 152, ASTM G 154, or ASTM G 155.
- B. Material Compatibility: Provide roofing materials that are compatible with one another under conditions of service and application required, as demonstrated by roofing manufacturer based on testing and field experience.
- C. Energy Performance: Roofing system shall have an initial solar reflectance index of not less than 0.70 and an emissivity of not less than 0.75 when tested according to CRRC-1.

2.3 MATERIALS, GENERAL

- A. General: Re-coating materials recommended by roofing system manufacturer for intended use and compatible with components of existing membrane roofing system.
- B. Temporary Roofing Materials: Selection of materials and design of temporary roofing is responsibility of Contractor.
- C. Infill Materials: Where required to replace test cores and to patch existing roofing, use infill materials matching existing membrane roofing system materials, unless otherwise indicated.

REHABILITATION OF BUILT-UP ROOFING

2.4 RESTORATIVE COATINGS AND TOP COATINGS

- A. Restoration Coating, Rubberized: Water-based, low-VOC, cold-applied neoprene rubber-modified asphalt emulsion formulated for use as a resurfacer base for coating applications, specially formulated for compatibility with standard and quick-set reinforcing fabrics.
 - 1. Volatile Organic Compounds (VOC), maximum, ASTM D 3960: 5 g/L.
- B. White Roof Coating: Solar-reflective, high-solids, acrylic latex elastomeric roof coating formulated for use on bituminous roof surfaces; water-based, Energy Star qualified, CRRC listed and California Title 24 Energy Code compliant.
 - 1. Volatile Organic Compounds (VOC), ASTM D 3960: 39 g/L.
 - 2. Reflectance, minimum, ASTM C 1549: 86 percent.
 - 3. Emissivity, minimum, ASTM C 1370: 0.93.
 - 4. Solar Reflectance Index (SRI), ASTM E 1980: 103.

2.5 FLASHING MATERIALS

- A. Bio-Based Polyurethane Roof Coating Base Coat: ASTM D7311, Two-part catalyzed low-odor polyurethane roof base coating formulated for direct application and for use with fiber reinforcement in conjunction with a compatible top coat.
- B. Bio-Based Polyurethane Roof Coating Top Coat: ASTM D7311, Two-part catalyzed low-odor polyurethane roof top coating formulated for direct application over compatible reinforced base coat.
- C. Polyurethane Roof Mastic: Medium single component, high solids, moisture curing, aromatic polyurethane mastic compatible with specified membrane or coating material and reinforcing fabric, in heavy brush or trowel grade formulation.
- D. Urethane Sealant and Coating Primer: Water-based, quick-drying, brush-grade one-part primer for use as an adhesion promoter for urethane sealants and coatings to non-porous surfaces.

2.6 AUXILIARY MATERIALS

- A. General: Auxiliary materials recommended by roofing system manufacturer for intended use and compatible with existing roofing system.
- B. Polyester Reinforcing Fabric: Stitch-bonded mildew-resistant recycled content polyester fabric intended for reinforcement of compatible fluid-applied membranes and flashings, with quick-break additive for accelerated drying of compatible asphalt emulsion.
 - 1. Breaking Strength, ASTM D 5034: Not less than 65 lbf/in. (222 N).
 - 2. Elongation, machine direction, ASTM D 5034: Not less than 24 percent.
 - 3. Weight: 2.5 oz. /sq. yd. (85 g/sq. m).
 - 4. Recycled Content, Post-consumer: Not less than 80 percent.
- C. Elastomeric Roofing Mastic, Solvent-Free: One-part, low-odor elastomeric roof mastic specially formulated for compatibility and use with specified roofing membranes and flashings.
 - 1. Volatile Organic Compounds (VOC), maximum, ASTM D 3960: 20 g/L.
 - 2. Elongation at 77 deg. F (25 deg. C), minimum, ASTM D 412: 300 percent.
- D. Mastic Sealant: Polyisobutylene, plain or modified bitumen, nonhardening, nonmigrating, nonskinning, and nondrying.

REHABILITATION OF BUILT-UP ROOFING

- E. Metal Flashing Sheet: Provide metal flashing sheet matching type, thickness, finish, and profile of existing metal flashing and trim.
- F. Water-Based Asphalt Primer: Water-based, polymer modified, asphalt primer with the following physical properties:
 - 1. Asbestos Content, EPA 600/R13/116: None.
 - 2. Non-Volatile Content, minimum, ASTM D 2823: 30 percent.
 - 3. Volatile Organic Compounds (VOC), maximum, ASTM D 3960: 2 g/L.
- G. Miscellaneous Accessories: Provide miscellaneous accessories recommended by roofing system manufacturer.

2.7 WALKWAYS

- A. Walkway Pads: Mineral-granule-surfaced, reinforced asphaltic composition, slip-resisting pads, manufactured as a traffic pad for foot traffic and acceptable to roofing system manufacturer, 1/2 inch thick, minimum.
 - 1. Flexural Strength at max. load, minimum, ASTM C 203: 218 psi (1.5 kPa).
 - 2. Granule adhesion (weight loss), maximum, ASTM D 4977: 1.1 gram.
 - 3. Impact Resistance at 77 deg. F (25 deg. C), ASTM D 3746: No Damage to Roof.
 - 4. Pad Size: 3 by 4 foot (914 by 1220 mm).
- B. Rubber Blocks: 100% rubber blocks with steel channels and reflective strips designed for supporting conduit.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Protect existing roofing system that is indicated not to be rehabilitated, and adjacent portions of building and building equipment.
 - 1. Mask surfaces to be protected. Seal joints subject to infiltration by coating materials.
 - 2. Limit traffic and material storage to areas of existing roofing membrane that have been protected.
 - 3. Maintain temporary protection and leave in place until replacement roofing has been completed.
- B. Maintain roof drains in functioning condition to ensure roof drainage at end of each workday. Prevent debris from entering or blocking gutters and conductors. Use roof-drain plugs specifically designed for this purpose. Remove roof-drain plugs at end of each workday, when no work is taking place, or when rain is forecast.
 - 1. Do not permit water to enter into or under existing membrane roofing system components that are to remain.

3.2 ROOFING COATING PREPARATION

- A. Existing Flashing and Detail Preparation: Repair flashings, gravel stops, copings, and other roof-related sheet metal and trim elements. Reseal joints, replace loose or missing fasteners, and replace components where required to leave in a watertight condition.
 - 1. Do not damage metal counterflashings that are to remain. Replace metal counterflashings damaged during removal with counterflashings [of same metal, weight or thickness, and finish.
 - 2. Roof Drains: Remove drain strainer and clamping ring. Grind metal surfaces down to clean, bare, metal.

REHABILITATION OF BUILT-UP ROOFING

- B. Membrane Surface Preparation:
1. Remove blisters, ridges, buckles, and other substrate irregularities from existing roofing membrane that would inhibit application of uniform, waterproof coating.
 2. Cut back all loose roofing material at edge and any split edge joints. Clean prime and seal with a three-course application of solvent free mastic and fiberglass reinforcement.
 3. Repair membrane at locations where irregularities have been removed.
 4. Broom clean existing substrate.
 5. Substrate Cleaning: Clean substrate of contaminants such as dirt, debris, oil, and grease that can affect adhesion of coating by power washing at maximum 2,000 psi. Allow to dry thoroughly.
 6. Verify that existing substrate is dry before proceeding with application of coating. Spot check substrates with an electrical capacitance moisture-detection meter.
 7. Verify adhesion of new products.
- C. Surface Priming: Prime surfaces to receive fluid-applied coating using coating manufacturer's recommended product for surface material. Apply at application rate recommended by manufacturer.
1. Ensure primer does not puddle and substrate has complete coverage.
 2. Allow to cure completely prior to application of coating.

3.3 REPLACEMENT FLASHING AND STRIPPING INSTALLATION

- A. Install replacement base flashing over cant strips and other sloping and vertical surfaces, at roof edges, and at penetrations through roof, and secure to substrates according to roofing system manufacturer's written instructions and as follows:
1. Prime substrates with asphalt primer if required by roofing system manufacturer.
 2. Flashing Sheet Application: Adhere polyester sheet to substrate in emulsion applied at rate recommended by roofing system manufacturer.
 3. Extend base flashing up walls or parapets under counterflashings and 150 mm (6 inches) onto field of roofing membrane.
 4. Mechanically fasten top of base flashing securely at terminations and perimeter of roofing.
 5. Seal top termination of base flashing with skirt metal counterflashing and TF tape. Secure every 8".

3.4 ROOF COATING APPLICATION

- A. Restorative Coat: Promptly after preparing membrane substrate and base flashings and stripping, flood-coat roof surface with 5 gal./100 sq. ft. (2.0 L/sq. m) of restorative coating.
1. Immediately embed polyester ply sheet into wet emulsion. Broom reinforcement to assure full adhesion in emulsion.
 2. Install additional ply through all waterways, low spots, and behind all curbs.
- B. Reflective Coating: Once restorative flood coat has adequately cured, apply reflective top coat according to manufacturer's written instructions, by spray, roller, or other suitable application method. Apply in two coat application of 2 gal./100 sq. ft. per coat.

3.5 WALKWAY INSTALLATION

- A. Install walkpads surrounding all serviceable equipment and in a path designated by the architect. Set pads in a spot application of solvent free adhesive.
- B. Pipe/conduits sitting on roofs shall be set on and clamped to new rubber blocks with steel channels.

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1. Support lines every 8 feet on pipe runs along with support on each side of every union, junction, and direction change.

3.6 PROTECTING AND CLEANING

- A. Protect roofing system from damage and wear during remainder of construction period.
- B. Correct deficiencies in or remove coating that does not comply with requirements, repair substrates, and reapply coating.
- C. Clean overspray and spillage from adjacent construction using cleaning agents and procedures recommended by manufacturer of affected construction.

END OF SECTION

POLYVINYL-CHLORIDE (PVC-TPA) ROOFING 075419

SECTION 075419 – POLYVINYL-CHLORIDE (PVC-TPA) ROOFING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Installation of single ply roof system, including but not limited to:
 - a. Install gypsum substrate board.
 - b. Install 60 mil TPA single ply roof system.
 - c. Install elastomeric flashings.

1.3 DEFINITIONS

- A. Roofing Terminology: See ASTM D 1079 and glossary of NRCA's "The NRCA Roofing and Waterproofing Manual" for definition of terms related to roofing work in this Section.

1.4 PERFORMANCE REQUIREMENTS

- A. General Performance: Installed membrane roofing and base flashings shall withstand specified uplift pressures, thermally induced movement, and exposure to weather without failure due to defective manufacture, fabrication, installation, or other defects in construction. Membrane roofing and base flashings shall remain watertight.
- B. Material Compatibility: Provide roofing materials that are compatible with one another under conditions of service and application required, as demonstrated by membrane roofing manufacturer based on testing and field experience.
- C. Energy Performance: Provide roofing system with initial Solar Reflectance not less than 0.70 and Thermal Emittance not less than 0.75 when tested according to Cool Roof Rating Council's CRRC-1.
- D. Fire-Test-Response Characteristics: Provide roofing system that has a UL Class A fire rating to the required slopes.
- E. Roofing system shall comply with the following:
 - 1. FM 1-49 Loss Prevention Data Sheet for Perimeter Flashing.
 - 2. FM 1-28 Loss Prevention Data Sheet for Wind Loads to Roof Systems and Roof Deck Securement.
 - 3. FM 1-29 Loss prevention Data Sheet Above Deck Roof Components.
 - 4. NRCA Manual for Low-Slope Roofing Construction Details (Fourth Edition).
 - 5. SMACNA Manual (Fifth Edition).
 - 6. ASCE 7, Chapter 6.

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1.5 ACTION SUBMITTALS

- A. Product Data and MSDS Sheets: For each type of product specified.
 - 1. Highlight characteristics that confirm compliance with specified products.
- B. Samples in the following quantities:
 - 1. 3-by-5 inch sample of substrate board.
 - 2. 3-by-5 inch sample of single ply sheet.
 - 3. Substrate board fastener and disc.

1.6 INFORMATIONAL SUBMITTALS

- A. Contractor's Product Certificate: Submit certificate, indicating products intended for Work of this Section, including product names and numbers and manufacturers' names, with statement indicating that products to be provided meet the requirements of the Contract Documents.
- B. Qualification Data: For Installer and Roofing Inspector. Include letter from Manufacturer written for this Project indicating approval.
- C. Manufacturer Certificates: Signed by roofing manufacturer certifying that roofing system complies with requirements specified in "Performance Requirements" Article.
 - 1. Submit evidence of compliance with performance requirements.
 - 2. Indicate that proposed system components are compatible.
- D. Product Test Reports: Based on evaluation of comprehensive tests performed by manufacturer and witnessed by a qualified testing agency, for components of single ply roofing.
- E. Warranties: Sample of special warranties.

1.7 CLOSEOUT SUBMITTALS

- A. Maintenance Data: For single ply roofing to include in maintenance manuals.

1.8 QUALITY ASSURANCE

- A. Installer Qualifications: An employer of workers trained and certified by manufacturer, including a full-time on-site supervisor with a minimum of five years experience installing similar work, and qualified by the manufacturer to furnish warranty of type specified.
- B. Manufacturer Qualifications: A qualified manufacturer that is UL listed for single ply roofing identical to that used for this Project.
- C. Roofing Inspector Qualifications: A technical representative of manufacturer not engaged in the sale of products and experienced in the installation and maintenance of the specified roofing system, qualified to perform roofing observation and inspection specified in Field Quality Control Article, to determine Installer's compliance with the requirements of this Project, and approved by the manufacturer to issue warranty certification. The Roofing Inspector shall be one of the following:

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1. An authorized full-time technical employee of the manufacturer.
- D. Source Limitations: Obtain roofing system components from or approved in writing by roofing system manufacturer.
- E. Exterior Fire-Test Exposure: UL Class A; as determined by testing identical membrane roofing materials by a qualified testing agency. Materials shall be identified with appropriate markings of applicable testing agency.
- F. Preinstallation Roofing Conference: Conduct conference at Project site.
 1. Meet with Owner, roofing Installer, roofing system manufacturer's representative, and installers whose work interfaces with or affects roofing, including installers of roof accessories and roof-mounted equipment.
 2. Review methods and procedures related to roofing installation, including manufacturer's written instructions.
 3. Review and finalize construction schedule and verify availability of materials, Installer's personnel, equipment, and facilities needed to make progress and avoid delays.
 4. Examine deck substrate conditions and finishes for compliance with requirements, including flatness and fastening.
 5. Review structural loading limitations of roof deck during and after roofing.
 6. Review base flashings, special roofing details, roof drainage, roof penetrations, equipment curbs, and condition of other construction that will affect roofing system.
 7. Review governing regulations and requirements for insurance and certificates if applicable.
 8. Review temporary protection requirements for roofing system during and after installation.
 9. Review roof observation and repair procedures after roofing installation.

1.9 DELIVERY, STORAGE, AND HANDLING

- A. Deliver roofing materials to Project site in original containers with seals unbroken and labeled with manufacturer's name, product brand name and type, date of manufacture, approval or listing agency markings, and directions for storing and mixing with other components.
- B. Store liquid materials in their original undamaged containers in a clean, dry, protected location and within the temperature range required by roofing system manufacturer. Protect stored liquid material from direct sunlight.
 1. Discard and legally dispose of liquid material that cannot be applied within its stated shelf life.
- C. Protect roof substrate board materials from physical damage and from deterioration by sunlight, moisture, soiling, and other sources. Store in a dry location. Comply with insulation manufacturer's written instructions for handling, storing, and protecting during installation.
- D. Handle and store roofing materials and place equipment in a manner to avoid permanent deflection of deck.

1.10 PROJECT CONDITIONS

- A. Weather Limitations: Proceed with installation only when existing and forecasted weather conditions permit roofing system to be installed according to manufacturer's written instructions and warranty requirements.

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- B. Field measurements and material quantities:
 - 1. Contractor shall have sole responsibility for accuracy of all measurements, estimates of material quantities and sizes, and site conditions that will affect work.
- C. Waste Disposal:
 - 1. Do not re-use, re-cycle or dispose of material manufacturers product containers except in accordance with all applicable regulations. The user of manufactured products is responsible for proper use and disposal of product containers.
 - 2. Do not dispose of any materials in District containers.
- D. Safety requirements:
 - 1. All application, material handling, and associated equipment shall conform to and be operated in conformance with OSHA safety requirements.
 - 2. Comply with federal, state, local and Owner fire and safety requirements.
 - 3. Maintain a crewman as a floor area guard whenever roof decking is being repaired or replaced.
 - 4. Maintain fire extinguisher within easy access whenever power tools, roofing kettles, fuels, solvents, torches, and open flames are being used.

1.11 WARRANTY

- A. Warranty, General: Warranties specified shall be in addition to, and run concurrent with, other warranties required by the Contract Documents. Manufacturer's disclaimers and limitations on product warranties do not relieve Contractor of obligations under requirements of the Contract Documents.
- B. Roof System Warranty, General: Warranties specified in this Section include the following components and systems specified in other sections supplied by the roofing system Manufacturer, and installed by the roofing system Installer:
 - 1. Sheet metal flashing and trim, including roof penetration flashings.
 - 2. Roof curbs, hatches, and penetration flashings.
 - 3. Roof and parapet expansion joint assemblies.
- C. Special Warranty: Manufacturer's standard or customized form, in which manufacturer agrees to repair or replace components of single ply roofing that fails in materials or workmanship within specified warranty period. One manufacturer must provide the warranty for all roof sections. Failure includes roof leaks.
 - 1. Special warranty includes roofing membrane, base flashings, roofing membrane accessories, roof insulation, fasteners, cover boards, walkway products, and other components of single ply roofing.
 - 2. Manufacturer will provide, at no cost to owner, the following services in Years 2, 5, 10, and 15:
 - a. Inspection by a Technical Representative and delivery of a written inspection report documenting roof conditions.
 - 3. Warranty Period: 20 years from date of Substantial Completion.
- D. Installer's Warranty: Submit roofing Installer's warranty, signed by Installer, covering the Work of this Section and related Sections indicated above, including all components of the single ply roof system such as the substrate board, roofing membrane, base flashing, fasteners, and walkway products, for the following warranty period:
 - 1. Warranty Period: Two years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 GENERAL

- A. Basis of Design: Materials, manufacturer's product designations, and/or manufacturer's names specified herein shall be regarded as the minimum standard of quality required for work of this Section. All products are also 'or equal'. Comply with all manufacturer and contractor/fabricator quality and performance criteria specified in Part 1 and performance requirements in Part 2.

2.2 SINGLE PLY MANUFACTURERS

- A. The roofing materials specified in this Section are based upon Tremco, Inc. products named in other Part 2 articles. Subject to compliance with contract requirements, provide the specified product or an approved comparable product.

2.3 PERFORMANCE REQUIREMENTS

- A. General Performance: Roofing shall withstand exposure to weather without failure or leaks due to defective manufacture or installation.
1. Accelerated Weathering: Roofing system shall withstand 2000 hours of exposure when tested according to ASTM G 152, ASTM G 154, or ASTM G 155.
- B. Material Compatibility: Provide roofing materials that are compatible with one another under conditions of service and application required, as demonstrated by single ply roofing manufacturer based on testing and field experience.
- C. Flashings and Fastening: Provide base flashings, perimeter flashings, detail flashings and component materials and installation techniques that comply with recommendations of the following:
1. FM Global 1-49: Loss Prevention Data Sheet for Perimeter Flashings.
 2. FM Global 1-29: Loss Prevention Data Sheet for Above Deck Roof Components.
 3. NRCA Roofing Manual (Sixth Edition) for construction details and recommendations.
 4. SMACNA Architectural Sheet Metal Manual (Seventh Edition) for construction details.
- D. Energy Performance: Roofing system shall have an initial solar reflectance index of not less than 0.70 and an emissivity of not less than 0.75 when tested according to CRRC-1.

2.4 SUBSTRATE BOARD

- A. General: Provide preformed substrate boards that comply with requirements and referenced standards, selected from manufacturer's standard sizes and of thicknesses indicated.
- B. Substrate Board: ASTM C 1177/C 1177M, glass-mat, water-resistant gypsum substrate, 1/4 inch thick.
- C. Substrate Board Adhesive (for areas where deck is exposed from underneath the roof): Two-component, solvent-free, low odor, elastomeric urethane adhesive formulated to adhere roof insulation to substrate.
1. Flame Spread Index, ASTM E 84: 10.
 2. Smoke Developed Index, ASTM E 84: 30.

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3. Volatile Organic Compounds (VOC), maximum, ASTM D 3960: 0 g/L.
4. Tensile Strength, minimum, ASTM D 412: 250 psi (1724 kPa).
5. Peel Adhesion, minimum, ASTM D 903: 17 lbf/in (2.98 kN/m).
6. Flexibility, 70 deg. F (39 deg. C), ASTM D 816: Pass.

2.5 THERMOPLASTIC TRI-POLYMERSHEET

- A. Thermoplastic Tri-Polymer Alloy (TPA) Sheet: ASTM D 4434, Type IV, internally fabric reinforced, uniform, flexible TPA sheet; Energy Star qualified, CRRC listed and California Title 24 Energy Code compliant.
1. Tensile Strength at 0 deg. F (-18 deg. C), minimum, ASTM D 751: 300 lbf/in (52 kN/m).
 2. Tear Strength at 77 deg. F (25 deg. C), minimum, ASTM D 751: 100 lbf (440 N).
 3. Elongation at 0 deg. F (-18 deg. C), minimum at fabric break, ASTM D 751: machine direction, 25 percent; cross machine direction, 25 percent.
 4. Minimum Thickness, ASTM D 751: 60 mils (1.5 mm), nominal.
 5. Exposed Face Color: White.
 6. Reflectance, ASTM C 1549: 86 percent.
 7. Thermal Emittance, ASTM C 1371: .86.
 8. Solar Reflectance Index (SRI), ASTM E 1980: 108
 9. Recycled Content, Minimum: 25 percent preconsumer.
- B. Single Ply Membrane Bonding Adhesive, Water-Based (for use over adhered insulation/substrate board): Elastomeric, low-VOC water-based contact-type adhesive for bonding TPA fleece-backed single ply membranes and flashings to substrates.
1. Asbestos Content, EPA/600/R-93/116: None.
 2. VOC, maximum, ASTM D 3960: 180 g/L.

2.6 FLASHING MATERIALS

- A. General: Furnish auxiliary materials recommended by roofing system manufacturer for intended use and compatible with membrane roofing material.
1. Furnish liquid-type auxiliary materials that meet VOC limits of authorities having jurisdiction.
- B. Sheet Flashing: Manufacturer's standard sheet flashing of same material, type, thickness, and color as sheet membrane.
- C. Single Ply Flashing Sheet Bonding Adhesive, Low VOC: Elastomeric, low-VOC solvent-based contact-type adhesive for bonding TPA single ply flashings to substrates.
1. Asbestos Content, EPA/600/R-93/116: None.
 2. Density at 77 deg. F (25 deg. C), minimum, ASTM D 1475: 7.0 lb/gal (0.84 kg/L).
 3. Percent solids: 25 percent minimum.
 4. VOC, maximum, ASTM D 3960: 200 g/L.
- D. TPA Coated metal: TPA membrane laminated to 24 gauge G-90 galvanized steel with acrylic backwash coating.
- E. Edge metal:
1. Clad metal.
 2. Fabricate with a 4" flange.

POLYVINYL-CHLORIDE (PVC-TPA) ROOFING 075419

- F. Piping through roof box and T-tops:
 - 1. Clad metal.
 - 2. T-Tops must have sides and screens.
- G. TPA Prefabricated Flashing: pipe boots, inside corners, outside corners.
- H. Urethane sealant: manufacturer's gun grade, moisture cured, one component polyurethane sealant.
- I. Drawband:
 - 1. Gold Seal stainless steel worm gear clamp by Murray Corporation, Cockeysville, MD.
 - 2. Power-Seal stainless steel worm drive clamps by Breeze Clamp Company, Saltsburg, PA.
- J. Acrylic Coating Primer: acrylic-based primer formulated for use with acrylic latex coatings.
 - 1. Asbestos Content, EPA 600 R-93/116: None.
 - 2. Volatile Organic Compounds (VOC), maximum, ASTM D 3960: 80 g/L.
- K. Elastomeric Coating: ASTM D 6083, solar-reflective acrylic elastomer emulsion coating.
 - 1. Volatile Organic Compounds (VOC), maximum, ASTM D 3960: Less than 50 g/L.
 - 2. Tensile Strength at 73 deg. F (23 deg. C), minimum, ASTM D 2370: Greater than 250 psi (1700 kPa).
 - 3. Elongation at 73 deg. F (23 deg. C), minimum, ASTM D 2370: Greater than 350 percent.
 - 4. Flexibility at -15 deg F (-26 deg C), ASTM D 522: Pass 1/2 inch mandrel after 1000 hrs. accelerated weathering.
 - 5. Hardness, Shore A, minimum, ASTM D 2240: 80.
 - 6. Color: architect to select.
- L. Miscellaneous Accessories: Provide sealers, preformed cone, coated metal, sheet flashings, preformed inside and outside corner sheet flashings, T-joint covers, seam calk, termination reglets, and other accessories recommended by roofing system manufacturer for intended use.
- M. General purpose sealant: Solvent free, low odor urethane sealant.

2.7 FASTENERS

- A. Fasteners: Factory-coated steel fasteners and metal plates meeting corrosion-resistance provisions in FMG 4470, designed for fastening roofing membrane components to substrate, tested by manufacturer for required pullout strength, and acceptable to roofing system manufacturer.
- B. Sheet Metal Fasteners: Galvanized ring shank nails, min. 1" penetration into wood.
- C. Manufacturer's fasteners. The following guidelines provide the appropriate uses for approved fasteners:
 - 1. Fasteners must penetrate a minimum 1" into the wood deck.
 - 2. Fasteners must engage the top flange of the steel deck. Use the shortest screw which is at least 3/4" longer than the assembly being secured.
- D. Substrate Board Fasteners: Must be approved by Manufacturer. Manufactured from heat treated carbon steel. #3 Phillips trusshead with a self piercing drill point.

- E. Substrate Board Plates: Manufacturer's 3" diameter, galvanized metal plates.

2.8 WALKWAYS

- A. TPA Walkway Roll: Thermoplastic tri-polymer alloy reinforced elastomeric membrane roll, ASTM D 4434, with serrated, slip-resistant surface fabricated for heat welding to TPA tri-polymer alloy membrane surface.
 1. Roll Size: 36 inches by 60 foot (914 mm by 18.3 m).
 2. Thickness: 0.08 inch (2 mm).
 3. Color: Grey.

2.9 AUXILIARY ROOFING MEMBRANE MATERIALS

- A. General: Auxiliary materials recommended by roofing system manufacturer for intended use and compatible with roofing membrane.
- B. Miscellaneous Accessories: Provide miscellaneous accessories recommended by roofing system manufacturer.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Substrate inspection:
 1. The Applicator shall inspect the substrate for defects such as excessive surface roughness, contamination, structural inadequacy, or any other condition that will adversely affect the quality of work.
 2. The substrate shall be clean, smooth, dry, free of flaws, sharp edges, loose and foreign material, oil and grease. Roofing shall not start until all defects have been corrected.
 3. Verify that roof openings and penetrations are in place and braced and that roof drains are securely clamped in place.
 4. Verify that wood blocking, curbs, and nailers are securely anchored to roof deck at penetrations and terminations and that the nailers match thicknesses of insulation.
 5. Use sheet metal to cover any irregularities in the wood deck.
 6. Proceed with installation only after unsatisfactory conditions have been corrected.
 7. All broken and disconnected conduits must be reattached and repaired by the Applicator.

3.2 PREPARATION

- A. Clean substrate of dust, debris, moisture, and other substances detrimental to roofing installation according to roofing system manufacturer's written instructions. Remove sharp projections.
- B. Prevent materials from entering and clogging roof drains and conductors and from spilling or migrating onto surfaces of other construction. Remove roof-drain plugs when no work is taking place or when rain is forecast.
- C. Protection:

POLYVINYL-CHLORIDE (PVC-TPA) ROOFING 075419

1. Contractor shall be responsible for protection of property during course of work. Lawns, shrubbery, paved areas, and building shall be protected from damage. Repair damage at no extra cost to Owner.
2. Roofing, flashings, membrane repairs, and insulation shall be installed and sealed in a watertight manner on same day of installation or before arrival of inclement weather.
3. At start of each work day drains within daily work area shall be plugged. Plugs to be removed at end of each work day or before arrival of inclement weather.
4. Preparation work shall be limited to those areas that can be covered with installed roofing material on same day and before arrival of inclement weather.
5. Arrange work sequence to avoid use of newly constructed roofing for storage, walking surface, and equipment movement. Move equipment and ground storage areas as work progresses.
6. Protect building surfaces at set-up areas with tarpaulin. Secure tarpaulin. Spilled or scattered debris shall be cleaned up immediately. Removed material to be disposed from roof as it accumulates.
7. At end of each working day, seal removal areas with water stops along edges to prevent water entry.
8. Provide clean plywood walkways and take other precautions required to prevent tracking of aggregate/debris from existing membrane into new work area where aggregate/debris pieces can be trapped within new roofing membrane. Contractor shall instruct and police workmen to ensure that aggregate/debris is not tracked into new work areas on workmen's shoes or equipment wheels. Discovery of entrapped aggregate/debris within new membrane is sufficient cause for its rejection.

3.3 INSTALLATION, GENERAL

- A. Install roofing system in accordance with manufacturer's recommendations. Have specification and product data sheets on the job site.
- B. Start installation of single ply roofing membrane in presence of roofing system manufacturer's technical personnel.
- C. Cooperate with testing and inspecting agencies engaged or required to perform services for installing single ply roofing system.
- D. Coordinate installing roofing system components so insulation and roofing membrane sheets are not exposed to precipitation or left exposed at the end of the workday or when rain is forecast.
 1. Provide tie-offs at end of each day's work to cover exposed roofing membrane sheets and insulation with a course of coated felt set in roofing mastic with joints and edges sealed.
 2. Complete terminations and base flashings and provide temporary seals to prevent water from entering completed sections of roofing system.
 3. Remove and discard temporary seals before beginning work on adjoining roofing.
- E. NRCA Installation Details: Install roofing system in accordance with the following NRCA Manual Plates and NRCA recommendations; modify as required to comply with specific instructions in section 3.6:
 1. TP-1 Base Flashing at Parapet Wall With Metal Coping
 2. TP-2 Raised Perimeter Edge With Metal Flashing [Fascia Cap]
 3. TP-3 Embedded Edge-metal Flashing [Gravel Stop] With Membrane Coating
 4. TP-4 Draining Perimeter Edge Metal With Membrane Coating
 5. TP-5 Embedded Edge-metal Flashing [T-type] With Membrane Coating
 6. TP-6 Base Flashing With Surface-mounted Counterflashing at Concrete Wall
 7. TP-7 Base Flashing With Two-piece Sheet-metal Counterflashing
 8. TP-8 Base Flashing at Roof-to-wall Expansion Joint
 9. TP-9 Base Flashing at Expansion Joint With Metal Cover

10. TP-10 Base Flashing at Area Divider in Roof System
11. TP-11 Base Flashing at Lightweight Equipment Support Curb
12. TP-12 Equipment Support Stand Leg [Premanufactured Split Pipe Flashing Boot]
13. TP-12A Equipment Support Stand Leg [Field Wrap]
14. TP-13 Base Flashing at Prefabricated Metal Curb
15. TP-14 Base Flashing at Wood Curb
16. TP-15 Base Flashing at Structural Member Through Roof Deck
17. TP-16 Base Flashing at Sheet-metal Enclosure for Piping Through Roof Deck
18. TP-17 Base Flashing at Membrane-coated Sheet-metal Hood for Piping Through Roof Deck
19. TP-18 Base Flashing at Stack Vent With Curb [Hot or Cold]
20. TP-19 Sheet Metal Stack Vent [Hot or Cold]
21. TP-20 Plumbing Vent [Premanufactured Boot]
22. TP-20A Plumbing Vent [Field Wrap]
23. TP-23 Pipe Support Curb
24. TP-23A Pipe Support
25. TP-24 Cable Penetration
26. TP-26 Roof Drain (Adhered Membrane Roof Systems)
27. TP-27 Roof Drain (Mechanically Attached Membrane Roof Systems)
28. TP-28 Base Flashing at Through-wall Scupper
29. TP-29 Base Flashing at Overflow Scupper
30. TP-30 Gutter With Membrane-coated Perimeter Edge Metal
31. Guide for Clearances between Pipes / Walls / Curbs – Table 4
32. Guide for Crickets and Saddles – Table 5
33. Guide for Edge Scuppers with Tapered Saddles - Table 6

- F. Details not addressed in specification shall be in accordance with NRCA Manual Plates and recommendations, and the Architectural Sheet Metal Manual, as issued by Sheet Metal and Air Conditioning Contractors' National Association, Inc., (SMACNA).

3.4 INSULATION AND SUBSTRATE BOARD INSTALLATION

- A. Coordinate installing roofing system components so substrate board is not exposed to precipitation or left exposed at the end of the workday.
- B. Install polyisocyanurate crickets between drain points and at the high side of all curbs.
- C. Install substrate board with long joints in a continuous straight line with end joints staggered between rows, abutting edges and ends between boards. Fill gaps exceeding 1/4 inch (6 mm) with insulation.
 1. Cut and fit insulation within 1/4 inch of nailers, projections, and penetrations.
- D. Installation:
 1. Mechanically attach crickets and substrate board with screws and plates. Secure with a minimum of 6 fasteners per board. Adhere substrate board over decking where fasteners heads would be visible on the underside of the decking using low-rise foam adhesive.

3.5 MEMBRANE INSTALLATION

- A. Mechanically fasten membrane roofing over area to receive roofing and install according to roofing system manufacturer's written instructions.
 1. Install sheet according to ASTM D 5082.

POLYVINYL-CHLORIDE (PVC-TPA) ROOFING 075419

2. Two perimeter sheets required. Fasten perimeter and field sheets per manufacturer's requirements.
- B. Start installation of membrane roofing in presence of roofing system manufacturer's technical personnel.
 - C. Accurately align membrane roofing and maintain uniform side and end laps of minimum dimensions required by manufacturer. Stagger end laps.
 - D. Mechanically fasten membrane roofing securely at terminations, penetrations, and perimeter of roofing.
 - E. Apply membrane roofing with side laps shingled with slope of roof deck where possible.
 - F. In-Seam Attachment: Secure one edge of PVC sheet using fastening plates or metal battens centered within membrane seam and mechanically fasten PVC sheet to roof deck.
 - G. Welded Seams: Clean seam areas, overlap membrane roofing, and hot-air weld side and end laps of membrane roofing and sheet flashings according to manufacturer's written instructions to ensure a watertight seam installation.
 1. Test lap edges with probe to verify seam weld continuity. Apply lap sealant to seal cut edges of sheet membrane.
 2. Verify field strength of seams a minimum of twice daily and repair seam sample areas.
 3. Repair tears, voids, and lapped seams in roofing that does not comply with requirements.
 - H. Spread sealant bed over deck drain flange at roof drains and securely seal membrane roofing in place with clamping ring.

3.6 FLASHINGS

- A. Fabricate and install all flashings to comply with the Tremco TPA Single Ply Installation Guidelines Manual.
 1. All flashing, other than TPA membrane, shall be fabricated out of TPA coated Metal.
 2. Adhere flashing sheet in flashing adhesive at rate required by manufacturer.
- B. Fasten Tremco TPA coated metal flashings 3" o.c. to treated wood nailers using galvanized annular ring nails. Metal flashings shall have a 4" minimum nailing flange. Fasteners shall penetrate the wood a minimum of 1".
- C. Flash irregular penetrations with TPA membrane. Field fabricate and seal with stainless steel pipe clamps, TF tape, and polyurethane sealant. Fabricate TPA umbrellas to counterflash.
- D. Metal shall be installed to provide adequate resistance to bending and to allow for normal thermal expansion and contraction. Install adjacent pieces of coated metal flashing with 1/4" gap. Apply a 2" wide continuous strip of aluminum tape over the gap to act as a bond breaker. Hot air weld a 6" strip of TPA membrane, over the duct tape, to each piece of flashing to form a watertight splice.
- E. Prime and paint flashing areas identified in plans. Prime at a rate of 300 square feet/gallon and paint at a rate of 3.0 gallons/square in a two coat application.

POLYVINYL-CHLORIDE (PVC-TPA) ROOFING 075419

- F. Pipe/conduits and duct supports sitting on roofs shall be set on rubber blocks with metal channels set over TPA grey walkpad sections heat welded to the roof membrane. All pipe/conduit clamps shall be one size over to allow slippage without damage to roof surface. Space blocks no greater than 8' apart.

3.7 WALKWAY INSTALLATION

- A. Flexible Walkways: Install walkway products in locations indicated on plans. At a minimum continuous walkways must be installed from the roof access points to and surrounding all serviceable equipment. Heat weld to substrate according to roofing system manufacturer's written instructions.

3.8 MEMBRANE REPAIR

- A. Correction of damage to the membrane may be accomplished by hot-air welding a membrane section over the affected area.
- B. If the defect is not smooth, cut out and remove material to provide an even surface. If any mechanical fasteners are encountered, the repair should include provisions to fasten the repair materials.
- C. Repair material shall overlap the field sheet a minimum of 3" to provide adequate room for a proper weld. Hand welds shall be minimum of 2"; machine welds shall be a minimum of 1 ½".
- D. Cut all corners of repair materials round.
- E. Caulk all edges of cut membrane.

3.9 FIELD QUALITY CONTROL

- A. Final Roof Inspection: Arrange for roofing system manufacturer's technical personnel to inspect roofing installation on completion and submit report to Owner.
- B. Repair or remove and replace components of roofing system where test results or inspections indicate that they do not comply with specified requirements.
- C. Additional testing and inspecting, at Contractor's expense, will be performed to determine compliance of replaced or additional work with specified requirements.

3.10 PROTECTING AND CLEANING

- A. Protect roofing system from damage and wear during remainder of construction period. When remaining construction will not affect or endanger roofing, inspect roofing for deterioration and damage, describing its nature and extent in a written report, with copies to Owner.
- B. Correct deficiencies in or remove roofing system that does not comply with requirements, repair substrates, and repair or reinstall roofing system to a condition free of damage and deterioration at time of Substantial Completion and according to warranty requirements.

POLYVINYL-CHLORIDE (PVC-TPA) ROOFING 075419

- C. Clean overspray and spillage from adjacent construction using cleaning agents and procedures recommended by manufacturer of affected construction.

END OF SECTION 075419



W ROOFING & CONSTRUCTION, INC
P.O. BOX 192 LANCASTER, CA 93584
OFFICE:(661)945-5811 FAX:(661)940-6652
LICENSE #804868

DATE:	6-13-16
NO OF PAGES(including cover):	1
TO COMPANY:	Gorman Joint School District
ATTN:	Joe Andrews
EMAIL:	jandrews@lws.lacoe.edu
SUBJECT	Gorman School-Main Building 49847 Gorman School Road, Gorman, CA

New Title 24 Roof Reconditioning System-Four (4) Flat Roof Sections:

- 1. Power wash and prepare all roof areas for application of new roof reconditioning system. Note: It is the responsibility of the School District to have roof drain plumbing cleaned if necessary.**
- 2. Over the prepared roof and air conditioning ducting surfaces seal all joints, roof penetrations, roof transitions and roof drains with "Karnak" white elastomeric/polyester reinforced roof patch system.**
- 3. Apply "Karnak" base coat over the entire roof surface and air conditioning ducting.
Note: "Karnak" corrosion resistant base coat to be used on metal surfaces.**
- 4. Apply final coat of "Karnak" Title 24 compliant White Elastomeric Roof Coating over the entire roof areas.**
- 5. Upon completion we will issue our ten (10) year service guarantee all flat roof areas.**

Total Bid Amount \$ 14,500.00



LANCASTER CONSTRUCTION, INC.
P.O. BOX 192 LANCASTER, CA 93584
OFFICE:(661)945-5811 FAX:(661)940-6652
LICENSE #804868

DATE:	6-13-16
NO OF PAGES(including cover):	1
TO COMPANY:	Gorman Joint School District
ATTN:	Joe Andrews
EMAIL:	jandrews@lws.lacoe.edu
SUBJECT	Gorman School-Main Building 49847 Gorman School Road, Gorman, CA

Roof Replacement-Four (4) Shingle Roof Sections:

1. Remove the existing roofing and haul away. Prepare roof deck for application of new shingle roof.
2. Furnish and install new perimeter edge flashing.
3. Apply complete new thirty (30) year Class A composition shingle roof over the entire residence including 15# felt underlayment membrane. Color to be selected.
4. Paint all pipe penetration flashings to match roof color as close as possible.
5. Clean the area around the job site of all roof related debris and haul away.
6. Upon completion we will issue our five (5) year service guarantee.

Total Bid Amount \$ 6,400.00

The amount of \$ 2,400.00 has been included for asbestos abatement on the Southwest shingle roof section.



Small Business 8(a) Small Business Administration (SBA) - Certified-

NEW ROOF PROPOSAL

June 20, 2016

—Addendums #5 acknowledged—

**Mr. Joe Andrews
Gorman Unified School District
49847 Gorman School Road
Gorman, CA**

**Project:
Roof Replacements and Roof Restorations
Gorman Elementary School
Buildings:1-4; 5-8**

Job/project Description:

Classroom buildings; Roof replacement to Buildings 1-8. Replacement of Roofing on Buildings 1,2, 5-8 (shingle roofs) and installation of a Roof Restoration on Buildings number 3,4. Prepare decking to receive New Roof Membrane Systems as per Tremco, Inc. Specifications and recommendations.

SPECIFICATION:

#TPA Single Ply Roofing Membrane System, Tremlastic Restoration Systems & 30 Shingle Roofing System

System Components

Bldgs. 1,2

- #1/4" Dens Deck, primed 1 layer
- #45 Mil TPA Mechanically Fastened
- #Bonding Adhesive
- #FleeceBack Membrane Adhesive
- #Pipe Boots
- #Coping Joints, seal
- #TPA base flashings
- #3 Tremco Inspection Days

Bldgs. 3,4

- Tremprime
- Tremlastic
- Polyester Membrane
- Ice Coating T24

Building 5-8

- 30 Year Dimensional Shingle
- Synthetic Underlayment
- Edge Metal

Payment Terms:

The buyer shall pay seller the Contract Sum in current funds for the sellers' performance of the contract. The contract sum shall be **One Hundred Three Thousand Two Hundred Thirteen Dollars**, amount is subject to additions and/or deletions as provided in the contract documents and/or change orders. Progressive payments schedule shall be arranged prior to the work starting.

PRICE QUOTED FOR THE BASE BID, BLDGS. 1 & 2 (TPA SinglePly Roofing Membranes): \$59,870.00—Price

PRICE QUOTED FOR THE BASE BID, BDGs. 3 & 4 (Tremlastic Restoration System): \$43,343.00—Price

PRICE TOTAL: \$103,213.00—Price

Alternates/Additive Costs:

PRICE QUOTED FOR THE BASE BID, BLDGS. 5-8 (Shingle Roof System..Roof Removal Not Included): \$13,000.00—Price

Plywood sq.ft pricing...\$3.95/sq.ft

1x6 decking Bldg...\$4.50 per lineal foot

Performance and Application:

Contractor agrees to furnish at the project, all labor, materials, tools, equipment, services and other facilities required for the efficient execution of the work described within the scope of this contract.

Exclusions:

Asbestos Removal or ACM Removal, Rough Carpentry; new wood decking, Gutters & Downspouts unless noted, Insulation unless noted; Joint Sealants; Plumbing, Mechanical, Roof Accessories (Examples-Skylights, Roof Hatches, etc.), Painting, Electrical connections or disconnections or anything not specified in system components.

Guarantee:

2 Year Contractor Warranty for Workmanship; 20 year Manufacturers Warranty.

Price Protection: This proposal is good for 30 days. Davis bacon wages included.

Small Business Certified: Yes-Small Business Administration-8(a) MBE,DBE,SBE.

FC & SONS ROOFING INC.

Dated: June 20, 2016

By: Armando Cabral
Name

Authorized By: _____
State Capacity



6508 Clara Street, Bell Gardens, CA 90201-5608 Tel:

562/9272310 Fax: 562/927-3910 www.fcnsonsoofing.com

Proposal & Contract

Phone (661) 718-1322 Fax (661) 718-1323
Wasson Roofing and General Contracting
8150 W. Ave K-8 Lancaster, CA 93536
Lic#643804 Email: fwasson@rpmwin.com
Website: www.wassonroofing.com

Date: 6/22/16

Proposal submitted to:

Work to be performed at:

Name: Gorman joint school district
Street
City: **State:**
Phone: (661)248-6441

Street: 49847 Gorman School Rd
City: Gorman **State** Ca, 93243

We hereby propose to furnish all materials and perform all the labor necessary for the completion thereof.

I will remove all old shingles on 5 different shingle roof. On 1 roof I will replace all wood with new 1x12" boards on the complete roof deck, I will build a small cricket on this deck to shed the water from back of wall into gutter area. On all 5 roof sections I will install a new 2x2" L metal w/drip around edges. Install a 15Lb felt over all wood. Install a shingle starter strip around edges. Install a 30 year dimensional shingle on all 5 roof sections. Clean up & haul away all roofing debris. On 3 low pitched sections of roof I will clean off all roofs. Install an emulsion with chopped fiberglass roofing sprayed over existing roof. Spray a white finish coating over emulsion & fiberglass. I will fix leak around vent coming into duct work on upper tile roof. All of my work comes with a 5 year warranty. All work is material & labor And all necessary equipment for a complete roofing job according to our conversation.
Total price material & labor. \$16,500.00

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for the above work, and completed in a substantial workmanlike manner for the sum of with payments to be made as follows. Dollars: ()

TO BE PAID BY CASH OR CHECK IN FULL UPON COMPLETION

Any alterations or deviations or deviations from above specifications involving extra cost will be executed only upon written orders. And will be an extra charge over and above the written estimate.

Respectively submitted by: **Forest Wasson**

Note: This proposal may be withdrawn by us if not accepted within 90 days.

Acceptance of proposal & contract

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. **Payment will be made as outlined above.**

Accepted _____ **Date** _____

Signature#1 _____ **Signature#2** _____

GORMAN ELEMENTARY SCHOOL DISTRICT
Certificated Substitutes - Daily - Hourly
Schedule T
2016-2017

	Daily	Hourly
Short term substitute	115.00	17.69
Long term substitute	135.00	20.77

GORMAN ELEMENTARY SCHOOL DISTRICT
Classified Salary Schedule
2016-2017
Schedule Z

	1	2	3	4	5	6	7	8
Accounting / Data Processing Technician								
Annual	35,675.000	36,745.270	37,847.628	40,118.486	41,322.040	42,768.312	44,265.203	46,035.811
Monthly	2,972.917	3,062.106	3,153.969	3,343.207	3,443.503	3,564.026	3,688.767	3,836.318
Hourly	17.151	17.666	18.196	19.288	19.866	20.562	21.281	22.133

Originally Approved: 8/11/15

GORMAN ELEMENTARY SCHOOL DISTRICT
Classified Salary Schedule
Schedule B
2016-2017

	1	2	3	4	5	6	7	8
Admin Assistant								
Annual	25,685.960	26,450.420	27,240.470	28,055.820	28,904.000	29,771.120	30,664.254	31,584.181
Monthly	2,140.497	2,204.202	2,270.039	2,337.985	2,408.667	2,480.927	2,555.354	2,632.015
Hourly	12.349	12.717	13.096	13.488	13.896	14.313	14.742	15.185
Custodial/Janitorial								
Annual	24,290.140	26,110.830	28,060.040	30,159.190	32,451.190	34,850.150	35,895.655	36,972.524
Monthly	2,024.178	2,175.903	2,338.337	2,513.266	2,704.266	2,904.179	2,991.305	3,081.044
Hourly	11.678	12.553	13.490	14.500	15.602	16.755	17.258	17.775
Bookkeeper								
Annual	25,074.410	26,909.190	29,153.490	30,960.960	33,228.720	35,675.020	36,745.270	37,847.628
Monthly	2,089.534	2,242.433	2,429.458	2,580.080	2,769.060	2,972.918	3,062.106	3,153.969
Hourly	12.055	12.937	14.016	14.885	15.975	17.151	17.666	18.196
Office Clerk								
Annual	23,312.320	24,435.300	25,662.260	27,004.800	28,325.150	29,696.690	30,586.880	31,504.486
Monthly	1,942.693	2,036.275	2,138.522	2,250.400	2,360.429	2,474.724	2,548.907	2,625.374
Hourly	11.208	11.748	12.338	12.983	13.618	14.277	14.705	15.146
PT Custodian								
Hourly	10.500	10.770	10.980	11.200	11.430			
Office Assistant								
Hourly	10.500	10.690	10.880	11.070	11.280			
Instructional Aid								
Hourly	10.500	10.663	10.835	11.020	11.200			
Tutor I								
Hourly	13.000							
Tutor II								
Hourly	11.000							

Salary based monthly rates. Salaried positions based on 8 hour day.

Annual salary based on twelve months

GORMAN ELEMENTARY SCHOOL DISTRICT
Certificated Salary Schedule
2016-2017
Schedule S *Special Education*

	1	2	3	4	5	6	7	8
Special Education Language & Speech Therapist - 6-8 hours per week								
Annual	50,000.000	55,000.000	60,000.000	65,000.000	65,000.000	65,000.000	65,000.000	65,000.000
10 month	5,000.000	5,500.000	6,000.000	6,500.000	6,500.000	6,500.000	6,500.000	6,500.000
11 month	4,545.455	5,000.000	5,454.545	5,909.091	5,909.091	5,909.091	5,909.091	5,909.091
12 month	4,166.667	4,583.333	5,000.000	5,416.667	5,416.667	5,416.667	5,416.667	5,416.667
Special Education Resource Specialist								
Annual	50,000.000	55,000.000	60,000.000	65,000.000	70,000.000	75,000.000	75,000.000	80,000.000
10 month	5,000.000	5,500.000	6,000.000	6,500.000	7,000.000	7,500.000	7,500.000	8,000.000
11 month	4,545.455	5,000.000	5,454.545	5,909.091	6,363.636	6,818.182	6,818.182	7,272.727
12 month	4,166.667	4,583.333	5,000.000	5,416.667	5,833.333	6,250.000	6,250.000	6,666.667

Originally Approved: 8/11/15



GORMAN SCHOOL DISTRICT
49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243

**CONTRACT FOR EMPLOYMENT
AS A CERTIFICATED EMPLOYEE**

THIS AGREEMENT, made between the Gorman Elementary School District and Lori M. Knight provides as follows:

RECITALS

1. Applicant represents that she possess the following California credentials and Certificates, duly registered with the County Superintendent of Schools:

<u>TYPE</u>	<u>EXPIRES</u>
Clear Multiple Subject	3/1/2021
Administrative Services Credential – Preliminary	9/1/2020
Clear Specialist Instruction – Special Education	3/1/2021

2. Applicant further represents that she is not now under contract to any other school district or public or private school entity in the State of California, except as set forth by a memorandum attached to this Agreement, and applicant does not intend to enter into any such contractual obligation.
3. District by law is empowered to hire certificated persons and is desirous of filling a certificated position at this time.
4. District expressly relies on the above representations of the applicant in entering into this agreement.

THE PARTIES AGREE AS FOLLOWS:

A. Employment

District offers to Applicant, and Applicant accepts, employment in the certificated service of the District pursuant to the further terms of this Agreement.

B. Term of Employment

This Agreement is made effective August 1, 2016 and will continue until the occurrence of the earliest of the following events:

1. June 30, 2017;
2. Resignation by Applicant: It is understood that the District Superintendent is empowered to receive and accept resignations and the District may set the effective date at any time during the fiscal year, with the understanding that a resignation is irrevocable after acceptance by the Superintendent;
3. Abandonment of position by Applicant;
4. Termination of employment due to layoff under Education Code Section 44955 (see Attachment #1)
5. Termination of probationary employment due to non-reelection under Education Code Section 44929.23 (see Attachment #1)
6. Retirement;
7. Dismissal pursuant to Education Code Section 44948.5 (see Attachment #1)
8. Failure to maintain a credential or certificate (as further provided in paragraph "C" below);
9. Failure to pass either CBEST or District-prescribed proficiency test (as further provided in paragraph "D" below).
10. Termination for any other reason authorized by law.

C. Maintenance of Credential(s):

Applicant warrants and represents that she will, with respect to each credential recited above and any other credential subsequently obtained by Applicant:

1. Immediately register each credential with all appropriate agencies including the County Superintendent of Schools.
2. Take and pass all examinations or continuing education courses which are now or may be required for renewal of each credential.
3. Refrain from any act or omission, which is intended to, or will result in suspension, revocation, or deregistration of any or all credentials.

Applicant acknowledges that his/her continuing employment with the District is expressly subject to maintenance of each credential. Failure to maintain each credential may be

treated by the District, at its sole option, as a material breach of this contract and as grounds for dismissal for unprofessional conduct and insubordination.

A decision by the District not to pursue its remedies under this section "Maintenance of Credential(s)" shall not be deemed to be a waiver of District's rights with respect to a later incident of failure to maintain a credential.

D. Failure to pass CBEST or District-prescribed proficiency test:

The parties expressly agree that Applicant must take and pass both CBEST and any District-prescribed proficiency test. No employment under this Agreement may continue beyond the date of notification that Applicant either (1) failed such a test or (2) failed to appear for that test. In the event of either type of failure, this Agreement shall automatically terminate and Applicant will no longer be employed by the District.

E. Compensation:

Applicant will be compensated for services in accordance with applicable policies. Initial placement and compensation for the 2016-2017 school year as determined by the Board Approved Teacher Salary Schedule approved June 21, 2016. Applicant will be rated in on Step 11, Column BA+60/MA+30 at \$52,982 annual salary.

District shall be entitled to recover for any erroneous excess of payment, regardless of cause. Excess payments discovered within a fiscal year may be recovered, in whole or in part, by adjustment of further payments during or on account of that fiscal year.

F. Stipend

District offers to Employee and Employee accepts, stipend compensation for Administrative Services Credential for the District. Employee will be compensated with a monthly stipend of \$750.00 in accordance with applicable polices for the 2016-2017 school year as determined by the Board.

G. Final Approval of Contract:

Upon execution by Employee, this Contract constitutes an irrevocable acceptance of employment but confers no equitable or legal rights until and unless the Contract is approved by the District Board at a lawfully conducted public meeting or by a designee of the Board who has been delegated by the Board the authority to approve such contracts.

H. Adherence to Laws and Regulations:

This Agreement constitutes an offer of employment only and confers no legal or equitable rights until and unless it is approved by the District at a lawfully conducted public meeting.

Applicant agrees that she will faithfully adhere to all laws of the State of California and the United States, the regulations of the State Board of Education, the regulations, policies, and directives of the District and all lawful directives of Applicant's superiors.

Executed at Gorman, California, this 12th day of July, 2016.

Applicant

GORMAN ELEMENTARY SCHOOL DISTRICT

Lori M. Knight
Certificated Employee

Johannis Andrews
Superintendent



GORMAN SCHOOL DISTRICT

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243

**CONTRACT FOR EMPLOYMENT
AS A CERTIFICATED EMPLOYEE**

THIS AGREEMENT, made between the Gorman Elementary School District and Felecia F. Davis provides as follows:

RECITALS

1. Applicant represents that she possess the following California credentials and Certificates, duly registered with the County Superintendent of Schools:

<u>TYPE</u>	<u>EXPIRES</u>
Clear Multiple Subject	2/1/2018

2. Applicant further represents that she is not now under contract to any other school district or public or private school entity in the State of California, except as set forth by a memorandum attached to this Agreement, and applicant does not intend to enter into any such contractual obligation.
3. District by law is empowered to hire certificated persons and is desirous of filling a certificated position at this time.
4. District expressly relies on the above representations of the applicant in entering into this agreement.

THE PARTIES AGREE AS FOLLOWS:

A. Employment

District offers to Applicant, and Applicant accepts, employment in the certificated service of the District pursuant to the further terms of this Agreement.

B. Term of Employment

This Agreement is made effective August 1, 2016 and will continue until the occurrence of the earliest of the following events:

1. June 30, 2017
2. Resignation by Applicant: It is understood that the District Superintendent is empowered to receive and accept resignations and the District may set the effective date at any time during the fiscal year, with the understanding that a resignation is irrevocable after acceptance by the Superintendent;
3. Abandonment of position by Applicant;
4. Termination of employment due to layoff under Education Code Section 44955 (see Attachment #1)
5. Termination of probationary employment due to non-reelection under Education Code Section 44929.23 (see Attachment #1)
6. Retirement:
7. Dismissal pursuant to Education Code Section 44948.5 (see Attachment #1)
8. Failure to maintain a credential or certificate (as further provided in paragraph "C" below);
9. Failure to pass either CBEST or District-prescribed proficiency test (as further provided in paragraph "D" below).
10. Termination for any other reason authorized by law.

C. Maintenance of Credential(s):

Applicant warrants and represents that she will, with respect to each credential recited above and any other credential subsequently obtained by Applicant:

1. Immediately register each credential with all appropriate agencies including the County Superintendent of Schools.
2. Take and pass all examinations or continuing education courses which are now or may be required for renewal of each credential.
3. Refrain from any act or omission, which is intended to, or will result in suspension, revocation, or deregistration of any or all credentials.

Applicant acknowledges that his/her continuing employment with the District is expressly subject to maintenance of each credential. Failure to maintain each credential may be treated by the District, at its sole option, as a material breach of this contract and as grounds for dismissal for unprofessional conduct and insubordination.

A decision by the District not to pursue its remedies under this section "Maintenance of Credential(s)" shall not be deemed to be a waiver of District's rights with respect to a later incident of failure to maintain a credential.

D. Failure to pass CBEST or District-prescribed proficiency test:

The parties expressly agree that Applicant must take and pass both CBEST and any District-prescribed proficiency test. No employment under this Agreement may continue beyond the date of notification that Applicant either (1) failed such a test or (2) failed to appear for that test. In the event of either type of failure, this Agreement shall automatically terminate and Applicant will no longer be employed by the District.

E. Compensation:

Applicant will be compensated for services in accordance with applicable policies. Initial placement and compensation for the 2016-2017 school year as determined by the Board Approved Teacher Salary Schedule approved June 21, 2016. Applicant will be rated in on Step 5, Column BA+45/MA+15 at \$42,020 annual salary.

District shall be entitled to recover for any erroneous excess of payment, regardless of cause. Excess payments discovered within a fiscal year may be recovered, in whole or in part, by adjustment of further payments during or on account of that fiscal year.

F. Final Approval of Contract:

Upon execution by Employee, this Contract constitutes an irrevocable acceptance of employment but confers no equitable or legal rights until and unless the Contract is approved by the District Board at a lawfully conducted public meeting or by a designee of the Board who has been delegated by the Board the authority to approve such contracts.

G. Adherence to Laws and Regulations:

This Agreement constitutes an offer of employment only and confers no legal or equitable rights until and unless it is approved by the District at a lawfully conducted public meeting.

Applicant agrees that she will faithfully adhere to all laws of the State of California and the United States, the regulations of the State Board of Education, the regulations, policies, and directives of the District and all lawful directives of Applicant's superiors.

Executed at Gorman, California, this 12th day of July, 2016.

Applicant

GORMAN ELEMENTARY SCHOOL DISTRICT

Felecia F. Davis
Certificated Employee

Johannis Andrews
Superintendent



GORMAN SCHOOL DISTRICT

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243

CONTRACT FOR EMPLOYMENT AS A CERTIFICATED EMPLOYEE

THIS AGREEMENT, made between the Gorman Elementary School District and Cheri M. Hanshaw provides as follows:

RECITALS

1. Applicant represents that she possess the following California credentials and Certificates, duly registered with the County Superintendent of Schools:

<u>TYPE</u>	<u>EXPIRES</u>
Preliminary Multiple Subject	6/1/2017

2. Applicant represents that she has enrolled in additional courses at San Diego State University to complete her clear multiple subject credential.
3. Applicant further represents that she is not now under contract to any other school district or public or private school entity in the State of California, except as set forth by a memorandum attached to this Agreement, and applicant does not intend to enter into any such contractual obligation.
4. District by law is empowered to hire certificated persons and is desirous of filling a certificated position at this time.
5. District expressly relies on the above representations of the applicant in entering into this agreement.

THE PARTIES AGREE AS FOLLOWS:

A. Employment

District offers to Applicant, and Applicant accepts, employment in the certificated service of the District pursuant to the further terms of this Agreement.

B. Term of Employment

This Agreement is made effective August 1, 2016 and will continue until the occurrence of the earliest of the following events:

1. June 30, 2017;
2. Resignation by Applicant: It is understood that the District Superintendent is empowered to receive and accept resignations and the District may set the effective date at any time during the fiscal year, with the understanding that a resignation is irrevocable after acceptance by the Superintendent;
3. Abandonment of position by Applicant;
4. Termination of employment due to layoff under Education Code Section 44955 (see Attachment #1)
5. Termination of probationary employment due to non-reelection under Education Code Section 44929.23 (see Attachment #1)
6. Retirement;
7. Dismissal pursuant to Education Code Section 44948.5 (see Attachment #1)
8. Failure to maintain a credential or certificate (as further provided in paragraph "C" below);
9. Failure to pass either CBEST or District-prescribed proficiency test (as further provided in paragraph "D" below).
10. Termination for any other reason authorized by law.

C. Maintenance of Credential(s):

Applicant warrants and represents that she will, with respect to each credential recited above and any other credential subsequently obtained by Applicant:

1. Immediately register each credential with all appropriate agencies including the County Superintendent of Schools.
2. Take and pass all examinations or continuing education courses which are now or may be required for renewal of each credential.
3. Refrain from any act or omission, which is intended to, or will result in suspension, revocation, or deregistration of any or all credentials.

Applicant acknowledges that his/her continuing employment with the District is expressly subject to maintenance of each credential. Failure to maintain each credential may be treated by the District, at its sole option, as a material breach of this contract and as grounds for dismissal for unprofessional conduct and insubordination.

A decision by the District not to pursue its remedies under this section "Maintenance of Credential(s)" shall not be deemed to be a waiver of District's rights with respect to a later incident of failure to maintain a credential.

D. Failure to pass CBEST or District-prescribed proficiency test:

The parties expressly agree that Applicant must take and pass both CBEST and any District-prescribed proficiency test. No employment under this Agreement may continue beyond the date of notification that Applicant either (1) failed such a test or (2) failed to appear for that test. In the event of either type of failure, this Agreement shall automatically terminate and Applicant will no longer be employed by the District.

E. Compensation:

Applicant will be compensated for services in accordance with applicable policies. Initial placement and compensation for the 2016-2017 school year as determined by the Board Approved Teacher Salary Schedule approved June 21, 2016. Applicant will be rated in on Step 3, Column BA+30/MA at \$37,148 annual salary.

District shall be entitled to recover for any erroneous excess of payment, regardless of cause. Excess payments discovered within a fiscal year may be recovered, in whole or in part, by adjustment of further payments during or on account of that fiscal year.

F. Final Approval of Contract:

Upon execution by Employee, this Contract constitutes an irrevocable acceptance of employment but confers no equitable or legal rights until and unless the Contract is approved by the District Board at a lawfully conducted public meeting or by a designee of the Board who has been delegated by the Board the authority to approve such contracts.

G. Adherence to Laws and Regulations:

This Agreement constitutes an offer of employment only and confers no legal or equitable rights until and unless it is approved by the District at a lawfully conducted public meeting.

Applicant agrees that she will faithfully adhere to all laws of the State of California and the United States, the regulations of the State Board of Education, the regulations, policies, and directives of the District and all lawful directives of Applicant's superiors.

Executed at Gorman, California, this 12th day of July, 2016.

Applicant

GORMAN ELEMENTARY SCHOOL DISTRICT

Cheri M. Hanshaw
Certificated Employee

Johannis Andrews
Superintendent



GORMAN SCHOOL DISTRICT

49847 Gorman School Road

P.O. Box 104

Gorman, CA 93243

**CONTRACT FOR EMPLOYMENT
AS A CERTIFICATED EMPLOYEE**

THIS AGREEMENT, made between the Gorman Elementary School District and Casey B. Stanford provides as follows:

RECITALS

1. Applicant represents that she possess the following California credentials and Certificates, duly registered with the County Superintendent of Schools:

<u>TYPE</u>	<u>EXPIRES</u>
Clear Multiple Subject	4/1/2020

2. Applicant further represents that she is not now under contract to any other school district or public or private school entity in the State of California, except as set forth by a memorandum attached to this Agreement, and applicant does not intend to enter into any such contractual obligation.
3. District by law is empowered to hire certificated persons and is desirous of filling a certificated position at this time.
4. District expressly relies on the above representations of the applicant in entering into this agreement.

THE PARTIES AGREE AS FOLLOWS:

A. Employment

District offers to Applicant, and Applicant accepts, employment in the certificated service of the District pursuant to the further terms of this Agreement.

B. Term of Employment

This Agreement for Teacher is made effective August 1, 2016, and will continue until the occurrence of the earliest of the following events:

1. June 30, 2017;
2. Resignation by Applicant: It is understood that the District Superintendent is empowered to receive and accept resignations and the District may set the effective date at any time during the fiscal year, with the understanding that a resignation is irrevocable after acceptance by the Superintendent;
3. Abandonment of position by Applicant;
4. Termination of employment due to layoff under Education Code Section 44955 (see Attachment #1)
5. Termination of probationary employment due to non-reelection under Education Code Section 44929.23 (see Attachment #1)
6. Retirement;
7. Dismissal pursuant to Education Code Section 44948.5 (see Attachment #1)
8. Failure to maintain a credential or certificate (as further provided in paragraph "C" below);
9. Failure to pass either CBEST or District-prescribed proficiency test (as further provided in paragraph "D" below).
10. Termination for any other reason authorized by law.

C. Maintenance of Credential(s):

Applicant warrants and represents that she will, with respect to each credential recited above and any other credential subsequently obtained by Applicant:

1. Immediately register each credential with all appropriate agencies including the County Superintendent of Schools.
2. Take and pass all examinations or continuing education courses which are now or may be required for renewal of each credential.
3. Refrain from any act or omission, which is intended to, or will result in suspension, revocation, or deregistration of any or all credentials.

Applicant acknowledges that his/her continuing employment with the District is expressly subject to maintenance of each credential. Failure to maintain each credential may be treated by the District, at its sole option, as a material breach of this contract and as grounds for dismissal for unprofessional conduct and insubordination.

A decision by the District not to pursue its remedies under this section "Maintenance of Credential(s)" shall not be deemed to be a waiver of District's rights with respect to a later incident of failure to maintain a credential.

D. Failure to pass CBEST or District-prescribed proficiency test:

The parties expressly agree that Applicant must take and pass both CBEST and any District-prescribed proficiency test. No employment under this Agreement may continue beyond the date of notification that Applicant either (1) failed such a test or (2) failed to appear for that test. In the event of either type of failure, this Agreement shall automatically terminate and Applicant will no longer be employed by the District.

E. Compensation:

Applicant will be compensated for services in accordance with applicable policies. Initial placement and compensation for the 2016-2017 school year as determined by the Board Approved Teacher Salary Schedule approved June 21, 2016. Applicant will be rated in on Step 11, Column BA+75/MA+45 at \$54,808 annual salary.

District shall be entitled to recover for any erroneous excess of payment, regardless of cause. Excess payments discovered within a fiscal year may be recovered, in whole or in part, by adjustment of further payments during or on account of that fiscal year.

F. Stipend – Additional Duty

District offers to Employee and Employee accepts, additional services in providing technology services for the District. This additional duty agreement is made effective July 1, 2016 through June 30, 2017. Employee will be compensated for technology services with a monthly stipend of \$1,000 in accordance with applicable polices for the 2016-2017 school year as determined by the Board.

G. Final Approval of Contract:

Upon execution by Employee, this Contract constitutes an irrevocable acceptance of employment but confers no equitable or legal rights until and unless the Contract is approved by the District Board at a lawfully conducted public meeting or by a designee of the Board who has been delegated by the Board the authority to approve such contracts.

H. Adherence to Laws and Regulations:

This Agreement constitutes an offer of employment only and confers no legal or equitable rights until and unless it is approved by the District at a lawfully conducted public meeting.

Applicant agrees that she will faithfully adhere to all laws of the State of California and the United States, the regulations of the State Board of Education, the regulations, policies, and directives of the District and all lawful directives of Applicant's superiors.

Executed at Gorman, California, this 12th day of July, 2016.

Applicant

GORMAN ELEMENTARY SCHOOL DISTRICT

Casey B. Stanford
Certificated Employee

Johannis Andrews
Superintendent



GORMAN SCHOOL DISTRICT

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243

**CONTRACT FOR EMPLOYMENT
AS A RESOURCE SPECIALIST PROGRAM (RSP)**

THIS AGREEMENT, made between the Gorman Elementary School District and Wendy Addington provides as follows:

RECITALS

1. Applicant represents that she possess the following California credentials and Certificates, duly registered with the County Superintendent of Schools:

<u>TYPE</u>	<u>EXPIRES</u>
Education Specialist Instruction – Level II Subject: Mild/Moderate Disabilities	2/1/2018

2. Applicant further represents that she is not now under contract to any other school district or public or private school entity in the State of California, except as set forth by a memorandum attached to this Agreement, and applicant does not intend to enter into any such contractual obligation.
3. District by law is empowered to hire certificated persons and is desirous of filling a certificated position at this time.
4. District expressly relies on the above representations of the applicant in entering into this agreement.

THE PARTIES AGREE AS FOLLOWS:

A. Employment

District offers to Applicant, and Applicant accepts, employment in the Resource Specialist Program (RSP) of the District pursuant to the further terms of this Agreement.

B. Term of Employment

This Agreement is made effective July 1, 2016, and will continue until the occurrence of the earliest of the following events:

1. June 30, 2017;
2. Resignation by Applicant: It is understood that the District Superintendent is empowered to receive and accept resignations and the District may set the effective date at any time during the fiscal year, with the understanding that a resignation is irrevocable after acceptance by the Superintendent;
3. Abandonment of position by Applicant;
4. Termination of employment due to layoff under Education Code Section 44955 (see Attachment #1)
5. Termination of probationary employment due to non-reelection under Education Code Section 44929.23 (see Attachment #1)
6. Retirement:
7. Dismissal pursuant to Education Code Section 44948.5 (see Attachment #1)
8. Failure to maintain a credential or certificate (as further provided in paragraph "C" below);
9. Failure to pass either CBEST or District-prescribed proficiency test (as further provided in paragraph "D" below).
10. Termination for any other reason authorized by law.

C. Maintenance of Credential(s):

Applicant warrants and represents that she will, with respect to each credential recited above and any other credential subsequently obtained by Applicant:

1. Immediately register each credential with all appropriate agencies including the County Superintendent of Schools.
2. Take and pass all examinations or continuing education courses which are now or may be required for renewal of each credential.
3. Refrain from any act or omission, which is intended to, or will result in suspension, revocation, or deregistration of any or all credentials.

Applicant acknowledges that her continuing employment with the District is expressly subject to maintenance of each credential. Failure to maintain each credential may be treated by the District, at its sole option, as a material breach of this contract and as grounds for dismissal for unprofessional conduct and insubordination.

A decision by the District not to pursue its remedies under this section "Maintenance of Credential(s)" shall not be deemed to be a waiver of District's rights with respect to a later incident of failure to maintain a credential.

D. Failure to pass CBEST or District-prescribed proficiency test:

The parties expressly agree that Applicant must take and pass both CBEST and any District-prescribed proficiency test. No employment under this Agreement may continue beyond the date of notification that Applicant either (1) failed such a test or (2) failed to appear for that test. In the event of either type of failure, this Agreement shall automatically terminate and Applicant will no longer be employed by the District.

E. Compensation:

Applicant will be compensated for services in accordance with applicable policies. Initial placement and compensation for the 2016-2017 school year as determined by the Board Approved Special Education Salary Schedule approved July 12 2016. Applicant will be rated in on Step 2, Column 4 at a .45 FTE of the \$65,000 annual salary to be equivalent of \$29,250.

District shall be entitled to recover for any erroneous excess of payment, regardless of cause. Excess payments discovered within a fiscal year may be recovered, in whole or in part, by adjustment of further payments during or on account of that fiscal year.

F. Final Approval of Contract:

Upon execution by Employee, this Contract constitutes an irrevocable acceptance of employment but confers no equitable or legal rights until and unless the Contract is approved by the District Board at a lawfully conducted public meeting or by a designee of the Board who has been delegated by the Board the authority to approve such contracts.

G. Adherence to Laws and Regulations:

This Agreement constitutes an offer of employment only and confers no legal or equitable rights until and unless it is approved by the District at a lawfully conducted public meeting.

Applicant agrees that she will faithfully adhere to all laws of the State of California and the United States, the regulations of the State Board of Education, the regulations, policies, and directives of the District and all lawful directives of Applicant's superiors.

Executed at Gorman, California, this 12th day of July 2016.

Applicant

GORMAN ELEMENTARY SCHOOL DISTRICT

Wendy Addington
Certificated Employee

Johannis Andrews
Superintendent