



Gorman Joint School District

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 – FAX (661) 248-0604

BOARD OF TRUSTEES

NOTICE OF REGULAR MEETING

AGENDA

April 9, 2019

Gorman School

Closed Session: 3:00 P.M.

Regular Session: 3:30 P.M.

I. CALL TO ORDER

Salute the flag

Roll Call – Members:

Steve Sonder, President

Patricia Edwards, Clerk

Julie Ralphs, Member

Roll Call – Administration:

Johannis Andrews, Superintendent/Principal

Jean Cummings, Business Manager/Consultant

Lise Wastaferro, Accounting/Data Processing Technician

ITEMS FROM THE FLOOR

Please submit a "Request to Speak to the Board of Trustees" for agenda and non-agenda items to the Secretary of the Board prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, no more than twenty (20) minutes on the same subject. This portion of the agenda is for presentations to the Board and not a question and answer period where the Board enters into dialogue. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date.

II. AGENDA

1. Approve the Agenda as presented for April 9, 2019.

Moved by _____ Seconded by _____ Vote: yes ___no___

III. ADJOURN TO CLOSED SESSION

Adjourn to Closed Session at _____ P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. code 54957.7)
3. Public Employee Discipline/Dismissal/Release/Appointment (Govt. Code 54957)
4. Negotiations (Govt. Code 54957.6)
 - a. Gorman Employees Association

Moved by _____ Seconded by _____ Vote: yes ___no___

IV. RECONVENED TO REGULAR SESSION

Reconvened to Regular Session at _____ P.M.

Moved by _____ Seconded by _____ Vote: yes ___no___

ACTION FROM CLOSED SESSION (IF ANY)

V. PRESENTATIONS/INFORMATION/DISCUSSION

A. Presentation

B. Information

1. Superintendent/Principal's Report-none at this time
2. Trial Balance by Fund Report Period 9
3. Gorman Learning Charter Network Report-none at this time
4. Gorman Learning Charter Network Regular Session Agenda dated March 28, 2019
5. Gorman Learning Charter Network Regular Session Agenda dated April 4, 2019
6. Gorman Learning Charter Network Regular Session Minutes dated February 21, 2019
7. Gorman Learning Charter Network Regular Session Minutes dated March 28, 2019
8. Gorman Elementary Paw Print Newsletter dated April 2019

9. Gorman Employee's Association sunshine document to the Gorman Joint School District for the 2019-2022 Collective Bargaining Agreement

C. Comments

1. Board
2. Staff
3. Public-Items from the floor.

D. Discussion

1. Date, time and location of the Public Hearing for the 2019-20 Local Control Accountability Plan (LCAP) and the 2019-20 budget (Recommend Tuesday, June 11, 2019)
2. Date, time and location of the Adoption of the 2019-20 Local Control Accountability Plan (LCAP) and the 2019-20 budget (Recommend Tuesday, June 18, 2019)

VI. PUBLIC MEETING

Notice of Public Meeting on the Gorman Employee's Association's sunshine request to the Gorman Joint School District for 2019-2022 Negotiations and Collective Bargaining Agreement

- A. The Governing Board of Trustees of the Gorman Joint School District will hold a Public Meeting to receive input on the Gorman Employee's Association initial proposal to the Gorman Joint School District on collective bargaining for the 2019-2022 school year.

Meeting opened at _____ P.M. Meeting Closed at _____ P.M

1. It is recommended that the Gorman Board of Trustees accepts the Gorman Employee's Association openers to the Gorman Joint School District for the 2019-2022 school year.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

VII. ACTION ITEMS

A. Administrative and Business Office Items:

1. Approve the Minutes of the Regular Meeting of March 12, 2019.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

2. Approve Purchase Orders #18-19-210 through 18-19-239 of which \$31,598.46 was paid from the General Fund and \$9,219.92 from other funds.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

3. Approve B Warrants # 13328-13361, 13363-13374 in the amount of \$73,675.05.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

4. Approve the 2018-19 3rd Quarterly Report on Williams Uniform Complaints.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

5. Approve Resolution #07-18-19 Day of the Teacher.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

6. Approve Resolution #08-18-19 Classified School Employees Week.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

7. Approve Resolution #09-18-19 Gorman Joint School District Employees Recognition Day.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

8. Approve Resolution #10-18-19 Designation of the Official Representative, Johannis Andrews and the Official Alternate Representative, _____ to the SIRMA I and SIRMA II Joint Powers Authority Board of Directors.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

9. Approve Lexia Add-On License Proposal (15 Reading Licenses) for Gorman Elementary SD in the amount of \$1,297.50, expiration date June 30, 2021.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

10. Approve Contract between the Los Angeles County Office of Education and the Gorman School District for Network Services and Support Educational Telecommunications and Technology beginning July 1, 2019-June 30, 2022.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

11. Approve Agreement for Professional Services Facility Planning Support Services between the Gorman Joint School District and Famand, Inc. dba SitelogIQ effective April 9, 2019.

Moved by _____ Seconded by _____ Vote: yes ___no___

12. Approve Proposal Document for PA FIT Manager Software Solutions between the Gorman Joint School District and OnPoint Innovative Learning Environments in the amount of \$2,893.00 for the 19/20 school year (Licensing & Build-out) and total Annual Renewal (Software and Support Only) for \$1,500.00 per year effective April 9, 2019.

Moved by _____ Seconded by _____ Vote: yes ___no___

13. Approve to submit the Joseph Drown Foundation Grant from the Gorman Joint School District.

Moved by _____ Seconded by _____ Vote: yes ___no___

14. Approve Field Trip Report #02-18-19.

Moved by _____ Seconded by _____ Vote: yes ___no___

B. Personnel:

15. Approve Conference/Mileage Report #08-18-19.

Moved by _____ Seconded by _____ Vote: yes ___no___

16. Approve Personnel Report #04-18-19.

Moved by _____ Seconded by _____ Vote: yes ___no___

C. Board Policy

VIII. ADVANCE PLANNING

The next regular meeting of the Board of Trustees will be held Tuesday, May 14, 2019 at 3:00 P.M. closed session and 3:30 P.M. regular session.
Items for next meeting

1. _____ 2. _____

IX. ADJOURNMENT

Approve adjournment at _____ P.M.

Moved by _____ Seconded by _____ Vote: yes ___no___

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2019
 To Period : 9

64584-GORWAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 01.0--General Fund
 PRELIMINARY

Page No. 1
 Run Date 04/01/2019
 Run Time 01:52:58
 MONTHLY

Object	Object Description	Debit	Credit
1100	Teachers' Salaries		
1110	Teachers' Salaries-Full-Time	10,909.12	0.00
1160	Teachers' Salaries-Substitute	147,982.34	0.00
1300	Cert Supervisors & Admin Sal	4,697.75	0.00
1310	Cert Supervisor & Admin Sal-FT	46,800.00	0.00
		76,200.00	0.00
	Total for Major Object: 1000	286,589.21	0.00
2130	Instruct Aide Sal-Hourly/Daily	42,700.32	0.00
2200	Classif Support Sal	3,592.88	0.00
2210	Classif Support Sal-Full-Time	13,238.38	0.00
2410	Cler Tech Office Staff Sal-FT	25,911.39	0.00
2460	Cler Tech Off Staff Sal-Sub	14,045.44	0.00
2990	TBD	9,760.00	0.00
	Total for Major Object: 2000	109,248.41	0.00
3111	STRS, Certificated Positions	45,169.94	0.00
3212	PERS, Certificated Positions	4,663.89	0.00
3311	OASDI, Certificated Positions	39.22	0.00
3312	OASDI, Classified Positions	4,553.38	0.00
3331	Medicare, Cert Positions	3,476.97	0.00
3332	Medicare, Class Positions	1,431.63	0.00
3411	Hlth & Wlfr Benefits, Cert	40,588.67	0.00
3412	Hlth & Wlfr Benefits, Class	42,398.40	0.00
3511	State Unemploy Insur, Cert Pos	143.33	0.00
3512	State Unemploy Insur, Clas Pos	49.41	0.00
3611	Worker Comp Insur, Cert Pos	3,539.36	0.00
3612	Worker Comp Insur, Class Pos	1,199.42	0.00
3999	Benefits-Error	1,760.69	0.00
	Total for Major Object: 3000	149,014.31	0.00
4210	Books & Oth Reference Material	362.95	0.00
4310	Materials and Supplies	10,426.25	0.00
4340	Computer Software & Relat Exp	16,056.51	0.00
4350	Office Supplies - Admin	3,117.12	0.00
4360	Tires, Fuel and Oil	1,735.76	0.00
4370	Custodial/Operation Supplies	2,553.37	0.00
4380	Maintenance Supplies	1,475.27	0.00
4400	Noncapitalized Equipment	5,282.93	0.00
	Total for Major Object: 4000	41,010.16	0.00
5210	Mileage & Car Allowances	3,448.09	0.00
5220	Travel and Conferences	8,126.48	0.00
5310	Dues and Memberships	6,714.00	0.00
5410	Insurance	10,194.00	0.00
5510	ELECTRICITY	10,435.34	0.00

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2019
 To Period : 9

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 01.0--General Fund
 PRELIMINARY

Page No. 2
 Run Date 04/01/2019
 Run Time 01:52:58
 MONTHLY

Object	Object Description	Debit	Credit
5520	Natural Gas Services	3,520.87	0.00
5530	Water	2,714.85	0.00
5560	Waste Disposal	1,618.28	0.00
5565	Waste Disposal - Other	5,812.00	0.00
5610	Rentals, Leases and Repairs	3,235.00	0.00
5630	Repairs	16,237.09	0.00
5800	Oth Contractd Services	45,610.56	0.00
5803	Late Int Chrgs/Penalties	1,047.86	0.00
5812	Contract Svc (2) - TBA	58,135.24	0.00
5820	Legal, Audit, & Election Costs	962.61	0.00
5830	Advertisement	1,303.72	0.00
5840	Computer/Technlgy Related Serv	7,490.00	0.00
5850	Conslt/Ind Contractors(NonEmp)	36,360.50	0.00
5860	Fingprnt, Phys. XRY&Oth Emp Cst	60.00	0.00
5880	Other Charges/Fees	586.60	0.00
5890	Other Services	219.88	0.00
5910	Communications	1,908.71	0.00
5940	Communication --Postage	416.00	0.00
Total for Major Object: 5000		226,157.68	0.00
6400	Equipment	11,043.26	0.00
6510	Equipment Replacement	50,571.00	0.00
Total for Major Object: 6000		61,614.26	0.00
8011	Rev Limit State Aid-CYR	0.00	482,157.00
8012	Education Protection Account E	0.00	97,347.00
8019	Rev Lmt State Aid-Prior Yr	812.00	0.00
8021	Home Owners Exemption	0.00	177.75
8029	Othr Subvntns/In-Lieu of Taxes	0.00	18.96
8041	Secured Tax Rolls	0.00	48,232.11
8042	Unsecured Roll Taxes	0.00	4,439.57
8043	Prior Year's Taxes	0.00	8,240.04
8044	Supplemental Taxes	0.00	95,045.51
8045	Edu RevAugmnt Fnd	0.00	1,877.35
8047	Comnty Rdvlpmnt Funds	0.00	1,269.77
8048	Fnltc & Intrst from Dlgnt Tax	0.00	399.90
8094	Community Redevelopment Funds	0.00	89,368.00
8181	Spec Ed Entlmt per UDC	0.00	1,520.00
8290	All Other Federal Revenues	0.00	9,184.00
8550	Manated Cost Reimbursements	0.00	6,864.17
8560	State Lottery	0.00	26,202.00
8590	All Other State Revenues	0.00	3,009.85
8625	Community Redevelop Funds	0.00	4,500.00
8650	Leases and Rentals	0.00	35,954.90
8660	Interest	0.00	0.00
8699	All Other Local Revenues	202.80	0.00
8791	Tfrs of Apptmnts fm Distrcts	0.00	328,805.00

Report ID : LAGL0085
 District : 64584
 Fiscal Year : 2019
 To Period : 9

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 01.0--General Fund
 PRELIMINARY

Page No. 3
 Run Date 04/01/2019
 Run Time 01:52:58
 MONTHLY

Object	Object Description	Debit	Credit
Total for Major Object: 8000		1,014.80	1,246,463.40
Net Increase (Decrease) to Fund Balance			371,814.57
9110	Cash in County Treasury	3,470,573.65	0.00
9130	Revolving Cash	2,000.00	0.00
9200	Accounts Receivable	613,683.09	0.00
9330	Prepaid Expenditures	6,896.00	0.00
9342	Earned Salary Advance	1,615.00	0.00
9520	Accts Payable-Manual Accrual	0.00	1,399,619.39
9521	Salaries Payable	0.00	7,007.30
9525	FB Subs-STRS	0.00	8,787.77
9526	FB Subs-PERS	0.00	834.97
9528	FB Subs-OASDI	0.00	2,857.60
9529	FB Subs-MEDICARE	0.00	4,032.52
9531	FB Subs-SUI	0.00	0.00
9532	FB Sub-W/C	1,437.54	0.00
9650	Deferred Revenue	0.00	19,040.05
9791	Beginning Fund Balance	0.00	271,715.95
9793	Audit Adjustments	0.00	1,971,126.57
9795	Other Restatements	0.00	38,056.00
9910	Suspense Clearing	0.00	495.09
	Suspense Clearing	0.00	817.50
ENDING Fund Balance			2,381,492.23
Total for Fund: 01.0		4,970,854.11	4,970,854.11

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2019
 To Period : 9

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 13.0--Cafeteria Fund
 PRELIMINARY

Page No. 4
 Run Date 04/01/2019
 Run Time 01:52:58
 MONTHLY

Object	Object Description	Debit	Credit
2230	Classif Support Sal-Hrly/Daily	6,451.99	0.00
	Total for Major Object: 2000	6,451.99	0.00
3312	OASDI, Classified Positions	400.01	0.00
3332	Medicare, Class Positions	93.55	0.00
3412	Hlth & Wlfr Benefits, Class	1,298.20	0.00
3512	State Unemploy Insur, Clas Pos	3.24	0.00
3612	Worker Comp Insur, Class Pos	79.68	0.00
	Total for Major Object: 3000	1,874.68	0.00
4310	Materials and Supplies	37.63	0.00
4400	NonCapitalized Equipment	695.00	0.00
4710	Food	28,538.18	0.00
4790	Food Supplies	450.51	0.00
	Total for Major Object: 4000	29,721.32	0.00
5210	Mileage & Car Allowances	98.65	0.00
5220	Travel and Conferences	1,002.51	0.00
5630	Repairs	798.62	0.00
5880	Other Charges/Fees	197.00	0.00
	Total for Major Object: 5000	2,096.78	0.00
8634	Food Service Sales	0.00	691.50
	Total for Major Object: 8000	0.00	691.50
	Net Increase (Decrease) to Fund Balance		(39,453.27)
9110	Cash in County Treasury	0.00	33,355.52
9200	Accounts Receivable	2,729.29	0.00
9521	Salaries Payable	0.02	0.00
9526	FB Subs-PERS	34.66	0.00
9528	FB Subs-OASDI	0.00	2,837.37
9529	FB Subs-MEDICARE	0.00	102.29
9531	FB Subs-SUI	0.00	128.66
9532	FB Sub-W/C	0.00	1,887.08
9791	Beginning Fund Balance	0.00	3,906.32
	ENDING Fund Balance		(35,546.95)
	Total for Fund: 13.0	42,908.74	42,908.74

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2019
 To Period : 9

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 14.0--Deferred Maintenance Fund
 PRELIMINARY

Page No. 5
 Run Date 04/01/2019
 Run Time 01:52:58
 MONTHLY

Object	Object Description	Debit	Credit
5630	Repairs	5,361.98	0.00
	Total for Major Object: 5000	5,361.98	0.00
8660	Interest	0.00	1,206.54
	Total for Major Object: 8000	0.00	1,206.54
	Net Increase (Decrease) to Fund Balance		(4,155.44)
9110	Cash in County Treasury	117,564.40	0.00
9200	Accounts Receivable	43.74	0.00
9791	Beginning Fund Balance	0.00	121,763.58
	ENDING Fund Balance		117,608.14
	Total for Fund: 14.0	122,970.12	122,970.12

Report ID : LAGL0088
 District : 64584
 Fiscal Year : 2019
 To Period : 9

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 21.0--Capital Projects-Centennial
 PRELIMINARY

Page No. 6
 Run Date 04/01/2019
 Run Time 01:52:58
 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	633.65
	Total for Major Object: 8000	0.00	633.65
	Net Increase (Decrease) to Fund Balance		633.65
9110	Cash in County Treasury	64,558.41	0.00
9200	Accounts Receivable	22.97	0.00
9791	Beginning Fund Balance	0.00	63,947.73
	ENDING Fund Balance		64,581.38
	Total for Fund: 21.0	64,581.38	64,581.38

Report ID : LAGI008S
 District : 64584
 Fiscal Year : 2019
 To Period : 9

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 25.0--Capital Facilities Fund
 PRELIMINARY

Page No. 7
 Run Date 04/01/2019
 Run Time 01:52:58
 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	447.48
	Total for Major Object: 8000	0.00	447.48
	Net Increase (Decrease) to Fund Balance		447.48
9110	Cash in County Treasury	45,590.09	0.00
9200	Accounts Receivable	16.15	0.00
9791	Beginning Fund Balance	0.00	45,158.76
	ENDING Fund Balance		45,606.24
	Total for Fund: 25.0	45,606.24	45,606.24

Report ID
District
Fiscal Year
To Period

: LAGL008S
: 64584
: 2019
: 9

64584-GORMAN ELEMENTARY SCHOOL DIST.
TRIAL BALANCE BY FUND
Fund: 30.0--State Sch. Building Lease-Purc
PRELIMINARY

Page No. 8
Run Date 04/01/2019
Run Time 01:52:58
MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	707.26
	Total for Major Object: 8000	0.00	707.26
	Net Increase (Decrease) to Fund Balance		707.26
9110	Cash in County Treasury	72,058.80	0.00
9200	Accounts Receivable	26.11	0.00
9791	Beginning Fund Balance	0.00	71,377.65
	ENDING Fund Balance		72,084.91
	Total for Fund: 30.0	72,084.91	72,084.91

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2019
 To Period : 9

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 35.0--County School Facilities Fund
 PRELIMINARY

Page No. 9
 Run Date 04/01/2019
 Run Time 01:52:58
 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	122.24
	Total for Major Object: 8000	0.00	122.24
	Net Increase (Decrease) to Fund Balance		122.24
9110	Cash in County Treasury	12,454.56	0.00
9200	Accounts Receivable	4.00	0.00
9519	Accounts Payable-Current Liab.	0.00	0.12
9791	Beginning Fund Balance	0.00	12,336.20
	ENDING Fund Balance		12,458.44
	Total for Fund: 35.0	12,458.56	12,458.56

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2019
 To Period : 9

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 76.0--Warrant Pass-through Fund
 PRELIMINARY

Page No. 10
 Run Date 04/01/2019
 Run Time 01:52:58
 MONTHLY

Object	Object Description	Debit	Credit
	Net Increase (Decrease) to Fund Balance		0.00
9110	Cash in County Treasury	0.00	69,578.19
9200	Accounts Receivable	0.00	16,185.64
9506	State Disability Insurance	21.23	0.00
9507	Medicare Contributions	0.00	29,443.00
9508	Advanced Earned Income Credit	55.00	0.00
9511	Federal Tax Withholding	123,809.42	0.00
9512	State Tax Withholding	9,182.09	0.00
9513	OASDI Liability	0.00	21,853.08
9514	STRS Liability	0.00	1,983.40
9515	PERS Liability	3.41	0.00
9517	Voluntary Deductions	6,912.88	0.00
9518	Tax Shelter Annuity	0.00	3,000.00
9519	Accounts Payable-Current Liab.	0.00	469.12
9527	FB Subs-EPRS	0.00	1,651.50
9528	FB Subs-OASDI	243.53	0.00
9529	FB Subs-MEDICARE	60.57	0.00
9531	FB Subs-SUI	3,875.80	0.00
	ENDING Fund Balance		0.00
	Total for Fund: 76.0	144,163.93	144,163.93

Report ID : LAGL0088
District : 64584
Fiscal Year : 2019
To Period : 9

64584-GORMAN ELEMENTARY SCHOOL DIST.
TRIAL BALANCE BY FUND
PRELIMINARY

Page No. 11
Run Date 04/01/2019
Run Time 01:52:58
MONTHLY

Object	Object Description	Debit	Credit

Total for District: 64584			
		0.00	0.00

Gorman Learning Charter Network

Bringing Academic Excellence Home

REGULAR SESSION OF THE BOARD OF DIRECTORS AGENDA

DATE: March 28, 2019

MEETING PLACE: 3700 West Avenue L
Lancaster, CA 93536

AND

1826 Orange Tree Lane
Redlands, CA 92374

TIME: 4:00 p.m.

Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion

Meeting facilities can be made accessible to persons with disabilities. Because multiple locations are used for meetings and the particular room or configuration may vary from meeting to meeting, it is requested that if you require special assistance to participate in the meeting you notify the office of the Executive Director at least 72 hours prior to the meeting you wish to attend.

OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER

2. BOARD OF DIRECTORS ROLL CALL

Jana Perea	President, and Parent Representative
Yvette Barringer	Vice President, and Parent Representative
Dori Burnett	Secretary, and Parent Representative
Joshua Stegner	Treasurer, and Parent Representative
Virgil Chewning	Parent Representative
Thomas Stonecipher	Parent Representative
Joe Andrews	District Representative

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

5. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.

6. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

7. INFORMATION/DISCUSSION/ACTION AGENDA

- a. Review, Discussion and Approval of Resolution to Notify CharterSAFE of Option to Withdraw from Membership for Due Diligence – Truth Z. Ncube and Naja Braddock**
- b. Review, Discussion and Approval of Information on Vendor Payments made via Automated Clearing House – Truth Z. Ncube and Fiscal Team**

8. ITEMS FOR NEXT MEETING

9. CONFIRM MEETING PLACE AND TIME

10. ADJOURNMENT

Gorman Learning Charter Network

Bringing Academic Excellence Home

REGULAR SESSION OF THE BOARD OF DIRECTORS AGENDA

DATE: April 04, 2019

MEETING PLACE: 16530 Lost Canyon Rd.
Santa Clarita, CA 91387

TIME: 4:30 p.m.

Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion

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OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER

2. BOARD OF DIRECTORS ROLL CALL

Jana Perea	President, and Parent Representative
Yvette Barringer	Vice President, and Parent Representative
Dori Burnett	Secretary, and Parent Representative
Joshua Stegner	Treasurer, and Parent Representative
Virgil Chewning	Parent Representative
Thomas Stonecipher	Parent Representative
Joe Andrews	District Representative

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

5. APPROVAL OF THE MINUTES

- a. Approval of the minutes from the workshop on February 21, 2019, the regular session meeting of February 21, 2019, and the regular session meeting of March 28, 2019.

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.

7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

8. CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Committee Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a board member so requests, in which case the designated item(s) will be considered following approval of the remaining items.

- a. Human Resources HR Action Report February and March 2019
- b. February and March 2019 Business Services Division Check Register
- c. February and March 2019 Business Services Division Payroll Expenditures
- d. February 2019 Division Purchase Order Listings
- e. February 2019 Business Services Division Credit Card Register
- f. February and March 2019 Enrollment Numbers

9. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS

- a. Executive Director – Denice Burchett
- b. Chief Business Officer – Truth Z. Ncube

10. INFORMATION/DISCUSSION/ACTION AGENDA

- a. Informational Update from Governance Task Force – Jana Perea
- b. Review, Discussion and Approval of Board Election Spring 2019 – Jana Perea
- c. Announcement of Board Election: Important Dates and Application Process – Jana Perea
- d. Review, Discussion and Approval of Revision to Policy 1001.3: Board Member Stipends – Denice Burchett
- e. Review, Discussion and Approval of Discard List from IT – Denice Burchett
- f. Review, and Discussion of School Improvement Plan – Denice Burchett
- g. Review, Discussion and Approval of Resource Center Salary Schedule – Truth Z. Ncube, Naja Braddock and Salary Schedule Team

CLOSED SESSION

11. ADJOURN TO CLOSED SESSION, IF ANY:

- a. Personnel Action – Government Code Section 54957

RECONVENE TO OPEN SESSION

12. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

13. ITEMS FOR NEXT MEETING

14. CONFIRM MEETING PLACE AND TIME

15. ADJOURNMENT

Gorman Learning Charter Network

Bringing Academic Excellence Home

BOARD OF DIRECTORS WORKSHOP MINUTES

DATE: February 21, 2019

MEETING PLACE: 3700 West Avenue L
Lancaster, CA 93536

TIME: 4:00 p.m.

Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion

Meeting facilities can be made accessible to persons with disabilities. Because multiple locations are used for meetings and the particular room or configuration may vary from meeting to meeting, it is requested that if you require special assistance to participate in the meeting you notify the office of the Executive Director at least 72 hours prior to the meeting you wish to attend.

OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER 4:09 PM

2. BOARD OF DIRECTORS ROLL CALL

Jana Perea	President, and Parent Representative (Present)
Yvette Barringer	Vice President, and Parent Representative (Absent)
Dori Burnett	Secretary, and Parent Representative (Present)
Joshua Stegner	Treasurer, and Parent Representative (Present)
Virgil Chewning	Parent Representative (Absent)
Thomas Stonecipher	Parent Representative (Present)
Joe Andrews	District Representative (Present)

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

Motion to approve the agenda
Moved by: Joshua Stegner
Second by: Dori Burnett
Motion Carried: 5-0

5. COMMUNICATION FROM THE PUBLIC

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None

6. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

None

7. REVIEW, AND DISCUSSION OF GOVERNANCE TRAINING – EVERGREEN ASSOCIATES

This workshop focused on the following topics: establishing a shared vision of the future, agreement on how to get to the proposed future, committed people to lead, and keeping policies and systems on track via goals and expected outcomes reporting.

8. ADJOURNMENT 4:50 PM

Board Secretary, Dori Burnett

Gorman Learning Charter Network

Bringing Academic Excellence Home

REGULAR SESSION OF THE BOARD OF DIRECTORS MINUTES

DATE: February 21, 2019

MEETING PLACE: 3700 West Avenue L
Lancaster, CA 93536

TIME: 4:30 p.m.

Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion

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OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER 4:50 PM

2. BOARD OF DIRECTORS ROLL CALL

Jana Perea	President, and Parent Representative (Present)
Yvette Barringer	Vice President, and Parent Representative (Absent)
Dori Burnett	Secretary, and Parent Representative (Present)
Joshua Stegner	Treasurer, and Parent Representative (Present)
Virgil Chewning	Parent Representative (Absent)
Thomas Stonecipher	Parent Representative (Present)
Joe Andrews	District Representative (Present)

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

Motion to approve the agenda.
Moved by: Joshua Stegner
Second by: Dori Burnett
Motion Carried: 5-0

5. APPROVAL OF THE MINUTES

- a. Approval of the minutes from the regular session meeting of January 17, 2019, and the special session meeting of January 31, 2019.

Motion to approve the minutes from the regular session meeting of January 17, 2019 and the special session meeting of January 31, 2019.

Moved by: Joshua Stegner

Second by: Thomas Stonecipher

Motion Carried: 5-0

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.

Patricia Devine is a Facilitator at the Antelope Valley Resource Center. Patricia thanked the Board for the time to speak. Patricia said she would like to make three points: 1) there are facilitators and tutors who, because of the proposed salary schedule, will be taking pay cuts and they are the sole providers for their families, 2) the site councils, even though an election was held, never had a meeting and now without the PLT representatives, and without interested parties on the board, there is no one to offer insight to the board, and that may be leading to employee frustrations, and 3) while many are not harmed by the change to the pay schedule they have not received COLA raises for a few years.

Kelly Rorrer is a Facilitator at the Antelope Valley Resource Center.

7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

None

8. CONSENT AGENDA

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- a. **Human Resources HR Action Report January 2019**
- b. **January 2019 Business Services Division Check Register**
- c. **January 2019 Business Services Division Payroll Expenditures**
- d. **January 2019 Division Purchase Order Listings**
- e. **January 2019 Business Services Division Credit Card Register**
- f. **January 2019 Enrollment Numbers**

Motion to approve the consent agenda with changes to the HR Action Report.

Moved by: Joshua Stegner

Second by: Dori Burnett

Motion Carried: 5-0

9. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS

a. Executive Director – Denice Burchett

Students from the AVRC ASB branch told board members about events which occurred in the last few months of school and invited board members to attend future events.

Denice Burchett said the week prior had been filled with mini professional development days with PLTs. Denice said there was discussion on student achievement and State testing. Denice said she reviewed the Organizational Review findings and everyone participated in a really great discussion. Denice said they announced Gorman Growth Groups: teams of PLTs working together to accomplish a common goal. Denice said some of the teams are: social media, technology, data and assessments, vendors, lending libraries at the resource centers, website, curriculum development, and more. Denice said this year is a rollout year for the growth groups, and everyone is working to improve the Personalized Plans and Goal Setting work sheets.

b. Chief Business Officer – Truth Z. Ncube

Truth Ncube said in January a team of employees attended ASB training in Anaheim. Truth said the training was very good because they learned the do's and don'ts of ASB, and how to use ASB works for accounting.

10. INFORMATION/DISCUSSION/ACTION AGENDA

a. Review, and Discussion of Report from Resource Center Task Force – Yvette Barringer

Thomas Stonecipher gave a report on behalf of Yvette Barringer. Thomas said there have been conversations about the possibility of expanding at the current warehouse location to allow for the RRC to grow. These have just been initial conversations. Thomas said these have just been initial conversations and there has been a lot of information gathering. Thomas said he is glad to say that RRC is fine to continue business as usual in the current building.

b. Review, Discussion and Approval of Academic Calendar and Holiday Schedules – Denice Burchett

i. Academic Calendar

Motion to approve the Academic Calendar.
Moved by: Thomas Stonecipher
Second by: Joshua Stegner
Motion Carried: 5-0

ii. Holiday Schedule for 4 day 10 hours employees

Motion to approve the Holiday Schedule for 4 day 10 hours employees.
Moved by: Thomas Stonecipher
Second by: Joshua Stegner
Motion Carried: 5-0

iii. Holiday Schedule for 5 day 8 hours employees

Motion to approve the Holiday Schedule for 5 day 8 hours employees.
Moved by: Dori Burnett
Second by: Joshua Stegner
Motion Carried: 5-0

c. Review, Discussion and Approval of Low Performing Student Block Grant Plan – Denice Burchett and Team

Denice Burchett said this grant is to be used for students who score in the “Not Met” section on the State tests OR if they test in “Not Met” in either Math or English and “Nearly Met” in the other area. Denice said those are the only students who may receive the benefits of this money. Denice said this money has only been awarded to Gorman Learning Center.

Motion to approve the Low Performing Student Block Grant Plan.

Moved by: Joshua Stegner

Second by: Dori Burnett

Motion Carried: 5-0

d. Review, Discussion and Approval to Terminate Policy 7004.7: Conflicts of Interest Policy – Denice Burchett

Motion to approve the termination of Policy 7004.7: Conflicts of Interest.

Moved by: Thomas Stonecipher

Second by: Joshua Stegner

Motion Carried: 5-0

e. Review, Discussion and Approval to Terminate Policy 3001.2: School Technology Plan - Denice Burchett

Motion to approve the termination of Policy 3001.2: School Technology Plan

Moved by: Joshua Stegner

Second by: Thomas Stonecipher

Motion Carried: 5-0

f. Review, Discussion and Approval of Revision to Policy 1001.3: Board Member Stipends – Denice Burchett

Denice Burchett said the revision to this policy will be to allow for board members to receive reimbursement for mileage when they attend events other than Board Meetings.

The Board said they would like to look into the matter of compensation amounts and mileage.

Motion to table Policy 1001.3 : Board Member Stipends till April 04, 2018.

Moved by: Joshua Stegner

Second by: Thomas Stonecipher

Motion Carried: 5-0

g. Review, Discussion and Approval of English Learner Advisory Committee (ELAC) Policy – Tamara Campbell

This policy outlines the responsibilities, duties, and procedures of election for the ELAC.

Motion to approve the English Learner Advisory Committee (ELAC) Policy.

Moved by: Thomas Stonecipher

Second by: Joshua Stegner

Motion Carried: 5-0

h. Review, Discussion and Approval of Comprehensive Safe School Plan for Gorman Learning Center – Denice Burchett and Kimberly Tumambing

Motion to approve the Comprehensive Safe School Plan for Gorman Learning Center.
Moved by: Joshua Stegner
Second by: Dori Burnett
Motion Carried: 5-0

i. Review, Discussion and Approval of Comprehensive Safe School Plan for Gorman Learning Center San Bernardino/Santa Clarita – Denice Burchett and Kimberly Tumambing

Motion to approve the Comprehensive Safe School Plan for Gorman Learning Center San Bernardino/Santa Clarita.
Moved by: Joshua Stegner
Second by: Thomas Stonecipher
Motion Carried: 5-0

j. Review, Discussion and Approval of Resolution to Authorize the use of CalSTRS for San Bernardino County Office of Education – Truth Ncube and Fiscal Team

Truth Ncube explained that to date, Gorman has been channeling STRS funds through Los Angeles County Office of Education. With Gorman Learning Center San Bernardino/Santa Clarita, Gorman was advised to send STRS for GLC SB/SC employees to the San Bernardino County Office of Education.

Motion to approve the Resolution to Authorize the use of CalSTRS for San Bernardino County Office of Education.
Moved by: Thomas Stonecipher
Second by: Joshua Stegner
Motion Carried: 5-0

k. Review, Discussion and Approval of Resolution to Authorize Employee “BuyBack” of CalSTRS Service Credits for Los Angeles County Office of Education – Truth Ncube and Fiscal Team

Motion to approve the Resolution to Authorize Employee “BuyBack” of CalSTRS Service Credits for Los Angeles County Office of Education.
Moved by: Joshua Stegner
Second by: Thomas Stonecipher
Motion Carried: 5-0

l. Review, Discussion and Approval of Resolutions to Modify the Operating Parameters and Titles for Bank Accounts Ending in 0060 and 1930 – Truth Ncube and Fiscal Team

Truth Ncube said the two resolutions were recommended by Gorman auditors to better assist in allocating funding to both schools.

i. Change Name on Account ending in 0060 to GLCN Payroll

Motion to approve the resolution to change the name on account ending in 0060 to GLCN Payroll.
Moved by: Dori Burnett
Second by: Thomas Stonecipher
Motion Carried: 5-0

ii. Change Operating Parameters and Name on Account ending in 1930 to GLCN Holding from GLC SBSC Payroll

Motion to approve the resolution to change operating parameters and name on account ending in 1930 to GLCN Holding from GLC SB/SC Payroll.

Moved by: Joshua Stegner
Second by: Thomas Stonecipher
Motion Carried: 5-0

m. Review, Discussion and Approval of Second Interim Budget for Gorman Learning Center – Truth Ncube and Fiscal Team

Truth Z. Ncube said the Second Interim reflects a more accurate student count as discussed during the First Interim. Truth said this is why resolving the deficit has moved back another school year.

The Board has requested the organization improve methods for estimating student growth and lean more on the conservative side. The Board requested information on any plans in place to try and re-coup what was lost this school year due to unforeseen events which affected enrollment.

Thomas Stonecipher said he would like to state for the record that there is money in the reserves and he would like to recognize there is a part of the budget where Gorman had the forethought to prepare.

Truth said the deficit is an operating deficit and not a fund deficit. Truth said revising projections and controlling expenditures will move the organization to where it should be.

Motion to approve the Second Interim Budget for Gorman Learning Center.
Moved by: Joshua Stegner
Second by: Thomas Stonecipher
Motion Carried: 5-0

n. Review, Discussion and Approval of Second Interim Budget for Gorman Learning Center San Bernardino/Santa Clarita – Truth Ncube and Fiscal Team

The Board requested a layout of expenses for each school which is adding to the deficits. The Board also requested that the budget process be whittled down so the first meeting is what is needed and not everything that is wanted.

Motion to approve the Second Interim Budget for Gorman Learning Center San Bernardino/Santa Clarita.
Moved by: Joshua Stegner
Second by: Thomas Stonecipher
Motion Carried: 5-0

Adjourn to Recess 6:38 PM

Reconvene from Recess 7:06 PM

o. Review, Discussion and Approval of Resource Center Salary Schedule – Truth Ncube, Naja Braddock, and Salary Schedule Team

Truth Z. Ncube said the revision to the Resource Center Salary Schedule is being brought to the Board because the Administration has a desire to be fiscally

responsible. Truth said the revisions to the salary schedule will enable Gorman to make better payroll projections and clean up the process of payroll.

Truth said he and Administration are trying to fall more into alignment with other charter school pay rates. Truth said to do so, the pay scales have been adjusted. The team said these adjustments will affect a handful of facilitators at each resource center, but the resource centers will be working to adjust the schedules and classes to accommodate employees who are affected.

The Board has requested an exact number of who was being affected and the plan to help each person. The Board said they would like to see the non-certificated jobs laid out individually. The Board said they would like to seek counsel with legal on various questions.

Motion to table the revisions to the Resource Center Salary Schedule.
Moved by: Joshua Stegner
Second by: Dori Burnett
Motion Carried: 5-0

**p. Review, and Discussion of CAASPP Summative Assessment Results
Presentation and Discussion – Tamara Campbell**

Tamara Campbell spoke on Gorman CAASPP results from both this school year and past school years. Tamara presented on changes to Gorman programs to try and boost testing results, both those in place and those coming up.

The Board said they would like to see some sort of campaign for 98% participation of all students in GLC and GLC SB/SC.

Joe Andrews requested data comparing Gorman results to the districts surrounding our schools. The Board requested data on the number of students participating in resource centers who took the CAASPP and the number of students who do not participate in resource centers but participated in the CAASPP.

CLOSED SESSION 9:04 PM

11. ADJOURN TO CLOSED SESSION, IF ANY:

a. Personnel Action – Government Code Section 54957

RECONVENE TO OPEN SESSION 10:12 PM

12. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

None

13. ITEMS FOR NEXT MEETING

The Board requested the following items return: Board policy regarding Board stipend, a plan on increasing enrollment, details on projected enrollment (highlighting current enrollment in director's report), document stating what items are contributing to the deficit for each school, and Resource Center Salary Schedule.

14. CONFIRM MEETING PLACE AND TIME

The Santa Clarita Resource Center on April 04, 2019 at 4 pm for Board Workshop. The Santa Clarita Resource Center on April 04, 2019 at 4:30 pm for Board Meeting.

15. ADJOURNMENT 10:16 PM

Board Secretary, Dori Burnett

Gorman Learning Charter Network

Bringing Academic Excellence Home

REGULAR SESSION OF THE BOARD OF DIRECTORS MINUTES

DATE: March 28, 2019

MEETING PLACE: 3700 West Avenue L
Lancaster, CA 93536

AND

1826 Orange Tree Lane
Redlands, CA 92374

TIME: 4:00 p.m.

Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion

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OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER 4:02 PM

2. BOARD OF DIRECTORS ROLL CALL

Jana Perea	President, and Parent Representative (Present)
Yvette Barringer	Vice President, and Parent Representative (Present)
Dori Burnett	Secretary, and Parent Representative (Present)
Joshua Stegner	Treasurer, and Parent Representative (Present)
Virgil Chewning	Parent Representative (Present)
Thomas Stonecipher	Parent Representative (Present)
Joe Andrews	District Representative (Present)

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

Motion to approve the agenda.
Moved by: Joshua Stegner
Second by: Virgil Chewning
Motion Carried: 6-0
Roll Call Vote:
Yvette Barringer – Aye
Joshua Stegner - Aye

Virgil Chewning - Aye
Thomas Stonecipher - Aye
Joe Andrews - Aye

5. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.

None

6. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

None

7. INFORMATION/DISCUSSION/ACTION AGENDA

a. Review, Discussion and Approval of Resolution to Notify CharterSAFE of Option to Withdraw from Membership for Due Diligence – Truth Z. Ncube and Naja Braddock

Naja Braddock said that CharterSAFE is an umbrella insurance company that covers the following items, but is not limited to this list: workman's comp, auto insurance, property, and more.

Naja Braddock said that Gorman has been with CharterSAFE for over 10 years. Naja said it was time to look at other companies and receive bids. She said to do so, Gorman needs to withdraw membership from CharterSAFE and then bids can be received.

Motion to approve the Resolution to Notify CharterSAFE of Option to Withdraw from Membership for Due Diligence.

Moved by: Joshua Stegner

Second by: Virgil Chewning

Motion Carried: 7-0

Roll Call Vote:

Yvette Barringer – Aye

Dori Burnett - Aye

Joshua Stegner - Aye

Virgil Chewning - Aye

Thomas Stonecipher - Aye

Joe Andrews - Aye

b. Review, Discussion and Approval of Information on Vendor Payments made via Automated Clearing House – Truth Z. Ncube and Fiscal Team

Truth Z. Ncube said currently Gorman uses paper checks to make payments to vendors. Truth said these checks open Gorman up to fraud through possible checks being lost in the mail and through possible payment issues due to the fact it takes 2 to 3 weeks for checks to clear the bank. Truth said the bank can put safety and authorization protocols in place to ensure two signatory authorizers just like the paper checks now require. Truth said payments could now be processed to vendors in one to two days.

The Board requested a separate policy from the current check policy be composed and submitted for Board approval at a future date.

Motion to approve the move to Vendor Payments made via Automated Clearing House.

Moved by: Virgil Chewning

Second by: Joshua Stegner

Motion Carried: 7-0

Roll Call Vote:

Yvette Barringer – Aye

Dori Burnett - Aye

Joshua Stegner - Aye

Virgil Chewning - Aye

Thomas Stonecipher - Aye

Joe Andrews - Aye

8. ITEMS FOR NEXT MEETING

The Board requested the following items return to the next meeting: Governance Task Force Update, Board Election Announcement, Board Stipends Policy, IT Discard List, School Improvement Plan, and Resource Center Pay Schedule.

9. CONFIRM MEETING PLACE AND TIME

April 04, 2019 at 4:00 pm at the Santa Clarita Resource Center will be a Board Governance Training Workshop. On April 04, 2019 at 4:30 pm at the Santa Clarita Resource Center will be the regularly scheduled Board Meeting.

10. ADJOURNMENT 4:19 PM

Dori Burnett, Board Secretary



Gorman Elementary School

“Paw Prints” Newsletter

April 2019

MESSAGE FROM THE PRINCIPAL

During the month of April, it is the time of year for children to go outside and enjoy the warmer weather. Children will go for walks, play on the playground, and play on the fields as part of their physical educational day. Play is an important part of a child's education. Please remember to have your child wear appropriate clothing and sneakers so they have a safe experience outside while participating in PE.

Grades 3-8 will be participating in state testing beginning the end of this month and finishing up in May. It is very important that your child is in school during these testing days. Please try to schedule appointments after school. Help your student be prepared by making sure they get enough rest and get a good breakfast. Remind them this is a snapshot of all the learning they have done so far and not to stress.

I am so proud of the contribution of \$406.72 we are able to make to The Leukemia & Lymphoma Society with Pennies for Patients drive. Our Gorman Staff raised \$60.12, Mrs. Knight's class raised \$43.63, Mrs. Cabitac's class raised \$51.37, Mrs. Rodriguez's class won penny wars by raising \$153.90 and Ms. Stanford's class raised \$97.70. This continues to be a successful service learning project for our students. Thank you for all of your support!



UPCOMING EVENTS

April

- 1 Environmental Defenders Assembly 9:00AM
- 2 PTO Meeting 3:15PM
- 3 Dress like a Hippie Day
- 5 JetHawks Assembly
- 5 Student Council Meeting
- 9 School Board Meeting 3:00PM
- 10 Twin Day
- 11 Basketball Game at Lake Hughes
- 11 Spring Picture Day
- 12 Awards Assembly 8:45AM
- 12 Progress Reports Go Home
- 12 Minimum Day-Students released at 1:15PM
- 15-22 Spring Break-NO SCHOOL
- 23-26 Talent Show Auditions
- 24 Workout Wear Day
- 24-May 10 CAASPP Testing
- 26 PBIS Reward Day
- 30 PTO Meeting 3:15PM

May

- 1 Alphabet Day (Dress up as something that starts with the first letter of your name)
- 5 Jethawks Game 2:00PM
- 8 Arts Advisory Meeting 1:30PM
- 10 Awards Assembly 8:45AM
- 10 PTO Movie Night "Bumblebee" 4:30PM
- 13-17 Teacher Appreciation Week
- 13-17 Scholastic Book Fair
- 13 Craig Newton Musical History Assembly 1:30PM
- 14 Day of the Teacher
- 14 School Board Meeting 3:00PM
- 15 Crazy Sock Day
- 15 Open House-5:30-7:30PM
- 15 Minimum Day-Students released at 1:15PM
- 17 Fun Run
- 17 8th Grade Grad Night at Magic Mountain
- 22 Beach Day
- 20-24 Classified Employee Week
- 24 Gorman Employee Recognition Day
- 27 Memorial Day - NO SCHOOL
- 28 PTO Meeting and Elections 3:45PM
- 29 College Wear Day
- 31 PBIS Reward Day
- 31 Talent Show 6:00PM



Our collection date for the classroom competitions will be on Friday, April 26th. Send in your box tops before then to help your child's class win a party!

PTSO

News



Our Uncle Jerry's Fundraiser will be running through the month of April. Please return all order forms and money by April 30th.

Officer Elections

We will be holding elections for our 2019-2020 PTSO Officers at our meeting on May 28th at 3:15pm.

All positions are available. Please return the form that was sent home if you would like to join our team!

**NEXT MEETING:
TUESDAY,
APRIL 30TH AT
AT 3:15PM
PLEASE JOIN US!**

See's CANDIES

Thank you to everyone that participated in our spring fundraiser to support our 5th & 6th grade students!



OPEN HOUSE

Gorman Elementary School's Open House will be held on Wednesday, May 15th from 5:30-7:30. Please make plans to attend with your child and celebrate all they have accomplished during this school year! PTSO will be selling dinner and there will be a Scholastic Book Fair in the Library. Also, come and visit the Art Room to see all of the amazing work our artists have created!





We are once again participating in the Lancaster JetHawks Attendance Challenge during the month of April. All students with 3 absences or less during April will get a free ticket to the JetHawks game on May 5th at their field, The Hangar in Lancaster. Remember, 3 tardies or early outs are equal to one absence. Tickets for family members will be available to purchase at a discounted rate of \$6.00 each.

Gorman School Student Council is having a Talent Show!

Try-outs will be held during the week after Spring Break at lunch. Please have your music ready on a device that we can connect to our sound system.



California Assessment of Student Performance and Progress

Students in grades 3-8 will begin CAASPP Testing on Wednesday, April 24th. There are some important things you can do to help your child do their best on the test:

- Make sure students are getting adequate sleep during testing.
- Please avoid absences and scheduling appointments during testing.
- Make sure students have a well-balanced breakfast during testing.



NEXT MEETING:

FRIDAY, MAY 12TH

AT 3:00PM

STUDENT COUNCIL MEMBERS, PLEASE WEAR YOUR STUDENT COUNCIL T-SHIRTS!

WHEN IS SICK TOO SICK FOR SCHOOL?



Send me to school if...

I have a runny nose or just a little cough, but no other symptoms.

I haven't taken any fever reducing medicine for 24 hours, and I haven't had a fever during that time.

I haven't thrown up or had any diarrhea for 24 hours.



Keep me at home if...

I have a temperature higher than 100 degrees even after taking medicine.

I'm throwing up or have diarrhea.

My eyes are pink and crusty.



Call the doctor if...

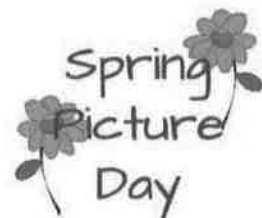
I have a temperature higher than 100 degrees for more than two days.

I've been throwing up or have diarrhea for more than two days.

I've had the sniffles for more than a week, and they aren't getting better.

I still have asthma symptoms after using my asthma medicine (and call 911 if I'm having trouble breathing or using an inhaler).

Spring Pictures will be taken on Thursday, April 11th by Dionne Bolton Photography. Only students with order forms will be photographed.



1 April 2019

Mr. Johannis Andrews, Superintendent
Gorman Joint School District
49847 Gorman School Road, P.O. Box 104
Gorman, California 93243

Sunshine Document for 2019-2022 Collective Bargaining Agreement
re: Gorman Employee's Association

Dear Superintendent Andrews,

The Gorman Employee's Association ("the Union") is providing this sunshine document for the 2019-2022 Collective Bargaining Agreement negotiations. According to the provisions of the Educational Employment Relations Act (EERA) the Union seeks to bargain all matters relating to wages, hours of employment, and other terms and conditions of employment as defined by California Government Code 3543.2.

We will bring forward a complete proposal for a new collective bargaining agreement that will address, including but not limited to, the following articles:

1. Recognition
2. Employer Rights
3. Employee Association Rights
4. Work Year
5. Duty Hours
6. Salary
7. Health and Welfare Benefits
8. Leaves
9. Grievance Procedures
10. Class Size
11. Safety and Student Discipline
12. Evaluation Procedures
13. Assignment, Reassignment, Transfer & Vacancies
14. Permanent Status
15. Complaints Against Teachers
16. Personnel Files
17. Concerted Activities
18. Savings Provision
19. Retirement
20. Consultation
21. Conclusion
22. Term of Agreement

Sincerely,



Casey Stanford
President, Gorman Employees Association

Gorman Joint School District
49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 - FAX (661) 248-0604

BOARD OF TRUSTEES

MINUTES OF THE REGULAR MEETING

March 12, 2019

The President of the Board, Steve Sonder, called the Regular Meeting of the Gorman Joint School District Board of Trustees to order at 3:00 P.M.

The Flag salute was held.

Members Present: Steve Sonder, President
Patricia Edwards, Clerk
Julie Ralphs, Member

Also Present: Johannis Andrews, Superintendent/Principal
Jean Cummings, Business Manager/Consultant
Lise Wastafarro, Accounting/Data Processing Technician

Others Present: School Secretary, Denise Saenz

6269 The Board approved the Agenda as presented for March 12, 2019.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6270 Adjourn to Closed Session at 3:07 P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. Code 54957.7)
3. Public Employee Discipline/Dismissal/Release

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6271 Reconvened to Regular Session at 3:30 P.M.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

No action taken in closed session.

President, Steve Sonder, asked for any comments from the Board.

President Sonder asked if we are required to have a safety officer.

Superintendent Andrews stated that we are not required.

President, Steve Sonder, asked for any comments from the staff.

No comments

President, Steve Sonder, asked for any comments from the public.

No comments

President Sonder opened the discussion on the water well.

President Sonder stated that sometimes the school connects to the Golden Valley Municipal Water District because our well is failing.

It would be about \$62,000 to connect to the water district or about \$96,000 to put in a new well.

Superintendent Andrews stated that he is applying for emergency money to fix some of these problems.

6272 The Board approved the Minutes of the Regular Meeting of January 22, 2019.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6273 The Board approved Purchase Orders #18-19-158 through 18-19-189 of which \$21,590.49 was paid from the General Fund and \$3,827.01 from other funds.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6274 The Board approved Purchase Orders #18-19-190 through 18-19-209 of which \$14,627.48 was paid from the General Fund and \$4,571.40 from other funds.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6275 The Board approved B Warrants #13253-13295 in the amount of \$33,643.27.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6276 The Board approved B Warrants #13109, 13296-13327 in the amount of \$88,336.16.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6277 The Board approved by phone 2/19/19 the 2019-2020 Kaiser contract renewal.

The Board ratified the decision of the 2019-2020 approval of the Gorman Elementary School District contract renewal with Kaiser Permanente effective 3/1/19-2/29/20.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6278 The Board approved by phone 2/19/19 the 2019-2020 Delta Care USA contract renewal.

The Board ratified the decision of the 2019-2020 approval of the Gorman Elementary School District contract renewal with Delta Care USA, 2 year contract, effective 3/1/19-2/28/21.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6279 The Board approved i-SAFE Direct and DC4 School District Renewal for 1 year in the amount of \$390.00.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6280 The Board approved IXL Learning Site License (K-8: 100 students) for 1 year March 19, 2019-March 19, 2020 in the amount of \$900.00.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6281 The Board approved by phone 2/19/19 the Agreement for Professional Services with Heather's Behavior Services for 3/15/19-3/17/19.

The Board ratified the decision of the approval of the Agreement for Professional Services between the Gorman Joint School District and Heather's Behavior Support Services in the amount of \$1,000.00 beginning 3/15/19-3/17/19.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6282 The Board approved Cherise G. Moore from William S. Hart UHSD and Steven M. Sturgeon from William S. Hart UHSD for the 2019 CSBA Delegate Assembly Election, Region 22 (Los Angeles County – 3 vacancies).

Julie Bookman (Eastside USD)
 Cherise G. Moore (William S. Hart UHSD)
 Victoria M. Ruffin (Antelope Valley jt. UHSD)
 Steven M. Sturgeon (William S, Hart UHSD)
 Sharon Vega (Palmdale ESD)

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6283 The Board approved to extend Agreement for Additional Professional Services between the Gorman Joint School District and Mark Peterson, effective January 1, 2019-June 30, 2019, at an hourly rate of \$75.00, up to an additional maximum of \$2,500.00.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6284 The Board approved Brain Pop 12 month subscription renewal (6th-8th grade) in the amount of \$230.00.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6285 The Board approved School Digital Library Participation with OverDrive for the twelve month period February 2019-January 2020 in the amount of \$250.00.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6286 The Board received and approved the application and reporting for the Low Performing Students Block Grant in the amount of \$5,928.00 to use for additional tutoring and supplies for students in need.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6287 The Board declared positive certification and budget revisions for the Second Interim Budget Report for 2018-19.

President Sonder stated how fortunate Gorman School is to have Jean Cummings and she is always keeping us current and the Board and the staff appreciates her.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6288 The Board approved Conference/Mileage Report #07-18-19.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6289 The Board approved by phone 2/19/19 the 2018-19 Amended Contract for Employment for Deborah G. Cabitac.

The Board ratified the decision of the 2018-19 approval of the Amended Contract for Employment as a Certificated Employee for Deborah G. Cabitac, effective August 1, 2018-June 30, 2019.

Superintendent stated that Deborah would not receive a paycheck until she renews her credential which expired March 1, 2019.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6290 The Board approved Resolution #06-18-19 Board Absence of Julie Ralphs on January 22, 2019.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

The next regular meeting of the Board of Trustees will be held Tuesday, April 9, 2019 at 3:00 P.M. closed session and 3:30 P.M. regular session.

6291 The Board adjourned the meeting at 3:40 P.M.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

Steve Sonder, President

PURCHASE ORDER LOG
3/1/19-3/31/19

PO#	DATE	VENDOR	DESCRIPTION	ESTIMATED AMOUNT	AMOUNT PAID		DATE PAID
					GENERAL	OTHER	
18-19-210	3/1/19	GOLDEN VALLEY MWD	SEWER SERVICE 2/19	\$753.00	\$753.00		3/4/19
18-19-211		JOHANNIS ANDREWS	MILEAGE 2/19	\$367.60	\$367.60		3/4/19
18-19-212		GERTRUDE MONRO	SUB FOR PRINCIPAL 6 DAYS IN FEB 2019	\$3,000.00	\$3,000.00		3/5/19
18-19-213	3/4/19	ACE HARDWARE	MAINTENANCE SUPPLIES AND CREDIT	\$43.40	\$43.40		3/6/19
18-19-214		SANTANA'S PUMPING	REPAIR MAINTENANCE-3 SLOAN VALVES	\$465.00	\$465.00		3/8/19
18-19-215	3/5/19	THE MOUNTAIN ENTERPRISE	1 DAY AD 2/1/19 PART TIME INST ASSISTANT	\$26.95	\$26.95		3/6/19
18-19-216		READY REFRESH BY NESTLE	RENTAL SERVICE 1/23/19-2/22/19	\$7.50	\$7.50		3/6/19
18-19-217		WEX BANK	GAS-GMC VAN 1/30, 2/15/19	\$199.86	\$199.86		3/6/19
18-19-218		REGISTRAR-RECORDER/CO. CLERK	GENERAL ELECTION COST 1/6/18	\$313.86	\$313.86		3/13/19
18-19-219	3/6/19	SCV FOOD SERVICE	MEALS 2/19	\$3,779.92	\$3,779.92		3/8/19
18-19-220	3/7/19	QUILL	SCH ADMIN SUP-XEROX COLORQUBE MAGENTA INK STICK	\$167.30	\$167.30		3/21/19
18-19-221		PRENTIS EDWARDS	TECH SERVICE 2/19	\$800.00	\$800.00		3/13/19
18-19-222	3/1/19	CECELIA J. CUMMINGS, CPA	BUSINESS MANAGER SERVICE 11/18, 12/18	\$8,300.00	\$8,300.00		3/13/19
18-19-223		SANTANA'S PUMPING	REPAIR MAINT-REPLACE STORAGE TANK VALVE, INSULATE	\$880.00	\$880.00		3/12/19
18-19-224		DRC PUMP SYSTEMS, INC.	REPLACE PUMP, CONTRACTOR IN PANEL, SEAL IN BOOSTER PUMP	\$5,361.98	\$5,361.98		3/12/19
18-19-225	3/12/19	FRAZIER MTN FOCUS CENTRAL, INC.	2/19 ART COORDINATION: SUPPORT TEAM	\$720.00	\$720.00		3/13/19
18-19-226		MARY PIVETTI	2/19 ART COORDINATION, PROF DEV, ART BOOKS	\$3,833.84	\$3,833.84		3/13/19
18-19-227		IXL LEARNING	SITE LICENSE 1 YR. 3/19/19-3/19/20	\$900.00	\$900.00		3/21/19
18-19-228	3/18/19	TINYEYE	SPEECH THERAPY SERVICES 2/19	\$189.00	\$189.00		3/22/19
18-19-229		ARCADIA AUDIOMETRIC	NURSING SERVICES 3/14/19	\$550.00	\$550.00		3/19/19
18-19-230		OVERDRIVE	SCHOOL DIGITAL LIBRARY LA CO FEB 2019-JAN 2020	\$250.00	\$250.00		3/27/19
18-19-231		i-SAFE	i-SAFE DIRECT & DC4 RENEWAL 2019-20	\$390.00	\$390.00		3/19/19
18-19-232		BRAIN POP	12 MO SUBSCRIPTION FOR CS	\$230.00	\$230.00		3/27/19
18-19-233	3/19/19	HEATHER'S BEHAVIOR SUPPORT SER	PBIS TRAINING 3/16/19	\$1,000.00	\$1,000.00		3/21/19
18-19-234		STORER TRANSPORTATION	HOME TO SCHOOL SERVICE 2/19	\$6,961.50	\$6,961.50		3/27/19
18-19-235		MARK PETERSON	TECH SERVICE 1/21/19, 2/15/19	\$675.00			
18-19-236	3/22/19	QUILL	AVERY PRINTABLE TICKETS FOR PBIS	\$76.63			
18-19-237	3/26/19	AMERICAN EXPRESS	JA-CASH CONF EXP-LODGING, PARKING, MEAL,	\$1,202.67	\$1,124.65	\$78.02	3/28/19
			CAFÉ SUP-TRAYS, LCAP PRO DEV TRAINING SUPPLIES,				
			ART-TECHNOLOGY PRO DEV, 3 LINKEDIN LEARNING				
			SUBSCRIPTION RENEWALS MONTHLY CHARGE FOR				
			TEACHERS DC, PR, CS 3/13/19-4/13/19 LW-DISTRICT SUPPLY				
18-19-238	3/27/19	GREENFIELD LEARNING	ADD-ON 15 LEXIA STUDENT LICENSES EXPIRATION 6/30/21	\$1,297.50			

PURCHASE ORDER LOG
3/1/19-3/31/19

PO#	DATE	VENDOR	DESCRIPTION	AMOUNT	GENERAL	OTHER	PAID
18-19-239	3/27/19	BK'S HEATING & AIR	REPAIR VENDOR MAINT LABOR LIBRARY HEATER	\$125.00	\$125.00		3/28/19
			TOTAL	\$42,867.51	\$31,598.46	\$9,219.92	
			REMAINING UNPAID	\$2,049.13			



Classic Business Gold Card

GORMAN SCHOOL DIST
LISE WASTAFERRO
Closing Date 03/24/19 Next Closing Date 04/23/19

Account Ending [REDACTED]

New Balance **\$1,202.67**

Please Pay By **04/08/19[‡]**

[‡] Payment is due upon receipt. We suggest you pay by the Please Pay By date. You may have to pay a late fee if your payment is not received by the Next Closing Date.

Visit
www.membershiprewards.com

Account Summary

Previous Balance	\$1,792.54
Payments/Credits	-\$1,792.54
New Charges	+\$1,202.67
Fees	+\$0.00

New Balance **\$1,202.67**

Days in Billing Period: 31

Customer Care

Pay by Computer
americanexpress.com/business

Customer Care	Pay by Phone
1-800-492-3344	1-800-472-9297

See page 2 for additional information.

See page 2 for Important Information about your account.

↓ Please fold on the perforation below, detach and return with your payment ↓

Payment Coupon
Do not staple or use paper clips

Pay by Computer
americanexpress.com/
business

Pay by Phone
1-800-472-9297

Account Ending [REDACTED]

Enter 15 digit account # on all payments.
Make check payable to American Express.

LISE WASTAFERRO
GORMAN SCHOOL DIST
49847 GORMN SCHOL RD
GORMAN CA 93243-0104

Please Pay By
04/08/19
Amount Due
\$1,202.67

Check here if your address or phone number has changed. Note changes on reverse side.

AMERICAN EXPRESS
BOX 0001
LOS ANGELES CA 90096-8000

0000349991125538645 000120267000120267 20 H



Classic Business Gold Card

GORMAN SCHOOL DIST
LISE WASTAFERRO
Closing Date 03/24/19

Account Ending [REDACTED]

Payments and Credits

Summary

	Total
Payments	-\$1,792.54
Credits	\$0.00
Total Payments and Credits	-\$1,792.54

Detail *Indicates posting date

Payments	Amount
03/03/19* LISE WASTAFERRO PAYMENT RECEIVED - THANK YOU	-\$1,792.54

New Charges

Summary

	Total
LISE WASTAFERRO [REDACTED]	\$14.22
JOHANNIS ANDREWS [REDACTED]	\$1,188.45
Total New Charges	\$1,202.67

Detail

LISE WASTAFERRO
Card Ending [REDACTED]

	Amount
03/12/19 Amazon Prime SHIPPINGCLUB Amazon.com WA	\$14.22 ✓

JOHANNIS ANDREWS
Card Ending [REDACTED]

	Amount
02/25/19 ACE PARKING LOT PS 916-497-0222 SACRAMENTO CA CASH Conf. parking	\$30.00 ✓
02/25/19 80713 - THE ZIGGURAT BUILDING 65000001 9164432539 WEST SACRAMENTO CA Ice Tea	\$6.00 missing receipts
02/26/19 ACE PARKING LOT PS 916-497-0222 SACRAMENTO CA CASH Conf. parking	\$30.00 ✓
02/27/19 ACE PARKING LOT PS 916-497-0222 SACRAMENTO CA " "	\$24.00 ✓
02/27/19 SACRAMENTO HOLIDAY INN SACC Arrival Date 02/24/19 Departure Date 02/27/19 00000000 LODGING SACRAMENTO CA CASH Conf. Lodging	\$834.90 ✓
02/28/19 SMART AND FINAL 920 920 661-722-6210 PALMDALE CA CAFE sup- Trump	\$78.02 ✓
03/13/19 SMART AND FINAL 920 920 661-722-6210 PALMDALE Dist sup CA LCAP- Pro Dev Meeting	\$95.56 ✓
03/13/19 LINKEDIN-367*8775036 SUBSCRIPTION LNKD.IN/BILL CA Pro Dev - Tech	\$29.99 ✓ Debbie
03/13/19 LINKEDIN-367*8349246 SUBSCRIPTION LNKD.IN/BILL CA Learning subscription	\$29.99 ✓ Patty
03/13/19 LINKEDIN-367*8530076 SUBSCRIPTION LNKD.IN/BILL CA Renewal (monthly)	\$29.99 ✓ Casey

3/13 - 4/13/19
(ART GRANT)
Continued on reverse

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2019-03-27 Issue Date :2019-03-28

Page No : 1
 Run Date : 2019-03-27
 Run Time : 19.25.22

PAYEE	VOUCHER ID	REF NO	FO NUMBER	Fund ResPctj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT NUMBER	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
AMERICAN EXPRESS	13372			01.0-00000.0-00000-72000-5220-0000000				09/19	924.90					
	13372			13.0-53100.0-00000-37000-4790-0000000				09/19	78.02					
	13372			01.0-00000.0-00000-72000-4350-0000000				09/19	109.78					
	13372			01.0-00000.0-11100-10000-4310-0000100				09/19	89.97					
				Total					1202.67	1202.67	25196447	CHK PAYOUT	8416	
BK'S HEATING & AIR	13373			01.0-00000.0-00000-81000-5630-0000000				09/19	125.00					
				Total					125.00	125.00	25196448	CHK PAYOUT	8416	
BLICK ART MATERIALS	13374			01.0-00000.0-11100-10000-4310-0000100				09/19	5926.57	5926.57	25196449	CHK PAYOUT	8416	
				Total					5926.57	5926.57	25196449	CHK PAYOUT	8416	

*JA Dist Confeys lodging, parking, meal
 - CAFE supplies - trials
 - District supplies
 - Art Grant supplies*

LABOR - Library Renters

Art Grant supplies

REGISTER TOTAL AMOUNT	Issues :	7,254.24	Voids :	0.00	Net Disbursed :	7,254.24
SYSTEM WARRANTS ISSUED	3 From	25196447	To	25196449	Total number of vouchers :	3
MANUAL WARRANTS ISSUED	0 From		To		Number of Vouchers Audited	0
NUMBER OF VOIDS	0					

SYSTEM WARRANTS ISSUED MTD	45	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD	343	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	2

Fund Summary	Issues	7,176.22	Voids	0.00
01.0		78.02		0.00
13.0				

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOID* Indicates Warrants were issued and Cancelled the same day.

*Total Amount by Account do not include discounts earned or lost, use tax or freight.

Report Id : LAAP029S1
District : 64584
Fiscal Year: 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
COMMERCIAL WARRANT REGISTER
Voids Date :2019-03-26 Issue Date :2019-03-27

Page No : 1
Run Date : 2019-03-26
Run Time : 19.18.12

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/EY	AMT BY ACCOUNT	WARRANT NUMBER	FMT PAY MTD CYCLE	SEQ NBR	STAT
BRAIN POP	13370			01.0-00000.0-11100-10000-4340-0000100			09/19		230.00				
			Total						230.00				
CALIFORNIA TEACHERS ASSOCIATIO	13366			76.0-00000.0-00000-00000-9517-0000000			09/19		356.80				
	13366			76.0-00000.0-00000-00000-9517-0000000			09/19		356.80				
			Total						713.60				
GORMAN ELEMENTARY ASSOCIATION	13367			76.0-00000.0-00000-00000-9517-0000000			09/19		60.00				
	13367			76.0-00000.0-00000-00000-9517-0000000			09/19		60.00				
			Total						120.00				
OVERDRIVE	13368			01.0-110000.0-11100-10000-4210-0000000			09/19		250.00				
			Total						250.00				
SIRMA I	13369			01.0-00000.0-00000-00000-9532-0000000			09/19		486.40				
	13369			01.0-14000.0-00000-00000-9532-0000000			09/19		181.15				
	13369			01.0-65000.0-00000-00000-9532-0000000			09/19		34.14				
			Total						701.69				
STORER TRANSPORTATION	13371			01.0-00000.0-00000-36000-5812-0000000			09/19		6961.50				
			Total						6961.50				

REGISTER TOTAL AMOUNT Issues : 8,976.79 Voids : 0.00 Net Disbursed : 8,976.79

SYSTEM WARRANTS ISSUED	From	To	25189272	Total number of vouchers :	6	Number of Vouchers Audited	0
MANUAL WARRANTS ISSUED	0	0					
NUMBER OF VOIDS	0						

SYSTEM WARRANTS ISSUED MTD	42	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD	340	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	2

Fund Summary	Issues	Voids
01.0	8,143.19	0.00
76.0	833.60	0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

64584 GORMAN ELEMENTARY SCHOOL DIST. PAGE 1
VOID* Indicates Warrants were issued and Cancelled the same day.
*Total Amount by Account do not include discounts earned or lost, use tax or freight.

12 mo subscription - CS.

Teacher chapter member dues
1/19, 2/19

Teacher local member dues
1/19, 2/19

Digital Library - LA Co. Schools
1/19-1/20

Workers Comp 2/19

Home to Sea Transportation
2/19

Report Id : LAAP02951
 District : 64584
 Fiscal Year: 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2019-03-22 Issue Date :2019-03-25

Page No : 1
 Run Date : 2019-03-22
 Run Time : 19.16.56

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	FMT PAY	SEQ	STAT
ID										MTD	CYCLE	NBR

CANON FINANCIAL SERVICES, INC. 13358
 13358

01.0-00000.0-11100-10000-5610-0000000 09/19 214.53
 01.0-00000.0-00000-72000-5610-0000000 09/19 71.51

Total 286.04

Please payment 2 Canon copies 3/19

REGISTER TOTAL AMOUNT Issues : 286.04 Voids : 0.00 Net Disbursed : 286.04

SYSTEM WARRANTS ISSUED 1 From 25178708 To 25178708 Total number of vouchers : 1 Number of Vouchers Audited 1
 MANUAL WARRANTS ISSUED 0 From To

NUMBER OF VOIDS 0

SYSTEM WARRANTS ISSUED MTD 36 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0
 SYSTEM WARRANTS ISSUED YTD 334 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 2

Fund Summary Issues 286.04 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAF029S1
 District : 64584
 Fiscal Year: 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2019-03-21 Issue Date :2019-03-22

Page No : 1
 Run Date : 2019-03-21
 Run Time : 19.19.11

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund Respt]	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	PMT PAY MTD CYCLE	SEQ NBR	STAT
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TinyEYE	13357			01.0-33100.0-57700-21000-5850-0000000	09/19			09/19	189.00	25174802	189.00		8408	
REGISTER TOTAL AMOUNT Issues : 189.00 To 25174802 Total number of vouchers : 1 Number of Vouchers Audited 1 Net Disbursed : 189.00 Total 189.00 Total 0.00 Total 189.00 Net Disbursed : 189.00														

Speech Therapy Service 2/19

SYSTEM WARRANTS ISSUED	MANUAL WARRANTS ISSUED	NUMBER OF VOIDS	Issues	From	To	MANUAL WARRANTS ISSUED MTD	MANUAL WARRANTS ISSUED YTD	WARRANTS VOIDED MTD	WARRANTS VOIDED YTD
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35	333	0	1	0	0	0	0	0	2
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Fund Summary Issues 189.00
 01.0 189.00 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date : 2019-03-20 Issue Date : 2019-03-21

Page No : 1
 Run Date : 2019-03-20
 Run Time : 19.24.55

PAVEE	VOUCHER ID	REF NO	FO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	PMT MTD CYCLE	SEQ NBR	STAT
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CALIFORNIA TEACHERS ASSOCIATIO
 13363 76.0-00000.0-00000-00000-9517-0000000 09/19 356.80
 13363 76.0-00000.0-00000-00000-9517-0000000 09/19 356.80
 13363 76.0-00000.0-00000-00000-9517-0000000 09/19 356.80
 Total 1070.40 25172207 CHK PAYOUT 8406
Teacher chapter member dues 10/18, 11/18, 12/18

GORMAN ELEMENTARY ASSOCIATION
 13364 76.0-00000.0-00000-00000-9517-0000000 09/19 60.00
 13364 76.0-00000.0-00000-00000-9517-0000000 09/19 60.00
 13364 76.0-00000.0-00000-00000-9517-0000000 09/19 60.00
 Total 180.00 25172208 CHK PAYOUT 8406
Teacher local member dues 10/18, 11/18, 12/18

HEATHER'S BEHAVIOR SUPPORT SER 13359
 01.0-00000.0-11100-10000-5800-0000100 09/19 1000.00
 Total 1000.00 25172209 CHK PAYOUT 8406
PBIS Staff Training 3/16/19

IXL LEARNING 13360
 01.0-00000.0-11100-10000-4340-0000100 09/19 900.00
 Total 900.00 25172210 CHK PAYOUT 8406
Site License Renewal - 1 yr. 3/19/19 - 3/19/20

QUILL 13361
 01.0-00000.0-00000-27000-4350-0000000 09/19 167.30
 Total 167.30 25172211 CHK PAYOUT 8406
School Admin Supply - Ink Sticks

SIRVA I 13365
 01.0-00000.0-00000-00000-9532-0000000 09/19 481.65
 13365 01.0-14000.0-00000-00000-9532-0000000 09/19 183.04
 13365 01.0-65000.0-00000-00000-9532-0000000 09/19 29.36
 Total 694.05 25172212 CHK PAYOUT 8406
2018/19 Workers Comp 1/19

REGISTER TOTAL AMOUNT Issues : 4,011.75 Voids : 0.00 Net Disbursed : 4,011.75

SYSTEM WARRANTS ISSUED 6 From 25172207 To 25172212 Total number of vouchers : 6

MANUAL WARRANTS ISSUED 0 From 0 To 0 Number of Vouchers Audited 0

NUMBER OF VOIDS 0

SYSTEM WARRANTS ISSUED MTD 34 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0

SYSTEM WARRANTS ISSUED YTD 332 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 2

Fund Summary Issues Voids

01.0 2,761.35 0.00

76.0 1,250.40 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.

64584 GORMAN ELEMENTARY SCHOOL DIST. PAGE 1

VOID* Indicates Warrants were issued and Cancelled the same day.

*Total Amount by Account do not include discounts earned or lost, use tax or freight.

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY WARRANT	WARRANT NUMBER	FMT PAY MTD CYCLE	SEQ NBR	STAT
I-SAFE, INC.	13354			01.0-00000.0-11100-10000-4340-0000100	09/19			09/19	390.00				
				Total					390.00				
ARCADIA AUDIOMETRIC ASSOCIATES	13349			01.0-00000.0-11100-10000-5800-0000100	09/19			09/19	550.00				
				Total					550.00				
CASH	13350			01.0-00000.0-00000-72000-5220-0000000	09/19			09/19	1307.00				
				Total					1307.00				
DELTA DENTAL	13351			01.0-00000.0-11100-10000-3411-0000000	09/19			09/19	168.87				
	13351			01.0-65000.0-57700-11200-3411-0000000	09/19			09/19	12.06				
	13351			01.0-00000.0-11100-10000-3412-0000000	09/19			09/19	42.22				
	13351			01.0-14000.0-00000-36000-3412-0000000	09/19			09/19	18.09				
	13351			13.0-53100.0-00000-37000-3412-0000000	09/19			09/19	6.03				
	13351			01.0-00000.0-00000-72000-3412-0000000	09/19			09/19	24.73				
	13351			01.0-00000.0-11100-10000-3412-0000000	09/19			09/19	54.28				
	13351			01.0-00000.0-00000-71100-3412-0000000	09/19			09/19	60.31				
	13351			01.0-00000.0-00000-27000-3411-0000000	09/19			09/19	12.36				
	13351			01.0-00000.0-00000-71500-3411-0000000	09/19			09/19	12.37				
				Total					411.32				
KAISER FOUNDATION HEALTH PLAN,	13352			01.0-00000.0-11100-10000-3411-0000000	09/19			09/19	3625.40				
	13352			01.0-65000.0-57700-11200-3411-0000000	09/19			09/19	147.60				
	13352			01.0-00000.0-11100-10000-3412-0000000	09/19			09/19	986.40				
	13352			01.0-14000.0-00000-36000-3412-0000000	09/19			09/19	465.60				
	13352			13.0-53100.0-00000-37000-3412-0000000	09/19			09/19	136.30				
	13352			01.0-00000.0-00000-72000-3412-0000000	09/19			09/19	810.00				
	13352			01.0-00000.0-00000-72000-3412-0000000	09/19			09/19	1126.70				
	13352			76.0-00000.0-00000-00000-9517-0000000	09/19			09/19	700.00				
	13352			01.0-00000.0-00000-27000-3411-0000000	09/19			09/19	537.00				
	13352			01.0-00000.0-00000-71500-3411-0000000	09/19			09/19	273.00				
	13353			01.0-00000.0-11100-10000-3411-0000000	09/19			09/19	3625.40				
	13353			01.0-65000.0-57700-11200-3411-0000000	09/19			09/19	147.60				
	13353			01.0-00000.0-11100-10000-3412-0000000	09/19			09/19	986.40				
	13353			01.0-14000.0-00000-36000-3412-0000000	09/19			09/19	465.60				
	13353			13.0-53100.0-00000-37000-3412-0000000	09/19			09/19	136.30				
	13353			01.0-00000.0-00000-72000-3412-0000000	09/19			09/19	810.00				
	13353			01.0-00000.0-00000-72000-3412-0000000	09/19			09/19	1126.70				
	13353			76.0-00000.0-00000-00000-9517-0000000	09/19			09/19	700.00				
	13353			01.0-00000.0-00000-27000-3411-0000000	09/19			09/19	537.00				
	13353			01.0-00000.0-00000-71500-3411-0000000	09/19			09/19	537.00				

Renewal 2019/20

Nursing Service 3/14/19

Registration - Conf 2/25-27, 2019

4/19

3/19

4/19

Report Id : LAAP02981
 District : 64584
 Fiscal Year: 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2019-03-18 Issue Date :2019-03-19

Page No : 2
 Run Date : 2019-03-18
 Run Time : 19.19.34

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
MOUNTAINSIDE DISPOSAL, INC.	13353			01.0-00000.0-00000-71500-3411-00000000	09/19			09/19	273.00					
				Total					17616.00	17616.00	25163624	CHK PAYOUT	8402	
	13355			01.0-00000.0-00000-82000-5560-00000000	09/19				204.72					
				Total					204.72	204.72	25163625	CHK PAYOUT	8402	
SOUTHERN CALIFORNIA EDISON	13356			01.0-00000.0-00000-82000-5510-00000000	09/19				754.77					
				Total					754.77	754.77	25163626	CHK PAYOUT	8402	

Kaiser 2 mo. 3/19, 4/19

2/19

2/16/19-3/8/19

REGISTER TOTAL AMOUNT	Issues :	21,233.81	Voids :	0.00	Net Disbursed :	21,233.81
SYSTEM WARRANTS ISSUED	7 From	25163620	To	25163626	Total number of vouchers :	8
MANUAL WARRANTS ISSUED	0 From		To		Number of Vouchers Audited	0
NUMBER OF VOIDS	0					

SYSTEM WARRANTS ISSUED MTD	Issues	19,555.18	Voids	0.00
MANUAL WARRANTS ISSUED MTD	28		MANUAL WARRANTS ISSUED MTD	0
SYSTEM WARRANTS ISSUED YTD	326		MANUAL WARRANTS ISSUED YTD	0
SYSTEM WARRANTS ISSUED YTD		19,555.18	MANUAL WARRANTS ISSUED YTD	0
MANUAL WARRANTS ISSUED YTD		278.63	MANUAL WARRANTS ISSUED YTD	2
MANUAL WARRANTS ISSUED YTD		1,400.00	MANUAL WARRANTS ISSUED YTD	2

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP02951
 District : 64584
 Fiscal Year: 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2019-03-12 Issue Date :2019-03-13

Page No : 1
 Run Date : 2019-03-12
 Run Time : 19.18.18

VOUCHER ID	REF NO	FO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT NUMBER	FMT PAY MTD CYCLE	SEQ NBR	STAT
13343			01.0-00000.0-00000-72000-5850-0000000				09/19	5395.00				
13343			01.0-65000.0-57700-21000-5850-0000001				09/19	2075.00				
13343			01.0-65000.0-57700-21000-5850-0000000				09/19	830.00				
			Total					8300.00	25151182	CHK PAYOUT	8394	
13347			01.0-00000.0-11100-10000-5800-0000100				09/19	720.00				
			Total					720.00	25151183	CHK PAYOUT	8394	
13348			01.0-00000.0-11100-10000-5800-0000100				09/19	3760.00				
13348			01.0-00000.0-11100-10000-4310-0000100				09/19	73.84				
			Total					3833.84	25151184	CHK PAYOUT	8394	
13341			01.0-00000.0-00000-77000-5840-0000000				09/19	800.00				
			Total					800.00	25151185	CHK PAYOUT	8394	
13340			01.0-00000.0-00000-71000-5820-0000000				09/19	313.86				
			Total					313.86	25151186	CHK PAYOUT	8394	
13346			01.0-00000.0-11100-10000-6400-0000100				09/19	741.26				
			Total					741.26	25151187	CHK PAYOUT	8394	

REGISTER TOTAL AMOUNT Issues : 14,708.96 Voids : 0.00 Net Disbursed : 14,708.96
 6 From 25151182 To 25151187 Total number of vouchers : 6 Number of Vouchers Audited 4
 0 From 0 From

SYSTEM WARRANTS ISSUED	MANUAL WARRANTS ISSUED	NUMBER OF VOIDS	MANUAL WARRANTS ISSUED MTD	MANUAL WARRANTS ISSUED YTD	WARRANTS VOIDED MTD	WARRANTS VOIDED YTD
21	319	0	0	0	0	2

Fund Summary Issues 14,708.96 Voids 0.00
 01.0 14,708.96

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

64584 GORMAN ELEMENTARY SCHOOL DIST. PAGE 1
 VOID* Indicates Warrants were issued and Cancelled the same day.
 *Total Amount by Account do not include discounts earned or lost, use tax or freight.

Business Manager Service
11/18 + 12/18
2/18/19 Art Support Team

2/19 Art-Theatre, Professional Development, Books

Tech Service 2/19

11/16/18 Election Cost

Lease agreement-lab computers
Sub # 924 8709

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date : 2019-03-11 Issue Date : 2019-03-12

Page No : 1
 Run Date : 2019-03-11
 Run Time : 19.31.03

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT NUMBER	WARRANT NUMBER	FMT PAY MTD CYCLE	SEQ . STAT
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DRC PUMP SYSTEMS, INC.	13344			14.0-00000.0-00000-81000-5630-0000000	09/19			09/19	5361.98	5361.98			
Total													
SANTANA'S PUMPING	13345			01.0-00000.0-00000-81000-5630-0000000	09/19			09/19	880.00	880.00			
Total													

*Replace pump contractor in panel,
 deal in boiler pump*

*Rep Maint - Storage Tank Valve,
 Insulate*

REGISTER TOTAL AMOUNT Issues : 6,241.98 Voids : 0.00 Net Disbursed : 6,241.98
 SYSTEM WARRANTS ISSUED 2 From 25148529 To 25148530 Total number of vouchers : 2 Number of Vouchers Audited 0
 MANUAL WARRANTS ISSUED 0 From 0 To
 NUMBER OF VOIDS 0

SYSTEM WARRANTS ISSUED MTD 15 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0
 SYSTEM WARRANTS ISSUED YTD 313 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 2

Fund Summary Issues Voids
 01.0 880.00 0.00
 14.0 5,361.98 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOID* Indicates Warrants were issued and Cancelled the same day.
 *Total Amount by Account do not include discounts earned or lost, use tax or freight.

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2019-03-07 Issue Date :2019-03-08

Page No : 1
 Run Date : 2019-03-07
 Run Time : 19.20.08

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	FMT PAY MTD CYCLE	SEQ NBR	STAT
AT&T	13338			01.0-00000.0-00000-72000-5910-0000000			09/19	106.93					
				Total				106.93					
SANTA CLARITA VALLEY FOOD SERV	13339			13.0-53100.0-00000-37000-4710-0000000			09/19	3779.92					
				Total				3779.92					
SANTANA'S PUMPING	13342			01.0-00000.0-00000-81000-5630-0000000			09/19	465.00					
				Total				465.00					

2/16/19-3/5/19

Meal 2/19

Rep Vendor - Maint 3 toilet valves

Net Disbursed : 4,351.85

3 Number of Vouchers Audited

REGISTER TOTAL AMOUNT	Issues :	4,351.85	Voids :	0.00	Net Disbursed :	4,351.85
SYSTEM WARRANTS ISSUED	3 From	25143212	To	25143214	Total number of vouchers :	3
MANUAL WARRANTS ISSUED	0 From		To			
NUMBER OF VOIDS	0					0

Fund Summary	Issues	571.93	Voids	0.00
01.0	13	571.93		0.00
13.0	311	3,779.92		0.00

MANUAL WARRANTS ISSUED MTD	MANUAL WARRANTS ISSUED YTD	WARRANTS VOIDED MTD	WARRANTS VOIDED YTD
13	0	0	0
311	0	2	2

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOID* Indicates Warrants were issued and Cancelled the same day.

*Total Amount by Account do not include discounts earned or lost, use tax or freight.

Report Id : LAAP02951
 District : 64584
 Fiscal Year: 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2019-03-05 Issue Date :2019-03-06

Page No : 1
 Run Date : 2019-03-05
 Run Time : 19.16.44

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
ACE HARDWARE	13332			01.0-00000.0-00000-81000-4380-0000000			09/19	43.40	43.40					
					Total			43.40	43.40					
JULIE RALPHS	13333			01.0-00000.0-00000-71100-3412-0000000			09/19	500.00	500.00					
					Total			500.00	500.00					
READY REFRESH BY NESTLE	13335			01.0-00000.0-00000-82000-5530-0000000			09/19	7.50	7.50					
					Total			7.50	7.50					
STEVE SONDER	13334			01.0-00000.0-00000-71100-3412-0000000			09/19	500.00	500.00					
					Total			500.00	500.00					
THE MOUNTAIN ENTERPRISE	13336			01.0-00000.0-00000-72000-5830-0000000			09/19	26.95	26.95					
					Total			26.95	26.95					
WEX BANK	13337			01.0-00000.0-00000-81000-4360-0000000			09/19	199.86	199.86					
					Total			199.86	199.86					

Maint sup - ice melt, caution tape, credit
Health Stipend 3/19
Rental Service 1/23/19-2/22/19
Health Stipend 3/19
1 day 2/1/19 ad. Dist assistant part time
Gas - G-Mc Van 1/30, 2/15/19

REGISTER TOTAL AMOUNT	Issues :	1,277.71	VOIDs :	0.00	Net Disbursed :	1,277.71
SYSTEM WARRANTS ISSUED	6 From	25136367	To	25136372	Total number of vouchers :	6
MANUAL WARRANTS ISSUED	0 From		To		Number of Vouchers Audited	0
NUMBER OF VOIDs	0					
SYSTEM WARRANTS ISSUED MTD	10				MANUAL WARRANTS ISSUED MTD	0
SYSTEM WARRANTS ISSUED YTD	308				MANUAL WARRANTS ISSUED YTD	2
Fund Summary	Issues	1,277.71	VOIDs	0.00		

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP02961
 District : 64584
 Fiscal Year: 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2019-03-04 Issue Date :2019-03-05

Page No : 1
 Run Date : 2019-03-04
 Run Time : 19.41.26

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	FMT PAY MTD CYCLE	SEQ NBR
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6 Days stub for Principal 2/19

GERTRUDE MONRO	13328			01.0-00000.0-00000-72000-5850-00000000			09/19	09/19	3000.00	3000.00			
REGISTER TOTAL AMOUNT Issues : 3,000.00 Voids : 0.00 Net Disbursed : 3,000.00 Total 3000.00 3000.00 3000.00 25133879 8382													

SYSTEM WARRANTS ISSUED	MANUAL WARRANTS ISSUED	NUMBER OF VOIDS	ISSUES	VOIDS	TOTAL NUMBER OF VOUCHERS	NUMBER OF VOUCHERS AUDITED
1	0	0	1	0	1	1
4	302	0	306	0	306	0
Fund Summary Issues 3,000.00 Voids 0.00 Total number of vouchers : 1 Number of Vouchers Audited : 1						

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOID* Indicates Warrants were issued and Cancelled the same day.

*Total Amount by Account do not include discounts earned or lost, use tax or freight.

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2019-03-01 Issue Date :2019-03-04

Page No : 1
 Run Date : 2019-03-01
 Run Time : 19.15.43

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	PMT PAY MTD CYCLE	SEQ NBR	STAT
13329		01.0-00000.0-00000-82000-5565-0000000	09/19			753.00					
GOLDEN VALLEY MUNICIPAL WATER											
13330		01.0-00000.0-00000-72000-5210-0000000	09/19			367.60					
JOHANNIS ANDREWS II											
13331		01.0-00000.0-00000-82000-5520-0000000	09/19			1022.32					
SoCalGas											

Sewer Service 2/19
mileage 2/19
1/28/19-2/27/19

REGISTER TOTAL AMOUNT	Issues :	2,142.92	Voids :	0.00	Net Disbursed :	2,142.92
SYSTEM WARRANTS ISSUED	3 From 25130648	To 25130650	Total number of vouchers :	3	Number of Vouchers Audited	0
MANUAL WARRANTS ISSUED	0 From	To				
NUMBER OF VOIDS	0					
SYSTEM WARRANTS ISSUED MTD	3	MANUAL WARRANTS ISSUED MTD		0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD	301	MANUAL WARRANTS ISSUED YTD		0	WARRANTS VOIDED YTD	2

Fund Summary
 01.0 2,142.92 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.



**Los Angeles County
Office of Education**
Serving Students • Supporting Communities
Leading Educators

**Williams Lawsuit Settlement
Quarterly Report on Uniform Complaints 2018-2019**

District Name: Gorman Joint School District Date: March 31, 2019

Person completing this form: Lise Wastafarro Title: Accounting/Data Processing

Quarter covered by this report (Check One Below):

- 1st QTR July 1 to September 30 Due 19-Oct 2018
- 2nd QTR October 1 to December 31 Due 18-Jan 2019
- 3rd QTR January 1 to March 31 Due 10-Apr 2019
- 4th QTR April 1 to June 30 Due 19-Jul 2019

Date for information to be reported publicly at governing board meeting: April 9, 2019

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Misassignment	0	0	0
TOTAL	0	0	0

Print Name of District Superintendent Johannis Andrews II

Signature of District Superintendent _____ Date April 9, 2019

Return the **Quarterly Summary** to:
Williams Legislation Implementation Project
Los Angeles County Office of Education
c/o Kirit Chauhan, Williams Settlement Legislation
9300 Imperial Highway, ASM/Williams ECW 284
Downey, CA 90242

Telephone: (562) 803-8382
FAX: (562) 803-8325
E-Mail: Chauhan_Kirit@lacoed.edu

**Board of Trustees
GORMAN JOINT SCHOOL DISTRICT**

**RESOLUTION # 07-18-19
DAY OF THE TEACHER**

- WHEREAS public school teachers are the foundation of a free society and the keystone of our democratic system; and
- WHEREAS Gorman Joint School District teachers are dedicated to making a positive difference in the lives of many of our county's youth; and
- WHEREAS Gorman Joint School District teachers instill in our students a love of freedom and democracy, an appreciation of the richness of cultural diversity, an understanding of the lessons of history, a respect for the environment, and the skills to pursue productive careers; and
- WHEREAS an annual Day of the Teacher, or *El Día del Maestro*, calling students' attention to teaching as a worthwhile career, was established by the Association of Mexican American Educators with legislation co-sponsored by the California Teachers Association and enacted by the California Legislature in 1982; and
- WHEREAS the recognition that Californians give to teachers also positively influences the attitudes of students and society toward public education; and
- WHEREAS California's annual Day of the Teacher will be observed in California schools on Tuesday, May 7, 2019;

NOW, THEREFORE, BE IT RESOLVED, the Gorman Joint School District declares Tuesday, May 14, 2019 as Day of the Teacher at the Gorman Joint School District.

Accepted by the Gorman Joint School District Governing Board on this 9th day of April, 2019, by a vote of _____ AYES, _____ NOES.

Johannis Andrews II
Superintendent/Principal

Steve Sonder
President, Board of Trustees

**Board of Trustees
GORMAN JOINT SCHOOL DISTRICT**

**RESOLUTION # 08-18-19
Classified School Employees Week**

WHEREAS the efforts of the Gorman Joint School District classified staff are fundamental to the successful operations of the District's programs and services, and should be publicly recognized; and

WHEREAS classified employees of Gorman Joint School District perform a great variety of skilled occupations in the Gorman Joint School District; and

WHEREAS classified employees ably represent the District as they apply their knowledge and skills in providing the District's programs and services to the many populations we serve, including parents and community members; and

WHEREAS classified employees deserve special recognition for their innumerable contributions to public education in the Gorman Joint School District:

NOW, THEREFORE, BE IT RESOLVED, the Gorman Joint School District Board of Education proclaims the week of May 19-25, 2019 to be Classified School Employees Week; and

BE IT FURTHER RESOLVED, the Board urges its members and all certificated staff at the Gorman School District to recognize classified employees as full partners in education and to applaud their hard work and dedication.

Accepted by the Gorman Joint School District Governing Board on this 9th day of April, 2019,
by a vote of _____ AYES, _____ NOES.

Johannis Andrews II
Superintendent/Principal

Steve Sonder
President, Board of Trustees

**Board of Trustees
GORMAN JOINT SCHOOL DISTRICT**

**RESOLUTION # 09-18-19
GORMAN JOINT SCHOOL DISTRICT EMPLOYEE RECOGNITION DAY**

- WHEREAS public school employees of the Gorman Joint School District (both certificated and classified) are the backbone of a successful program and services for the community and should be recognized; and
- WHEREAS Gorman Joint School District staff are dedicated to making a positive difference in the lives of many of our youth; and
- WHEREAS Gorman Joint School District staff instill in our students a love of education; a development and encouragement of individual strengths; a building of knowledge, skills, values, attitudes, talents and passions; and the skills to pursue productive careers; and
- WHEREAS an annual Gorman Joint School District Employee Recognition Day, calling students, parents and community members attention to the myriad of ways that both certificated and classified staff support and teach the students in the Gorman Joint School District community; and
- WHEREAS the recognition that the Gorman Joint School District Board of Trustees give to all staff also positively influences the attitudes of students and society toward public education; and
- WHEREAS Gorman Joint School District's annual Employee Recognition Day will be observed in Gorman Joint School District School on Friday, May 24, 2019:

NOW, THEREFORE, BE IT RESOLVED, the Gorman Joint School District Board of Education declares Friday, May 24, 2019 as Gorman Joint School Employee Recognition Day at the Gorman Joint School District.

Accepted by the Gorman Joint School District Governing Board on this 9th day of April, 2019,
by a vote of _____AYES, _____NOES.

Johannis Andrews II
Superintendent/Principal

Steve Sonder
President, Board of Trustees

Steve Sonder, President
Patricia Edwards, Clerk
Julie Ralphs, Member

GORMAN JOINT SCHOOL DISTRICT

Johannis Andrews
Superintendent/Principal

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 – FAX (661) 248-0604

RESOLUTION #10-18-19

**DESIGNATION OF THE OFFICIAL REPRESENTATIVE AND THE OFFICIAL
ALTERNATE REPRESENTATIVE TO THE SIRMA I AND SIRMA II JOINT
POWERS AUTHORITY BOARD OF DIRECTORS**

WHEREAS, the Gorman Joint Elementary School District is a member of the SIRMA I and SIRMA II JPA;

BE IT RESOLVED, that the Governing Board of the Gorman Joint Elementary School District of Los Angeles County, in a regular public meeting assembled this 9th day of April, 2019, to be effective as of today, designated Johannis Andrews, Superintendent, as the official representative, and _____, as the official alternate representative, and hereby authorized and directed to execute on behalf of the Gorman Joint Elementary School District the Joint Exercise of Powers Agreement designated as the SIRMA I JPA for the operation of Workers' Compensation program, and the SIRMA II JPA for the operation of the Property & Liability program. Said representative is further authorized to sign documents and perform all items pertaining to the interest of the Board of Directors as a legislative body pursuant to the terms of this agreement.

BE IT FURTHER RESOLVED, that designated official representative or designated official alternate representative, whichever is present, may vote on the Gorman Joint Elementary School District's behalf to expand the lines of coverage provided by the SIRMA I or II to include any other risk management, insurance, or self-funded program authorized by law.

APPROVED this Tuesday, April 9, 2019 by the Board of Trustees of the Gorman Joint School District, by a vote of ___ AYES, ___ NOES.

Steve Sonder,
President, Board of Trustees



March 2019

Lexia Add-On License Proposal for Gorman Elementary SD

Casey Stanford; c.stanford@gormanschool.com

2668-0809-7516-2851

Quote valid through March 31, 2019

Add-On Lexia Student Licenses (to match what current licensing expiration date of June 30, 2021:

- 15 Lexia Reading licenses @ \$86.50 each (prorated for 4 months + 2 Year) \$ 1,297.50

NOTE: Grandfathered Pricing is only allowed for up to 65 licenses, therefore the additional 15 licenses are proposed at the standard price. Also note that add-ons need to match the current licensing contract end date, which in this case is June 2021. The additional licenses are therefore priced at the add-on cost for a 2 year license = \$74 plus an additional 4 months prorated = \$12.50 (March-June).

TOTAL: \$ 1297.50

The subscription service includes:

- a. Access to *Lexia Reading Core5*, at school and at home, via browser on PC or MAC, Chromebooks, iPad2+, iPad Mini and certain Android tablets. See tech specs: <http://lexialearning.com/files/support/C5SysReq.pdf> & http://www.lexialearning.com/files/support/Core5_FAQ_android.pdf
- b. Access to *Lexia PowerUp Literacy*, at school and at home, via browser on PC or MAC, Chromebooks. See tech specs: http://www.lexialearningresources.com/PowerUp/reference/PowerUp_SysReq.pdf.
- c. Data hosting and reporting functions at www.myLexia.com and the teacher/ administrator myLexia APP for iPhone/iPad free at the APP store. See [Technical Setup](#) for details.
- d. Lexia Reading scripted lesson plans, independent student worksheets and instructional connections.
- e. System updates, 800-line tech support, local support & implementation and On-Demand training videos.
- f. Please note that Lexia fully adheres to the strictest data privacy and FERPA requirements, as identified in AB1584 and SB1177. For details, please see:
 Lexia Application License Agreement: <https://www.lexialearning.com/privacy/eula>
 Lexia Application Data Privacy Policy: <http://www.lexialearning.com/privacypolicy/index.html>
 Lexia Student Records Privacy Statement and Security Plan:
<https://www.lexialearning.com/privacy/student-records-privacy-statement-security-plan>

Please send all purchase orders and payments to:

Greenfield Learning Inc., Attn: Debora Stacker
PO Box 3024, Half Moon Bay, CA 94019

Phone: 800-363-5547 Fax: 650-726-1156 Email orders: orders@greenfieldlearning.com

If processing an order using this quote, please sign here:

Print Name and Title: Johannisl. Andrews
Superintendent / Principal

Date: 3/27/2019



TERMS & CONDITIONS

Prices included herein are exclusive of all applicable taxes, including sales tax, VAT or other duties or levies imposed by any federal, state or local authority, which are the responsibility of Customer. Any taxes shown are estimates for informational purposes only. Customer will provide documentation in support of tax-exempt status upon request. Pricing is valid 60 days, unless otherwise specified on the quote. Greenfield Learning will invoice the total price set forth above upon Customer's acceptance and receipt of a signed purchase order. **Payment is due net 30 days of invoice.**

TERM

This quote serves as an Order Agreement and becomes effective upon its acceptance by both parties. The Product/Services purchased pursuant to this Agreement will begin on or about the start date set forth above and continue in effect for the Product/Service Term set forth above ("Subscription Period"). Unless otherwise set forth herein, all Product licenses shall have the same start and end dates and all Services must be used within the Subscription Period; **unused Product licenses or Services are not eligible for refund or credit.** Without prejudice to its other rights, Greenfield Learning may suspend delivery of the Product/Services in the event that Customer fails to make any payment when due.

ORDER PROCESSING

To submit an order, please fax this quote along with the applicable Purchase Order to: **650-726-1156**, or send by email to **orders@greenfieldlearning.com**.

Note: Each Purchase Order must include a copy of the Lexia quote.

LOS ANGELES COUNTY OFFICE OF EDUCATION

CONTRACT
FOR
NETWORK SERVICES AND SUPPORT
EDUCATIONAL TELECOMMUNICATIONS AND TECHNOLOGY

The LOS ANGELES COUNTY OFFICE OF EDUCATION, a public educational agency, located at 9300 Imperial Highway, Downey, California 90242-2890, hereinafter referred to as "LACOE," and

GORMAN SCHOOL DISTRICT, whose address is 49847 Gorman School Road, Gorman, CA 92324, hereinafter referred to as "District," mutually agree as follows:

1. BASIS OF CONTRACT

- 1.1 LACOE shall provide access to network services and support via the LACOE Network, a telecommunications network established and maintained by LACOE. **Services shall only commence upon receipt of the signed Letter of Intent from the District which shall also identify the start date for said service(s).** Charges for the network services are based on the expenses incurred by LACOE in supporting the network through the telephone companies, CENIC/K12 High Speed Network, and contractors providing equipment, lines, and services. The estimated annual charges listed on Exhibit A, Network Services and Support, attached hereto and made a part hereof, are based on the type, level, and number of services provided to the District. LACOE will provide the District with Revised Exhibit A(s) during the contract year to reflect the addition and/or deletion of subscribed network services, and, by July 1 of each year to notify the District of the following fiscal year rates. Exhibit B, Description of Network Services, attached hereto and made a part hereof, indicates the services available from LACOE.
- 1.2 All routers and associated equipment, that directly interface with the LACOE Network from a school site or a District office will be acquired, programmed, and installed by LACOE Network staff. This is essential for network efficiency and security. This equipment will remain the property of LACOE.
- 1.3 District agrees to meet the requirements of the LACOE Acceptable Use of Technology Policy for Internet access, which is attached hereto as

EXHIBIT C, and incorporated herein by reference, as if set forth in full.

- 1.4 District has requested LACOE to provide said network services, and LACOE agrees to do so in accordance with the terms and conditions of this Contract. Any modifications, repairs, upgrades, improvements, programming, troubleshooting, and reconfiguration of equipment and services related to the LACOE Network performed by the District or its contractors must be coordinated with LACOE's Technology Services.

2. TERM OF CONTRACT

- 2.1 Initial Term. This Contract shall begin on July 1, 2019 and continue in full force and effect through June 30, 2022 unless early termination occurs in accordance with the terms of this Contract or this Contract is extended by written amendment.
- 2.2 1st Option Term. LACOE and District may elect to extend the term of this Contract for the period July 1, 2022, through June 30, 2023 ("1st Option Term") by giving written notice prior to the expiration of the Initial Term.
- 2.3 2nd Option Term. LACOE and District may elect to extend the term of this Contract for the period July 1, 2023, through June 30, 2024 ("2nd Option Term") by giving written notice prior to the expiration of the 1st Option Term.

3. PAYMENT

The amount payable for service charges, Data lines, equipment maintenance fees, and consulting fees, shall be transferred quarterly by journal voucher from the District to LACOE. Fees for newly added equipment or circuit installations/upgrades will be transferred by journal voucher from the District to LACOE, at the end of the quarter in which installation is completed.

4. INDEMNIFICATION

District agrees to defend, indemnify, save, and hold harmless LACOE from and against any and all demands, debts, liens, claims, losses, damages, liability, costs, expenses (including, but not by way of limitation, attorney's fees and costs actually incurred, whether or not litigation has commenced), judgments or obligations, actions, or causes of action whatsoever, for or in connection with injury, damage, or loss (including, but not limited to death) to any person or property to the extent that such injury, damage or loss

results from or is connected with the sole negligence or error or omission of the District. The provisions of this clause shall not be limited to the availability or collectability of insurance coverage.

LACOE agrees to defend, indemnify, save, and hold harmless District from and against any and all demands, debts, liens, claims, losses, damages, liability, costs, expenses (including, but not by way of limitation, attorney's fees and costs actually incurred, whether or not litigation has commenced), judgments or obligations, actions, or causes of action whatsoever, for or in connection with injury, damage, or loss (including, but not limited to death) to any person or property to the extent that such injury, damage or loss results from or is connected with LACOE's sole negligence or error or omission. LACOE shall bear no liability for the acts or omissions of its contractors hired to perform work under this Contract. The provisions of this clause shall not be limited to the availability or collectability of insurance coverage.

5. INSURANCE

Both parties shall take out and maintain such general liability, property damage and automobile insurance as is required to protect their interests.

6. NOTICES

Any notices to be given pursuant to this Contract shall be in writing and such notices, as well as any other document to be delivered, shall be delivered by personal service or by deposit in the U.S. Mail, certified or registered, return receipt requested, postage prepaid, and addressed to the party for whom intended as follows:

LACOE:

Contracts Section
LOS ANGELES COUNTY OFFICE OF EDUCATION
9300 Imperial Highway, ECW Room 1006,
Downey, CA 90242-2890

District:

Mailing Address is District Office

7-10. SECTIONS RESERVED (Intentionally left blank.)

11. COVENANT AGAINST CONTINGENT FEES

District warrants that no person or selling agency has been employed or retained to solicit or secure this Contract upon a Contract or understanding for a commission, percentage, brokerage or contingent fee, excepting bona fide established commercial or selling agencies retained by District for the purpose of securing business. For breach or violation of this warranty, LACOE shall have the right to immediate termination of this Contract and, at its sole discretion, deduct from the contract price or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or commission fee.

12. EMPLOYEE FINGERPRINTING

During the entire term of the Contract, District, including all subcontractors, shall fully comply with the provisions of the Education Code Section 45125.1.

13. ASSIGNMENT

District shall not in any manner, directly or indirectly, by operation of law or otherwise, assign, transfer or encumber this Contract or any portion hereof of any interest herein, in whole or in part, without the prior written consent of LACOE. If prior written consent is not given by LACOE to assign, transfer, or encumber this Contract, such action shall be deemed automatically void. In addition, District shall not subcontract the work to be performed pursuant to this Contract without prior written approval of LACOE. The names and qualifications of subcontractors or others whom District intends to employ, other than those identified, shall be submitted to LACOE for prior written approval.

14. INTEGRATION

This Contract, including all exhibits and other documents incorporated herein or made applicable by reference, contains the complete and final understanding of the parties' rights, duties and obligations with respect to the transaction discussed in the Contract and supersedes all prior Contracts, understandings and commitments, whether oral or written. This Contract shall not be amended in any way except by a writing expressly purporting to be such an amendment, signed and acknowledged by both of the parties hereto.

15. MODIFICATION

The Contract shall not be modified or amended without mutual written consent of the parties. If any actual or physical deletions or changes appear

on the face of the Contract, such deletions or changes shall only be effective if the initials of both contracting parties appear beside such deletion or change.

16. ORDER OF PRECEDENCE

Except as specifically provided elsewhere in this Contract, conflicting, vague and/or ambiguous provisions of this Contract shall prevail in the following order of precedence: (1) the provisions in the body of this Contract, (2) the exhibits of the Contract, if any; (3) all other documents cited in this Contract or incorporated by reference.

17. SEVERABILITY / WAIVER

17.1 If any provision of this Contract is determined to be illegal, unenforceable, or invalid, such act shall in no way affect the validity of any other provision in this Contract.

17.2 No waiver of any provision of this Contract shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding unless executed in writing by the party making the waiver.

18. AMENDMENTS

The Contract may be amended by mutual written consent of the parties.

19. TERMINATION

The Contract may be terminated by either party upon thirty (30) days' written notification.

20. FAILURE TO COMPLY

In the event District fails to perform in accordance with the indemnification or insurance requirement clauses of this Contract, makes inaccurate certifications as a part of this contract or contracting process, or otherwise breaches any other clause of this Contract, LACOE, the Los Angeles County Board of Education and the individuals thereof, and all officers, agents, employees, representatives, and volunteers shall be entitled to recover all legal fees, costs, and other expenses incident to securing performance or incurred as a consequence of nonperformance.

21. ATTORNEY'S FEES

Should either party be required to file any legal action or claim to enforce any provision of this Contract or resolve any dispute arising under or connected to this Contract, except as set forth in the "Failure to Comply" in this contract, each party shall bear its own attorney's fees and costs in bringing such an action and any judgment or decree rendered in such a proceeding shall not include an award thereof.

22. COMPLIANCE WITH LAW

District shall comply with all applicable federal, state, and local laws, statutes, ordinances, rules, regulations, policies, and procedures in performing under this Contract. District warrants that it has all licenses, permits, certificates and credentials required by law to perform the work specified under this Contract and shall, upon request by LACOE, provide evidence of same.

23. FORCE MAJEURE

In the event that performance on the part of any party hereto shall be delayed or suspended as a result of circumstances beyond the reasonable control and without the fault or negligence of said party, none of the parties shall incur any liability to the other parties as a result of such delay or suspension. Circumstances deemed to be beyond the control of the parties hereunder shall include, but not be limited to, acts of God or of the public enemy, insurrection, acts of the federal government or any unit of state or local government in sovereign capacity, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes or delays in transportation, to the extent that such circumstances are not caused by the party's willful or negligent acts or omissions, and to the extent that they are beyond the party's reasonable control.

24. GOVERNING LAW/FORUM SELECTION

This Contract is made, entered into and executed in Los Angeles County, California, and the parties agree that any legal action, claim or proceeding arising out of or connected with this Contract shall be filed in the applicable court in Los Angeles County, California. The parties further agree this Contract shall be construed, and all disputes hereunder shall be settled, in accordance with the laws of the State of California.

25. INCORPORATION BY REFERENCE

Any exhibits referenced herein shall be incorporated and made a part of this Contract.

26. PROVISIONS REQUIRED BY LAW DEEMED INSERTED

Each and every provision of law and clause required by law to be inserted in this contract shall be deemed to be inserted herein and the contract shall be read and enforced as though it were so inserted and included.

27. RECORD RETENTION AND INSPECTION

District agrees that LACOE shall have access to and the right to examine, audit, excerpt, copy or transcribe any pertinent records pertaining to this Contract. All records shall be kept and maintained by District and made available to LACOE during the entire term of this Contract and for a period not less than five (5) years after final payment hereunder by LACOE.

28. NO THIRD PARTY OBLIGATIONS

The execution and delivery of this Contract shall not be deemed to confer any rights upon, nor obligate any parties thereto, to any person or entity other than the parties hereto.

29. LACOE BUDGET/GRANT FUNDS CONTINGENCY

If any portion(s) of LACOE's financial budget affecting the contractual time period of this agreement does not appropriate sufficient funds for these contracted services and/or related programs, or if grant funds related to these contracted services and/or related programs are not available for any reason whatsoever, this agreement shall be of no further force and effect. In this event, LACOE shall have no liability to pay any funds to District under this agreement, and the District shall not be obligated to perform any provisions of this agreement.

In such instances, particularly when partial funding remains available, LACOE shall have the option to either terminate this agreement with no liability occurring to LACOE, or LACOE may offer an amendment to this agreement to reflect the reduced availability of funds.

30. NON-DISCRIMINATION AND NON-SEGREGATION

During the performance of this Contract, both parties hereby agrees to comply with all Federal, state and local laws respecting non-discrimination in employment and non-segregation of facilities including, but not limited to requirements set out in 41 CFR 60-1.4, 60-250.4 and 60-741.4, which equal opportunity clauses are hereby incorporated by reference.

31. TOBACCO AND MARIJUANA-FREE SCHOOLS AND FACILITIES

When at LACOE-owned or LACOE-leased buildings, both parties hereby agree to comply with the Los Angeles County Board of Education's Policy 3513.3 which states: The County Board recognizes the health hazards associated with smoking and the use of tobacco/marijuana products including the breathing of second-hand smoke, and desires to provide a healthy environment for students and staff. The County Board prohibits the use of tobacco/marijuana products at any time in LACOE-owned or leased buildings, on LACOE property and in LACOE vehicles.

32. ALCOHOL AND DRUG-FREE WORKPLACE

Both parties hereby certify under penalty of perjury under the laws of the State of California that District will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code Section 8350 et. seq.), and the Los Angeles County Board of Education's Alcohol and Drug-Free Workplace Policy 4020.

33. CERTIFICATION REGARDING DEBARMENT, SUSPENSION OR OTHER INELIGIBILITY (Federal Executive Order 12549)

By executing this contractual instrument, District certifies to the best of its knowledge and belief that it and its principals:

- 33.1 Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or Agency;
- 33.2 Have not, within a three-year period preceding the execution of this contractual instrument, been convicted of, or had a civil judgment rendered against them, for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction (Federal, State or Local) or contract under a public transaction; or violation of Federal or State antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- 33.3 Are not presently indicted for, or otherwise criminally or civilly charged by any government entity (Federal, State or Local), with commission of any of the offenses enumerated in Section 34.2 above, of this certification; and,

33.4 Have not, within a three-year period preceding the execution of this contractual instrument, had one or more public transactions (Federal, State or Local) terminated for cause of default.


34. EXECUTION REQUIREMENTS

Proper signatures required for execution of this instrument may be by original signature; photocopy; fax/facsimile copy; valid, encrypted, electronic transmission/signature; and/or other commonly accepted, widely used, commercially acceptable signature methods. This instrument may be executed in counter-parts by each party on a separate copy thereof with the same force and effect as though all parties had executed a single original copy.

LOS ANGELES COUNTY
OFFICE OF EDUCATION

GORMAN SCHOOL DISTRICT

By _____
Patricia Smith
Interim Chief Financial Officer

By  _____
Johannis Andrews
Typed or Printed Name

Title Superintendent

Date _____
lm 3-5
Report 4/1/19

Date March 22, 2019

EXHIBIT A

Los Angeles County Office of Education Technology Services
 NETWORK SERVICES AND SUPPORT
 LACOE SPIN (496 ID) : 14300363

Exhibit A - Cost Estimate

Do Not Forward Without LACOE Consent

Site: Gorman Joint SD Service Description: ISP Date: 3/11/2019
 Address: 49647 Gorman School Rd
 Gorman, CA 93243
 Contact: Johannes L. Andrews - Superintendent
 Tel: 661-248-6441
 Email: jandres@wvs.lacoe.edu

ISP SERVICE RATE WORKSHEET	Options Bandwidth Vendor	A 100MB AT&T	B NA NA	C NA NA	D NA NA
E-rate Eligible Services					
1	MRC Circuit Bandwidth	\$ 471.00	\$ 0.00	\$ 0.00	\$ 0.00
2	MRC Direct-Port	\$ 117.75	\$ 0.00	\$ 0.00	\$ 0.00
	MRC Total	\$ 588.75	\$ 0.00	\$ 0.00	\$ 0.00
3	NRC Setup (Equipment, Config, Install)	\$ 500	\$ 0	\$ 0	\$ 0
4	NRC Cabling	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	NRC Total	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00
	1st Yr E-rate Eligible Est (MRCx12)+NRC	\$ 7,665.00	\$ 0.00	\$ 0.00	\$ 0.00
Non E-rate Services					
1	Total Number of District VPN Users	0	0	0	0
	MRC LACOE Business Services VPN	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
2	Total Number of Staff and Students	0	0	0	0
	MRC Content Filtering Service	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	MRC Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	1st Yr Non E-rate Est (MRCx12)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

[NOTES]

- (1) Terms:
 MRC - Monthly Recurring Charge
 NRC - Non Recurring Charge
- (2) Annual pricing is based on a 3 year commitment with LACOE and ISP vendor. The Site will be responsible for any early termination fees associated with ISP vendor and Site agrees to pay this amount, if applicable. This agreement is contracted by LACOE and supercedes all other contracts.
- (3) After 3 year commitment, Site has option to annually extend contract with same terms for 4th and 6th year.
- (4) Potential fiber installation may delay project. Path must be provided prior to extending DMARC.
- (5) At Site's DMARC, LACOE equipment will be installed downstream of ISP vendor's MID before handoff to Site.

From: Conco
 Sent: Friday, March 8, 2019 3:49 PM
 To: Javier_Vi
 Cc: Chan_Bryan <chan_bryan@lacoe.edu>; Ortiz_Felix <Ortiz_Felix@lacoe.edu>
 Subject: FW: Gorman R School District- FY22 (2019) Internet Access Bid Request

Hi Vi,
 Can you process a CAR for a new 3 year term at 100MB as the option.
 Attached is the exhibit A for Gorman Joint SD.

Thank you.

EXHIBIT B
DESCRIPTION OF SERVICES AVAILABLE
EDUCATIONAL TELECOMMUNICATIONS AND TECHNOLOGY

The services provided in this Exhibit B are for Internet Access only.

Internet service can support a single LAN at the District office/school site, multiple LAN's within a single site, or multiple school site LAN's connected to the District office by an intra-district network.

DESCRIPTION OF SERVICE SUPPORT - RECURRING CHARGES

1. Line Cost (Based on multi-year rates.
2. Line costs are based on 3 year contracts with Telco and the responsibility of the District to maintain this commitment. Early termination will cause Telco to penalize the District via LACOE.
3. Service Fee - Will vary with total bandwidth of District's connection.

DESCRIPTION OF SERVICE SUPPORT - ONE TIME CHARGES

4. LACOE will install all the necessary telecommunications services and equipment to provide the District with access to the Internet at the contracted bandwidth subject to available capacity on the K12HSN/CENIC Network. LACOE will also work with the K12HSN/CENIC Network to monitor and make arrangements to increase bandwidth subject to K12HSN budgetary and logistical constraints. The equipment and services normally provided include the data line or lines, a router or switch, Domain Name Service (DNS) and training of District staff on how to manage TCP/IP addresses for the District.

DESCRIPTION OF SERVICE SUPPORT - CONSULTING SERVICES

5. Consulting Services for Wide Area Network (WAN) or Local Area Network (LAN) Projects. Based on a charge of \$95.00 per hour of contracted time. Services include wide and local area network planning, equipment recommendations for WAN or LAN, site wiring requirements analysis, cost information for circuit types and equipment, WAN installations and implementations support.
6. Local Area Network support services. On site assistance provided for contracted number of days per year. Per day rates are based on \$95.00 per hour. Service includes trouble-shooting, basic training in use of network systems software such as E-mail and emergency assistance.

EXHIBIT C
LACOE ACCEPTABLE USE OF TECHNOLOGY POLICY

**POLICY 3950
REGULATION 3950R
3950.1R/3950.2R/3950.3R**

**ACCEPTABLE
USE OF
TECHNOLOGY**

3950

Acceptable Use

The Los Angeles County Board of Education recognizes and supports advances in technology. While these technologies provide a valuable resource to the Office, it is important that the Office's use of technology be appropriate for Office purposes. Inappropriate use may result in loss of employee productivity, service, compromised security, lost data, and other negative consequences.

Office technology includes the Office's email system, phone system including voice mail, computers, the computer network including Internet access through the network, and office equipment.

Use of Office technology by each and every employee, student, volunteer, contractor, or other individual shall constitute that person's acknowledgment of and agreement to abide by this policy. Office technology is the property of the Office. Use of Office technology is a privilege, not a right. Users of Office technology shall not have an expectation of privacy in their use of Office technology. The Office reserves the right to monitor use of Office technology to ensure public resources are appropriately used for Office-related business and to ensure that the Office's policies and regulations regarding harassment and nondiscrimination, as well as other applicable policies and regulations, are being followed. Any use of Office technology for personal use must be minimal and not interfere with Office business or job duties.

Users of Office technology shall not engage in prohibited uses, as defined in the regulation to this policy. Any violations of this policy or regulation shall result in consequences up to and including disciplinary, civil, and/or criminal action.

3950R

Acceptable Use of Technology

The Los Angeles County Board of Education recognizes and supports advances in technology. While these technologies provide a valuable resource to the Office, it is important that the Office's use of technology be appropriate for Office purposes. Inappropriate use may result in loss of employee productivity, service, compromised security, lost data, and other negative consequences.

Office technology includes the Office's electronic mail system, phone system including voice mail, computers, the computer network including Internet access through the network, and office equipment. Use of Office technology by each and every employee, student, volunteer, contractor, or other individual shall constitute that person's acknowledgment of and agreement to abide by this regulation. Office technology, including the data and products of its use, is the property of the Office.

Committees shall be established to review and approve regulations, procedures, and standards for acceptable use, security, and operation of LACOE technology.

- A. The Office reserves the right to monitor the use of Office technology to ensure that:
 - 1. Public resources are appropriately used for Office-related business;
 - 2. Applicable Office policies and regulations including those regarding harassment and nondiscrimination are followed;
 - 3. Any personal use of Office technology does not interfere with Office business or job duties and is minimal in terms of use and cost.
- B. The Office may require new registration, account information or password changes from any person to continue services, either on a regular basis or without notice. Passwords must be kept on file with each supervisor and each authorized user may be required to provide a copy of their passwords to their supervisor or authorized representative of the Superintendent at any time.
- C. The Office reserves the right to periodically purge electronic mail messages stored on the Office server.
- D. Users of Office technology shall not have an expectation of privacy in any matter created, received, stored in or sent from Office technology, including password-protected matter, all of which may be public records.

Policies and Regulations

- E. A parental approval form is required for each student allowed access to office technology, specific computers or the Internet. Parents and students shall be provided with LACOE Board Policy 7250 describing how students will be expected to use the equipment and what will constitute unacceptable behavior.
- F. Electronic mail use must be in accordance with guidelines established by the Communications Division. Electronic mail messages for broadcast to all employees must be approved by the Division Director or a designee prior to being sent to the electronic mail account designated for this purpose.
- G. Employees will report all incidents of unacceptable use immediately without inquiry to their supervisor who will report it to the appropriate division for handling. All incidents of viruses, malicious software or security failures shall be reported immediately to the Help Desk and any other relevant LACOE division.
- H. Prohibited uses of Office technology include the following:
 - 1. Using LACOE technology for commercial advertising, gain, or fraud;
 - 2. Using LACOE technology for unauthorized personal or non-profit purposes;
 - 3. Political activities;
 - 4. Religious activities;
 - 5. Intentionally disabling or bypassing security systems or procedures;
 - 6. Unauthorized use of another's passwords or computer to access files, resources, or systems or unauthorized use an account belonging to another user;
 - 7. Unauthorized access to protected systems containing student, personnel, financial or other data;
 - 8. Using Office technology to access, obtain or distribute confidential, personal or private information without authorization or unauthorized possession of any data that might be considered a violation of these rules in paper, magnetic, or other form;
 - 9. Using Office computers to copy software or using software in violation of copyright or license agreements;

10. Copying Office software, files or documents for personal use or downloading or installing personal software on Office computers for non-LACOE purposes;
 11. Unauthorized use or possession of services, real property, or intellectual property;
 12. Sending, creating, intentionally receiving or storing any material in violation of any United States or California laws or LACOE policy. Such material includes, but is not limited to:
 - Copyrighted, trademarked or patented material;
 - Threatening, racist or discriminatory, sexist, or obscene material. "Obscene material" is defined as (a) the subject as a whole appeals to the prurient interest (shameful or morbid interest in nudity, sex, or excretion) of the average person, using contemporary community standards; (b) the work depicts or describes in a patently offensive way sexual conduct proscribed by the state statute, and (c) the work as a whole lacks serious literary, artistic, political, or scientific value;
 - Material protected by privilege, trade secret, privacy or confidentiality laws.
 13. Forging documents or electronic mail messages or using Office technology to create, send or receive messages using someone else's user name or address or portraying someone else as the originator of the message or document without authorization;
 14. Sending or forwarding chain letters which is defined as correspondence directing the recipient to send out multiple copies;
 15. Using LACOE technology to either create a computer virus or other malicious software or to knowingly initiate a computer virus or other malicious software on the network or other LACOE technology;
 16. Using the network or electronic mail in a manner inconsistent with other Office policies, regulations or procedures;
 17. Intentionally disrupting network traffic or degrading or disrupting equipment and system performance.
- I. Consequences for violations of the policy or regulation, include the following:

1. Suspension or revocation of access to Office technology;
2. Suspension or revocation of network privileges, including electronic mail;
3. Disciplinary action, up to and including termination;
4. Civil or criminal action against the offender, where appropriate.

3950.1R Warranties of Security or Services

LACOE makes no warranties of any kind, whether expressed or implied, for Office technologies, including network services. LACOE will not be responsible for any damages or losses suffered while using LACOE technologies. These damages include loss as a result of delays, non- or misdeliveries, or service interruptions caused by the system, errors, or omission.

Use of any information obtained via the network is at the individual's own risk. LACOE specifically disclaims responsibility for the accuracy of information obtained through its network services.

Users may encounter material on the Internet that is controversial and which user, parents, teachers, or administrators may consider inappropriate or offensive. It is the user's responsibility not to initiate access to such material. Any efforts by LACOE to restrict access to Internet material shall not be deemed to impose any duty on LACOE to regulate access to material on the Internet.

The Los Angeles County Office of Education makes no warranties with respect to network services, particularly the Internet, and specifically assumes no responsibilities for:

- the content of any advice or information received by a user from a source outside the county or any costs or charges incurred as a result of seeking or accepting such advice.
- any costs, liabilities, or damages caused by the way the user chooses to use network access.
- any consequences of service interruptions or changes, even if these disruptions arise from circumstances under the control of LACOE.
- while LACOE supports the privacy of electronic mail, users must assume that this cannot be guaranteed.

3950.2R Electronic Mail

Electronic mail is a valuable tool at LACOE that improves communication of many types of information.

- A. All electronic mail messages, like all paper documents, are the property of the County Office, and are subject to office policy, procedures, and control.
- B. Electronic mail is for official office use only—not personal use. Electronic mail is not a confidential forum for communications. The contents of messages may be monitored, and all users should be aware that every message can be stored, forwarded, and printed. As such, electronic mail messages become public documents available to the general public and subject to discovery in any legal proceedings.
- C. The major purpose of electronic mail is informal communications; e.g., calendaring meetings, notes, reminders, phone messages, simple questions, or other similar purposes.
- D. Electronic mail alone should not be used for any official communications (i.e., bulletins, letters).
- E. Electronic mail can be used to produce and distribute internal memoranda, as long as the sender ensures proper distribution (i.e., hard copies to staff without electronic mail capability, and delivery in a timely manner).
- F. Electronic mail messages should not contain profanity, racial, or sexual slurs, or other unprofessional language.
- G. Employees are responsible for keeping access to their electronic mail account secure and may be held accountable for any messages sent using their electronic mail account. Each user is expected to change their password on first use and every 90 calendar days thereafter and keep it secure. Continued use of a generic password, leaving a password where it can be found, giving the password to anyone other than their supervisor or leaving a computer unattended with electronic mail open can result in someone else sending messages in the owner's name. Automatic logging on to electronic mail without password entry for each use should not be used.

3950.3R Broadcast to All Electronic Mail Users

- A. Prior to sending any message to all electronic mail users, the message must be reviewed by the appropriate division head or Assistant Superintendent as to its appropriateness. The initials of the approving person shall appear at the end of the announcement to show it has been approved.

- B. Electronic mail should not be used for mass circulation of announcements, minutes, event publicity and other similar purposes to all LACOE staff on the system, without prior approval by the appropriate division head or Assistant Superintendent. This includes sales, fund-raisers, or the birth or death announcements of non-employees and relatives of employees, unless approved in advance by the division head or Assistant Superintendent.
- C. Inter-group announcements, such as birth, death, or marriage notices, are to be used only within an individual division with prior approval of the division head. With the approval of the division head, they may be sent to other division heads who will determine the distribution within their divisions.
- D. A specific address has been established for broadcast electronic mail. Approved messages are sent to this address. Network staff will broadcast only approved messages.

Revised: April 4, 1978
April 4, 1989
October 2, 1998-Formerly listed under Personnel Series 4000
All Personnel 4032R
August 8, 2001
April 30, 2003

**GORMAN JOINT SCHOOL DISTRICT
AGREEMENT FOR PROFESSIONAL SERVICES
FACILITY PLANNING SUPPORT SERVICES**

THIS AGREEMENT FOR PROFESSIONAL SERVICES ("Agreement") is entered into this ___th day of ____, 2019 by and between GORMAN JOINT SCHOOL DISTRICT ("District") and Famand, Inc. dba SitelogIQ ("Consultant"). District and Consultant may be collectively referred to as the "Parties" and individually as a "Party."

RECITALS

A. District is a California School District and needs professional services for District's Facility, Maintenance, and/or Capital Improvement Program. ("Project(s)").

B. Consultant is duly licensed in the State of California and has the necessary qualifications to provide such services.

C. The Parties desire to enter into this Agreement for the purpose of setting forth the terms and conditions upon which Consultant shall render certain services to District.

NOW, THEREFORE, THE PARTIES HERETO HEREBY AGREE AS FOLLOWS:

ARTICLE 1

Scope of Services to be Performed

1.1 Scope of Services to be Performed. The scope of services to be provided by Consultant is set forth on Exhibit "A" attached hereto and by this reference incorporated herein ("Scope of Services"). Consultant warrants that all work and services set forth in the Scope of Services will be performed in a competent, professional and satisfactory manner.

1.2 Changed Work Orders. District may, from time to time, make changes or authorize certain work set forth in the Scope of Services, including but not limited to, issuance of additional instructions, require additional work, or direct omissions of work previously ordered. Consultant shall not perform and District shall not be liable for any services performed by Consultant unless written authorization from District is given to Consultant prior to the performance of such work. The cost of such Change Work Orders which may or may not add to or reduce the work called for hereunder and any extension of completion date that might be required thereby, shall be mutually agreed upon in writing by District and Consultant before commencement of the work called for by such Changed Work Order.

1.3 Conformance to Applicable Requirements. All work prepared by Consultant is subject to the approval of the District and any and all applicable regulatory State agencies and shall be the property of the District.

1.4 Reports. Consultant shall provide copies of all reports required to be submitted to applicable regulatory State agencies to the District, whether or not such reports must be submitted to the District.

1.5 Licenses, Fees and Other Charges. Consultant shall, in accordance with applicable laws and ordinances, obtain at his/her/its expense all licenses necessary to accomplish the Scope of Services and shall give all notices necessary. Failure to maintain a required license may result in immediate termination of this Agreement.

1.6 Time to Perform Services. Consultant shall perform the services in accordance with the schedule set forth on Exhibit "A" attached hereto and by this reference incorporated herein. Consultant shall commence work immediately upon receipt of an executed Letter of Agreement or a Notice to Proceed from District. District will have no obligation to pay for any services rendered by Consultant in advance of receipt of the notice to proceed, and Consultant acknowledges that any such services are at

Consultant's own risk. Consultant shall confer as requested with District representatives to review progress of work elements, adherence to work schedule, coordination of work, scheduling of review and resolution of problems which may develop.

1.7 Qualifications. Consultant represents and warrants to District that it has the qualifications, experience, licenses, and facilities necessary to properly perform the Scope of Services in a competent and professional manner.

1.8 Coordination of Services. Consultant agrees to work closely with District staff in the performance of Services and shall be available to District staff, consultants and other staff at all reasonable times.

1.9 Standard of Care. Consultant shall perform all Services under this Agreement in a skillful, competent and timely manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all of Consultant's employees and subcontractors shall have sufficient skill and experience to perform the Services assigned to them. Consultant further represents that it, its employees and subcontractors or subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Any of Consultant's employees who are determined by the District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any of Consultant's employees who fail or refuse to perform the Services in a manner acceptable to the District, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

ARTICLE 2

Payment for Services Rendered/Reimbursement

2.1 Payment for Services Rendered. District shall compensate Consultant for the services performed pursuant to this Agreement in accordance with the executed Letter of Agreement and/or in accordance with the rates set and scope of services set forth in Exhibit "A" attached hereto and by this reference incorporated herein. In no event shall the total amount paid for services rendered by Consultant under this Agreement exceed amounts set forth in Letter of Agreement and/or Exhibit "A", unless otherwise expressly authorized by a Changed Work Order.

2.2 Billing Procedure.

(a) Consultant shall submit, on or before the twentieth (20th) day of each month, to District, accurate, detailed and complete statements for services ("Invoices") performed during the previous month. The Invoices shall specify the percentage of completion (as of the end of the preceding month) of the work and compensation due Consultant.

(b) Payment shall not constitute acceptance of any work completed by Consultant.

(c) The making of final payment shall not constitute a waiver of any claims by District for any reason whatsoever.

2.3 Payment. District shall make payment to Consultant within thirty (30) days of receipt of an undisputed Invoice or the resolution of any billing dispute. District may withhold a portion of an application for payment because of defective work not remedied or unsatisfactory prosecution of the work by the Consultant. District will release any withheld funds upon Consultant satisfactorily remedying the issue that resulted in the withholding. District will not pay late fees to the Consultant on the compensation due Consultant under the terms of this Agreement.

ARTICLE 3

Accounting, Inspection and Audit

3.1 Records. Consultant shall keep and shall preserve for four (4) years after completion of the project, accurate and detailed records of all ledgers, books of account, invoices, vouchers, cancelled checks, and other documents or records evidencing or relating to the work, services and disbursements charged to District under this Agreement (collectively, "Books and Records"). All Books and Records must be maintained in accordance with generally accepted accounting principles and must be sufficiently complete and detailed so as to permit an accurate evaluation of the services provided by Consultant under this Agreement. During such four (4) year period, Consultant shall give District and its agents, during normal business hours, access to such Books and Records. District and its agents shall have the right to make copies of any of the said Books and Records.

3.2 Custody. Where District has reason to believe that any of the Books and Records required to be maintained by this Article may be lost or discarded due to dissolution or termination of Consultant's business, District may, by written request, require that custody of such Books and Records be given to a person or entity mutually agreed upon and such Books and Records thereafter shall be maintained by such person or entity at Consultant's expense. Access to the Books and Records shall be granted to District and its Representatives.

ARTICLE 4

Termination

4.1 Termination. District may terminate the Agreement, in whole or in part, with or without cause, upon ten (10) days written notice to Consultant. Upon receipt of the termination notice, Consultant shall promptly discontinue services unless the notice directs to the contrary. In the event District renders such written notice to Consultant, Consultant shall be entitled to compensation for all services properly rendered prior to the effective date of the notice and all further services set forth in the notice. District shall be entitled to reimbursement for any compensation paid in excess of services rendered and shall be entitled to withhold compensation for defective work or other damages caused by Consultant's services. Consultant acknowledges District's right to terminate this Agreement as provided in this Section, and hereby waives any and all claims for damages that might arise from District's termination of this Agreement. Consultant shall deliver to District and transfer title (if necessary) to all completed work, and work in progress including drafts, documents, plans, forms, maps, products, graphics, computer programs and reports. District shall not be liable for any costs other than the charges or portions thereof which are specified herein. Consultant shall not be entitled to payment for unperformed services, and shall not be entitled to damages or compensation for termination of work.

ARTICLE 5

California Labor Code Provisions

5.1 Prevailing Wage Rates. Consultant is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. If the services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Consultant agrees to fully comply with such Prevailing Wage Laws, if applicable. Consultant shall defend, indemnify and hold District, its

elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or alleged failure to comply with the Prevailing Wage Laws. It shall be mandatory upon the Consultant and all subconsultants to comply with all California Labor Code provisions, which include but are not limited to prevailing wages, employment of apprentices, hours of labor and debarment of contractors and subcontractors.

5.2 Registration and Labor Compliance. If the services are being performed as part of an applicable “public works” or “maintenance” project, in addition to the foregoing, then pursuant to Labor Code sections 1725.5 and 1771.1, the Consultant and all subconsultants must be registered with the Department of Industrial Relations (“DIR”). Consultant shall maintain registration for the duration of the project and require the same of any subconsultants. This project may also be subject to compliance monitoring and enforcement by the Department of Industrial Relations. It shall be Consultant’s sole responsibility to comply with all applicable registration and labor compliance requirements, including the submission of payroll records directly to the DIR.

5.3 Labor Certification. By its signature hereunder, Consultant certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker’s Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

ARTICLE 6

Project Representatives

6.1 Representative of Consultant. Stan Butts (“Consultant Representative”) is hereby designated as the principal and representative of Consultant authorized to act on its behalf with respect to the work and services specified herein and to make all decisions in connection herewith. Consultant shall not substitute any person as Consultant Representative without first notifying District in writing of Consultant’s intent. District shall have the right to review the qualifications of said substitute. If District determines said substitute Consultant Representative is unacceptable, Consultant shall submit alternate candidates until District determines that substitute Consultant Representative is acceptable.

6.2 Representative of District. _____ is hereby designated as the representative of District and except as otherwise provided herein authorized to act on its behalf with respect to the work and services specified herein and make all decisions in connection therewith.

ARTICLE 7

Work Product

7.1 Work Product. All original papers, maps, models, designs, studies, surveys, reports, data, notes, computer files, documents, drawings and other work product (collectively “Work Product”) of Consultant produced by Consultant pursuant to this Agreement, except documents which are required to be filed with public agencies, shall be deemed solely the property of District. Consultant will take such steps as are necessary to perfect or protect the ownership interest of District in such Work Product. Upon completion, expiration or termination of this Agreement, Consultant shall turn over to District all such original Work Product in Consultant’s possession or control.

ARTICLE 8

Insurance

8.1 Insurance. Consultant agrees to procure and maintain, at Consultant's expense all insurance specified in Exhibit "B" attached hereto and by this reference incorporated herein. Consultant shall require all subconsultants to carry the same policies and limits of insurance that the Consultant is required to maintain pursuant to this Article, unless otherwise approved in writing by District, and shall furnish separate certificates and endorsements for each subcontractor.

8.2 Failure to Provide Insurance. If Consultant fails or refuses to procure or to maintain the insurance as required by this Agreement or fails or refuses to furnish District with required proof that the insurance has been procured and is in force and paid for, District shall have the right, at District's election and upon twenty (20) days' notice to Consultant to procure and maintain such insurance. The premiums paid by District shall be treated as an amount due from Consultant with interest at the rate of ten percent (10%), to be paid on the first (1st) day of the month following the date on which the premiums were paid. District shall have the right to offset any amounts District pays hereunder with amounts due Consultant for services rendered pursuant to this Agreement. District shall give prompt notice of the payment of such premiums, stating the amounts paid and the names of the insurer or insurers, and interest shall run from the date of the notice.

ARTICLE 9

Indemnification

9.1 Consultant's Duty to Indemnify. To the fullest extent permitted by law, Consultant shall defend, indemnify and hold District, its Board, members of the Board, employees, and authorized volunteers free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, to the extent arising out of, pertaining to, or incident to any alleged acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's services, the Project or this Agreement, including without limitation the payment of all consequential damages, expert witness fees and attorneys' fees and other related costs and expenses. Notwithstanding the foregoing, to the extent Consultant's services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that allegedly arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

In addition, Consultant shall defend, with counsel of District's choosing and, to the extent permitted by Civil Code Section 2782.8, and required by the preceding paragraph of this Article, at Consultant's own cost, expense and risk, any and all claims, suits, actions or other proceedings of every kind covered by this section that may be brought or instituted against District or its Board, members of the Board, employees, and authorized volunteers. Consultant shall similarly pay and satisfy any judgment, award or decree that may be rendered against District or its Board, members of the Board, employees, and authorized volunteers as part of any such claim, suit, action or other proceeding. Consultant, to the same extent, shall also reimburse District for the cost of any settlement paid by District or its Board, members of the Board, employees, or authorized volunteers as part of any such claim, suit, action or other proceeding. Such reimbursement shall include payment for District's attorney's fees and costs, including expert witness fees. Consultant shall reimburse District and its Board, members of the Board, employees, and/or authorized volunteers, for any and all legal expenses and costs incurred by each of them in

connection therewith or in enforcing the indemnity herein provided. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by District, its Board, members of the Board, employees, or authorized volunteers.

ARTICLE 10

General Provisions

10.1 Notices. Any notice to be given by any Party hereunder must be given in writing and delivered in person, or by reputable nationwide overnight courier (e.g., Federal Express), or forwarded by certified or registered mail, postage prepaid, return receipt requested, at the address indicated below, unless the Party giving such notice has been notified, in writing, of a change of address:

DISTRICT:
_____ School District

Attention: Superintendent

CONSULTANT:
Famand, Inc. dba SitelogIQ
1512 Silica Avenue
Sacramento, CA 95815
Attention: Stan Butts, President

Any such notice is effective on the date on which such notice is delivered, if notice is given by personal delivery or overnight courier, or if notice is sent through the United States mail, on the date of actual delivery as shown by the addressee's receipt or upon the expiration of three (3) days following the date of mailing, whichever first occurs.

10.2 Separate Contracts. Consultant understands that this is not an exclusive Agreement and that District shall have the right to negotiate with and enter into separate contracts with others providing the same or similar services as those provided by Consultant as District desires.

10.3 Notification. In the event of a problem or potential problem that could impact the quality or quantity of work, services or the level of performance under this Agreement, the Consultant shall, within one (1) business day of actual knowledge of the problem or potential problem, notify District in writing and by telephone.

10.4 Compliance. All work, labor and materials shall be done and provided in strict conformity with each of the following: (i) all laws, ordinances, codes, rules, regulations and standard specifications of governmental authorities having jurisdiction over Consultant's work; and (ii) this Agreement. Consultant shall also comply, at Consultant's expense, with all requirements of inspectors of any governmental authority having jurisdiction over Consultant's work. The Consultant will be responsible for securing any and all required governmental inspections and approvals for the work completed under this Agreement.

10.5 Disputes. If any disputes should arise between the Parties concerning the work to be done under this Agreement, the payments to be made, or the manner of accomplishment of the work, Consultant shall nevertheless proceed to perform the work as directed by District pending settlement of the dispute.

10.6 No Waiver. The fact that District has made payment under this Agreement shall not be interpreted so as to imply District has inspected, approved or accepted the work which has been performed by Consultant. No delay or omission in the exercise of any right or remedy by the non-defaulting Party on any default shall impair such right or remedy or be construed as a waiver. A Party's consent to or approval of any act by the other Party requiring the Party's consent or approval shall not be deemed to waive or render unnecessary the other Party's consent to or approval of any subsequent act.

Any waiver by either Party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of the Agreement.

10.7 Assignment and Subcontractors. Consultant shall not assign or subcontract any portion of the work to be performed under this Agreement or any of the rights or obligations under this Agreement, without the prior written consent of District, which consent may be withheld in District's sole and absolute discretion. Any attempted assignment in violation of the provisions of this paragraph shall be void. Subject to the foregoing, this Agreement shall be binding upon the heirs, administrators, successors and assigns of District and Consultant.

10.8 Independent Contractor. The Consultant shall act as an independent contractor in the performance of the services provided for in this Agreement and shall furnish such services in Consultant's own manner and method and in no respect shall Consultant be considered an agent or employee of District, maintaining complete control over all men and operations. No provisions of this Agreement shall be intended to create a partnership or joint venture between Consultant and District and neither Party shall have the power to bind or obligate the other Party, except as expressly set forth in this Agreement.

10.9 Non-Liability of District Officials and Employees. No official or employee of District shall be personally liable to the Consultant in the event of any default or breach by District or for any amount which may become due to the Consultant or for any breach of the terms of this Agreement.

10.10 Conflict of Interest. No director, officer or employee of District shall have any financial interest, direct or indirect, in this Agreement nor shall any such director, officer or employee participate in any decision relating to this Agreement which affects his/her financial interest or the financial interest of any corporation, partnership, entity or association in which he/she is directly or indirectly interested, in violation of any state or federal statute or regulation. The Consultant warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

10.11 Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, sex or age. Such nondiscrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Consultant shall also comply with all relevant provisions of the District's Minority Business Enterprise program, if any, or other related programs or guidelines currently in effect or hereinafter enacted. Consultant must make a good faith effort to contact and utilize DVBE subcontractors or subconsultants and suppliers in securing bids for performance of the Agreement and shall be required to certify its good faith efforts towards retaining DVBE subcontractors or subconsultants and suppliers and identify DVBE firms utilized in performance of the Agreement.

10.12 Fingerprinting Requirements. Consultant hereby acknowledges that, if applicable, as determined by the District in its sole discretion, it is required to comply with the requirements of Education Code Section 45125.1 with respect to fingerprinting of employees who may have contact with the District's pupils. The Consultant shall also ensure that its consultants on the Project also comply with the requirements of Section 45125.1. If required by Education Code Section 45125.1 or the District, the Consultant must provide for the completion of a Fingerprint Certification form, in the District's required format, prior to any of the Consultant's employees, or those of any other consultants, coming into contact with the District's pupils. Consultant further acknowledges that other fingerprinting requirements may apply, as set forth in Education Code Section 45125 et seq. and will comply with any such requirements.

10.13 Drug/Tobacco-Free Facilities. All District facilities are drug and tobacco-free facilities. Any drug and/or tobacco use (smoked or smokeless) is prohibited at all times on all areas of the District facilities.

10.14 Best Efforts. The Consultant recognizes the relations of trust and confidence that are established by this Agreement, and covenants with District to furnish his/her best skill and judgment, and to actively cooperate and assist in furthering the best interests of District in all matters pertaining to the work. The Consultant agrees to furnish efficient business administration and capable supervision, and to use every effort to keep upon the work an adequate supply of workmen and materials in order to secure its execution in the most expeditious and economical manner consistent with District's best interests. The Consultant's employees assigned to the work shall at all times be reasonably satisfactory to District.

10.15 Confidential Information. All information gained or Work Product produced by Consultant in the performance of this Agreement will be considered confidential, unless such information is in the public domain. Consultant shall not release or disclose any such information or Work Product to persons or entities other than District without the prior written consent of the District, except as otherwise required by law. Consultant shall promptly notify District should Consultant, or its Representatives be served summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, requests for admissions or other discovery request or court order from any third party regarding this Agreement and the services performed under this Agreement.

10.16 Board Approval Required. This Agreement shall not be binding nor take effect unless approved or ratified by the District's governing board. Any amendments to this Agreement shall require Board approval or ratification.

10.17 Amendment. This Agreement may not be amended except by a subsequent writing which is signed by the Parties.

10.18 Cooperation. Consultant shall cooperate in the performance of work with District and all other agents.

10.19 Incorporation of Recitals. The Recitals and section titles set forth herein are incorporated herein and are an operative part of this Agreement.

10.20 Governing Law, Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of California. The Parties agree that any action or proceeding to enforce or relating to this Agreement shall be brought exclusively in the federal or state courts located in San Diego County, California, and the Parties hereto consent to the exercise of personal jurisdiction over them by any such courts for purposes of any such action or proceeding.

10.21 Attorneys' Fees and Costs. If any action in law or equity, including an action for declaratory relief, is brought to enforce or interpret the provisions of this Agreement, each Party shall pay its own attorneys' fees.

10.22 Severability. If any provision of this Agreement is found by a court of competent jurisdiction to be void, invalid or unenforceable, then the Parties agree that such invalidity or unenforceability shall have no effect whatsoever on the balance of this Agreement.

10.23 Counterparts. This Agreement may be signed and delivered in any number of counterparts, each of which, when signed and delivered, shall be an original, but all of which shall together constitute one and the same Agreement.

10.24 Entire Agreement. This Agreement contains the entire agreement between the Parties with respect to the subject matter of this Agreement and any agreement or representation with respect to the same or the obligations of either Party with respect to the same which is not expressly provided in this Agreement or in a written document which is signed by the Party to be charged, shall be null and void.

10.25 Time is of the Essence. Time shall be of the essence as to all dates and times of performance contained in this Agreement.

10.26 Authority to Execute. Each Party represents and warrants to the other Party that all necessary action has been taken by such Party to authorize the undersigned to execute this Agreement and to bind it to the performance of its obligations hereunder.

10.27 Binding on Successors. All representations, covenants and warranties set forth in this Agreement, by or on behalf of, or for the benefit of any or all of the Parties hereto, shall be binding upon and inure to the benefit of such Party, its successors and assigns.

10.28 Survival. All rights and obligations hereunder that by their nature are to continue after any expiration or termination of this Agreement, including, but not limited to, the indemnification obligations, shall survive any such expiration or termination.

10.29 Third Party Rights. Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than District and the Consultant.

IN WITNESS WHEREOF, the Parties have hereunto set their hands on the first day date above written.

“CONSULTANT”
FAMAND, INC dba SitelogIQ

“DISTRICT”
GORMAN JOINT SCHOOL DISTRICT

By: _____

By: _____

Name: _____

Name: _____

Its: _____

Its: _____

EXHIBIT LIST

- EXHIBIT “A” SCOPE OF SERVICES
- EXHIBIT “B” INSURANCE REQUIREMENTS

EXHIBIT "A" SCOPE OF SERVICES

FACILITY PLANNING SUPPORT SERVICES

Primary goal and intent for these Scope of Services is to not preclude the Parties from entering into future agreements for an individual project or group of projects and to provide Facility Planning Support Services that include, but are not limited to, the items listed below. The CONSULTANT will endeavor to complete items in accordance with a mutually agreed upon schedule beginning with the issuance of a Notice to Proceed from the District.

Gorman Joint School District Facility Repair Program

Priority Project Descriptions (Health and Safety concerns)

New Water Service

The well the District was using is no longer capable of providing potable drinking water and irrigation. Golden Valley Municipal is providing a temporary connection. A permanent connection is required as soon as possible and will require coordinate with GVMWD. Scope of Work is estimated at \$70,000.

Leaking Roof at Admin / MPR

Exterior and Interior damage requires immediate repair. Scope of Work is estimated at \$40,000 but specific demolition and inspection is needed to identify all scope required.

Sewer line

Inside Admin / MPR there is flow interruption between food prep to and including the M/W restrooms. Subsequent to remediation, flooring in certain admin areas will require replacement.

CONSULTANT offers to provide the following, on an hourly basis, as requested by the District Superintendent. CONSULTANT will act as the District's representative managing the procurement and work product of District held contracts for Design and Construction Services, when and as directed by the District, that include but are not limited to:

- a. Design and Inspection Coordination
 - i. Assist the District in the procurement and management of District held contracts with architects and other project required professionals (Inspector of Record, testing labs, etc).
 - ii. Participate in design review meetings for the Project(s) as directed by the District.
 - iii. Coordinate with local governmental agencies and utility providers.
 - iv. Advise the District on compliance of the design of the Project(s) with the approved budget.
 - v. Assist the District throughout the Design process up to and including submission, review, and approval of the plans and specifications for the Project(s) by the Division of the State Architect (DSA)
- b. Preconstruction Services:
 - i. Review design and support documentation for content, constructability, and completeness.
 - ii. Value-engineering analysis and report with recommendations to District and Architect of Record
 - iii. Provide a construction schedule.
 - iv. Provide a constructability review prior to submission of the plans to DSA.
 - v. Assist the District, if requested, during the bidding process
 - vi. Review all billings and invoices from District vendors that pertain to the Project(s).
- c. Construction Services, include but are not limited to:
 - i. Provide on-site services at the request of the District
- d. Closeout and Certification
 - i. Assist the District in achieving DSA closeout and certification of DSA approved work

Upon receipt of a Notice to Proceed for the services stated above, the Consultant will complete all items in accordance with a mutually agreed upon schedule. CONSULTANT's fees are hourly and as follows:

<u>Position</u>	<u>Hourly Rate</u>
Construction Manager	\$145/hr
Pre-Construction Manager	\$135/hr
Project Manager	\$122/hr
Scheduler	\$116/hr
Field Superintendent	\$116/hr
Estimator	\$110/hr
Admin Assistant	\$ 62/hr

To keep pace with the cost of inflation, the fee will increase by 2% (two percent) on an annual basis.

The CONSULTANT will make every effort to coordinate site visits with other 'in area' project visits. In the event the District requests a specific site visit date, a trip fee may be incurred. The trip fee will include the hourly fee plus \$250 per diem or as mutually agreed.

EXHIBIT "B" INSURANCE REQUIREMENTS

1. Time for Compliance. Consultant shall not commence Work under this Agreement until it has provided evidence satisfactory to the GORMAN JOINT SCHOOL DISTRICT ("District") that it has secured all insurance required under this Section. Consultant shall require and verify that all subconsultants maintain insurance meeting all the requirements stated herein. Consultant shall not allow any subconsultant to commence work on any subcontract until it has provided evidence satisfactory to District that the subconsultant has secured all insurance required under this Section.
2. Minimum Requirements. Consultant shall, at its expense, procure and maintain for the duration of the Agreement, or as otherwise provided herein, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the Consultant, its agents, representatives, employees or subconsultants. Consultant shall require all of its subconsultants to procure and maintain the same insurance for the duration of the Agreement. Such insurance shall meet at least the following minimum levels of coverage:
 - (A) Minimum Scope of Insurance. Coverage shall be at least as broad as the latest version of the following: (1) *General Liability*: Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001); (2) *Automobile Liability*: Insurance Services Office Business Auto Coverage form number CA 0001, code 1 (any auto) or if Consultant has no owned autos, Code 8 (hired) and 9 (non-owned); (3) *Workers' Compensation and Employer's Liability*: Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance; and (4) *Professional Liability/Errors and Omissions Liability Insurance* appropriate to their profession. The policies shall not contain any exclusion contrary to the Agreement, including but not limited to endorsements or provisions limiting coverage for (1) contractual liability (including but not limited to ISO CG 24 26); or (2) cross liability for claims or suits by one insured against another.
 - (B) Minimum Limits of Insurance. Consultant and all subconsultants shall maintain limits no less than: (1) *General Liability*: \$1,000,000 per occurrence, \$2,000,000 aggregate for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with general aggregate limit is used including, but not limited to, form CG 2503, either the general aggregate limit shall apply separately to this Agreement/location or the general aggregate limit shall be twice the required occurrence limit; (2) *Automobile Liability*: \$1 million per accident for bodily injury and property damage; (3) *Workers' Compensation and Employer's Liability*: Workers' Compensation in not less than statutory limits, Employer's Liability limits of \$1 million per accident for bodily injury or disease; and (4) *Professional Liability/Errors and Omissions*: an amount not less than \$2 million per occurrence or claim and in the aggregate. If this contract is for services that do not involve geotechnical engineering, surveying or the preparation of design or construction documents, the limit may be reduced to \$2 million per occurrence or claim and in the aggregate with written approval from District. All subconsultants shall have professional liability insurance with the same limits (Additional requirements for Professional Liability/Errors and Omissions Insurance written on a "claims made" basis are set forth below.) District reserves the right to require a project-specific endorsement. Notwithstanding the minimum limits set forth above, any available insurance proceeds in excess of the specified minimum limits of coverage shall be available to the parties required to be named as additional insureds.
 - (C) Notices; Cancellation or Reduction of Coverage. At least fifteen (15) days prior to the expiration of any such policy, evidence showing that such insurance coverage has been renewed or extended shall be filed with District. If such coverage is cancelled or materially reduced, Consultant shall, within ten (10) days after receipt of written notice of such cancellation or

reduction of coverage, file with District evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, District has the right but not the duty to obtain the insurance it deems necessary and any premium paid by District will be promptly reimbursed by Consultant or District may withhold amounts sufficient to pay premium from Consultant payments. In the alternative, District may suspend or terminate this Agreement.

3. Insurance Endorsements. The insurance policies shall contain the following provisions, or Consultant shall provide endorsements on forms approved by District to add the following provisions to the insurance policies:

(A) General Liability. The general liability policy shall include or be endorsed (amended) to state that: (1) using ISO CG forms 20 10 and 20 37, or endorsements providing the exact same coverage, District, its directors, officials, officers, employees, agents, and volunteers shall be covered as additional insured with respect to the Work or ongoing and completed operations performed by or on behalf of the Consultant, including materials, parts or equipment furnished in connection with such work; and (2) using ISO form 20 01, or endorsements providing the exact same coverage, the insurance coverage shall be primary insurance as respects District, its directors, officials, officers, employees, agents, and volunteers, or if excess, shall stand in an unbroken chain of coverage excess of the Consultant's scheduled underlying coverage. Any excess insurance shall contain a provision that such coverage shall also apply on a primary and noncontributory basis for the benefit of District, before District's own primary insurance or self-insurance shall be called upon to protect it as a named insured. Any insurance or self-insurance maintained by District, its directors, officials, officers, employees, agents, and volunteers shall be excess of the Consultant's insurance and shall not be called upon to contribute with it in any way.

(B) Automobile Liability. The automobile liability policy shall include or be endorsed (amended) to state that: (1) District, its directors, officials, officers, employees, agents, and volunteers shall be covered as additional insureds with respect to the ownership, operation, maintenance, use, loading or unloading of any auto owned, leased, hired or borrowed by the Consultant or for which the Consultant is responsible; and (2) the insurance coverage shall be primary insurance as respects District, its directors, officials, officers, employees, agents, and volunteers, or if excess, shall stand in an unbroken chain of coverage excess of the Consultant's scheduled underlying coverage. Any insurance or self-insurance maintained by District, its directors, officials, officers, employees, agents, and volunteers shall be excess of the Consultant's insurance and shall not be called upon to contribute with it in any way. Notwithstanding the minimum limits set forth above, any available insurance proceeds in excess of the specified minimum limits of coverage shall be available to the parties required to be named as additional insureds.

(C) Workers' Compensation and Employer's Liability Coverage. The insurer shall agree to waive all rights of subrogation against District, its directors, officials, officers, employees, agents, and volunteers for losses paid under the terms of the insurance policy which arise from work performed by the Consultant.

(D) All Coverages. Each insurance policy required by this Agreement shall be endorsed to include the following provisions:

(i) coverage shall not be suspended, voided, reduced or canceled except after thirty (30) days (10 days for nonpayment of premium) prior written notice by mail has been given to District.

(ii) any failure to comply with reporting or other provisions of the policies, including breaches of warranties, shall not affect coverage provided to District and any other additional insureds.

- (iii) standard separation of insureds provisions.
 - (iv) no special limitations on the scope of protection afforded to District, its directors, officials, officers, employees, agents, and volunteers.
 - (v) waive any right of subrogation of the insurer against District, its officials, officers, employees, agents, and volunteers, or any other additional insureds, or shall specifically allow Consultant or others providing insurance in compliance with these specifications to waive their right of recovery prior to a loss. By signing this agreement, Consultant hereby waives its own right of recovery against District and any other additional insureds, and shall require similar written express waivers and insurance clauses from each of its subconsultants.
4. Deductibles and Self-Insurance Retentions. Any deductibles or self-insured retentions must be declared to and approved by District. Consultant shall guarantee that, at the option of District, either: (1) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects District, its directors, officials, officers, employees, agents, and volunteers; or (2) the Consultant shall procure a bond guaranteeing payment of losses and related investigation costs, claims, and administrative and defense expenses.
 5. Claims Made Policies. Claims made policies are not acceptable for any insurance other than Professional Liability insurance. In addition to the requirements above, for any claims made policy:
 - (A) The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
 - (B) Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.
 - (C) If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.
 6. Subconsultant Insurance Requirements. Consultant shall not allow any subconsultants to commence work on any subcontract relating to the work under the Agreement until they have provided evidence satisfactory to District that the subconsultants have secured all insurance required under this Section. If requested by Consultant, District may approve different scopes or minimum limits of insurance for particular subconsultants. The Consultant and District shall be named as additional insureds on all subconsultants' policies of Commercial General Liability Insurance.
 7. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating no less than A:VIII, licensed to do business in California, and satisfactory to District.
 8. Verification of Coverage. Consultant shall furnish District with original certificates of insurance and endorsements effecting coverage required by this Agreement on forms satisfactory to District. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. All certificates and endorsements must be received and approved by District before work commences. District reserves the right to require complete, certified copies of all required insurance policies, at any time.
 9. Reservation of Rights. District reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other circumstances.

END OF EXHIBIT B - INSURANCE REQUIREMENTS

PROPOSAL DOCUMENT

Created for Johannis L. Andrews

Superintendent

Gorman Joint School District

Gorman Joint School District Mission

We provide a safe and caring climate in which all students will accept responsibility for their own actions, show respect for themselves and others, and become intentional learners in order to cooperate with the learning process. Staff, parents, and students will have high expectations and standards for teaching and learning.

Our Vision for Education

A partnership with OnPoint is designed to be on-going, reflective, and adaptable to the needs, initiatives and defined goals of a school or district. We provide a comprehensive range of products along with clear purpose to create an innovative learning environment around student, teacher, and school collaboration.

Contents

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Why Progress Adviser?

Progress Adviser offers software and services aimed at helping district and school leaders accurately assess the complete picture while reducing the workload needed to gather and report on an ever-growing pool of data. Our software provides a platform for performing various facility inspections which may include FIT/Williams, custodial, safety, playground, and other areas of focus. After the inspections are complete, reports allow users to review the results of a single inspection or observe trends by school and/or district over time. Finally, the data you collect can be used in real-time to support your work order and facility maintenance process.

Software Solutions

Progress Adviser offers a steadily growing catalog of software tools designed by school leaders, for school leaders, targeting a range of services within the district and school structure. These components can be brought online individually as desired, all housed within a unified web-app, allowing administrators and supervisors to support their Professional Development, Curriculum and Instruction, Student Services, Facilities Management, and Stakeholder Engagement efforts from a single platform.

PROGRESS ADVISER	Professional Development	Curriculum & Instruction	Student Services	Facilities	Stakeholders	
PA Walk-Thrus	✓	✓				Walk-Thrus allow you to capture observation data based on an informal set of goals created for any focus or strategy. Includes sett and peer reviews.
PA Evaluations	✓	✓				The Formal Observation process can include a focus on CSTP's, your districts custom, negotiated forms, or other sets of standards. Includes sett and peer reviews.
FIT Manager				✓		The FIT Manager component generates the California Williams Act Facility Inspection Tool Form. Data collected can be exported to an interactive Deficiency View or spreadsheet.
Facility Inspections				✓		The Facility Inspections component provides informal inspections on custodians, grounds, and other staff based on completely customizable goals, sub-goals and criteria. .
MTSS / 504			✓		✓	The MTSS / 504 component tracks and organizes all district and school activity related to MTSS and 504 teams.
LCAP Progress Monitoring	✓	✓			✓	The LCAP Progress Monitoring component tracks all actions attached to your district's LCAP goals.
SPSA Progress Monitoring	✓	✓			✓	The SPSA Progress Monitoring component tracks all strategies attached to your school's SPSA actions and goals.
Surveys	✓	✓			✓	The Survey component can be used with your walk-thru or formal goals, as well as to engage teachers, staff, and stakeholders.

Given the objectives and needs outlined by Gorman Joint School District,
we propose integration of the following software solutions:

PA FIT Manager	<p>The Progress Adviser FIT component allows maintenance and operations departments to easily observe and document the conditions of their facility within the guidelines set forth in the Facility Inspection Tool, in compliance with the Williams Act.</p> <ul style="list-style-type: none"> ● FIT-compliant inspection form ● FIT-compliant report ● Deficiency View for easy tracking and tasking based on deficiencies uncovered by the FIT inspection process.
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Facilities Software Solution	Price	Quantity	Total Price
PA FIT Manager	\$1,500	1	\$1,500
Subtotal (Annual)			\$1,500

Training and Onboarding

The following onboarding and training services will be included:

Training and Onboarding Details	
FIT Manager Building & Classroom Build-out	A Progress Adviser Support Specialist will work with the Gorman Joint School District representative to establish the specific information needed for the FIT Manager to be brought online. Custom staff types will be added along with all contact information, departments, and personnel. In addition, the specialist will create the district and school sites, all related buildings and rooms, and user accounts based on the most up to date FIT, school facility information provided by the Gorman Joint School District representative.
On-Site Training (1 half-day)	A Progress Adviser representative will travel to the meeting place of your choice and host a half-day training seminar. This includes a customized training experience covering the specific components and services you have opted to purchase.

Service	Price	Quantity	Total Price
FIT Manager Building & Classroom Placement including the District and School Sites.	\$199	2	\$398
On-Site Training (1 half-day)	\$995	1	\$995
Subtotal (One-Time)			\$1,393

Services and Support

The following services and support will be included:

Support Details	
Basic Support	Basic Support includes email and phone requests along with access to user guides and tutorial videos. The support representative assigned to your district/school will reply as soon as possible during normal business hours, for system issues and customer specific requests. System issues will be escalated to technical support for resolution. Customer requests will be resolved as soon as possible in the order submitted by customers. Typical resolution is within 48 hours.

The following support will be included with this plan:

Support	Price	Quantity	Total
Basic Support	Included	1	\$0
Support Subtotal			\$0

Summary and Total Costs

Software Solutions		Price	Quantity	Total
PA FIT Manager		\$1,500	1	\$1,500
Annual Subtotal				\$1,500
Training and Onboarding		Price	Quantity	Total
FIT Manager District, School, Building & Classroom Build-out		\$199	2	\$398
On-Site Training (1 half-day)		\$995	1	\$995
One-Time Subtotal				\$1,393
Services and Support		Price	Quantity	Total
Basic Support		\$0	1	\$0
Annual Subtotal				\$0
Grand Totals – Facility Inspection Bundle				
PA FIT Manager 19/20 School Year (Licensing, & Build-out))				\$2,893
Total Annual Renewal (Software and Support ONLY)				\$1,500



April 5th, 2019

Joseph Drown Foundation
1999 Avenue of the Stars Suite 2330
Los Angeles 90067

Dear Committee Members,

Thank you for the opportunity to be considered for support of the *Animation Innovation* project.

With 80 students and 4 teachers, Gorman Elementary School has the smallest rural school population in LA county. However, our size does not negate our need for this program. In our school, 73% of our students are eligible for free and reduced lunch, 19% are English Language Learners, and 59.62% have not yet met English Language Arts literacy achievement levels according to the Department of Education.

Because the majority of our students require additional support, we strive to prepare them for 21st century careers through collaborative and engaging educational experiences. In an effort to continue removing barriers for our students, writing instruction will be enhanced by integrating technology and the arts, and by communicating the relevance of writing in a way that motivates students with varying learning modalities.

In 2017, we began incorporating grant funded Arts programming into our curriculum. As part of our strategy, we began dedicating 10 weeks at a time, one day per week, to a subject of the arts. Visiting artists came to the school to directly work with our students (during the school day), and we invested in professional development for technology, arts integration, singing, percussion, and ceramics. This year, we have continued the 'gradual release model' by adding 15 weeks of theater and 10 weeks of ceramics II, both ending in culminating events. We continue to invest more time into professional development and quality equipment, including high grade supplies and materials.

Our commitment to growing a successful program is demonstrated not only through sustainment of these past programs, but in our proposed upcoming program enhancements which are set forth in this proposal.

Historically, writing instruction and projects such as reports have been communications between the teacher and student. Students write, teachers grade, students respond directly to that feedback through their next assignment, and the cycle continues. The challenge we face is that this practice is not reflective of the true purpose and power of writing. Technology allows us to take that writing and create a more powerful message by adding a visual component. Animation provides limitless expression of the knowledge and perspectives that can be represented through writing. This leads to our innovative project which we are requesting support in the amount of \$47,200.

Our project, *Animation Innovation*, will allow Gorman teachers to have the support of media industry experts to help students experience the natural rewards and consequences of their writing through connecting it to digital media... more specifically: to animation. As we've seen first-hand in summer camp and during classroom experiences (see sample video attached), this pairing of animation and writing motivates students to work collaboratively and edit and revise their work based on feedback from multiple sources and outcomes.

Animation Innovation solves the problem of perceived irrelevant or disconnected writing assignments through project based learning and contributions from industry professionals, visiting artists, technology and of course, teachers as facilitators. This process provides students with direct career knowledge practices and terminology. It also takes the guesswork out of the technology since the professionals will be on site to set up equipment and train and guide teachers and students through its use.

Our framework involves bringing a visiting animation artist to the school site to guide students and staff in creating original animations using Story Maker. *Story Maker* is a 21st century literacy solution that allows students to write creatively and intentionally, giving students the ability to *create* their own animated stories. StoryMaker was brought to schools by Terry Thoren, Former CEO of Klasky Csupo Inc., the company that produced *Rugrats* and *Wild Thornberrys* movies for Paramount Studios and Nickelodeon. Now as the CEO of Wonder Media USA, he and his partners have brought intentional writing and full animation production to over 150 school districts. This is done through collaboration using sophisticated career-track technology which allows students to control a "puppet", or animated character, via preloaded assets such as walking, running, laughing, and jumping. It also utilizes phoneme recognition, so when the student records his or her voice, the character's mouth moves - in any language, accent, or fluency speed, making this project not only innovative, but inclusive of all populations.

The innovative framework of this program incorporates bringing experts from the field of animation to work directly with the students, so that teachers can focus on the writing and the animation experts can focus on teaching students how to bring that writing to life. This 20 week program will incorporate multiple disciplines and experts in education, animation, technology, and art. Students will be trained as they would be in the

career field, on industry standard software, working collaboratively toward an end goal: an animated production. Each week, students will work in their classrooms on developing their writing. One day per week, drawing and painting visiting artists will come and work on their artwork and storyboarding. A second day in the week, a visiting animation artist/technician will guide students through table readings, examine and discuss storyboards and storylines, and guide students through using the technology to bring their writing to life through animation. At the end of the 20 week program, students will be proficient in writing and producing monologues, and will have begun the process of writing dialogues and importing uniquely created backgrounds.

Animation Innovation will provide a predictable structure, expose students to real world career experience and problem solving skills, and create an even playing field for students regardless of language spoken, disability, or socioeconomic status.

Through this program, we expect student participation to increase and perception of school to become more positive through meeting diverse learning style needs and motivations. This will be measured through anonymous student pre/post surveys. Quality of writing will be measured through pre/post writing samples and rubrics administered by the teachers, as well as the caliber of end-product videos generated.

In conclusion, our dedication to sustainment of innovative high quality programming is reflected in our professional development, mentoring, collection and retention of resources, and improvement of communication channels. In the short amount of time that we have pushed forward on arts integration, we have seen a considerable school-wide cultural shift. This gives us the energy and drive to continue perfecting our framework of collaboration and integration, and with your help, to make a lasting impact on the district.

Highest Regards,

Mary T. Pivetti,
Arts Grant Coordinator



Gorman Joint School District
49847 Gorman School Road,
P.O. Box 104,
Gorman, CA 93243
Phone: 661-248-6441

Board Members

President: Sonder, Steven

Clerk: Edwards, Patricia

Member: Ralphs, Julie



Gorman Joint School District was advised we were not to submit this because we are a school.

Alternative budgets for our Arts Programming have been provided in lieu of this document.

**Animation Innovation
Project Budget 2019-2020**

Item	Amount	Details
Visiting Animation artist/technician	\$20,000	20 weeks at 1 day per week Industry expert will provide direct instruction to students in career field knowledge, terminology and process of turning scripts into animations, and editing and revising to maximize an intentional message delivered through a third party... the animated character. The visiting artist will be able to troubleshoot hardware and software and provide on-site customized solutions for the projects of the students.
Program Manager	\$15,000	22 weeks of project management, Average 9 hrs/wk. Lesson planning, teacher training, liaison, graphic design and promotion, program development, fund raising, grant writing, report writing
Site License for software	\$3,200	2 years on 2 stations
Hardware Workstation	\$2,800	HP desktop workstation PC, 2 monitors and stands , microphone, joystick, and cables
Curriculum Support	\$3,000	Teacher participation costs (substitutes @ \$130/day x 20 days); animation, storyboarding, drawing books
Supplies	\$3,200	Supplies \$2/student/day x 80 students x 20 days; 80 animation peg bars; consumable materials - drawing/storyboarding paper, pencils, markers, field journals

Total Request: \$47,200



Gorman Operating Arts Budgets - 3 years

2017-2018 Arts Budget	Advancement Grant Award	School Match
Direct Services to Students (e.g. teaching artists, other provider fees and field trips)	\$3,800	\$4,900
Professional Development (e.g. provider fees, teacher participation costs and purchased materials)	\$5,350	\$6,900
Curriculum Development (e.g. provider fees, teacher participation costs and purchased materials)	0	\$1,000
District Arts Coordination	\$4,800	\$8,500
Instruments, Equipment, Instructional Supplies/Materials	\$2,150	\$9,200
Other:		
GRAND TOTAL	\$16,100	\$30,500

2018-2019 Arts Budget	Advancement Grant Award	School Match
Direct Services to Students (e.g. teaching artists, other provider fees and field trips)	\$3,750	\$3,750
Professional Development (e.g. provider fees, teacher participation costs and purchased materials)	\$0	\$9,800
Curriculum Development (e.g. provider fees, teacher participation costs and purchased materials)	\$1,000	\$1,000
District Arts Coordination	\$8451	\$6,600
Instruments, Equipment, Instructional Supplies/Materials	\$2149	\$1500
Other: Supplies	\$2,550	\$2,550
GRAND TOTAL	\$17,900	\$38,700

2019-2020 Arts Budget (without JDF grant)	Advancement Grant Award Request	Proposed School Match
Direct Services to Students (e.g. teaching artists, other provider fees and field trips)	\$5,200	\$5,200
Professional Development (e.g. provider fees, teacher participation costs and purchased materials)	\$5,900	\$6,845
Curriculum Development (e.g. provider fees, teacher participation costs and purchased materials)	\$1,000	\$1,000
District Arts Coordination	\$12,150	\$12,150
Instruments, Equipment, Instructional Supplies/Materials	\$750	\$2,000
Other: Supplies	\$0	\$700
GRAND TOTAL	\$25,000	\$27,895

GORMAN JOINT SCHOOL DISTRICT

FIELD TRIP REPORT #02-18-19

April 9, 2019

Ms. Stanford

8th grade Grad Night: Magic Mountain

May 17, 2019

10 students, teacher included

use of van

student funded: admission \$40.00 per student, gas-van

GORMAN JOINT SCHOOL DISTRICT

CONFERENCE/MILEAGE REPORT #08-18-19

April 9, 2019

PERSONNEL Denise Saenz
DATE(S) 4/1, 4/9, 4/24, 4/25, 4/29/19
CONFERENCE BEST Training FIN-101, 220, 110, 301, 150
LOCATION Castaic, Downey
ESTIMATE Mileage \$304.04

District mileage expense
01.0-00000.0-00000-72000-5210-0000000

+++++

PERSONNEL Denise Saenz
DATE(S) 4/22/19
CONFERENCE CALPADS Course Codes, Assignment
Monitoring and LCAP Federal Addendum
Equity Data Training
LOCATION Downey
ESTIMATE Mileage \$ 96.16
Meal \$ 12.00
Total \$108.16

District mileage expense
01.0-00000.0-00000-72000-5210-0000000

GORMAN JOINT SCHOOL DISTRICT

PERSONNEL REPORT #04-18-19

April 9, 2019

Classified

Position Change effective 3/15/19 filling the Instructional Aide position opened 1/1/19.

Employee #KG5270676