



Steve Sonder, President  
Patricia Edwards, Clerk  
Julie Ralphs, Member

## **Gorman Elementary School District**

49847 Gorman School Road  
P.O. Box 104  
Gorman, CA 93243  
(661) 248-6441 – FAX (661) 248-0604

Johannis L. Andrews II  
Superintendent/Principal

## **Postponed**

Regular Board Meeting  
January 15, 2019

The regular Board Meeting of Tuesday, January 15, 2019 will be changed to Tuesday, January 22, 2019 due to inclement weather. Closed Session 3:00 P.M. Regular Session 3:30 P.M.



# Gorman Joint School District

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## BOARD OF TRUSTEES

### NOTICE OF REGULAR MEETING

#### AGENDA

**January 22, 2019**

**Gorman School**

*Closed Session: 3:00 P.M.*  
*Regular Session: 3:30 P.M.*

#### **I. CALL TO ORDER**

Salute the flag

Roll Call – Members:

Steve Sonder, President  
Patricia Edwards, Clerk  
Julie Ralphs, Member

Roll Call – Administration:

Johannis Andrews, Superintendent/Principal  
Jean Cummings, Business Manager/Consultant  
Lise Wastafarro, Accounting/Data Processing Technician

#### ITEMS FROM THE FLOOR

Please submit a “Request to Speak to the Board of Trustees” for agenda and non-agenda items to the Secretary of the Board prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, no more than twenty (20) minutes on the same subject. This portion of the agenda is for presentations to the Board and not a question and answer period where the Board enters into dialogue. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date.

**II. AGENDA**

1. Approve the Agenda as presented for January 22, 2019.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

**III. ADJOURN TO CLOSED SESSION**

Adjourn to Closed Session at \_\_\_\_\_ P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. code 54957.7)
3. Public Employee Discipline/Dismissal/Release/Appointment (Govt. Code 54957)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

**IV. RECONVENED TO REGULAR SESSION**

Reconvened to Regular Session at \_\_\_\_\_ P.M.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

ACTION FROM CLOSED SESSION (IF ANY)

**V. PRESENTATIONS/INFORMATION/DISCUSSION**

A. Presentation

B. Information

1. Superintendent/Principal's Report
2. Trial Balance by Fund Report Period 6
3. Gorman Learning Charter Network Report dated December 13, 2018
4. Gorman Learning Charter Network Regular Session Agenda dated December 13, 2018
5. Gorman Learning Charter Network Regular Session Minutes dated December 13, 2018
6. Gorman Learning Charter Network Regular Session Minutes dated December 6, 2018
7. Gorman Learning Charter Network **Revised** Regular Session Minutes dated November 29, 2018
8. Kaiser Permanente March 1, 2019 Renewal Information
9. DeltaCare USA March 1, 2019 Renewal Information
10. Financial Audit Report 2017-18 memo dated January 15, 2019 from Cecelia Cummings, Business Manager

- C. Comments
  - 1. Board
  - 2. Staff
  - 3. Public-Items from the floor.
- D. Discussion

**VI. ACTION ITEMS**

**A. Administrative and Business Office Items:**

1. Approve the Minutes of the Organizational Meeting of December 11, 2018.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

2. Approve Purchase Orders #18-19-136 through 18-19-157 of which \$27,048.96 was paid from the General Fund and \$3,986.96 from other funds.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

3. Approve B Warrants #13219-13252 in the amount of \$41,585.38.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

4. Approve local AV ACSA dues for the 2018-19 school year in the amount of \$25.00.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

5. Approve District Basic Membership Dues with the Small School Districts' Association (SSDA) from 2/1/19-1/31/20 in the amount of \$350.00.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

6. Approve Antelope Valley School Board dues for the 2018-19 school year in the amount of \$200.00.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

7. Approve Quarterly Report on Williams Uniform Complaints 2018-19 October 1 to December 31 (2<sup>nd</sup> QTR.).

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

8. Approve the P1 Report of School District Attendance 2018-19.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

9. Approve the 2017-18 Audit Report ended June 30, 2018 by Vavrinek, Trine, Day & Co., LLC, Certified Public Accountants.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

10. Approve Resolution # 05-18-19 Resolution to Authorize Pupil Transfers for the 2019-20 School Year and Determine the Number of Transfers to be Accepted.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

11. Approve standard business mileage reimbursement rate for 2019 increasing to .58 cents per mile up from 54.5, effective January 1, 2019 in accordance with the Internal Revenue Service (IRS) IR-2018-251, December 14, 2018.

Moved by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

12. Approve the Gorman Elementary School-School Accountability Report Card (SARC) Reported Using Data from the 2017-18 School Year published during 2018-19 as presented for posting on the school website as required by law.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

13. Approve the Declaration of Need for Fully Qualified Educators for 2018-19.

Declaration that there is an insufficient number of certification persons who meet the district's specified employment criteria for the position of Resource Specialist in 2018-19.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

14. Approve to change the next regular meeting of the Board of Trustees from Tuesday, February 12, 2019 to Tuesday, February 19, 2019 at 3:00 P.M. closed session and 3:30 P.M. regular session due to the conference schedule.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

B. Personnel:

15. Approve Conference/Mileage Report #06-18-19.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote: yes \_\_\_no\_\_\_

16. Approve Personnel Report #03-18-19.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote: yes \_\_\_no\_\_\_

C. Board Policy

**VII. ADVANCE PLANNING**

The next regular meeting of the Board of Trustees will be held Tuesday, February 12, 2019 at 3:00 P.M. closed session and 3:30 P.M. regular session. Items for next meeting

1. \_\_\_\_\_ 2. \_\_\_\_\_

**VIII. ADJOURNMENT**

Approve adjournment at \_\_\_\_\_ P.M.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote: yes \_\_\_no\_\_\_



**Los Angeles County  
Office of Education**  
Serving Students • Supporting Communities  
Leading Educators

**Williams Lawsuit Settlement  
Quarterly Report on Uniform Complaints 2018-2019**

District Name: Gorman Joint School District

Date: December 31, 2018

Person completing this form: Lise Wastafarro

Title: Accounting/Data Processing

Quarter covered by this report (Check One Below):

- |                                             |                          |                  |
|---------------------------------------------|--------------------------|------------------|
| <input type="checkbox"/> 1st QTR            | July 1 to September 30   | Due 19-Oct 2018  |
| <input checked="" type="checkbox"/> 2nd QTR | October 1 to December 31 | Due 18- Jan 2019 |
| <input type="checkbox"/> 3rd QTR            | January 1 to March 31    | Due 10-Apr 2019  |
| <input type="checkbox"/> 4th QTR            | April 1 to June 30       | Due 19-Jul 2019  |

Date for information to be reported publicly at governing board meeting: January 22, 2019

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Misassignment	0	0	0
TOTAL	0	0	0

Print Name of District Superintendent Johannis Andrews

Signature of District Superintendent \_\_\_\_\_ Date January 22, 2019

Return the **Quarterly Summary** to:  
Williams Legislation Implementation Project  
Los Angeles County Office of Education  
c/o Kirit Chauhan, Williams Settlement Legislation  
9300 Imperial Highway, ASM/Williams ECW 284  
Downey, CA 90242

Telephone: (562) 803-8382  
FAX: (562) 803-8325  
E-Mail: Chauhan\_Kirit@lacoed.edu



State of California  
 Commission on Teacher Credentialing  
 Certification Division  
 1900 Capitol Avenue  
 Sacramento, CA 95811-4213

Email: [credentials@ctc.ca.gov](mailto:credentials@ctc.ca.gov)  
 Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

## DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2018-2019

Revised Declaration of Need for year: \_\_\_\_\_

### FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Gorman Elementary School District District CDS Code: 19645846013940

Name of County: \_\_\_\_\_ County CDS Code: \_\_\_\_\_

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 01 / 22 / 2019 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2020.

Submitted by (Superintendent, Board Secretary, or Designee):

<u>Johannis Andrews</u>		<u>Superintendent</u>
<small>Name</small>	<small>Signature</small>	<small>Title</small>
<u>661-248-0604</u>	<u>661-248-6441</u>	<u>1/22/2019</u>
<small>Fax Number</small>	<small>Telephone Number</small>	<small>Date</small>

PO Box 104, Gorman, CA 93243

Mailing Address

<u>jandrews@lws.lacoe.edu</u>	<u>cecilia@cjcummingscpa.com</u>
<small>E-Mail Address</small>	

### FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County \_\_\_\_\_ County CDS Code \_\_\_\_\_

Name of State Agency \_\_\_\_\_

Name of NPS/NPA \_\_\_\_\_ County of Location \_\_\_\_\_



The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on \_\_\_/\_\_\_/\_\_\_, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, \_\_\_\_\_.

► **Enclose a copy of the public announcement**  
Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
EMail Address		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

**AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS**

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

<b>Type of Emergency Permit</b>	<b>Estimated Number Needed</b>
CLAD/English Learner Authorization (applicant already holds teaching credential)	_____ _____
Bilingual Authorization (applicant already holds teaching credential)	_____ _____
List target language(s) for bilingual authorization: _____	
Resource Specialist	One _____
Teacher Librarian Services	_____ _____

**LIMITED ASSIGNMENT PERMITS**

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	
Special Education	
TOTAL	

**EFFORTS TO RECRUIT CERTIFIED PERSONNEL**

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to [www.cde.ca.gov](http://www.cde.ca.gov) for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

**EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL**

Has your agency established a District Intern program? Yes  No

If no, explain. \_\_\_\_\_

Does your agency participate in a Commission-approved college or university internship program? Yes  No

If yes, how many interns do you expect to have this year? None

If yes, list each college or university with which you participate in an internship program.

San Diego State University

University of LaVerne

If no, explain why you do not participate in an internship program.

\_\_\_\_\_  
\_\_\_\_\_