



## Gorman Joint School District

49847 Gorman School Road  
P.O. Box 104  
Gorman, CA 93243  
(661) 248-6441 – FAX (661) 248-0604

### BOARD OF TRUSTEES

### NOTICE OF REGULAR MEETING

### AGENDA

**October 10, 2017**

**Gorman School**

*Closed Session: 3:00 P.M.*

*Regular Session: 3:30 P.M.*

#### **I. CALL TO ORDER**

Salute the flag

Roll Call – Members:

Steve Sonder, President  
Julie Ralphs, Clerk  
Patricia Edwards, Member

Roll Call – Administration:

Johannis Andrews, Superintendent/Principal  
Jean Cummings, Business Manager/Consultant  
Lise Wastaferro, Accounting/Data Processing Technician

#### **ITEMS FROM THE FLOOR**

Please submit a "Request to Speak to the Board of Trustees" for agenda and non-agenda items to the Secretary of the Board prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, no more than twenty (20) minutes on the same subject. This portion of the agenda is for presentations to the Board and not a question and answer period where the Board enters into dialogue. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date.

**II. AGENDA**

1. Approve the Agenda as presented for October 10, 2017.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

**III. ADJOURN TO CLOSED SESSION**

Adjourn to Closed Session at \_\_\_\_\_ P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. code 54957.7)
3. Public Employee Discipline/Dismissal/Release/Appointment (Govt. Code 54957)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

**IV. RECONVENED TO REGULAR SESSION**

Reconvened to Regular Session at \_\_\_\_\_ P.M.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

ACTION FROM CLOSED SESSION (IF ANY)

**V. PRESENTATIONS/INFORMATION/DISCUSSION**

A. Presentation

B. Information

1. Superintendent/Principal's Report
2. Trial Balance by Fund Report Period 3
3. Gorman Learning Center Report dated October 4, 2017
4. Gorman Learning Charter Network Regular Session Agenda dated September 14, 2017
5. Gorman Learning Charter Network Regular Session Minutes dated August 10, 2017
6. Gorman Learning Charter Network Regular Session Minutes dated September 14, 2017
7. Gorman Elementary Paw Print Newsletter dated October 2017

C. Comments

1. Board
2. Staff
3. Public-Items from the floor.

D. Discussion

**VI. ACTION ITEMS**

A. Administrative and Business Office Items:

1. Approve the Minutes of the Regular Meeting September 12, 2017.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

2. Approve Purchase Orders #17-18-54 through 17-18-79 of which \$16,515.18 was paid from the General Fund and \$4,467.98 from other funds.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

3. Approve B Warrants #12623-12647, 12650-12657 in the amount of \$37,688.29.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

4. Approve Resolution #07-17-18 Variable Term Waiver.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

5. Approve Resolution #08-17-18 for the 2016-17 Appropriations Limit Recalculation and the 2017-18 Projected Appropriations Limit Calculation (GANN Limit).

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

6. Approve Quarterly Report on Williams Uniform Complaints July 1 to September 30, 2017 (1<sup>st</sup> QTR.).

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

7. Approve transfer of \$25,000.00 from the General Fund (01.0) to the Cafeteria Fund (13.0) for the 2017-18 school year.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

8. Approve the Gorman Joint School District Arts Plan 2016-17.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

9. Approve Field Trip Report #01-17-18.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

10. Approve Agreement for Special Services between the Gorman Joint School District and Atkinson, Andelson, Loya, Ruud & Romo Law Firm, effective October 1, 2017 through September 30, 2018, and thereafter shall continue from month-to-month at the then current hourly rate set forth herein until modified in writing by mutual agreement or terminated by either part upon thirty (30) days' written notice.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

B. Personnel:

11. Approve Conference/Mileage Report #03-17-18.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

12. Approve Personnel Report #03-17-18.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

C. Board Policy

**VII. ADVANCE PLANNING**

The next regular meeting of the Board of Trustees will be held Tuesday, November 14, 2017 at 3:00 P.M. closed session and 3:30 P.M. regular session.

Items for next meeting

1. \_\_\_\_\_ 2. \_\_\_\_\_

**VIII. ADJOURNMENT**

Approve adjournment at \_\_\_\_\_ P.M.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_



Steve Sonder, President  
Julie Ralphs, Clerk  
Patricia Edwards, Member

## Gorman Elementary School District

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(661) 248-6441 – FAX (661) 248-0604

Johannis L. Andrews II  
Superintendent/Principal

### Superintendent's Report October 2017

**Enrollment for October 2017      85 students**

#### **District of Choice**

District of Choice passed the State level and is effective through July 1, 2023.

1. Require DOCs to track and report the number of students who qualify for the FRPM (Free, reduced priced meals).
2. Require all communication produced by a DOC regarding the DOC program be translated into the necessary languages for parents in the district of residence pursuant to Section 48985.
3. Require DOCs to provide transportation to pupils who are eligible for free and reduced priced meals transferring into the district, upon the student's request. We are not restricted to our district to bus students.
4. Require DOCs to register as a DOC through the CDE and the county office of education (COE) by July 1, 2018.
5. Prohibit the participation in the DOC program for any district that has not registered through the CDE and the COE as a DOC and that has not submitted the annual data required.
6. Clarify that a school district of residence governing board can certify at a board meeting that further transfers as part of the DOC program will cause the district to receive a qualified or negative certification by the county superintendent of schools, and limit transfers under the DOC program. Clarify that if the county office of education determines the district of residence will receive qualified or negative certification in the subsequent year, the district of residence may stop all further transfers under the DOC program.
7. Prohibit a DOC from making any inquiry into, evaluation or consideration of academic or athletic performance, physical condition, proficiency in the English language, family income, or any of the individual characteristics set forth in Section 200.
8. Clarify that a DOC must accept all students until they are at capacity, and then must implement a random drawing.
9. Clarify that DOCs have only one reason to deny a transfer: The number of students exceeded the capacity of the DOC and the student did not win the lottery.

10. Reinstate an appeal process through the county board of education, similar to the current inter-district transfer appeals process.

### **Antelope Valley School Boards Association Annual Community Education Summit**

Casey Stanford, Kim Lowe, Lisa Davis, and I attended the Antelope Valley School Boards Association Annual Community Education Summit on September 26, 2017. We had the honor of listening to CSBA concerns with charter schools.

### **Human Resources**

I will post, starting October 9, 2017, a position for a Regular Educational Aide. It is included in the budget for the 2017-18 school year. We are subbing this position at this time until filled.

### **Curriculum**

- Progress reports went home to parents on September 29, 2017.
- The CELDT (California English Language Development Test) will be administered to our English language learners in October. The CELDT is administered annually to English learners until they are reclassified as fluent English proficient (RFEP). The District goal for English language learners is that they will score at the early advanced or advanced level of proficiency on the CELDT by the end of the sixth grade.

### **Professional Development**

- The District continues to focus on implementing rigorous standards of helping all students to achieve and implementing the new Common Core State Standards.
- We will continue with the TEAL (Technology Enhanced Arts Learning) Project. The goal of the three-year TEAL Project is to increase the knowledge and skills of K-6 pre-service and in-service with Gorman teachers and administrators in the fundamentals and best practices of arts integration. This includes identifying the connections between the Visual and Performing Arts Standards for the State of California and the California Common Core State Standards. TEAL staff development objectives support the arts goal including stimulating interest and enthusiasm lessons for arts integration for the classroom in practical, high-interest and inspiring content and activities. Visual and Performing Arts educators and arts integration specialists design professional development for Gorman staff. Our first staff development training will be October 19th.

TEAL gives educators access to professional development through the blended learning model. The blending learning model combines online and in-person interaction to provide content and support for arts integration in the classroom, to the benefit of K-6 students. The online modules will furnish content that is unique to each of the Visual and Performing Arts disciplines, including dance, music, theatre, and the visual and media arts. Teachers and administrators will learn methods of integrating the learning objectives of these art forms with other subject areas. In addition, TEAL facilitates a learning and sharing arts integration community using webinars and online networking.

The objectives that will support and facilitate the three-year goal of TEAL are:

- Engage pre-service and in-service educators in useful, high-interest and inspiring content and activities to support arts integration with K-6 students.
- Introduce K-6 pre-service and in-service teachers to the meaning, practice, and instructional benefits of arts integration.
- Familiarize teachers with the Visual and Performing Arts Content Standards for California Public Schools and their connections to the Common Core State Standards.
- Using in-person arts integrated experiences, as well as online and in-person support and resources, TEAL will develop K-6 educators' ability to design and/or revise existing lessons that align the Visual and Performing Arts Standards with the Common Core State Standards and standards in other content areas.
- Increase the participants' level of comfort and confidence in implementing arts integrated lessons.
- Develop a repository of resources for professional learning, support, and strategies related to arts integration.
- Facilitate a community for arts integration using online communication, networking and monthly webinars.

The TEAL project provides a means by which Los Angeles County districts and charter networks are able to build capacity in the area of K-6 arts integration that will reinvigorate arts education. This is one of our LCAP goals increasing the arts at school and after school.

## **Budget**

The 2017 State Budget Act continues to bolster the state's Rainy Day Fund and pay down accumulated debts and liabilities to counter the potential fiscal impact of federal policy changes in California and the potential end of an economic expansion that has surpassed historical averages. While maintaining fiscal prudence, the Budget focuses state spending on the Governor's key priorities—investing in education, counteracting the effects of poverty, and improving the state's streets, roads and transportation infrastructure.

The Budget provides K-12 schools and community colleges with \$3.1 billion above the revised 2016-17 funding level, bringing the funding level to \$74.5 billion in 2017-18—an increase of \$1 billion since January. Schools will receive an additional \$1.4 billion next year for the Local Control Funding Formula. The Budget seems to be increasing each year but has not reached the 2007-2008 funding.

## **Events**

- Gorman's PTSO fourth annual Fun-Run was held on September 27th. A Fun-Run is a no pressure, no sales fundraising event that was fun for students and a great opportunity for sponsors to support Gorman Elementary School. PTSO collected over \$500 in donations. Thank you to the sponsors who donated water or funds towards the Fun-Run.
- Student picture day was held on October 1st. We had the students all dressed up for their pictures. We use Lifetouch Photography for this service and there is no cost to the District.

- Our Annual Gorman School Fall Festival/Silent Auction will be held on Friday, October 13<sup>th</sup> from 3:00-6:00pm. Everyone in our community is welcome to attend this family event. We will have games, arts and crafts, food, and fun for everyone. We will also be holding a silent auction featuring baskets put together by our classrooms. Please come and join us!

### **HALLOWEEN PARADE RULES**

- Gorman has the tradition of a "Halloween Parade." This year it will take place on the morning of October 31st. Here is the list of parade requirements:
  - Nothing should drag on the floor.
  - Shoes must be worn.
  - Masks are allowed only during the parade.
  - Costumes must not be too scary or inappropriate for the school environment.
  - No weapons, even fake ones.
  - Costumes may not demean any race, religion, nationality, handicapped condition or gender.
  - All dress should be school appropriate.
  - Face paint in moderation.



Report ID : LAGL008S  
 District : 64584  
 Fiscal Year : 2018  
 To Period : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 01.0--General Fund  
 PRELIMINARY

Page No. 1  
 Run Date 10/01/2017  
 Run Time 01:14:45  
 MONTHLY

Object	Object Description	Debit	Credit
1110	Teachers' Salaries-Full-Time	36,954.64	0.00
1160	Teachers' Salaries-Substitute	115.00	0.00
1300	Cert Supervisors & Admin Sal	18,800.85	0.00
1310	Cert Supervisor & Admin Sal-FT	18,900.00	0.00
	Total for Major Object: 1000	74,770.49	0.00
2130	Instruct Aide Sal-Hourly/Daily	5,394.23	0.00
2200	Classif Support Sal	347.62	0.00
2210	Classif Support Sal-Full-Time	4,837.79	0.00
2410	Cler Tech Office Staff Sal-FT	3,443.50	0.00
2460	Cler Tech Off Staff Sal-Sub	1,667.78	0.00
2990	TBD	2,440.00	0.00
	Total for Major Object: 2000	18,130.92	0.00
3111	STRS, Certificated Positions	10,284.34	0.00
3212	PERS, Classified Positions	1,130.86	0.00
3312	OASDI, Classified Positions	804.34	0.00
3331	Medicare, Cert Positions	915.96	0.00
3332	Medicare, Class Positions	249.30	0.00
3411	Hith & Wlfr Benefits, Cert	9,611.55	0.00
3412	Hith & Wlfr Benefits, Class	16,026.02	0.00
3511	State Unemploy Insur, Cert Pos	37.39	0.00
3512	State Unemploy Insur, Clas Pos	8.59	0.00
3611	Worker Comp Insur, Cert Pos	2,470.77	0.00
3612	Worker Comp Insur, Class Pos	702.67	0.00
3999	Benefits-Error	388.76	0.00
	Total for Major Object: 3000	42,630.55	0.00
4110	Textbooks	461.72	0.00
4210	Books & Oth Reference Material	251.62	0.00
4310	Materials and Supplies	3,998.23	0.00
4340	Computer Software & Relat Exp	8,004.90	0.00
4350	Office Supplies - Admin	1,119.36	0.00
4360	Tires, Fuel and Oil	405.86	0.00
4370	Custodial/Operation Supplies	2,850.48	0.00
4380	Maintenance Supplies	801.50	0.00
4400	NonCapitalized Equipment	20.40	0.00
	Total for Major Object: 4000	17,914.07	0.00
5210	Mileage & Car Allowances	74.90	0.00
5220	Travel and Conferences	550.00	0.00
5310	Dues and Memberships	4,089.00	0.00
5410	Insurance	8,806.00	0.00
5510	ELECTRICITY	5,370.12	0.00
5520	Natural Gas Services	140.69	0.00

Report ID : LAGL0088  
 District : 64584  
 Fiscal Year : 2018  
 To Period : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 01.0--General Fund  
 PRELIMINARY

Page No. 2  
 Run Date 10/01/2017  
 Run Time 01:14:45  
 MONTHLY

Object	Object Description	Debit	Credit
5530	Water	192.08	0.00
5560	Waste Disposal	389.96	0.00
5565	Waste Disposal - Other	1,941.00	0.00
5610	Rentals, Leases and Repairs	277.37	0.00
5630	Repairs	2,484.66	0.00
5800	Oth Contracted Services	3,672.53	0.00
5803	Late Int Chrgs/Penalties	2.65	0.00
5812	Contract Svc (2) - FEA	6,235.19	0.00
5830	Advertisement	106.92	0.00
5840	Computer/Technlgy Related Serv	1,455.00	0.00
5850	Consult/Ind Contractors (NonEmp)	1,369.75	0.00
5910	Communications	267.14	0.00
5940	Communication -Postage	410.00	0.00
Total for Major Object: 5000		37,834.96	0.00
8011	Rev Limit State Aid-CYR	0.00	142,967.00
8012	Education Protection Account E	0.00	34,449.00
8029	Othr Subvntns/In-Lieu of Taxes	0.00	2,859.57
8042	Unsecured Roll Taxes	0.00	2,160.27
8043	Piror Year's Taxes	0.00	6,084.52
8044	Supplemental Taxes	0.00	16,455.66
8045	Edu RevAugmnt Fnd	0.00	374.51
8048	Pnlts & Intrst from Dlgnt Tax	0.00	89.61
8590	All Other State Revenues	0.00	133,144.00
8660	Interest	118.33	0.00
Total for Major Object: 8000		118.33	338,584.14
Net Increase (Decrease) to Fund Balance			147,184.82

9110	Cash in County Treasury	2,875,608.69	0.00
9130	Revolving Cash	2,000.00	0.00
9200	Accounts Receivable	633,937.49	0.00
9330	Prepaid Expenditures	844.00	0.00
9342	Earned Salary Advance	1,501.00	0.00
9514	STPS Liability	4,484.61	0.00
9517	Voluntary Deductions	27.18	0.00
9519	Accounts Payable-Current Liab.	0.00	3,062.00
9520	Accnts Payable-Manual Accrual	0.00	1,198,527.83
9521	Salaries Payable	0.00	7,007.30
9525	FB Subs-STRS	0.00	3,456.07
9526	FB Subs-PERS	889.69	0.00
9528	FB Subs-OASDI	0.00	26,041.05
9529	FB Subs-MEDICARE	0.00	28,699.90
9531	FB Subs-SUI	4,006.95	0.00
9532	FB Sub-W/C	0.00	102,048.46
9533	FB Subs-PERS Reduction	0.00	549.24

Report ID  
 District  
 Fiscal Year  
 To Period

: LAGI008S  
 : 64584  
 : 2018  
 : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 01.0--General Fund  
 PRELIMINARY

Page No. 3  
 Run Date 10/01/2017  
 Run Time 01:14:45  
 MONTHLY

Object	Object Description	Debit	Credit
9543	Direct Deposit Payable	0.00	164.39
9650	Deferred Revenue	0.00	146,218.72
9791	Beginning Fund Balance	0.00	1,860,339.83
	ENDING Fund Balance		2,007,524.65
Total for Fund: 01.0		3,714,698.93	3,714,698.93

Report ID : LAGL008S  
 District : 64584  
 Fiscal Year : 2018  
 To Period : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 13.0--Cafeteria Fund  
 PRELIMINARY

Page No. 4  
 Run Date 10/01/2017  
 Run Time 01:14:45  
 MONTHLY

Object	Object Description	Debit	Credit
2230	Classif Support Sal-Hrly/Daily	898.85	0.00
	Total for Major Object: 2000	898.85	0.00
3312	OASDI, Classified Positions	55.73	0.00
3332	Medicare, Class Positions	13.03	0.00
3412	Hth & Wlfr Benefits, Class	2,788.62	0.00
3512	State Unemploy Insur, Clas Pos	0.45	0.00
3612	Worker Comp Insur, Class Pos	58.01	0.00
	Total for Major Object: 3000	2,915.84	0.00
4400	Noncapitalized Equipment	244.77	0.00
4710	Food	2,652.13	0.00
	Total for Major Object: 4000	2,896.90	0.00
5630	Repairs	1,815.85	0.00
	Total for Major Object: 5000	1,815.85	0.00
	Net Increase (Decrease) to Fund Balance	(8,527.44)	
9110	Cash in County Treasury	0.00	10,575.34
9200	Accounts Receivable	11,303.98	0.00
9521	Salaries Payable	0.02	0.00
9526	FB Subs-PERS	34.66	0.00
9528	FB Subs-OASDI	0.00	2,884.73
9529	FB Subs-MEDICARE	0.00	113.36
9531	FB Subs-SUI	0.00	121.44
9532	FB Sub-W/C	0.00	1,700.18
9791	Beginning Fund Balance	0.00	4,471.05
	ENDING Fund Balance		(4,056.39)
	Total for Fund: 13.0	19,866.10	19,866.10

Report ID : LAG1008S  
 District : 64584  
 Fiscal Year : 2018  
 To Period : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 14.0--Deferred Maintenance Fund  
 PRELIMINARY

Page No. 5  
 Run Date 10/01/2017  
 Run Time 01:14:45  
 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	121.96
	Total for Major Object: 8000	0.00	121.96
	Net Increase (Decrease) to Fund Balance		121.96
9110	Cash in County Treasury	119,779.12	0.00
9200	Accounts Receivable	105.51	0.00
9791	Beginning Fund Balance	0.00	119,762.67
	ENDING Fund Balance		119,884.63
	Total for Fund: 14.0	119,884.63	119,884.63

Report ID : LAG1008S  
 District : 64584  
 Fiscal Year : 2018  
 To Period : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 21.0--Capital Projects-Centennial  
 PRELIMINARY

Page No. 6  
 Run Date 10/01/2017  
 Run Time 01:14:45  
 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	0.11
	Total for Major Object: 8000	0.00	0.11
	Net Increase (Decrease) to Fund Balance		0.11
9110	Cash in County Treasury	62,829.94	0.00
9200	Accounts Receivable	131.59	0.00
9791	Beginning Fund Balance	0.00	62,961.42
	ENDING Fund Balance		62,961.53
	Total for Fund: 21.0	62,961.53	62,961.53

Report ID : LAG1008S  
 District : 64584  
 Fiscal Year : 2018  
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64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 25.0--Capital Facilities Fund  
 PRELIMINARY

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 Run Date 10/01/2017  
 Run Time 01:14:45  
 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	0.09
	Total for Major Object: 8000	0.00	0.09
	Net Increase (Decrease) to Fund Balance		0.09
9110	Cash in County Treasury	44,369.46	0.00
9200	Accounts Receivable	92.86	0.00
9791	Beginning Fund Balance	0.00	44,462.23
	ENDING Fund Balance		44,462.32
	Total for Fund: 25.0	44,462.32	44,462.32

Report ID : LAGL008S  
 District : 64584  
 Fiscal Year : 2018  
 To Period : 3

64584-GORVAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 30.0--State Sch.Building Lease-Purc  
 PRELIMINARY

Page No. 8  
 Run Date 10/01/2017  
 Run Time 01:14:45  
 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	0.13
	Total for Major Object: 8000	0.00	0.13
	Net Increase (Decrease) to Fund Balance		0.13
9110	Cash in County Treasury	70,129.52	0.00
9200	Accounts Receivable	147.36	0.00
9791	Beginning Fund Balance	0.00	70,276.75
	ENDING Fund Balance		70,276.88
	Total for Fund: 30.0	70,276.88	70,276.88



Report ID : LAGL0088  
 District : 64584  
 Fiscal Year : 2018  
 To Period : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 35.0--County School Facilities Fund  
 PRELIMINARY

Page No. 9  
 Run Date 10/01/2017  
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 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	0.03
	Total for Major Object: 8000	0.00	0.03
	Net Increase (Decrease) to Fund Balance		0.03
9110	Cash in County Treasury	12,121.11	0.00
9200	Accounts Receivable	24.96	0.00
9519	Accounts Payable-Current Liab.	0.00	0.12
9791	Beginning Fund Balance	0.00	12,145.92
	ENDING Fund Balance		12,145.95

Total for Fund: 35.0 12,146.07 12,146.07

Report ID : LAGL0088  
 District : 64584  
 Fiscal Year : 2018  
 To Period : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 76.0--Warrant Pass-through Fund  
 PRELIMINARY

Page No. 10  
 Run Date 10/01/2017  
 Run Time 01:14:45  
 MONTHLY

Object	Object Description	Debit	Credit
	Net Increase (Decrease) to Fund Balance		0.00
9110	Cash in County Treasury	0.00	73,273.62
9200	Accounts Receivable	0.00	16,185.64
9506	State Disability Insurance	21.23	0.00
9507	Medicare Contributions	0.00	29,279.77
9511	Federal Tax Withholding	127,768.58	0.00
9512	State Tax Withholding	10,447.60	0.00
9513	OASDI Liability	0.00	28,449.11
9514	STRS Liability	0.00	1,860.82
9515	PERS Liability	3.41	0.00
9517	Voluntary Deductions	8,248.86	0.00
9518	Tax Shelter Annuity	0.00	800.00
9519	Accounts Payable-Current Liab.	0.00	469.12
9527	FB Subs-EPRS	0.00	351.50
9528	FB Subs-OASDI	243.53	0.00
9529	FB Subs-MEDICARE	60.57	0.00
9531	FB Subs-SUI	3,875.80	0.00
	ENDING Fund Balance		0.00

Total for Fund: 76.0 150,669.58 150,669.58

Report ID : LAGL008S  
District : 64584  
Fiscal Year : 2018  
To Period : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.  
TRIAL BALANCE BY FUND  
PRELIMINARY

Page No. 11  
Run Date 10/01/2017  
Run Time 01:14:45  
MONTHLY

Object	Object Description	Debit	Credit
-----			
Total for District: 64584			
		0.00	0.00



BRINGING ACADEMIC EXCELLENCE  
HOME

**DATE:** October 4, 2017  
**TO:** Board of Trustees  
Gorman Joint School District  
**FROM:** Denice Burchett  
Executive Director  
**SUBJECT:** MONTHLY BOARD REPORT

**BOARD REPORT NO. 09-14-2017**

## **I. BACKGROUND**

Each month, the Board receives a report from the Executive Director of the Gorman Learning Center in order for the Board to be informed relative to LEA operations. This correspondence serves as the initial report to the Board from the Executive Director.

## **II. September 2017 REPORT**

On Thursday September 14, 2017 the Gorman Learning Center Board of Directors convened for a regular board meeting at 3700 W. Avenue L, Lancaster 93536. The month's activities include the following:

Denice Burchett's Report:

1. Our board meeting schedule for the year was presented and approved. This year the meeting locations will rotate around the central areas where a resource center is located. Board President Vanessa Decker was pleased with the schedule and felt that it was a fair and balanced way of doing things.
2. Our Prop 39 project is moving forward and we are getting the contracts in place. There was some discussion on which types of lighting might be a hindrance to some students. Our facilities supervisor has been working closely with the contractor and giving monthly reports on the progress.

3. With board members leaving and positions being filled, we have had to make many trips to Wells Fargo to add signers to the account.
  
4. Truth presented the unaudited actuals and there were no questions from our board.

Thank you very much  
Denice Burchett

# Gorman Learning Charter Network

*A California Charter School*

Bringing Academic Excellence Home

## REGULAR SESSION OF THE BOARD OF DIRECTORS AGENDA

DATE: September 14, 2017

MEETING PLACE: 3700 W. Avenue L  
Lancaster, CA 93536

TIME: 5:00 p.m.

Board Streaming: [www.gormanlc.org/video](http://www.gormanlc.org/video)

*Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion*

Meeting facilities can be made accessible to persons with disabilities. Because multiple locations are used for meetings and the particular room or configuration may vary from meeting to meeting, it is requested that if you require special assistance to participate in the meeting you notify the office of the Executive Director at least 72 hours prior to the meeting you wish to attend.

### OPEN SESSION: PUBLIC MEETING

#### 1. CALL TO ORDER

#### 2. BOARD OF DIRECTORS ROLL CALL

Vanessa Decker	President, Parent Representative
Yvette Barringer	Vice President and Treasurer, Parent Representative
Dondi Henderson	Secretary, Parent Representative
Joe Andrews	District Representative

#### 3. PLEDGE OF ALLEGIANCE

#### 4. APPROVAL OF THE AGENDA

#### 5. APPROVAL OF THE MINUTES

- a. Approval of the minutes from the regular session meeting of August 10, 2017.
- b. Approval of the minutes from the special session meeting of August 23, 2017.

**6. COMMUNICATION FROM THE PUBLIC**

*This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.*

**7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA**

**8. CONSENT AGENDA**

*Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Committee Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a board member so requests, in which case the designated item(s) will be considered following approval of the remaining items.*

- a. **Human Resources HR Action Report August 2017**
- b. **August 2017 Business Services Division Check Register**
- c. **August 2017 Business Services Division Payroll Expenditures**
- d. **August 2017 Business Services Division Purchase Order Listing**
- e. **August 2017 Business Services Division Credit Card Register**
- f. **August 2017 Enrollment Numbers**

**9. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS**

- a. **Executive Director – Denice Burchett**
- b. **Chief Business Officer – Truth Ncube**

**10. INFORMATION/DISCUSSION/ACTION AGENDA**

- a. **Action Items**
  - i. **Review, Discussion, and Approval of Desktop Computers Purchase for AVRC  
– Jason Gatza**
  - ii. **Review, Discussion, and Approval of Board Meeting Schedule  
– Denice Burchett and Truth Ncube**
  - iii. **Review, Discussion, and Approval of Early Start Kindergarten Students  
– Denice Burchett**
  - iv. **Review, Discussion, and Approval of Prop 39 Contracts – Don Dickinson**
  - v. **Review, Discussion, and Approval of Discard List – Don Dickinson**
  - vi. **Review, Discussion, and Approval of Interstate Travel for Conference – Truth Ncube**

- vii. **Review, Discussion, and Approval of Signer Resolution – Truth Ncube**
  - a. **Wells Fargo ASB Checking Removal of Marilyn Smith**
  
- viii. **Review, Discussion, and Approval of Signer Resolution – Truth Ncube**
  - a. **Wells Fargo ASB Checking Addition of Kari Lewis**
  
- ix. **Review, Discussion, and Approval of Signer Resolutions to remove signers – Truth Ncube**
  - a. **Wells Fargo Checking: Timothy Hughes**
  - b. **Wells Fargo Checking: Timothy Hughes**
  - c. **Wells Fargo Business Market Rate Account: Timothy Hughes**
  - d. **Wells Fargo Checking: David Akers**
  - e. **Wells Fargo Checking: David Akers**
  - f. **Wells Fargo Business Market Rate Account: David Akers**
  
- x. **Review, Discussion, and Approval of Signer Resolutions to add signers – Truth Ncube**
  - a. **Wells Fargo Checking: Vanessa Decker**
  - b. **Wells Fargo Checking: Vanessa Decker**
  - c. **Wells Fargo Business Market Rate Account: Vanessa Decker**
  - d. **Wells Fargo Checking: Yvette Barringer**
  - e. **Wells Fargo Checking: Yvette Barringer**
  - f. **Wells Fargo Business Market Rate Account: Yvette Barringer**
  
- viii. **Review, Discussion, and Approval of the Unaudited Actuals – Truth Ncube and Fiscal Department**

**CLOSED SESSION**

**11. ADJOURN TO CLOSED SESSION, IF ANY:**

- i. **Personnel Action – Government Code Section 54957**
- ii. **Link v. Gorman Learning Center, Kern County Superior Court Case No. BCV-17-101742**

**RECONVENE TO OPEN SESSION**

**12. ITEMS FOR NEXT MEETING**

**13. CONFIRM MEETING PLACE AND TIME**

**14. ADJOURNMENT**



# Gorman Learning Charter Network

*A California Charter School*

Bringing Academic Excellence Home

## REGULAR SESSION OF THE BOARD OF DIRECTORS MINUTES

DATE: August 10, 2017

MEETING PLACE: 16530 Lost Canyon Road  
Santa Clarita, CA 91387

TIME: 4:00 p.m.

Board Streaming: [www.gormanlc.org/video](http://www.gormanlc.org/video)

*Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion*

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### OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER 4:00 PM
2. BOARD OF DIRECTORS ROLL CALL

Vanessa Decker	President, Parent Representative (Present)
Yvette Barringer	Vice President and Treasurer, Parent Representative (Present)
Dondi Henderson	Secretary, Parent Representative (Present)
Fanny Lang	Member at Large, Parent Representative (Present)
Joe Andrews	District Representative (Present)

3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF THE AGENDA

Administration requested a change to the Agenda, in which action items 1 and 2 be allowed to be presented at the same time.

Motion to amend the Agenda to allow action items 1 and 2 to be presented together as one action item.

Moved by: Yvette Barringer

Second by: Dondi Henderson

Motion Carried: 4-0

Motion to approve the amended Agenda.

Moved by: Yvette Barringer

Second by: Fanny Lang

Motion Carried: 4-0

#### **5. APPROVAL OF THE MINUTES**

- a. Approval of the minutes from the regular session meeting of July 26, 2017.

Motion to approve the minutes from the regular session meeting of July 26, 2017.

Moved by: Fanny Lang

Second by: Dondi Henderson

Motion Carried: 4-0

#### **6. COMMUNICATION FROM THE PUBLIC**

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NONE

#### **7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA**

Yvette Barringer thanked Bobbi White, Jennifer Derksen, and Kimberly Pike for all their hard work setting up and then launching the Virtual Resource Center.

#### **8. CONSENT AGENDA**

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- a. **Human Resources HR Action Report July 2017**
- b. **July 2017 Business Services Division Check Register**
- c. **July 2017 Business Services Division Payroll Expenditures**
- d. **July 2017 Business Services Division Purchase Order Listing**
- e. **July 2017 Business Services Division Credit Card Register**

Fanny Lang requested information on a purchase made from wayfair.com on June 3<sup>rd</sup>. Administration was informed by a member of fiscal that the purchase contained chairs for the warehouse staff.

Yvette Barringer asked about the Pearson Books purchase on page 50 of the entire packet. Bobbi White said she would ask Ethan Weber for more information.

Fanny Lang asked about the VCI lessons on the July check registrar. They were said to be payments for final invoices from vendors.

Motion to approve the consent agenda.

Moved by: Dondi Henderson

Second by: Yvette Barringer

Motion Carried: 4-0

## **9. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS**

### **a. Executive Director – Denice Burchett**

Denice Burchett said that PDD 2017 was a success. Denice said she was grateful to all involved for the planning and execution of the sessions and scheduling. Yvette Barringer said she had heard from IST's that this year's PDD is the best one to date.

Denice Burchett reported the breakdown of enrollment numbers as of this week. The Board requested the numbers be broken down further by county and area. They would like this report to be on a page in the Board packet.

Denice Burchett told the Board that the new charter document is being edited. Denice said teacher signatures to support the new charter were collected during PDD 2017.

Denice Burchett said the Material Revision of the Charter and Board Bylaws are being reviewed by the Gorman Joint School District and their attorney. If there are changes, a special board meeting will need to be held to approve the changes before August 28, 2017.

### **b. Chief Business Officer – Truth Ncube**

Truth Ncube said the fiscal department is currently working to close the books for 16/17. Truth said the Unaudited Actuals will be presented by September 15, 2017.

Truth said Denice Burchett went to city hall to file our fictitious name and get our business license. Truth said ASB personnel training would be held near the end of the month.

The Board requested future board meetings begin at 5 pm on Thursdays.

## **10. INFORMATION/DISCUSSION/ACTION AGENDA**

**a. Action Items**

**i. Review, Discussion, and Approval of Copier Upgrade, and Extended Lease with Service Agreement – Jason Gatza**

Jason Gatza introduced Stu and Anthony from CBE. Stu said the new copier lease agreement and LaserFiche will save Gorman money every month by saving paper and lowering monthly payments.

Stu said training on LaserFiche is intended to be very thorough and is unlimited. Training continues until each party involved is comfortable with the program. Fanny Lang asked about the current lease obligations and early termination fees. Anthony said they would be taking the equipment back and covering the balance and end of contract fees.

Motion to approve the Copier Upgrade and LaserFiche with Cannon option.  
Moved by: Dondi Henderson  
Second by: Yvette Barringer  
Motion Carried: 4-0

**ii. Review, Discussion, and Approval of LaserFiche for Document Management Solution – Jason Gatza**

Amended Agenda combined this item with item 1.

**iii. Review, Discussion, and Approval Extra Duty Riders – Naja Braddock**

**a. EL Coordinator**

Motion to approve the EL Coordinator Rider.  
Moved by: Yvette Barringer  
Second by: Dondi Henderson  
Motion Carried: 4-0

**b. EL Specialist**

Motion to approve the EL Specialist Rider.  
Moved by: Fanny Lang  
Second by: Dondi Henderson  
Motion Carried: 4-0

**c. Lead Mentor**

Motion to approve the Lead Mentor Rider.  
Moved by: Dondi Henderson  
Second by: Fanny Lang  
Motion Carried: 4-0

**d. Senior Mentor**

Motion to approve the Senior Mentor Rider.  
Moved by: Yvette Barringer  
Second by: Dondi Henderson  
Motion Carried: 4-0

**e. Lead HET**

Motion to approve the Lead HET Rider.  
Moved by: Dondi Henderson  
Second by: Fanny Lang  
Motion Carried: 4-0

**f. Virtual Resource Center Coordinator**

Motion to approve the Virtual Resource Center Coordinator Rider.  
Moved by: Fanny Lang  
Second by: Yvette Barringer  
Motion Carried: 4-0

**g. Virtual Resource Center Facilitator**

Motion to approve the Virtual Resource Center Facilitator Rider.  
Moved by: Dondi Henderson  
Second by: Fanny Lang  
Motion Carried: 4-0

**h. Curriculum Committee Team Member**

Motion to approve the Curriculum Committee Team Member Rider.  
Moved by: Dondi Henderson  
Second by: Yvette Barringer  
Motion Carried: 4-0

**i. Mathematics Program Development Coordinator**

The Board would like the Administration to look into whether this Rider should be an extra duty or be turned into a full time position. The Board would like the measurements on this Rider to be more quantitative and less qualitative.

Motion to table the Mathematics Program Development Coordinator Rider.  
Moved by: Fanny Lang  
Second by: Dondi Henderson  
Motion Carried: 4-0

The Board requested the Extra Duties Report be updated to include these newly approved Riders.

**Adjourn For Recess At 6:29 PM**

**Reconvene From Recess At 6:41 PM**

**iv. Review, Discussion, and Approval of Board Election Committee Selection/Appointment – Vanessa Decker, Denice Burchett and Kimberly Tumambing**

Motion to appoint Denice Burchett, Kimberly Tumambing, and the three IST Representatives to the Board Election Committee..

Moved by: Yvette Barringer  
Second by: Dondi Henderson  
Motion Carried: 4-0

**v. Review, Discussion, and Approval of ElectionBuddy Elections for Board Elections – Denice Burchett and Kimberly Tumambing**

Motion to approve the usage of ElectionBuddy for Board Elections.

Moved by: Fanny Lang  
Second by: Yvette Barringer  
Motion Carried: 4-0

**vi. Review, Discussion, and Approval of Election Calendar – Denice Burchett and Kimberly Tumambing**

Motion to approve Election Calendar A for use as the election timeline.

Moved by: Yvette Barringer  
Second by: Fanny Lang  
Motion Carried: 4-0

**vii. Review, Discussion, and Approval of Division Street Lease – Denice Burchett and Guy Arnone**

Motion to approve the lease for a portion of the Division Street property.

Moved by: Fanny Lang  
Second by: Dondi Henderson  
Motion Carried: 4-0

**11. ITEMS FOR NEXT MEETING**

The Board requested the following items return: Mathematics Program Development Coordinator Rider, Unaudited Actuals, enrollment numbers, and updates to the Extra Duties Report.

**12. CONFIRM MEETING PLACE AND TIME**

Antelope Valley Resource Center at 5:00 pm on September 14, 2017.

**13. ADJOURNMENT 7:29 PM**

# Gorman Learning Charter Network

*A California Charter School*

Bringing Academic Excellence Home

## REGULAR SESSION OF THE BOARD OF DIRECTORS MINUTES

DATE: September 14, 2017

MEETING PLACE: 3700 W. Avenue L  
Lancaster, CA 93536

TIME: 5:00 p.m.

Board Streaming: [www.gormanlc.org/video](http://www.gormanlc.org/video)

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### OPEN SESSION: PUBLIC MEETING

#### 1. CALL TO ORDER 5:00 PM

#### 2. BOARD OF DIRECTORS ROLL CALL

Vanessa Decker	President, Parent Representative (Present)
Yvette Barringer	Vice President and Treasurer, Parent Representative (Present)
Dondi Henderson	Secretary, Parent Representative (Present)
Joe Andrews	District Representative (Present)

#### 3. PLEDGE OF ALLEGIANCE

#### 4. APPROVAL OF THE AGENDA

Motion to approve the agenda.  
Moved by: Yvette Barringer  
Second by: Dondi Henderson  
Motion Carried: 3-0

**5. APPROVAL OF THE MINUTES**

- a. Approval of the minutes from the regular session meeting of August 10, 2017.

Motion to approve the minutes from the meeting on August 10, 2017.  
Moved by: Dondi Henderson  
Second by: Yvette Barringer  
Motion Carried: 3-0

- b. Approval of the minutes from the special session meeting of August 23, 2017.

Motion to approve the minutes from the meeting on August 23, 2017.  
Moved by: Dondi Henderson  
Second by: Yvette Barringer  
Motion Carried: 3-0

**6. COMMUNICATION FROM THE PUBLIC**

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NONE

**7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA**

Dondi Henderson thanked the Redlands Business Office for being so welcoming. Dondi thanked Denice Burchett and Truth Ncube for speaking with her about the Budget.

Dondi said she wished to address the topic of whether positions are approved or not approved. Dondi said when the Board has a position come before them, they have a lot of angles to consider. Dondi said this is a deficit year and therefore the Board must be aware of the Budget. Dondi said all perspectives must be considered and information must be gathered sometimes before decisions can be made. Dondi said the Board values everyone who works at Gorman.

Vanessa Decker thanked everyone who worked to move the Antelope Valley Resource Center. Vanessa said the new location looks great and she appreciates all the hard work that went into it.

**8. CONSENT AGENDA**

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- a. **Human Resources HR Action Report August 2017**
- b. **August 2017 Business Services Division Check Register**
- c. **August 2017 Business Services Division Payroll Expenditures**
- d. **August 2017 Business Services Division Purchase Order Listing**



- e. **August 2017 Business Services Division Credit Card Register**
- f. **August 2017 Enrollment Numbers**

Yvette Barringer asked about two items on page 3 of 5 on the P.O. Listing. One was for gym cleaning and another for maintenance. Yvette asked if these were open P.O.'s and if the amounts are for an entire year. Truth Ncube and Laura Steidley confirmed the amounts were for the entire year.

Bobbi White said she is still looking for the answer to Yvette's question from the August Board Meeting.

Motion to approve the consent agenda.  
Moved by: Yvette Barringer  
Second by: Dondi Henderson  
Motion Carried: 3-0

## **9. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS**

### **a. Executive Director – Denice Burchett**

Denice Burchett reviewed enrollment numbers from the consent agenda. Denice said the numbers reported were direct from the department who reports them to CALPADS.

### **b. Chief Business Officer – Truth Ncube**

Truth Ncube said the training for the new ASB software was a success and there would be a follow up to make sure employees feel comfortable using it.

Truth Ncube said he had the P.O. for the \$29,000.00 that was in question and could read what was listed. Bobbi White said she wanted to look into it further because she thought the purchases from last school year were six year subscriptions.

## **10. INFORMATION/DISCUSSION/ACTION AGENDA**

### **a. Action Items**

#### **i. Review, Discussion, and Approval of Desktop Computers Purchase for AVRC – Jason Gatza**

Motion to approve the agenda.  
Moved by: Yvette Barringer  
Second by: Dondi Henderson  
Motion Carried: 3-0

#### **ii. Review, Discussion, and Approval of Board Meeting Schedule – Denice Burchett and Truth Ncube**

Yvette Barringer said she thought meeting schedule A provided stakeholders with the flexibility to plan on when they would like to attend a Board Meeting.

Dondi Henderson asked if the calendar should notate possible location changes. Vanessa Decker said she felt that was implied since meeting dates, times, and locations are announced at the conclusion of each meeting.

Vanessa Decker said she liked the rotating schedule and likes it being written down ahead of time. Vanessa said calendar A is a fair and balanced way of doing things.

The IST representatives requested an announcement to IST's telling them to prepare to present Early Start Kindergarten students at the November 30, 2017 meeting.

Motion to approve Board meeting schedule A.

Moved by: Yvette Barringer

Second by: Dondi Henderson

Motion Carried: 3-0

**iii. Review, Discussion, and Approval of Early Start Kindergarten Students  
– Denice Burchett**

Motion to approve both students for Early Start Kindergarten.

Moved by: Dondi Henderson

Second by: Yvette Barringer

Motion Carried: 3-0

**iv. Review, Discussion, and Approval of Prop 39 Contracts – Don Dickinson**

Dondi Henderson asked if the lights would be adjusted to best suit each workstation and if the special lighting conditions in the Special Education area of the building would be considered.

Don Dickinson said that he would be working on that detail with the contractor. Don said this contract just lists supplies.

Motion to approve the Prop 39 lighting contract.

Moved by: Yvette Barringer

Second by: Dondi Henderson

Motion Carried: 3-0

**v. Review, Discussion, and Approval of Discard List – Don Dickinson**

Motion to approve the Discard List.

Moved by: Dondi Henderson

Second by: Yvette Barringer

Motion Carried: 3-0

**vi. Review, Discussion, and Approval of Interstate Travel for Conference – Truth Ncube**

Motion to approve interstate travel for Truth Ncube and two of the fiscal staff members.

Moved by: Yvette Barringer

Second by: Dondi Henderson

Motion Carried: 3-0

**vii. Review, Discussion, and Approval of Signer Resolution – Truth Ncube**

**a. Wells Fargo ASB Checking Removal of Marilyn Smith**

Motion to approve the removal of Marilyn Smith as a signer on account #XXXXXX8723.

Moved by: Yvette Barringer

Second by: Dondi Henderson

Motion Carried: 3-0

**viii. Review, Discussion, and Approval of Signer Resolution – Truth Ncube**

**a. Wells Fargo ASB Checking Addition of Kari Lewis**

Motion to approve the addition of Kari Lewis as a signer on account #XXXXXX8723.

Moved by: Yvette Barringer

Second by: Dondi Henderson

Motion Carried: 3-0

**ix. Review, Discussion, and Approval of Signer Resolutions to remove signers – Truth Ncube**

**a. Wells Fargo Checking: Timothy Hughes**

**b. Wells Fargo Checking: Timothy Hughes**

Motion to approve the removal of Timothy Hughes from account number #XXXXXX3230 and account number #XXXXXX0060.

Moved by: Dondi Henderson

Second by: Yvette Barringer

Motion Carried: 3-0

**c. Wells Fargo Business Market Rate Account: Timothy Hughes**

Motion to approve the removal of Timothy Hughes from account #XXXXXX3770.

Moved by: Dondi Henderson

Second by: Yvette Barringer

Motion Carried: 3-0

**d. Wells Fargo Checking: David Akers**

**e. Wells Fargo Checking: David Akers**

Motion to approve the removal of David Akers from account #XXXXXX3230 and account #XXXXXX0060.

Moved by: Yvette Barringer

Second by: Dondi Henderson

Motion Carried: 3-0

**f. Wells Fargo Business Market Rate Account: David Akers**

Motion to approve the removal of David Akers from account #XXXXXX3770.

Moved by: Dondi Henderson

Second by: Yvette Barringer

Motion Carried: 3-0

**x. Review, Discussion, and Approval of Signer Resolutions to add signers  
– Truth Ncube**

- a. Wells Fargo Checking: Vanessa Decker**
- b. Wells Fargo Checking: Vanessa Decker**

Motion to approve the addition of Vanessa Decker to account #XXXXXX3230 and account #XXXXXX0060.  
Moved by: Dondi Henderson  
Second by: Yvette Barringer  
Motion Carried: 3-0

**c. Wells Fargo Business Market Rate Account: Vanessa Decker**

Motion to approve the addition of Vanessa Decker to account #XXXXXX3770.  
Moved by: Yvette Barringer  
Second by: Dondi Henderson  
Motion Carried: 3-0

- d. Wells Fargo Checking: Yvette Barringer**
- e. Wells Fargo Checking: Yvette Barringer**

Motion to approve the addition of Yvette Barringer to account #XXXXXX3230 and account #XXXXXX0060.  
Moved by: Dondi Henderson  
Second by: Yvette Barringer  
Motion Carried: 3-0

**f. Wells Fargo Business Market Rate Account: Yvette Barringer**

Motion to approve the addition of Yvette Barringer to account #XXXXXX3770.  
Moved by: Dondi Henderson  
Second by: Yvette Barringer  
Motion Carried: 3-0

**viii. Review, Discussion, and Approval of the Unaudited Actuals – Truth Ncube and Fiscal Department**

Motion to approve the 16/17 unaudited actuals.  
Moved by: Dondi Henderson  
Second by: Yvette Barringer  
Motion Carried: 3-0

**CLOSED SESSION**

**11. ADJOURN TO CLOSED SESSION, IF ANY: 6:02 PM**

- i. Personnel Action – Government Code Section 54957**
- ii. Link v. Gorman Learning Center, Kern County Superior Court Case No. BCV-17-101742**

**RECONVENE TO OPEN SESSION 8:14 PM**

**12. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**

NONE

**13. ITEMS FOR NEXT MEETING**

Bobbi White and Denice Burchett will continue to look into the \$29,000.00 P.O.

**14. CONFIRM MEETING PLACE AND TIME**

Redlands Resource Center at 5:00 pm on November 30, 2017.

**15. ADJOURNMENT 8:15 PM**



# Paw Prints



Gorman Elementary School

49847 Gorman School Rd

PO Box 104

Gorman, CA, 93243

www.gorman.k12.ca.us



## Upcoming Events

### October 6

- Awards Assembly @ 8:45am
- PTSO Meeting @ 3:00pm

### October 10

- Gorman Joint School Board Meeting @ 3:00pm

### October 13

- Fall Festival @ 3:00-6:00pm

### October 16

- Robotics Club Field Trip to Vista del Lago Visitor Center 3:00-5:00pm

### October 18

- **Minimum Day** Students will be dismissed at 1:00pm

### October 19

- Great California Shakeout

### October 23-31

- Red Ribbon Week

### October 31

- Halloween Parade @8:45am

## Principal's Message

Dear Gorman Families,

Welcome to October and the busy month that lies ahead! Fall has arrived and with it, a change in weather. Please be sure your children are dressed for the cooler weather in order to enjoy the outside recesses. Labeling hats and jackets is being proactive. During the day as it warms up children shed jackets and sweaters and leave them on the playground, so remember to check lost and found for missing items.

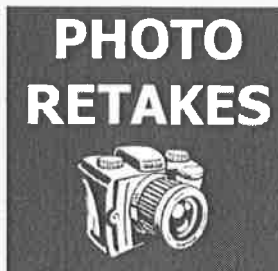
The Gorman teaching and support staff are committed to providing caring and safe learning environments that educate the minds along with encouraging the hearts and spirits of our students. Gorman is in its second year of PBIS (Positive Behavioral Interventions & Supports). Our staff provides powerful and challenging curriculum and instructional activities designed to meet the educational needs of students. Communication between home and school is valued. Parent-Teacher conferences are held in November focusing on the first report of progress for the year. Academic goals for continued growth and success are established together.

Each year our school staff works on goal setting which we must align with the District's Educational goals. This year our focus offers a forceful vision for improving arts education, providing visual art, music, dance, and theater to all students. Most important is that the arts will return to the classroom and school day experience. This will be accomplished through a visiting artist program; teachers will shadow each artist in action, learning the techniques of the medium which they will then be able to carry forward in future instruction.

Each year it is very important to help your student get to school on time. Attendance is a key component to a child's education. It is very important for parents to call when their child will not be in school. Please call the school office at 661-248-6441. Attendance letters are being sent to inform families of attendance issues.

We realize that financial circumstances can change, so we encourage families to fill out a Free/Reduced Lunch application if needed. They are available in the office. Please remember that you can fill out an application anytime during the year.

Finally, Gorman has the tradition of a "Halloween Parade." This year it will take place on the morning of the October 31st. Students need to wear appropriate costumes to school and may change into regular clothes after the parade. Families are welcome to observe the parade. We look forward to seeing what type of appropriate characters students choose as their costume.



**Picture Retake Day will be on Monday, November 28<sup>th</sup>. Watch for more information soon!**

**\*\*We do not have a microwave oven available for student use. Please make sure that you send your child to school with a lunch that does not need to be microwaved.**

**\*\*PLEASE make all transportation change phone calls to the front office BEFORE 2:30pm to ensure we have time to get messages out.**

**\*\*Students are not allowed at school before 8:15am. There is no supervision before then.**

## More Important News

### Robotics Club

Robotics Club Meetings will held every Monday from 3:00-5:00pm.

## PTSO

### T-Shirt Pre-Order

We are taking pre-orders for our school shirts and sweatshirts with our new logo. Order forms are available in the front office.

### Yearbook Pre-sale

This year our yearbook pre-sale cost is \$15. Order forms are available in the front office.

### Fun Run

Congratulations to all of our students! The top runners in each grade are:

TK-Anabella Reyes	4-Jacob Hastings(tie)
K-James Allison	5-Oscar Toribio
1-Tanya Sandoval	6-Justice Birds
2-Alan Mosso	7-Sarah Webber
3-Conner Poff	8-Joaquin Del Real
4-Melisa Baldovines(tie)	

### Fall Festival

Our annual Fall Festival is coming up on Friday, October 13<sup>th</sup> from 3:00-6:00pm. Wristbands, which include a meal and games, are available for \$10 pre-sale. They will be \$12 at the door. All students staying after school will need to purchase a wristband during the pre-sale and have a signed permission slip turned in. Donations are needed in each class. See your child's teacher for more information.

## STUDENT COUNCIL

### Meeting

The next Student Council meeting will be on Friday, September 27<sup>th</sup> from 3:00-4:00pm. ONLY Student Council members will be allowed to stay.



## Coming Next Month...

### Movie Night

November 3<sup>rd</sup>

### Canned Food Drive

November 6<sup>th</sup>-16<sup>th</sup>

### Parent-Teacher Conferences

November 15<sup>th</sup> & 16<sup>th</sup>

### Thanksgiving Feast

November 16<sup>th</sup>

### Report Cards Go Home

November 17<sup>th</sup>

### Thanksgiving Break

November 20<sup>th</sup>-24<sup>th</sup>

**Gorman Joint School District**  
49847 Gorman School Road  
P.O. Box 104  
Gorman, CA 93243  
(661) 248-6441 - FAX (661) 248-0604

**BOARD OF TRUSTEES**

**MINUTES OF THE REGULAR MEETING**

**September 12, 2017**

The President of the Board, Steve Sonder, called the Regular Meeting of the Gorman Joint School District Board of Trustees to order at 3:00 P.M.

The Flag salute was held.

Members Present: Steve Sonder, President  
Julie Ralphs, Clerk  
Patricia Edwards, Member

Also Present: Johannis Andrews, Superintendent/Principal  
Jean Cummings, Business Manager/Consultant  
Lise Wastafarro, Accounting/Data Processing Technician

Others Present: Teachers, Felicia Davis & Casey Stanford, School Secretary,  
Denise Saenz

5938 The Board approved the Agenda as presented for September 12, 2017.

Motion made by Julie Ralphs, Seconded by Patricia Edwards   Vote: yes 3/no 0

5939 Adjourn to Closed Session at 3:00 P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. Code 54957.7)
3. Public Employee Discipline/Dismissal/Release

Motion made by Julie Ralphs, Seconded by Patricia Edwards   Vote: yes 3/no 0

5940 Reconvened to Regular Session at 3:37 P.M.

Motion made by Julie Ralphs, Seconded by Patricia Edwards   Vote: yes 3/no 0



Action taken in closed session:

President Sonder reported out of closed session that the Board authorized Superintendent Andrews to hire a part-time aide and it will be presented for approval at the next board meeting.

President, Steve Sonder, asked for any comments from the Board.

President Sonder stated in reading the superintendents' report about the main water line he understood the issue and said with our luck the blockage would be at the very end and we would have to dig up the whole line to find the blockage. He asked Superintendent Andrews if he checked with Santana's Pumping to see if he could use a camera to find the blockage.

Superintendent Andrews stated that he did check with Santana but was told that water line is very old and the camera would be too big to send down the pipe.

Julie Ralphs asked if the line could be routed.

Superintendent Andrews said he asked Santana about that and was told that it's a galvanized pipe which could collapse and that it would be too far to router from the main line to the school.

President Sonder stated that, in looking at the Unaudited Actuals, he noticed that the classified showed no salary increase and that this was addressed before so that it would not have to be addressed every year.

President, Steve Sonder, asked for any comments from the staff.  
No comments

Board President, Steve Sonder, asked for any comments from the public.  
No comments

### **PUBLIC HEARING**

A Public Hearing was held at this time concerning whether each pupil in the District has sufficient textbooks and instructional materials, in each subject, that are consistent with the content and cycles of the curriculum framework adopted by the State Board. (Education Code Section 60119).

The hearing opened at 3:42 P.M. and closed at 3:43 P.M.

5941 The Board approved Resolution #05-17-18 To Certify Sufficient Pupil Textbooks and Instructional Materials Funds.

Motion made by Julie Ralphs, Seconded by Patricia Edwards    Vote: yes 3/no 0

5942 The Board approved the Minutes of the Regular Meeting August 8, 2017.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5943 The Board approved the Minutes of the Special Meeting August 24, 2017.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5944 The Board approved Purchase Orders #16-17-294 through 16-17-295 of which \$85.00 was paid from the General Fund and \$0.00 from other funds (2016-17).

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5945 The Board approved Purchase Orders #17-18-14 through 17-18-53 of which \$24,506.75 was paid from the General Fund and \$0.00 from other funds (2017-18).

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5946 The Board approved B Warrants #12561-12565, 12584-12586 in the amount of \$23,741.95 (2016-17).

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5947 The Board approved B Warrants #12566-12583, 12587-12622 in the amount of \$63,031.98 (2017-18).

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5948 The Board approved Licensing Agreement between the Gorman Elementary School District and Document Tracking Services, effective October 1, 2017-October 1, 2018, in the amount of \$395.00 and the 2017 Spanish School Accountability Report Card Translation Services in the amount of \$150.00 and DTS forms Translation Services in the amount of \$395.00 for a total of \$940.00.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5949 The Board approved 1 year Learning A-Z Reading License for TK-1<sup>st</sup> grade, effective 9/17/17-9/17/18, in the amount of \$94.95.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5950 The Board approved 1 year Learning A-Z Reading License for 2<sup>nd</sup> -3<sup>rd</sup> grade, effective 10/21/17-10/21/18, in the amount of \$94.95.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5951 The Board approved Resolution #06-17-18 Declaration of Need for Fully Qualified Educators.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5952 The Board approved 1 year renewal with Renaissance 10/1/17-9/30/18 for Accelerated Reader 360 Subscription Renewal \$935.00, STAR Math Renewal \$445.00, STAR Reading Renewal \$445.00, Annual All Product Renaissance Place Hosting Fee Renewal \$635.00, Assessment Hourly Implementation & Data Coaching \$300.00 for a total of \$2,760.00.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5953 The Board approved Lexia Reading Site based Hosting Renewal Proposal for a 1 year extension, 65 licenses at \$20.00 each for a total of \$1,300.00.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5954 The Board approved University of La Verne College of Education and Organizational Leadership University/District Fieldwork Agreement. Entered into this 14<sup>th</sup> day of August 2017 and will be in effect until terminated upon mutual consent of both parties.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5955 The Board approved the 2016-17 Unaudited Actuals.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5956 The Board approved Conference/Mileage Report #02-17-18.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5957 The Board approved Resolution #04-17-18 Board Absence of Julie Ralphs on August 24, 2017.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

The next regular meeting of the Board of Trustees will be held Tuesday, October 10, 2017 at 3:00 P.M. closed session and 3:30 P.M. regular session.

5958 The Board adjourned the meeting at 3:52 P.M.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

Steve Sonder, President

PURCHASE ORDER LOG  
9/1/17-9/30/17

PO#	DATE	VENDOR	DESCRIPTION	ESTIMATED AMOUNT	AMOUNT PAID GENERAL	AMOUNT PAID OTHER	DATE PAID
17-18-54	9/1/17	HOUGHTON MIFFLIN	SPECIAL ED TESTING MATERIALS	\$148.71	\$148.71		9/13/17
17-18-55		ACE HARDWARE	OPERATION SUPPLIES \$265.17, MAINT SUPPLIES \$192.61	\$457.78	\$457.78		9/5/17
17-18-56		HILLCREST	REPAIR VENDOR MAINTENANCE CAFE WALK IN FRIDGE	\$1,815.85		\$1,815.85	9/5/17
17-18-57	9/8/17	AKA WATER SERVICES, INC.	BACTI TESTING 8/21/17	\$75.00	\$75.00		9/12/17
17-18-58		THE MOUNTAIN ENTERPRISE	ADVERTISING BUS SCHEDULE 8/11/17	\$106.92	\$106.92		9/12/17
17-18-59		TINYEYE	SPEECH THERAPY SERVICE 8/17	\$369.75	\$369.75		9/13/17
17-18-60		SCV FOOD SERVICE	MEALS 8/17	\$2,578.60		\$2,578.60	9/12/17
17-18-61	9/1/17	STORER TRANSPORTATION	HOME TO SCHOOL SERVICE 8/17	\$6,235.19	\$6,235.19		9/12/17
17-18-62		PRENTIS EDWARDS	TECH SERVICE 8/17	\$1,250.00	\$1,250.00		9/13/17
17-18-63	9/13/17	GREENFIELD LEARNING	1 YR RENEWAL LEXIA READING 65 LICENSES	\$1,300.00	\$1,300.00		9/26/17
17-18-64		DOCUMENT TRACKING	10/1/17-10/1/18 2017 SPANISH SERVICE, SCHOOL	\$940.00			
			ACCOUNTABILITY REPORT CARD, DTS FORMS SERVICE				
17-18-65		RENAISSANCE LEARNING	10/1/17-9/30/18 ACC READER, STAR MATH, STAR READING, HOSTING, IMPLEMENTATION, DATA COACHING	\$2,760.00	\$2,760.00		9/22/17
17-18-66		LEARNING A-Z	9/17/17-9/17/18 RENEWAL MK, 10/21/17-10/21/18 LD	\$189.90	\$189.90		9/21/17
17-18-67	9/15/17	LACOE	REGISTRATION SUPT PRO COLLABORATIVE CONF 11/16/17 JA	\$100.00	\$100.00		9/18/17
17-18-68		MARY PIVETTI	PROF DEV GOOGLE DRIVE 8/15/17, ART COORDINATOR 8/22/17	\$1,070.00	\$1,070.00		9/18/17
17-18-69		SHARON OWEN	PSYCHOLOGIST SERVICE 9/15/17	\$1,000.00	\$1,000.00		9/21/17
17-18-70	9/19/17	READ NATURALLY	REGISTRATION SEMINAR/MATERIALS WR & KL 11/14/17	\$450.00	\$450.00		9/26/17
17-18-71		WONDER MEDIA	STORY MAKER, LICENSES, INSTALL, TRAINING, ACCESS	\$7,750.00			
17-18-72		ATG AUTOMOTIVE SPECIALISTS	FORD VAN-REPAIR RADIATOR, COOLANT	\$644.31			
17-18-73	9/20/17	ATKINSON, ANDELSON, LOYA, RUUD, ROMO	LEGAL SERVICE 8/17 DISTRICT \$2140.00, GLC \$4026.88	\$6,166.88			
17-18-74	9/25/17	ARCADIA AUDIOMETRIC ASSOC, INC.	SCHOOL NURSING SERVICE 9/19/17 3 DAYS REMAINING	\$500.00	\$500.00		9/26/17
17-18-75		CHEVRON	GMC VAN-GAS 8/25, 9/7, 9/19/17	\$270.78	\$270.78		9/26/17
17-18-76		POWER TECH	REPAIR VENDOR-STAGE LIGHTING, 3 CONDUIT BOXES, DIMMER SWITCHES	\$575.00			
17-18-77		AMERICAN EXPRESS	JA-CAFÉ SUPPLIES \$73.53, MAINTENANCE SUPPLIES \$50.91, INSTRUCTIONAL SUPPLIES \$180.24	\$304.68	\$231.15	\$73.53	9/26/17
17-18-78	9/27/17	GOLDEN VALLEY MWD	SEWER SERVICE 9/17	\$647.00			
17-18-79	9/29/17	SANTANA'S PUMPING	REPAIR VENDOR MAINTENANCE-ASPHALT/STEP	\$1,475.00			
			TOTAL	\$39,181.35	\$16,515.18	\$4,467.98	
			REMAINING UNPAID	\$18,198.19			



**Business Gold Card**  
 GORMAN SCHOOL DIST  
 LISE WASTAFERRO  
 Closing Date 09/22/17 Next Closing Date 10/24/17

**OPEN**<sup>SM</sup>

p. 1/5

Account Ending [REDACTED]

<b>New Balance</b>	<b>\$304.68</b>
<b>Please Pay By</b>	<b>10/08/17<sup>†</sup></b>

<sup>†</sup>Payment is due upon receipt. We suggest you pay by the Please Pay By date. You may have to pay a late fee if your payment is not received by the Next Closing Date.

**Visit**  
[www.membershiprewards.com](http://www.membershiprewards.com)

**Account Summary**

Previous Balance	\$281.03
Payments/Credits	-\$281.03
New Charges	+\$304.68
Fees	+\$0.00
<b>New Balance</b>	<b>\$304.68</b>

Days in Billing Period: 29

See page 2 for important information about your account.

**Customer Care**

**Pay by Computer**  
[open.com/pbc](http://open.com/pbc)

<b>Customer Care</b>	<b>Pay by Phone</b>
1-800-492-3344	1-800-472-9297

See Page 2 for additional information.

↓ Please fold on the perforation below, detach and return with your payment ↓

**Payment Coupon**  
 Do not staple or use paper clips

**Pay by Computer**  
[open.com/pbc](http://open.com/pbc)

**Pay by Phone**  
 1-800-472-9297

**Account Ending** [REDACTED]  
 Enter 15 digit account # on all payments.  
 Make check payable to American Express.

LISE WASTAFERRO  
 GORMAN SCHOOL DIST  
 49847 GORMN SCHOL RD  
 GORMAN CA 93243-0104

Please Pay By <b>10/08/17</b> Amount Due <b>\$304.68</b>
---

Check here if your address or phone number has changed. Note changes on reverse side.

AMERICAN EXPRESS  
 BOX 0001  
 LOS ANGELES CA 90096-8000

0000349991125538645 000030468000030468 20 r



**Business Gold Card**  
 GORMAN SCHOOL DIST  
 LISE WASTAFERRO  
 Closing Date 09/22/17

**OPEN**<sup>SM</sup>

p. 3/5

Account Ending [REDACTED]

**Payments and Credits**

**Summary**

	Total
Payments	-\$281.03
Credits	\$0.00
<b>Total Payments and Credits</b>	<b>-\$281.03</b>

**Detail** \*Indicates posting date

Payments	Amount
09/04/17* LISE WASTAFERRO PAYMENT RECEIVED - THANK YOU	-\$281.03

**New Charges**

**Summary**

	Total
JOHANNIS ANDREWS [REDACTED]	\$304.68
<b>Total New Charges</b>	<b>\$304.68</b>

**Detail**

JOHANNIS ANDREWS  
 Card Ending [REDACTED]

	Amount
08/28/17 SMARTNFINAL920409208 92911409208 PALMDALE CA <i>CAFE - Tray</i> \$73.53 ✓ Description: MERCHANDISE Price: \$73.53	
09/03/17 LOWE'S LANCASTER CA <i>Maint. sup - sprinklers</i> \$50.91 ✓ 661-341-9000	
09/11/17 HRBOR FREIGHT TOOLS LN-02 LANCASTER CA <i>PE - Inst supplies - 3 Tricycles</i> \$180.24 ✓ 800-444-3353 Description: GENERAL MERCHANDISE	

**Fees**

	Amount
<b>Total Fees for this Period</b>	<b>\$0.00</b>

**2017 Fees and Interest Totals Year-to-Date**

	Amount
Total Fees in 2017	\$140.00
Total Interest in 2017	\$0.00

Report Id : LAAP02951  
 District : 64584  
 Fiscal Year : 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)  
 COMMERCIAL WARRANT REGISTER  
 Voids Date : 2017-09-27 Issue Date : 2017-09-28

Page No : 1  
 Run Date : 2017-09-27  
 Run Time : 19.42.41

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	FMT PAY MTD CYCLE	SEQ NBR	STAT
-------	------------	--------	-----------	-------------	-----------	-----	---------	--------	----------------	----------------	-------------------	---------	------

SoCalGas	12657			01.0-00000.0-00000-82000-5520-0000000	03/18				68.34	8/23/17-9/22/17	24072861	CHK PAYOUT	7690
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REGISTER TOTAL AMOUNT Issues : 68.34 Voids : 0.00 Total number of vouchers : 1 Number of Vouchers Audited : 0

SYSTEM WARRANTS ISSUED	MANUAL WARRANTS ISSUED	NUMBER OF VOIDS	From	To	MANUAL WARRANTS ISSUED MTD	MANUAL WARRANTS ISSUED YTD	WARRANTS VOIDED MTD	WARRANTS VOIDED YTD
1	0	0	24072861	24072861	0	0	0	0

SYSTEM WARRANTS ISSUED MTD	SYSTEM WARRANTS ISSUED YTD	MANUAL WARRANTS ISSUED MTD	MANUAL WARRANTS ISSUED YTD	WARRANTS VOIDED MTD	WARRANTS VOIDED YTD
33	101	0	0	0	0

Fund Summary Issues 68.34 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.



Report Id : LAEP029S1  
 District : 64584  
 Fiscal Year : 2018

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)  
 COMMERCIAL WARRANT REGISTER  
 Voids Date :2017-09-25 Issue Date :2017-09-26

Page No : 1  
 Run Date : 2017-09-25  
 Run Time : 19.40.11

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD	SEQ CYCLE	STAT
AMERICAN EXPRESS	12654			13.0-53100.0-00000-37000-4710-0000000	03/18				73.53					
	12654			01.0-00000.0-00000-81000-4380-0000000	03/18				50.91					
	12654			01.0-00000.0-11100-10000-4310-0000100	03/18				180.24					
				Total					304.68					
ARCADIA AUDIOMETRIC ASSOCIATES	12652			01.0-00000.0-11100-10000-5800-0000100	03/18				500.00					
				Total					500.00					
CHEVRON & TEXACO BUSINESS CARD	12653			01.0-00000.0-00000-81000-4360-0000000	03/18				270.78					
				Total					270.78					
GREENFIELD LEARNING, INC.	12655			01.0-00000.0-11100-10000-4340-0000100	03/18				1300.00					
				Total					1300.00					
READ NATURALLY	12656			01.0-65000.0-57700-11100-5220-0000000	03/18				450.00					
				Total					450.00					
REGISTER TOTAL AMOUNT				Issues : 2,825.46					0.00					
				To 24063073										
				From 24063069										
				From 0										
				From 0										
SYSTEM WARRANTS ISSUED				5										
MANUAL WARRANTS ISSUED				0										
NUMBER OF VOIDS				0										
SYSTEM WARRANTS ISSUED MTD				32										
SYSTEM WARRANTS ISSUED YTD				100										
Fund Summary														
01.0														
13.0														

Net Disbursed : 2,825.46  
 Number of Vouchers Audited : 5  
 WARRANTS VOIDED MTD : 0  
 WARRANTS VOIDED YTD : 0

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

*73.53 - CAFE Supplies.  
 50.91 - Maint supplies  
 180.24 - Dist supplies*

*304.68 ✓ 24063069 CHK PAYOUT 7686  
 School Nursing Service 9/19/17*

*500.00 ✓ 24063070 CHK PAYOUT 7686  
 Gas-VAN 8/25, 9/7, 9/19/17*

*270.78 ✓ 24063071 CHK PAYOUT 7686  
 Lepa Renewal 65 licenses (Reading)*

*1300.00 ✓ 24063072 CHK PAYOUT 7686  
 Registration WR + KL Seminar materials 11/14/17*

*450.00 ✓ 24063073 CHK PAYOUT 7686*

Report Id : LARA029SI  
 District : 64584  
 Fiscal Year: 2018

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)  
 COMMERCIAL WARRANT REGISTER  
 Voids Date :2017-09-21 Issue Date :2017-09-22

Page No : 1  
 Run Date : 2017-09-21  
 Run Time : 19.39.21

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Fer/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD	SEQ CYCLE	STAT
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RENAISSANCE LEARNING, INC.	12651			01.0-00000.0-11100-10000-4340-00000100	03/18			03/18	2760.00					
						Total			2760.00					
VAVRINEK, TRINE, DAY & CO., LL	12644			01.0-00000.0-00000-00000-9520-00000000	03/18			03/18	3499.00					
						Total			3499.00					

*10/1/17-9/30/17 STAR Reading, STAR Math acc Reader, Hosting Fee, Implementation Fee*  
 CHK PAYOUT 7682  
*2015-16 Audit Services 4 School of Choice Compliance*

REGISTER TOTAL AMOUNT Issues : 6,259.00 Voids : 0.00 Net Disbursed : 6,259.00  
 SYSTEM WARRANTS ISSUED 2 From 24056450 To 24056451 Total number of vouchers : 2 Number of Vouchers Audited 1  
 MANUAL WARRANTS ISSUED 0 From To  
 NUMBER OF VOIDS 0

SYSTEM WARRANTS ISSUED MTD	MANUAL WARRANTS ISSUED MTD	MANUAL WARRANTS ISSUED YTD	WARRANTS VOIDED MTD	WARRANTS VOIDED YTD
27	0	0	0	0
95	0	0	0	0

Fund Summary Issues 6,259.00 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP02951  
 District : 64584  
 Fiscal Year: 2018

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)  
 COMMERCIAL WARRANT REGISTER  
 Voids Date :2017-09-20 Issue Date :2017-09-21

Page No : 1  
 Run Date : 2017-09-20  
 Run Time : 19.41.30

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
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LEARNING A-Z	12650			01.0-11000.0-11100-10000-4340-0000000	03/18		189.90	189.90	189.90	24053769	CHK PAYOUT	7680	
Total								189.90	189.90	189.90	24053769	CHK PAYOUT	7680

SHARON OWEN	12645			01.0-65000.0-57700-21000-5850-0000000	03/18		1000.00	1000.00	1000.00	24053770	CHK PAYOUT	7680	
Total								1000.00	1000.00	1000.00	24053770	CHK PAYOUT	7680

*1yr renewal for TK-1st, 2nd-3rd*  
*Psychologist Service 9/15/17*

REGISTER TOTAL AMOUNT	Issues :	1,189.90	Voids :	0.00	Net Disbursed :	1,189.90
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SYSTEM WARRANTS ISSUED	2	From	24053769	To	24053770	Total number of vouchers :	2	Number of Vouchers Audited	1
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MANUAL WARRANTS ISSUED	0	From		To		MANUAL WARRANTS ISSUED YTD	0	MANUAL WARRANTS ISSUED YTD	0
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NUMBER OF VOIDS	0	From		To		MANUAL WARRANTS ISSUED YTD	0	MANUAL WARRANTS ISSUED YTD	0
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SYSTEM WARRANTS ISSUED MTD	25	From		To		MANUAL WARRANTS ISSUED MTD	0	MANUAL WARRANTS ISSUED MTD	0
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SYSTEM WARRANTS ISSUED YTD	93	From		To		MANUAL WARRANTS ISSUED YTD	0	MANUAL WARRANTS ISSUED YTD	0
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Fund Summary	Issues	1,189.90	Voids	0.00
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Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

64584 GORMAN ELEMENTARY SCHOOL DIST. PAGE 1  
 VOID\* Indicates Warrants were issued and Cancelled the same day.  
 \*Total Amount by Account do not include discounts earned or lost, use tax or freight.

Report Id : LAAP02951  
 District : 64584  
 Fiscal Year: 2018

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)  
 COMMERCIAL WARRANT REGISTER

Page No : 1  
 Run Date : 2017-09-19  
 Run Time : 19.40.29

Voids Date : 2017-09-19 Issue Date : 2017-09-20

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	FMT PAY MTD	SEQ NBR	STAT
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DELTA DENTAL	12646			01.0-00000.0-11100-10000-3411-0000000				03/18	50.54					
	12646			01.0-14000.0-11100-10000-3411-0000000				03/18	50.54					
	12646			01.0-00000.0-11100-10000-3412-0000000				03/18	42.22					
	12646			01.0-14000.0-00000-36000-3412-0000000				03/18	18.09					
	12646			13.0-53100.0-00000-37000-3412-0000000				03/18	30.15					
	12646			01.0-00000.0-00000-72000-3412-0000000				03/18	24.73					
	12646			01.0-00000.0-11100-10000-3412-0000000				03/18	30.16					
	12646			01.0-00000.0-00000-71100-3412-0000000				03/18	60.31					
	12646			01.0-00000.0-00000-27000-3411-0000000				03/18	12.36					
	12646			01.0-00000.0-00000-71500-3411-0000000				03/18	12.37					

10/17

Total 331.47 331.47 24049407 24049407 CHK PAYOUT 7678

KAISER FOUNDATION HEALTH PLAN,	12647			01.0-00000.0-11100-10000-3411-0000000				03/18	648.00					
	12647			01.0-14000.0-11100-10000-3411-0000000				03/18	648.00					
	12647			01.0-00000.0-11100-10000-3412-0000000				03/18	1081.20					
	12647			01.0-14000.0-00000-36000-3412-0000000				03/18	434.80					
	12647			13.0-53100.0-00000-37000-3412-0000000				03/18	654.50					
	12647			01.0-00000.0-00000-72000-3412-0000000				03/18	848.00					
	12647			01.0-00000.0-00000-72000-3412-0000000				03/18	654.50					
	12647			76.0-00000.0-00000-00000-9517-0000000				03/18	600.00					
	12647			01.0-00000.0-00000-27000-3411-0000000				03/18	334.50					
	12647			01.0-00000.0-00000-71500-3411-0000000				03/18	334.50					

10/17

Total 6238.00 6238.00 24049408 24049408 CHK PAYOUT 7678

REGISTER TOTAL AMOUNT Issues : 6,569.47 Voids : 0.00 Net Disbursed : 6,569.47

SYSTEM WARRANTS ISSUED 2 From 24049407 To 24049408 Total number of vouchers : 2 Number of Vouchers Audited 0  
 MANUAL WARRANTS ISSUED 0 From To

NUMBER OF VOIDS  
 SYSTEM WARRANTS ISSUED MTD 23 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0  
 SYSTEM WARRANTS ISSUED YTD 91 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 0

Fund Summary Issues Voids  
 01.0 5,284.82 0.00  
 13.0 684.65 0.00  
 76.0 600.00 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

64584 GORMAN ELEMENTARY SCHOOL DIST. PAGE 1  
 VOID\* Indicates Warrants were Issued and Cancelled the same day.  
 \*Total Amount by Account do not include discounts earned or lost, use tax or freight.

Report Id : LAEP029S1  
 District : 64584  
 Fiscal Year: 2018

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)  
 COMMERCIAL WARRANT REGISTER  
 Voids Date :2017-09-15 Issue Date :2017-09-18

Page No : 1  
 Run Date : 2017-09-15  
 Run Time : 19.47.21

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	FMT PAY MTD CYCLE	SEQ NBR	STAT
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*Registration - JA - 12th annual Supt Professional Coll Conf 11/16/17*

LACOE	12642			01.0-00000.0-00000-72000-5220-0000000			03/18	100.00	100.00	100.00	24043097	CHK PAYOUT 76%		
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*8/15/17 - Prof Dev - Google Drive 8/22/17 - and Coordinator, 1st Comm meeting*

MARY T. PIVETTI, M.ED	12643			01.0-00000.0-11100-10000-5800-0000000			03/18	1070.00	1070.00	1070.00	24043098	CHK PAYOUT 7674		
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REGISTER TOTAL AMOUNT Issues : 1,170.00 Voids : 0.00 Net Disbursed : 1,170.00

SYSTEM WARRANTS ISSUED	2	From 24043097	To 24043098	Total number of vouchers :	2	Number of Vouchers Audited	0
MANUAL WARRANTS ISSUED	0	From	To				
NUMBER OF VOIDS	0						

SYSTEM WARRANTS ISSUED MTD	21	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD	89	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	0

Fund Summary Issues 1,170.00 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOID\* Indicates Warrants were issued and Cancelled the same day.  
 \*Total Amount by Account do not include discounts earned or lost, use tax or freight.

Report Id : LAAP029S1  
 District : 64584  
 Fiscal Year: 2018

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)  
 COMMERCIAL WARRANT REGISTER  
 Voids Date : 2017-09-12 Issue Date : 2017-09-13

Page No : 1  
 Run Date : 2017-09-12  
 Run Time : 19.38.47

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	PMT PAY MTD CYCLE	SEQ NBR	STAT	
HOUGHTON MIFFLIN HARCOURT PUBL	12638			01.0-65000.0-57700-11100-4310-0000000	03/18				148.71						
				Total					148.71						
LEGO EDUCATION	12639			01.0-00000.0-11100-10000-5800-0000100	03/18				619.53						
				Total					619.53						
MOUNTAINSIDE DISPOSAL, INC.	12640			01.0-00000.0-00000-82000-5560-0000000	03/18				194.98						
				Total					194.98						
PRENTIS EDWARDS	12633			01.0-00000.0-00000-77000-5840-0000000	03/18				1250.00						
				Total					1250.00						
SOUTHERN CALIFORNIA EDISON	12641			01.0-00000.0-00000-82000-5510-0000000	03/18				3240.89						
				Total					3240.89						
TINYEYE	12637			01.0-33100.0-57700-21000-5850-0000000	03/18				369.75						
				Total					369.75						
REGISTER TOTAL AMOUNT										Issues :	5,823.86				
SYSTEM WARRANTS ISSUED										6 From	24032996	To	24033001	Total number of vouchers :	6
MANUAL WARRANTS ISSUED										0 From		To		Number of Vouchers Audited	2
NUMBER OF VOIDS										0					
SYSTEM WARRANTS ISSUED MTD										19	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0	
SYSTEM WARRANTS ISSUED YTD										87	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	0	
Fund Summary										Issues	5,823.86	VOIDS		0.00	

*Sp Ed Testing materials*

*Robotics - Inst-Challenge + Robot sets*

*Service 8/17*

*Tech Service 8/17*

*Service 8/17-9/17/17*

*Speech Therapy Service 8/17*

Net Disbursed : 5,823.86

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

64584 GORMAN ELEMENTARY SCHOOL DIST. PAGE 1  
 VOID\* Indicates Warrants were issued and Cancelled the same day.  
 \*Total Amount by Account do not include discounts earned or lost, use tax or freight.

Report Id : LAAP029S1  
 District : 64584  
 Fiscal Year: 2018

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)  
 COMMERCIAL WARRANT REGISTER  
 Voids Date :2017-09-11 Issue Date :2017-09-12

Page No : 1  
 Run Date : 2017-09-11  
 Run Time : 19.40.55

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
AKA WATER SERVICES, INC.	12630			01.0-00000.0-00000-72000-5800-0000000	03/18				75.00					
				Total					75.00		24031066	7666		
AT&T	12631			01.0-00000.0-00000-72000-5910-0000000	03/18				91.37					
				Total					91.37		24031067	7666		
HOUGHTON MIFFLIN HARCOURT PUBL	12632			01.0-00000.0-11100-10000-4110-0000100	03/18				461.72					
				Total					461.72		24031068	7666		
SANTA CLARITA VALLEY FOOD SERV	12634			13.0-53100.0-00000-37000-4710-0000000	03/18				2578.60					
				Total					2578.60		24031069	7666		
STORER TRANSPORTATION	12635			01.0-00000.0-00000-36000-5812-0000000	03/18				6235.19					
				Total					6235.19		24031070	7666		
THE MOUNTAIN ENTERPRISE	12636			01.0-00000.0-00000-72000-5830-0000000	03/18				106.92					
				Total					106.92		24031071	7666		

*Bacter Sampling 8/21/17*  
*8/6/17-9/5/17*  
*915 Journeys Complete Student*  
*Bundle*  
*Literature Books*  
*meals 8/17*  
*Home to School Service 8/17*  
*Dry Run*  
*Advertising - Bus Schedule 8/11/17*

REGISTER TOTAL AMOUNT	Issues :	9,548.80	Voids :	0.00	Net Disbursed :	9,548.80
SYSTEM WARRANTS ISSUED	6 From	24031066	To	24031071	Total number of vouchers :	6
MANUAL WARRANTS ISSUED	0 From		To		Number of Vouchers Audited	0
NUMBER OF VOIDS	0					
SYSTEM WARRANTS ISSUED MTD	13				MANUAL WARRANTS ISSUED MTD	0
SYSTEM WARRANTS ISSUED YTD	81				MANUAL WARRANTS ISSUED YTD	0

Fund Summary	Issues	Voids
01.0	6,970.20	0.00
13.0	2,578.60	0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report ID : LAAP029S1  
 District : 64584  
 Fiscal Year: 2018

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)  
 COMMERCIAL WARRANT REGISTER  
 Voids Date :2017-09-05 Issue Date :2017-09-06

Page No : 1  
 Run Date : 2017-09-05  
 Run Time : 19.38.22

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/Fy	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
JULIE RALPHS	12628			01.0-00000.0-00000-71100-3412-00000000		03/18	500.00						
							Total	500.00	500.00	✓24015595	CHK PAYOUT	7658	
STEVE SONDER	12629			01.0-00000.0-00000-71100-3412-00000000		03/18	500.00						
							Total	500.00	500.00	✓24015596	CHK PAYOUT	7658	
REGISTER TOTAL AMOUNT				Issues :	1,000.00						Net Disbursed :	1,000.00	
SYSTEM WARRANTS ISSUED				2 From	24015595	To	24015596				Total number of vouchers :	2	Number of Vouchers Audited
MANUAL WARRANTS ISSUED				0 From		To							0
NUMBER OF VOIDS				0									
SYSTEM WARRANTS ISSUED MTD				7									
SYSTEM WARRANTS ISSUED YTD				75									
Fund Summary				Issues									
01.0				1,000.00									

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

64584 GORMAN ELEMENTARY SCHOOL DIST.

PAGE 1

VOID\* Indicates Warrants were issued and Cancelled the same day.

\*Total Amount by Account do not include discounts earned or lost, use tax or freight.



Report Id : LAAP029S1  
 District : 64584  
 Fiscal Year: 2018

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)  
 COMMERCIAL WARRANT REGISTER  
 Voids Date : 2017-09-01 Issue Date : 2017-09-05

Page No : 1  
 Run Date : 2017-09-01  
 Run Time : 19.35.27

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD	SEQ NBR	STAT
ACE HARDWARE	12626			01.0-00000.0-00000-81100-4370-00000000	03/18			03/18	265.17					
	12626			01.0-00000.0-00000-81000-4380-00000000	03/18			03/18	192.61					
				Total					457.78			457.78	24012767	7656
CENTRAL RESTAURANT PRODUCTS	12625			13.0-53100.0-00000-37000-4400-00000000	03/18			03/18	244.77					
				Total					244.77			244.77	24012768	7656
GOLDEN VALLEY MUNICIPAL WATER	12623			01.0-00000.0-00000-82000-5565-00000000	03/18			03/18	647.00					
				Total					647.00			647.00	24012769	7656
HILLCREST AIR CONDITIONING	12627			13.0-53100.0-00000-37000-5630-00000000	03/18			03/18	1815.85					
				Total					1815.85			1815.85	24012770	7656
UNITED PARCEL SERVICE	12624			01.0-00000.0-00000-72000-5910-00000000	03/18			03/18	68.06					
				Total					68.06			68.06	24012771	7656
REGISTER TOTAL AMOUNT Issues : 3,233.46 Voids : 0.00 Net Disbursed : 3,233.46 SYSTEM WARRANTS ISSUED 5 From 24012767 To 24012771 Total number of vouchers : 5 Number of Vouchers Audited 0 MANUAL WARRANTS ISSUED 0 From To NUMBER OF VOIDS 0 SYSTEM WARRANTS ISSUED MTD 5 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0 SYSTEM WARRANTS ISSUED YTD 73 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 0														
Fund Summary Issues Voids 01.0 1,172.84 0.00 13.0 2,060.62 0.00														

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

*operation supplies*  
*maintenance supplies*  
*Cafe - Cart*  
*Sewer Service 8/7/17*  
*Rip Kender - CAFE walk-in fridge*  
*Service 8/10, 8/15, 8/23/17*

VOID\* Indicates warrants were issued and Cancelled the same day.

\*Total Amount by Account do not include discounts earned or lost, use tax or freight.

Steve Sonder, President  
Julie Ralphs, Clerk  
Patricia Edwards, Member

**GORMAN JOINT SCHOOL DISTRICT**

Johannis Andrews II  
Superintendent/Principal

49847 Gorman School Road  
P.O. Box 104  
Gorman, CA 93243  
(661) 248-6441 - FAX (661) 248-0604

**RESOLUTION #07-17-18**

**VARIABLE TERM WAIVER**

**BACKGROUND:**

Variable Term Waivers are designed to allow employing agencies to hire qualified individuals to fill a position for which they have not yet completed a credential program. Variable Term Waivers are issued in 1 year periods and require adequate progress toward the credential goal for renewal.

**PROGRAM/EDUCATIONAL IMPLICATION:**

The Variable Term Waiver allows for utilization and retention of qualified candidates who have yet to start or complete the appropriate credential program.

**PASSED AND ADOPTED** this 10<sup>th</sup> day of October, 2017 by the Board of Trustees of the Gorman Joint School District in Gorman, California.

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Steve Sonder, President

**TEACHER ASSIGNMENTS AUTHORIZED BY VARIABLE TERM**

**Patricia Rodriguez      certificated teacher**

Steve Sonder, President  
Julie Ralphs, Clerk  
Patricia Edwards, Member

**GORMAN JOINT SCHOOL DISTRICT**

Johannis Andrews II  
Superintendent/Principal

49847 Gorman School Road  
P.O. Box 104  
Gorman, CA 93243  
(661) 248-6441 – FAX (661) 248-0604

**RESOLUTION #08-17-18**

**ADOPTING THE "GANN" LIMIT**

**WHEREAS**, In November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

**WHEREAS**, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits" for public agencies, including school districts; and

**WHEREAS**, the district must establish a revised Gann limit for the 2016-17 fiscal year and a projected Gann Limit for the 2017-18 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

**NOW, THEREFORE, BE IT RESOLVED** that the board does provide public notice that the attached calculations and documentation of the Gann limits for the 2016-17 and 2017-18 fiscal years are made in accord with applicable constitutional and statutory law;

**AND BE IT FURTHER RESOLVED** that this Board does hereby declare that the appropriations in the budget for the 2016-17 and 2017-18 fiscal years do not exceed the limitations imposed by Proposition 4;

**AND BE IT FURTHER RESOLVED** that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

**PASSED AND ADOPTED** this 10th day of October, 2017 by the Board of Trustees of the Gorman Joint School District in Los Angeles County, Gorman, California.

\_\_\_\_\_  
Julie Ralphs, Board Clerk

\_\_\_\_\_  
Date

	2016-17 Calculations			2017-18 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
<b>A. PRIOR YEAR DATA</b> (2015-16 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	2015-16 Actual			2016-17 Actual		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	1,076,069.89		1,076,069.89			994,617.47
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	96.50		96.50			84.65
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2015-16			Adjustments to 2016-17		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)			0.00			0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
<b>B. CURRENT YEAR GANN ADA</b> (2016-17 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)	2016-17 P2 Report			2017-18 P2 Estimate		
1. Total K-12 ADA (Form A, Line A6)	84.65		84.65	85.00		85.00
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			84.65			85.00
<b>C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED</b> TAXES AND SUBVENTIONS (Funds 01, 09, and 62)	2016-17 Actual			2017-18 Budget		
1. Homeowners' Exemption (Object 8021)	376.38		376.38	0.00		0.00
2. Timber Yield Tax (Object 8022)	0.00		0.00	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	20.03		20.03	0.00		0.00
4. Secured Roll Taxes (Object 8041)	71,544.09		71,544.09	8,525.00		8,525.00
5. Unsecured Roll Taxes (Object 8042)	6,708.38		6,708.38	0.00		0.00
6. Prior Years' Taxes (Object 8043)	2,393.95		2,393.95	0.00		0.00
7. Supplemental Taxes (Object 8044)	107,803.35		107,803.35	0.00		0.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	51,978.57		51,978.57	0.00		0.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	1,072.76		1,072.76	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	6,444.59		6,444.59	0.00		0.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	248,342.10	0.00	248,342.10	8,525.00	0.00	8,525.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	248,342.10	0.00	248,342.10	8,525.00	0.00	8,525.00

	2016-17 Calculations			2017-18 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
<b>EXCLUDED APPROPRIATIONS</b>						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			6,906.69			8,146.00
<b>OTHER EXCLUSIONS</b>						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			6,906.69			8,146.00
<b>STATE AID RECEIVED (Funds 01, 09, and 62)</b>						
24. LCFF - CY (objects 8011 and 8012)	873,550.00		873,550.00	803,595.00		803,595.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	(2,307.00)		(2,307.00)	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	871,243.00	0.00	871,243.00	803,595.00	0.00	803,595.00
<b>DATA FOR INTEREST CALCULATION</b>						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	1,399,652.79		1,399,652.79	1,312,578.00		1,312,578.00
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	23,953.64		23,953.64	11,700.00		11,700.00
<b>APPROPRIATIONS LIMIT CALCULATIONS</b>						
<b>D. PRELIMINARY APPROPRIATIONS LIMIT</b>						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			1,076,069.89			994,617.47
2. Inflation Adjustment			1.0537			1.0369
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			0.8772			1.0041
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			994,617.47			1,035,547.26
<b>APPROPRIATIONS SUBJECT TO THE LIMIT</b>						
5. Local Revenues Excluding Interest (Line C18)			248,342.10			8,525.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			10,158.00			10,200.00
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			753,182.06			803,595.00
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			753,182.06			803,595.00
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			17,438.51			7,304.15
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			265,780.61			15,829.15
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			735,743.55			803,595.00
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			265,780.61			
b. State Subventions (Line D8)			735,743.55			
c. Less: Excluded Appropriations (Line C23)			6,906.69			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			994,617.47			





**Los Angeles County  
Office of Education**  
Serving Students • Supporting Communities  
Leading Educators

**Williams Lawsuit Settlement  
Quarterly Report on Uniform Complaints 2017-2018**

District Name: Gorman Joint School District Date: September 30, 2017

Person completing this form: Lise Wastafarro Title: Accounting/Data Processing

Quarter covered by this report (Check One Below):

- 1st QTR July 1 to September 30 Due 20-Oct 2017
- 2nd QTR October 1 to December 31 Due 19- Jan 2018
- 3rd QTR January 1 to March 31 Due 20-Apr 2018
- 4th QTR April 1 to June 30 Due 20-Jul 2018

Date for information to be reported publicly at governing board meeting: October 10, 2017

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Misassignment	0	0	0
TOTAL	0	0	0

Print Name of District Superintendent Johannis Andrews

Signature of District Superintendent \_\_\_\_\_ Date October 10, 2017

Return the **Quarterly Summary** to:  
Williams Legislation Implementation Project  
Los Angeles County Office of Education  
c/o Kirit Chauhan, Williams Settlement Legislation  
9300 Imperial Highway, ASM/Williams ECW 284  
Downey, CA 90242

Telephone: (562) 803-8382  
FAX: (562) 803-8325  
E-Mail: Chauhan\_Kirit@lacoed.edu



**Gorman Joint School District Arts Plan 2016-2017**

**Johannis Andrews, Superintendent**  
**Cybele Garcia Kohel, LACAC Coach**

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### **Gorman Joint School District Context**

The Gorman Joint School District is committed to providing every child at Gorman Elementary School with the high-quality education they need and deserve. Classroom learning must challenge our children to exercise critical thinking skills and express their creativity. The District is dedicated to expanding and integrating the arts into our students' everyday core curriculum.

During the spring of 2016, Gorman enjoyed a unique window of opportunity to take advantage of Arts for All education offers. This new arts initiative to the district offered the opportunity to enhance what is taught at Gorman, and gives the time needed to provide students with a higher quality education than ever before, including a robust arts education.

The work that made the Gorman Arts Education Plan possible represents the collective will of the Arts for All organization. Teachers, students, parents, administration, community members, local foundations and corporations worked together over the year with six sessions. The district recognized that the arts needed to be incorporated as a formal educational opportunity at Gorman Elementary School: therefore spent the 2016-17 school year working with Arts for All on ways to facilitate understandings of best practices and to ensure that arts programming and funding was distributed to the arts program.

Johannis Andrews, Gorman Joint School District Superintendent

### **Gorman Planning Elements**

Together, the Gorman Community Arts Team (CAT) wrote a Vision Statement for developing Arts Education Programs (Appendix i, page 9). The following is a list of the overarching ideals in the Vision Statement which Gorman is striving to achieve.

1. Opportunities for Group Arts Instruction
2. Student Performance & Experiences in the Arts
3. Abundance & Variety of Arts Materials
4. Showcasing Work to Community
5. Opportunities in Electronic & Digital Arts Media
6. Abundant Community Support
7. Exposure to a Variety of Arts & Crafts Activities
8. Expansion of Available Facilities

Once we had agreed on a Vision for developing the Arts, we embarked on a lengthy discussion of the District's Strengths and Challenges (Appendix ii, page 10). The Gorman CAT then developed three Strategic Directions with which to pursue our Vision (Appendix iii, page 11). They are, as follows;

1. Coordinating & Developing Human Resources for Arts Programming
2. Developing Accessible Arts Programming
3. Obtaining Financial & In-Kind Support for the Arts

Once we were able to articulate our vision, our strengths and challenges, and determine which directions to pursue our vision, we created a plan of action, articulated in a Year One Plan, and a separate Two-Five Year Plan. Both plans (see below) together are the blueprint for how we will move towards our Arts Education goals in the next five years.

### Gorman Year One Action Plan

Strategic Direction 1:	Coordinating & Developing Human Resources for Arts Programming					
1st Year Goals	Quarter 1 Tasks	Quarter 2 Tasks	Quarter 3 Tasks	Quarter 4 Tasks	Budget Implications/ Point Person(s)	Measurable Outcomes (Evidence of Success)
Establish Professional Development Committee	Assess teacher professional development needs, determine goals	Meet with Focus Central to discuss professional development availability	Determine budget and availability for professional development, coordinate with Focus Central	Plan, schedule professional development	from LCAP, \$5K  Mary Pivetti Cheri Hanshaw Patti Rodriguez	Professional development identified, planned and scheduled
Establish Curriculum Research Committee	Research existing program standards & pacing for Visual Arts (other art forms in consecutive years)	Research existing program standards & pacing for Visual Arts (other art forms in consecutive years)	Determine budget and availability for new curriculum	Training identified for implementing arts curriculum	from LCAP, \$1K  Mary Pivetti Cheri Hanshaw Patti Rodriguez	New curriculum chosen and training scheduled

**Gorman Year One Action Plan**

Strategic Direction 2: Developing Accessible Arts Programming						
1st Year Goals	Quarter 1 Tasks	Quarter 2 Tasks	Quarter 3 Tasks	Quarter 4 Tasks	Budget Implications/ Point Person(s)	Measurable Outcomes (Evidence of Success)
Establish Committee to find an Arts Specialists	Research arts specialists for weekly classes: every class for 10 weeks, once each trimester	Committee supports: Theatre specialist in the first trimester	Committee supports: Ceramics specialist in the second trimester	Committee supports: Graphic media in the third trimester	Arts for All Advancement Grant \$3K per trimester Casey Stanford, Teresa LeGault	Arts rotations occur in each trimester 2017-18 school year (in art forms that Gorman can easily support now)

**Gorman Year One Action Plan**

Strategic Direction 3: Obtaining Financial & In-Kind Support for the Arts						
1st Year Goals	Quarter 1 Tasks	Quarter 2 Tasks	Quarter 3 Tasks	Quarter 4 Tasks	Budget Implications/ Point Person(s)	Measurable Outcomes (Evidence of Success)
Develop and maintain a relationship with the Supporting Antelope Valley Education (SAVE) Foundation	Meet with SAVE Foundation, apply to participate, determine arts wish list for SAVE Foundation	Identify attendees to invite to SAVE Gala, if any. Attend and support SAVE Foundation Gala Fundraiser (11/3/17)	Spend money given by Foundation on wish list items (may include kiln needs, art supplies, etc.)	Develop new wish list for coming next SAVE Foundation Gala event in 2018	No budget impact, Superintendent Joe Andrews	Arts wish lists are fulfilled, relationship is established with SAVE Foundation
Develop a Gala Planning Committee	Coordinate and have a Gala planning/networking event, raising seed money, (\$1K) for Gala: Paint Night at Ranch House	Begin Gala planning, approach Beale Adobe to host, shooting for May 2018	Continue Gala planning  Investigate STAR Education	Prepare and have Gala in May	Use money raised by Paint Night	Gala will raise money for next year's art rotations

**Gorman Years Two-Five Action Plan**

<b>Coordinating &amp; developing Human Resources for Arts Programming</b>						
Goals	Year 2 Tasks	Year 3 Tasks	Year 4 Tasks	Year 5 Tasks	Budget Implications/ Point Person(s)	Measurable Outcomes (Evidence of Success)
Continue with Professional Development (PD) Committee (find new members each year from parents, teachers, community...). Provide training each year in different art form.	- Share assessment of training from previous year - 2 days of PD - 1/2 day student art workshops - 3 Days of arts coach in classroom - 1 on 1 teacher arts support - Collaborate with other committees for next year's needs - Collaborate with HELS to share arts providers	- Share assessment of training from previous year - 2 days of PD - 1/2 day student art workshops - 3 Days of arts coach in classroom - 1 on 1 teacher arts support - Collaborate with other committees for next year's needs - Collaborate with HELS to share arts providers	- Share assessment of training from previous year - 2 days of PD - 1/2 day student art workshops - 3 Days of arts coach in classroom - 1 on 1 teacher arts support - Collaborate with other committees for next year's needs - Collaborate with HELS to share arts providers	- Share assessment of training from previous year - 2 days of PD - 1/2 day student art workshops - 3 Days of arts coach in classroom - 1 on 1 teacher arts support - Collaborate with other committees for next year's needs - Collaborate with HELS to share arts providers	from LCAP  Each Year: \$15,800  People to be identified per year	Professional development identified, planned and scheduled
Curriculum Research Committee continues (find new members each year). Research new art form each year.	Research existing program standards & pacing for Visual Arts  <b>NOTE: HELS = Hughes Elizabeth Lake Union School District</b>	Research existing program standards & pacing for other Art forms, depending upon rotations & student interest	Research existing program standards & pacing for other Art forms, depending upon rotations & student interest	Research existing program standards & pacing for other Art forms, depending upon rotations & student interest	from LCAP, \$1K  People to be identified per year	New curriculum chosen (rotating each year) and training scheduled

**Gorman Years Two-Five Action Plan**

<b>Developing Accessible Arts Programming</b>						
Goals	Year 2 Tasks	Year 3 Tasks	Year 4 Tasks	Year 5 Tasks	Budget Implications/ Point Person(s)	Measurable Outcomes (Evidence of Success)
Committee to find an Arts Specialists continues work, new members are recruited	<ul style="list-style-type: none"> <li>- Research arts specialists for trimester rotations in: Drawing, Animation (stop motion), Music appreciation</li> <li>- Art Appreciation club after school</li> <li>- Assess students at beginning of year to determine next Visual Arts class type</li> <li>- Visual Arts class type</li> <li>- Assess student interest and enthusiasm for an after school band</li> </ul>	<ul style="list-style-type: none"> <li>- Research arts specialists for trimester rotations in: Painting, Media Production, Music appreciation II</li> <li>- Art Appreciation club after school</li> <li>- Assess students at beginning of year to determine next Visual Arts class type</li> <li>- After school band club offered, if there is interest</li> </ul>	<ul style="list-style-type: none"> <li>- Research arts specialists for trimester rotations in: Drama, Video Editing, Band</li> <li>- Art Appreciation club after school</li> <li>- Assess students at beginning of year to determine next Visual Arts class type</li> <li>- After school band club offered, if there is interest</li> <li>- Offer Dance &amp; Theatre together after school, if interest is there (use performance as fundraiser)</li> </ul>	<ul style="list-style-type: none"> <li>- Research arts specialists for trimester rotations in: Dance, Web Design, Photography</li> <li>- Art Appreciation club after school</li> <li>- Assess students at beginning of year to determine next Visual Arts class type</li> <li>- After school band club</li> <li>- After school Media Arts offered</li> </ul>	<p>Each Year: LCAP, Advancement, &amp; Fundraising to support rotations (cost explained above in Coordinating &amp; Developing HR) After School Education &amp; Safety (ASES) Grant for after school (\$9K per year) SAVE Foundation for musical instruments People to be identified per year</p>	<p>Arts rotations occur in each trimester, in connection with professional development offered and curriculum developed</p> <p>After school programs offered in various art forms in support of in-school arts activities and in conjunction with student interest</p>



**Gorman Years Two-Five Action Plan**

<b>Obtaining Financial &amp; In-Kind Support for the Arts</b>						
Goals	Year 2 Tasks	Year 3 Tasks	Year 4 Tasks	Year 5 Tasks	Budget Implications/ Point Person(s)	Measurable Outcomes (Evidence of Success)
Develop and maintain a relationships with partners	- SAVE Foundation, HELS - Mountain Communities Chamber of Commerce - Identify more	- SAVE Foundation, HELS - Mountain Communities Chamber of Commerce - Identify more	- SAVE Foundation, HELS - Mountain Communities Chamber of Commerce - Identify more	- SAVE Foundation, HELS - Mountain Communities Chamber of Commerce - Identify more	No budget impact, Sup. Joe Andrews, Gregg Johnson	Ongoing relationships with SAVE Foundation and new entities established to support District arts activities (1/year)
Develop a Fundraising Committee, from Gala Committee	- Coordinate Gala - Paint Night fundraiser (2 times per year) - Postcard Art auction	- Coordinate Gala - Paint Night fundraiser (2 times per year) - Postcard Art auction	- Coordinate Gala - Paint Night fundraiser (2 times per year) - Postcard Art auction - Student performance fundraiser	- Coordinate Gala - Paint Night fundraiser (2 times per year) - Postcard Art auction - Student performance fundraiser	No budget implications Michi Knight, Denise Saenz, Joe Andrews Lisa Davis supports Paint Night	Gala will raise \$3,500 in Year 2, \$5,000 in Year 3, moving a bit bigger each year
Parent Teacher Student Organization supports Fundraising Committee	- Art supply drive - Write ASES grant, documentation, etc. - Support Advancement Grant writing, documentation - Support Gala - Manage Amazon Wish lists for teachers	- Art supply drive - Write ASES grant, documentation, etc. - Support Advancement Grant writing, documentation - Support Gala - Manage Amazon Wish lists for teachers	- Art supply drive - Write ASES grant, documentation, etc. - Support Advancement Grant writing, documentation - Support Gala - Manage Amazon Wish lists for teachers	- Art supply drive - Write ASES grant, documentation, etc. - Support Advancement Grant writing, documentation - Support Gala - Manage Amazon Wish lists for teachers	Art Supply drives: Denise Saenz  ASES Grant: Michi Knight  PTSO support: Casey Stanford	PTSO will be fully engaged by conducting the yearly art supply drives, grant support and other funding endeavors

**Appendix i: Gorman Vision Statement**

Opportunities for Group Arts Instruction	Student Performance & Experiences in the Arts	Abundance & Variety of Arts Materials	Showcasing Work to Community	Opportunities in Electronic & Digital Arts Media	Abundant Community Support	Exposure to a Variety of Arts & Crafts Activities	Expansion of Available Facilities	Expansive Funding Resources
Have a school band with instructor that can perform for the community	Confidence building activities: feeling safe to perform (dance, theatre, stand-up, poetry)	Music instruction with instruments for each student	Find another venue outside of school for showcasing talent (performing arts)	Weekend photography excursions (beach, city, etc.)	Solicit donations from the community for specific instruments, volunteer, experienced musicians, etc.	Full ceramic arts program for all grades with working kiln and trained teachers	Music/Dance room	ASES grant supporting after school programs
Have an after school choir	Talent show	A variety of musical instruments available to all students	Show case Gorman student art in the community (visual arts)	Photography access to cameras & displaying work	After school support from community members for arts instruction	Quilting with local quilt group to teach students	Companies supporting the building of new infrastructure	Regular fundraisers selling art/tickets, etc.
More plays than just during the holidays	Monthly "open mic" notes: cafe/lounge setting, poetry slams, stand-up comedy, karaoke	A variety of mediums/supplies readily available	Displayed work (projects, pics of activities, etc.) throughout school	Video, computers, technology for arts available	Companies sponsoring arts events	Woodworking, after school model building club, home economic arts	Art Truck (food truck style), shared with each local district	Mountain Community Education Foundation supporting all local districts
After school Drama club	Having students enjoy learning through arts (arts integration)  Performing for others (class to class)		Plenty of display cases all over the school		Community-provided professional development	Sculpture; not just painting & drawing  Mural projects in community and school		Sell Video/DVD of student performances as fundraiser

## Appendix ii: Gorman Strengths & Challenges

Strengths	Challenges
Community supporters, like Ace Hardware	We need to grow our parent support
Grant funding for arts is good right now	The "rural-ness" of our area may provide a funding challenge
Proximity to CalArts, College of the Canyons, CSUN, Cal State Northridge, CSU Bakersfield	If/when the District's transportation is used, we have to find how to pay the driver
Potential for regional coordination	Teachers need training and support
Administration is supportive of arts education planning	Connecting to resources is difficult without knowing where to look or start
Close enough to large arts industries in LA County	Takes time to connect grants to our needs
SGV has good dance non-profits which can be arts providers	For after school arts opportunities, parents can't always drive students or pay
Gorman has a great theatre facility	Arts are not included in our daily school schedule right now
Gorman has a great dance room	Small school with only a few students
Gorman has a great computer lab	Weather is sometimes an issue (i.e. snow)
Hard working and arts-friendly staff/teachers/administration	Perception that arts aren't core subjects
Local artists are resources for film, dance and acting	We don't know what discreet arts lessons are going to look like yet
Many used instruments are available to us from various places (high school drums, donations, etc)	We need to do a better job at tying standards together (core to arts) for integration
Students and parents want the arts	Providers/resources think we are far away
We already have some technology to get us started in media arts	
Small community can coordinate and network more easily	
We have a ceramics kiln	
LACAC support	
Focus (arts non-profit) is a local partner	

**Appendix iii: Gorman Strategic Directions**

Coordinating & Developing Human Resources for Arts Programming	Developing Accessible Arts Programming	Obtaining Financial & In-Kind Support for the Arts
<p><b>Training for Arts Integration</b></p> <ul style="list-style-type: none"> <li>- Complete TEAL Module training</li> <li>- Have a curriculum planning meeting for arts integration</li> <li>- Include and update VAPA in our School Board Policies</li> <li>- Teacher training committee to find: webinars, free training, etc.</li> </ul>	<p><b>After-school Programming</b></p> <ul style="list-style-type: none"> <li>- Host Art Camp, with Focus Central, during the summer at Gorman</li> <li>- Start and after-school art club</li> <li>- Use vans for weekend field trips for arts club</li> <li>- Invite non-Gorman students to after-school activities</li> <li>- Develop after-school programs, based on survey of students</li> </ul>	<p><b>Supplying Materials for Arts Programming</b></p> <ul style="list-style-type: none"> <li>- Buy supplies ASAP (clay, musical instruments etc.- don't wait for training)</li> <li>- Build community resources to identify instrument donations</li> <li>- Buy clay for the kiln we already have</li> </ul>
<p><b>Establishing Effective Communication for Arts Successes</b></p> <ul style="list-style-type: none"> <li>- Improve communication methods &amp; channels to parents/community</li> <li>- Plan a parent communication party/dinner art night</li> <li>- Utilize school Facebook page to communicate with community, &amp; closed group for parents</li> <li>- Place student work in community for display/sale</li> <li>- Create a bilingual parents group</li> </ul>	<p><b>In-School Programming</b></p> <ul style="list-style-type: none"> <li>- Bring in theatre group to perform for school (i.e. high school drama students)</li> <li>- Reserve bulletin board space for arts education info, to create student interest</li> <li>- Investigate what Focus Central can do during school</li> <li>- Allot time for plays/drama during school</li> <li>- Survey students for their specific areas of interest</li> </ul>	<p><b>Securing Funding for Arts Programming</b></p> <ul style="list-style-type: none"> <li>- Get donations from local businesses (i.e. Ace, Dollar General)</li> <li>- Include Arts funding in LCAP</li> <li>- Hold a "postcard" size art sale fundraiser auction or direct purchase</li> <li>- Grant committee to find and apply for grants</li> <li>- Painting with punch (instead of wine) fundraiser</li> <li>- Investigate joining Supporting Antelope Valley Education Foundation (SAVE)</li> <li>- Begin annual Gala fundraiser at the Beale Adobe (ask Tejon Ranch how they did it)</li> </ul>
<p><b>Investigate Support for Arts Teaching</b></p> <ul style="list-style-type: none"> <li>- Contact colleges for potential student or teacher volunteers</li> <li>- Look for qualified, committed volunteers</li> <li>- Create incentive packages for distant arts providers</li> <li>- Create list of local artists, musicians, etc.</li> <li>- Meet with potential instructors to assist us in assessing our needs re: Arts Instruction</li> </ul>	<p><b>Determine Transportation for Arts Programming</b></p> <ul style="list-style-type: none"> <li>- Provide after-school transportation for after school arts club and field trips</li> <li>- Provide vans and driver for arts programming needs</li> </ul>	

**GORMAN JOINT SCHOOL DISTRICT**

FIELD TRIP REPORT #01-17-18

October 10, 2017

**Ms. Davis & Mrs. Knight**

Vista del Lago Visitor Center  
(Robotics Club Students)  
October 16, 2017  
4<sup>th</sup>-8<sup>th</sup> grade 12 students  
Use of vans

## AGREEMENT FOR SPECIAL SERVICES

### I. PARTIES

This Agreement for Special Services (the "Agreement") is made this 1st day of October, 2017, between the law firm of ATKINSON, ANDELSON, LOYA, RUUD & ROMO, a Professional Law Corporation, hereinafter referred to as the "Law Firm," and GORMAN JOINT SCHOOL DISTRICT, hereinafter referred to as "District."

### II. RECITALS; PURPOSE; MATTERS

The District desires to retain and engage the Law Firm to perform legal and, upon request, non-legal consultant services on the District's behalf, and the Law Firm is willing to accept said engagement on the terms and conditions contained in this Agreement. The Law Firm agrees to provide such services to the District, including representation in administrative and court proceedings, as requested by the District. The place and time for such services are to be designated by the Superintendent of the District or designee.

### III. TERMS AND CONDITIONS

A. The term of this Agreement shall be for one year, commencing October 1, 2017, through September 30, 2018. For the period October 1, 2017, through September 30, 2018, the District hereby agrees to pay the Law Firm in connection with the above-referenced services as authorized at the following hourly rates:

Senior Partners	\$270.00
Partners/Senior Counsel	\$265.00
Senior Associates	\$255.00
Associates	\$225.00
Electronic Technology Litigation Specialist	\$200.00
Non-Legal Consultants	\$200.00
Senior Paralegals/Law Clerks	\$150.00
Paralegals/Legal Assistants	\$150.00

The Law Firm shall bill in quarter-hour increments. A fixed rate may be established for specially identified projects, subject to prior approval by the District.

B. In addition, the District hereby agrees to pay a 5% per month administrative charge calculated and based on monthly fees billed to cover related operational expenses incurred by the Law Firm. This administrative fee is in lieu of charging the District for Westlaw,

photocopies, automobile mileage, parking, facsimiles, telephone, document preparation, and postage. This does not include items listed in paragraph D below.

C. The Law Firm may charge the full hourly rate to more than one client for services provided concurrently during the same time period. For example, in the course of traveling to the District or while providing legal services at the District, it may be necessary for the Law Firm to provide billable services to other clients.

D. The Law Firm shall not be obligated to advance costs on behalf of the District; however, for purposes of convenience and in order to expedite matters, the Law Firm reserves the right to advance costs on behalf of the District with the Superintendent's or designee's prior approval in the event a particular cost item exceeds \$2,000.00 in amount, and without the prior approval of the District in the event a particular cost item totals \$2,000.00 or less. Typical cost advances include, but are not limited to, messenger fees, travel costs, bonds, witness fees, overnight delivery, deposition and court reporter fees, transcript costs, expert witness fees, investigative fees, etc. If the Law Firm retains, with authorization from the District, experts or consultants for the benefit of the District, rather than the District contracting directly with any expert or consultant, it is agreed that the District shall pay a five percent (5%) fee ("consultant processing fee") on such expert and consultant costs paid by the Law Firm in order to offset certain costs to the Law Firm resulting from administering and initially paying such expert and consultant fees on behalf of the District.

E. A detailed description of the attorney work performed and the costs advanced by the Law Firm will be prepared on a monthly basis as of the last day of the month and will be mailed to the District on or about the 15th of the following month. Payment of the full amount due, as reflected on the monthly statements, will be due to the Law Firm from the District by the 10th of each month, unless other arrangements are made. In the event there are retainer funds of the District in the Law Firm's Trust account at the time a monthly billing statement is prepared, funds will be transferred from the Law Firm's Trust Account to the Law Firm's General Account to the extent of the balance due on the monthly statement and a credit therefor will be reflected on the monthly statement. Any balance of fees or costs advanced remaining unpaid for a period of 30 days will be subject to a 1% per month service charge.

F. The District agrees to review the Law Firm's monthly statements promptly upon receipt and to notify the Law Firm, in writing, with respect to any disagreement with the monthly statement. Failure to communicate written disagreement with the Law Firm's monthly statement within thirty (30) days of the District's receipt thereof shall be deemed to signify the District's agreement that the monthly billing statement accurately reflects: (a) the legal services performed; and (b) the proper charge for those legal services.

G. The District agrees to fully cooperate with the Law Firm in connection with the Law Firm's representation of the District including, but not limited to, attending mandatory court hearings and other appearances and providing necessary information and documentation to enable the Law Firm to adequately represent the District.

H. The District has the right, at any time, and either with or without good cause, to discharge the Law Firm as the District's attorneys. In the event of such a discharge of the Law

Firm by the District, however, any and all unpaid attorneys' fees and costs owing to the Law Firm from the District shall be immediately due and payable.

I. The Law Firm reserves the right to discontinue the performance of legal services on behalf of the District upon the occurrence of any one or more of the following events:

1. Upon order of Court requiring the Law Firm to discontinue the performance of said legal services;

2. Upon a determination by the Law Firm in the exercise of its reasonable and sole discretion, that state or federal legal ethical principles require it to discontinue legal services for the District;

3. Upon the failure of the District to perform any of the District's obligations hereunder with respect to the payment of the Law Firm's fees and costs advanced; or

4. Upon the failure of the District to perform any of the District's obligations hereunder with respect to cooperation with the Law Firm in connection with the Law Firm's representation of the District.

J. In the event that the Law Firm ceases to perform legal services for the District as hereinabove provided, the District agrees that it will promptly pay to the Law Firm any and all unpaid fees or costs advanced, and retrieve all of its files, signing a receipt therefor. Further, the District agrees that, with respect to any litigation where the Law Firm has made an appearance in Court on its behalf, the District will promptly execute an appropriate Substitution of Attorney form.

K. The Law Firm maintains errors and omissions insurance coverage applicable to the services to be rendered.

L. It is understood and agreed that the Law Firm, while engaged in carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the District.

#### **IV. SPECIALIZED LEGAL SERVICES**

For specialized litigation and transactional services in the areas of construction, procurement, technology, prevailing wage, real property, intellectual property, CEQA, mitigation negotiations, school and college finance, tax, bankruptcy, copyright, trademark, non-profit organizations, immigration, and appellate law, the District agrees to pay the Law Firm at rates higher than the standard hourly rates for special projects or particular scopes of work. The Law Firm shall inform the District of the rates for specialized services and the Superintendent or designee shall agree to such rates in writing prior to any billings for specialized legal services by the Law Firm.



**V. RELATED POST-INVESTIGATION SERVICES**

If an attorney who conducted an investigation for the District is subsequently asked or required to prepare for and/or testify, including, without limitation, at deposition, trial, arbitration or any other proceeding, because of services rendered under this Agreement, and/or if the investigating attorney must respond to subpoenas or discovery or otherwise respond or perform services with respect to any matter relating to or arising out of services performed for the District, the District agrees to pay the Law Firm for all time expended (including preparation time) at the investigating attorney's then current regular hourly rate and to reimburse the Law Firm for reasonable costs and expenses incurred.

**VI. CONSENT TO JOINT REPRESENTATION**

The District acknowledges that from time to time Law Firm may be asked to perform legal services on a matter affecting two or more public education local agencies. In such situations before proceeding with representation, Law Firm shall provide the District with a written disclosure of the relevant circumstances and of the actual and reasonably foreseeable adverse consequences to the District, and shall seek separate written consent to joint representation from all involved parties if permissible according to ethical principles applicable to attorneys. The District acknowledges that it is often in the best interest of the District for such representation to commence without undue delay which may result from waiting until a regularly-scheduled Board meeting. Therefore, the Governing Board of the District hereby delegates to the Superintendent or designee authority to consent to joint representation in the circumstances described in this paragraph, and to execute such written consent on behalf of the Board and District.

**VII. SERVICES PERFORMED BY LAW FIRM-PROVIDED NON-LEGAL CONSULTANTS**

The Law Firm has an affiliation with non-legal education consultants who are available to assist the District in areas including, but not limited to, personnel/business office audits, human resources/collective bargaining consultation, public/employee relations surveys and communications, media and public relations, budget analysis/support services, instructional coaching/counseling at school improvement sites, special education, student discipline, leadership coaching, board/superintendent relations and best practices, and interim management placement.

Because the Law Firm has a financial interest in the District's use of these affiliated non-legal consultants, the rules of the State Bar of California require that the District provide its informed written consent to this arrangement prior to utilizing these services. Execution of this Agreement shall be deemed "informed consent" for the purposes of this paragraph. The District is hereby advised that it may seek the advice of an independent attorney of its choice prior to providing such written consent.

Please also be advised that because the services of these non-legal consultants are provided to the District outside of the attorney-client relationship, communications with these non-legal consultants will not be protected from disclosure by the attorney-client privilege.

**VIII. CONSENT TO LAW FIRM COMMUNICATION**

As part of our commitment to client service, the Law Firm will send the District periodic alerts on case developments and legislative changes, and notices of Breakfast Briefings, conferences, and other training opportunities designed to help the District with daily legal concerns. The Law Firm will send those and other additional service notices to the District via regular mail and/or electronic mail at the email address which you designate or the email used in your daily communications with us. These email notices are a convenient way to keep the District administrators apprised of important legal changes. By execution of this Agreement, the District and designated contact(s) consent to receive such communications by electronic mail subject to the right to unsubscribe at any time.

**IX. BINDING ARBITRATION**

If any dispute arises out of, or related to, a claimed breach of this Agreement, the professional services rendered by attorneys, or any other disagreement of any nature, type, or description, regardless of the facts or the legal theories which may be involved, including attorney malpractice, such dispute shall be resolved by binding arbitration by a single arbitrator. Each side will bear its own costs and attorney fees. The parties agree to waive their right to a jury and to an appeal.

**X. DURATION**

This Agreement shall be effective October 1, 2017, through September 30, 2018, and thereafter shall continue from month-to-month at the then current hourly rate set forth herein until modified in writing by mutual agreement or terminated by either party upon thirty (30) days' written notice.

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**XI. EXECUTION DATE**

This Agreement is entered into this 1st day of October, 2017.

“Law Firm”

ATKINSON, ANDELSON, LOYA, RUUD & ROMO

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
STEVEN J. ANDELSON

“District”

GORMAN JOINT SCHOOL DISTRICT

Dated: \_\_\_\_\_

By: \_\_\_\_\_

GORMAN JOINT SCHOOL DISTRICT

CONFERENCE/MILEAGE REPORT #03-17-18

October 10, 2017

PERSONNEL Jean Cummings, Denise Saenz  
DATE(S) September 21, 2017  
CONFERENCE SNP Administrative Review Workshop  
LOCATION LA Diagnostic Center, Los Angeles, CA  
ESTIMATE  
Registration \$ .00  
Mileage \$147.60  
Meal \$ 20.00  
Total \$167.60

Mileage/Meal expense  
13.0-53100.0-00000-37000--5210-0000000

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PERSONNEL Johannis Andrews, Casey Stanford,  
Lisa Davis, Kim Lowe  
DATE(S) September 26, 2017  
CONFERENCE AVSBA 7th Community Education Summit  
LOCATION Lancaster, CA  
ESTIMATE  
Mileage \$153.78

Mileage expense  
01.0-00000.0-00000-72000-5210-0000000



GORMAN JOINT SCHOOL DISTRICT

PERSONNEL REPORT #03-17-18

October 10, 2017

**Classified**

**Hired**

Classified Substitute Instructional Aide  
Employee #BH8302747  
Effective September 11, 2017